

PENDER PUBLIC SCHOOLS BOARD OF EDUCATION MEETING MINUTES
Pender Public Schools – Heese Event Center
July 13, 2020 – 8:00 p.m.

The Pender Public School Board of Education met in regular session in the Heese Event Center on Monday, July 13, 2020. President Matt Peters called the meeting to order at 8:09 p.m. with the following members present: Jason Roth, Matt Heineman, Jean Karlen, Mandy Johnson, JJ Maise and Matt Peters. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller, Elementary Principal/SPED Director Kelly Ballinger and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Karlen and seconded by Heineman to approve the agenda as amended, moving items #9 and #10 to before item #7. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

Motion to approve the minutes of the regular board meeting held on June 8, 2020 was made by Johnson and seconded by Maise. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

A motion to approve financial reports and payment of bills as follows: General Fund - \$246,505.14; School Nutrition Fund - \$20,372.50; Bond Fund - \$1,074.00; Activity Fund - \$5,503.16; and Payroll - \$177,665.31 was made by Roth and seconded by Johnson. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

Special Education Director Kelly Ballinger spoke to the Board about the PEAK programming that has been used in the Pendragon Academy for the last two school years. It is a vital component of it, and it is important to continue use of it. School Psychologist Leah Clark joined the Board Meeting via Zoom to provide some background information and answer questions the Board had. Dr. Dolliver recommended approval of the purchase of the programming for the 2020-2021 school year.

A motion to approve the continuation of the PEAK training and curriculum resources for the Pendragon Academy staff members for the 2020-21 school year at a cost of \$6,000 was made by Karlen and seconded by Johnson. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

Dr. Dolliver and Mrs. Ballinger provided background information about the ACT (Acceptance and Commitment Training) Programming. It is aimed at providing mental health support for all students. School Psychologist Leah Clark joined the Board Meeting via Zoom to provide some additional

information about how the program would be implemented and answered the Board's questions. Superintendent Dolliver recommended to approving the purchase of the programming for the 2020-2021 school year.

A motion to approve the purchase of the ACT Program training and curriculum resources for the 2020-21 school year at a cost of \$6,000 was made by Maise and seconded by Karlen. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

Superintendent Jason Dolliver, Secondary Principal Eric Miller and Elementary Principal/SPED Director Kelly Ballinger presented administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>), clicking on the Board of Education tab, selecting eMeeting and opening the attached reports. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Professional Goals	Professional Goals	Professional Goals
Workshops/Meetings	Workshops/Meetings	2020-21 Class Splits
2020 Census Data	Valedictorian and	2020-21 Paraeducator Needs
Bowling	Salutatorian	Summer School
AC Unit – 2002 Edition	Proposed Graduation	Jump Start School
Activity Fund CD	Honors System	Handbook Changes/Updates
Nurse for 2020-21		Return to School Efforts
August Board Meeting		

Board member Karlen provided a brief overview of the NASB Board Member Zoom Meetings she had been participating in this summer.

President Peters implemented the Procedures for Public Comment and no one took advantage of the opportunity to address the board.

Superintendent Dolliver reviewed the Return to School Plan with Board members. Significant work has gone into the creation of the draft document, and he explained that the process included Board members (Matt Peters & Mandy Johnson), staff members, students, parents, and community leaders.

Approval of this plan is not required, but it is something Dr. Dolliver feels is important for the Board to approve, and he recommended doing so after a lengthy discussion and many questions. The need to review it and potentially make changes before the school year begins is likely. The document will provide PPS with a place to start, which is greatly needed.

A motion was made by Johnson and seconded by Roth to approve the draft Return to School Plan as reviewed and amended. President Peters restated the motion and the result of roll call vote being all ayes motion carried.

Letters soliciting a proposal for petroleum products were mailed to all distributors in the district. One proposal was received from Cubby's, Inc. for 11¢ below pump price. Dr. Dolliver recommended acceptance of the Cubby's, Inc. proposal. Board members reviewed the proposal.

Motion was made by Maise and seconded by Heineman to accept the proposal submitted by Cubby's, Inc. of 11¢ below pump price for the 2020-21 school year. President Peters stated the motion and the result of roll call vote being all motion carried.

Mr. Dolliver shared milk proposals for the 2020-21 school year from Hiland Dairy and Dean Foods. The bids were close, but the better bid seemed to be the one from Dean Foods. Superintendent Dolliver recommended accepting the proposal from Dean Foods. Board members reviewed the proposals.

A motion was made by Maise and seconded by Roth to accept the proposal from Dean Foods to provide milk to the district for the 2020-21 school year. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

Superintendent Dolliver reviewed the proposed 2020-221 food service, drivers ed, substitute teachers and classified staff, activity fees, activity passes, and high school and junior high contest admission fees for students and patrons with Board members.

Dr. Dolliver updated BOE members on Nebraska Department of Education's Equity in School Lunch Pricing provision required by the United States Department of Agriculture (USDA) which provides guidance for determining district meal prices. Dr. Dolliver recommended raising student meal prices 5¢, raising the price of seconds 5¢, raising the price of adult breakfast 20¢ and raising the price of adult lunch 25¢. No recommendation was made to increase milk or juice prices for the coming school year.

Drivers Education tuition fees were reviewed. Currently, the district charges \$275 tuition for drivers ed. Of that tuition, \$165 per student is paid to the instructor and the balance is used to offset costs or offering the program. A waiver for Free & Reduced students is in place. Superintendent Dolliver recommended no increase in the driver ed tuition rate for the 2020-2021 school year.

Currently the district pays \$115 per day for a substitute teacher and \$10.00 per hour for classified staff member substitutes. The substitute teacher rate was raised from \$110 to \$115 per day in 2017-2018. After surveying area schools, Mr. Dolliver recommended increasing the rate to \$120 per day for substitute teachers and increasing the classified staff member substitute rate from \$10.00 to \$11.00 per hour for the 2020-21 school year.

Dr. Dolliver recommended that PPS continue collecting activity fees and activity pass fees (for students) again to help the Activity Fund and offset expenses.

Motion was made by Heineman and seconded by Johnson to approve fees for the 2020-21 school year as follows:

- Breakfast: \$2.50-Adult; \$1.85-PK-12 students; Seconds: Main-\$.85; Side-\$.60
- Lunch: \$4.00-Adult; \$2.75-7-12 Students; \$2.50-K-6 Students; \$2.25
Preschool; Seconds: Main Entrée-\$1.35; Side Dish-\$.85; Milk-\$.45

- Milk Break: \$35/\$70-K-3 students; \$35/\$70-Preschool M-F am; \$20/\$40-Preschool M-F pm; \$20/\$40-Preschool MWF am; \$20/\$40-Preschool MWF pm; \$15/\$30-Preschool TR am; \$10/\$20-Preschool TR pm. (Semester/Year)
- Drivers Ed: \$275 per student; \$165-instructor per student; F&R waiver available; Reduced will pay a percentage
- Substitutes: \$120.00-Teacher; \$11.00/hour-Classified staff
- Activity Fees: \$35 year-JH and HS Students; \$100-Family Maximum; F&R waiver available; Reduced will pay a percentage
- Activity Passes: \$50.00-Adults; \$40.00-Senior Citizens; \$125-Family; \$25-K-6 Students; and \$25-7-12 Students (waived for participants)
- HS Contests: \$5.00-Adults; \$4.00 K-12 Students (waived for participants)
- JH Contests: \$2.00-Adults; \$1.00-K-12 Students (waived for participants)

President Peters stated the motion and the result of roll call vote being all ayes motion carried.

Superintendent Dolliver was notified that there was a minor error on the resolution that was created and provided by KSB School Law that the Board approved at the June Meeting to formally withdraw from the Pathways 2 Tomorrow JPA. A new resolution was provided and Dr. Dolliver recommended approving it.

A motion was mad by Karlen and seconded by Heineman to approve the resolution to formally withdraw from the Pathways 2 Tomorrow JPA. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

Dr. Dolliver reviewed the with the Board the progress on the Northeast Nebraska Tribal Broadband project. 34 end-user devices were ordered, and the point-to-point equipment was also ordered. We are hopeful we receive approval to mount equipment on the water-tower. Information was also shared on the installation of equipment at the homes who are further out.

Secondary Principal Miller shared with the Board the plan for replacing class rank and beginning use of graduation with honors program where all honor graduates would be recognized. The proposed graduation honors system would be graduating with Honors (93% - 94.99%), High Honors (95% - 97.99%) and Highest Honors (98% - 100%). Valedictorian and salutatorian would be academic honors and those students would still speak at the graduation ceremony.

The Board discussed the plan and asked questions. Superintendent Dolliver recommended approving the plan which is part of the 7-12 Parent & Student handbook.

Superintendent Dolliver shared that Marjorie Fisher had recently submitted a letter of resignation from her custodial position. He recommended approving her resignation.

A motion was made by Maise and seconded by Johnson to accept and approve the resignation of Marjorie Fisher and thank her for her years of service to Pender Public Schools. President Peters restated the motion and the result of roll call vote being all ayes motion carried.

Two candidates were interviewed for the Custodian position. The job was offered to and accepted by Ryan Cameron. Superintendent Dolliver recommended approving the work agreement as presented.

A motion was made by Maise and seconded by Karlen to approve the work agreement with Ryan Cameron for the position of Custodian. President Peters restated the motion and the result of roll call vote being all ayes, motion carried.

Superintendent Dolliver told the Board that 3 candidates for the preschool paraprofessional position were interviewed last week. He also said that the coming school year will bring with it challenges due to COVID-19 and that he would like to hire an additional para and that we would have no problem keeping the person busy. Dr. Dolliver recommended approving both work agreements as reviewed.

A motion was made by Roth and seconded by Heineman to approve the work agreements with Rebecca Zweep for the preschool para and Judy Giese for the position of paraprofessional. President Peters restated the motion and the result of roll call vote being all ayes, motion carried.

A discussion was held on how activity sponsor compensation will be paid for the 2020-21 school year. Dr. Dolliver told the Board a decision was needed in case seasons are cancelled due to the COVID-19 pandemic.

A motion was made by Johnson and seconded by Heineman that the Board enter into Executive Session at 11:19 pm for a Strategy session with respect to collective bargaining clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

President Peters stated the motion and the result of roll call vote being all ayes motion carried. President Peters restated the motion prior to moving into executive session.

Board members came out of executive session. A motion was made by Roth and seconded by Johnson to resume the meeting in open session at 11:42 pm. President Peters stated the motion and the result of roll call vote being all motion carried.

Dr. Dolliver will set up a meeting with the Board Negotiations Committee and the PEA (Pender Education Association) to be held prior to the August Board meeting to discuss activity sponsor compensation for the 2020-21 school year.

Policy Committee members met earlier in the day to review the Board Policy's that had first reading approval at the last meeting, review Policy's that needed first reading approval due to updates from school legal counsel and to review the student handbooks. Dr. Dolliver reviewed the summary of changes to the student handbooks. Superintendent Dolliver recommended approval of the Board Policy's and the changes to the handbooks.

Board members reviewed Policy 1040, 5101, 5103, 5406, 550, 6111 and 6117. All of these policies had been approved for first reading during the June BOE meeting. After review and discussion, there were no additional changes to any of the policies.

A motion was made by Karlen and seconded by Johnson to approve the second and final reading of Policy 1040, 5101, 5103, 5406, 550, 6111 and 6117. President Peters stated the motion and the result of roll call vote being all motion carried.

Board members reviewed Policy 1200, 3560, 4002, 4003, 4190, 4260, 5001, 5401, 6380, 7060 and 7070. These policies needed first reading approval due to updates provided by school legal counsel. After review and discussion, there were no additional changes to any of the policies.

A motion was made by Karlen and seconded by Johnson to approve the first reading of Policy 1200, 3560, 4002, 4003, 4190, 4260, 5001, 5401, 6380, 7060 and 7070. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

Board members reviewed Board Policy AR4003a, AR4003b and AR5401z. These forms needed first and only reading approval due to updates provided by school legal counsel. After review and discussion, there were no additional changes to any of the AR's.

A motion was made by Karlen and seconded by Johnson to approve the first and only reading of Policy AR4003a, AR4003b and AR5401z. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

A motion was made by Johnson and seconded by Heineman to approve the 2020-21 elementary and secondary student/parent handbooks. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

Dr. Dolliver reviewed with the Board that the village was still working on the annexation process for the Pendragons Sports Complex property, and there had been no news on the flood mitigation process from the city either.

President Peters reminded Board members of the next regular board meeting scheduled for Monday, August 10, beginning at 7:00 pm and the Breakfast and Board of Education Welcome for all school staff on Tuesday, August 18th at 8:00 am.

A motion to adjourn was made by Heineman and seconded by Johnson. President Peters stated the motion and the result of the vote being all ayes the meeting was adjourned at 12:01 am.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

July Payables

Check Number	Payee	Type	Amount
38148	AFLAC-12	July Payroll Liability	\$1,297.33
38149	AFLAC-10	July Payroll Liability	\$34.63
EFT	AxisPlus Benefits	July Payroll Liability	\$2,383.97
38150	Blue Cross Blue Shield of NE	July Payroll Liability	\$53,998.62
38151	Department of Revenue	July Payroll Liability	\$8,845.44
38152	Frontier Bank	July Payroll Liability	\$56,179.16
38153	Madison National Life Ins Co, Inc	July Payroll Liability	\$1,458.16
38154	Nebraska School Retirement	July Payroll Liability	\$45,277.39
38155	Vision Service Plan	July Payroll Liability	\$646.85
EFT	HSA Deposits	July Payroll Liability	\$3,882.35
38156	Amazon Capital Services	Maintenance Supplies	\$365.66
38157	American Broadband	Telephone	\$302.69
38158	Canon Financial Services	Copier Lease Payment	\$905.06
38159	Cubby's	Fuel & Misc. Supplies	\$517.42
38160	Educational Design Solutions	Lexia License annual renewal	\$5,530.00
38161	Educational Service Unit #1	4th Qtr. SPED Bill	\$36,894.88
38162	Elkhorn Valley Shopper	Classified Ads	\$327.50
38163	First National Bank	Bank Card	\$2,223.97
38164	FP Mailing Solutions	Postage Meter Ink	\$136.50
38165	Grainger	Maintenance Supplies	\$192.65
38166	Happy Numbers, Inc.	Elementary Math App	\$1,450.00
38167	Heartland Fire Protection	4th Qtr. Sprinkler Inspection	\$776.85
38168	Hugo Plumbing and Heating, Inc.	Professional Service	\$875.73
38169	Innovative Office Solutions, LLC	Office Supplies	\$90.39
38170	J.F. Ahern Co.	Annual Inspection & Service	\$2,048.00
38171	Janke Auto Co.	Vehicle Maintenance	\$139.70
38172	KSB School Law	Professional Fees	\$157.50
38173	Lamp Auto Parts	Transportation Supplies	\$52.65
38174	Lorensen Lumber & Grain	Maintenance Supplies	\$345.31
38175	Matheson Tri-Gas, Inc.	Welding Gas	\$100.55
38176	McGraw-Hill	Social Studies Workbooks	\$187.52
38177	Midwest Alarm Services	Qtr. Fire Alarm Monitoring	\$118.80
38178	Nebraska Safety Center	Level I Bus Driver Training	\$375.00
38179	Pender Ace Hardware	Maintenance/Custodial Supplies	\$628.98
38180	Pender Community Hospital	DOT Physicals	\$314.00
38181	Pender Grain Inc	Weed Spray	\$85.00
38182	Pender Municipal Utilities	June Utility Usage	\$10,511.39
38183	Petty Cash Fund	Reimbursement	\$500.00
38184	Pyramid School Products	Classroom Supplies	\$489.60
38185	Rasmussen Mechanical Services	Repairs	\$1,756.27
38186	Rays Midbell	Instrumental Supplies	\$1,255.49
38187	Schmader Landfill, LLC	Landfill Fee	\$34.80
38188	Schoolmate	Student Planners & Folders	\$853.00
38189	Seesaw Learning, Inc.	Annual License Renewal	\$1,292.50
38190	Sturek Media, Inc.	Printing	\$471.54
38191	The Library Store, Inc.	Classroom Supplies	\$114.32
38192	Verizon Wireless	Wi-Fi	\$80.02
		General Fund Total	\$246,505.14
		July Payroll Total	\$177,665.31
		School Nutrition Fund Total	\$20,372.50
		Bond Fund Total	\$1,074.00
		Activity Fund Total	\$5,503.16