

**PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES**  
**Pender Public Schools – Heese Event Center**  
**June 8, 2020 – 8:00 p.m.**

The Pender Public School Board of Education met in regular session in the Heese Event Center on Monday, June 8, 2020. President Matt Peters called the meeting to order at 8:11 p.m. with the following members present: Mandy Johnson, Matt Peters, Jean Karlen, JJ Maise, Jason Roth and Matt Heineman. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller, Elementary Principal/SPED Director Kelly Ballinger and Recording Secretary Deanna Hansen. Technology Director Jennifer Davis joined the meeting via Zoom.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Roth and seconded by Johnson to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

The minutes of the May 11, 2020 meeting were corrected to state the \$6,560 donation received from the Pender Thurston Education and Community Foundation was on behalf of Cathleen Schlaebitz instead of the Thriftique. A motion to approve the amended minutes of the regular Board meeting held on May 11, 2020, and to thank Cathleen Schlaebitz for the donation was made by Roth and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion to approve financial reports as presented and payment of bills as follows: General Fund - \$312,996.65; School Nutrition Fund - \$18,417.24; Activity Fund - \$1,136.66; Employee Benefit Fund - \$301.32; Depreciation Fund - \$115.52; Special Building Fund - \$940.00 and Payroll - \$181,004.34 was made by Roth seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Secondary Principal Eric Miller, Elementary Principal/Special Education Director Kelly Ballinger and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>), clicking on the Board of Education tab and selecting the eMeeting link. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Superintendent Goals	Professional Goals	Professional Goals
Meetings & Events	Graduation Ceremony	2020-2021 Class Splits

Launch NE Professional Development	Driver's Ed Grades	2020-2021 Paraprofessional Needs
School Improvement	Activities / Weights	Summer School
NENTA Report	Class Rank	Jump Start School
Foodservice Program-May	Proposed Laude or Honors System	Handbook Changes/Updates
NECC Reimbursement		
Cares Act	Valedictorian & Salutatorian	
UNL Hand Sanitizer for K-12 Schools		
Title IX Changes		
KSB Policy Service		
Summer School & COVID-19 Precautions		
Summer Weights/Conditioning & COVID-19 Precautions		
COVID-19		
July Board Meeting		

Due to COVID-19 and in an effort to protect the District from potential liability situations, several waivers have been implemented. Along with that, signage has also been posted. All documents were reviewed by the Policy Committee prior to the meeting. Dr. Dolliver recommended approval of the waivers.

A motion was made by Johnson and seconded by Heineman to approve the waivers and signage as reviewed. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver talked with the Board about the balance in the Bond Fund, and the amount of the final bond payment which is due in December. Since we are close to the end of the payment cycle, the savings won't be huge, but a savings would be realized. If the District could pay them early, the amount of interest will be reduced. Dr. Dolliver asked the Board if they wanted him to pursue the options for early payment. The Board approved him checking to see what options were available to pay the Bonds off early, and to put the item on the July agenda.

Dr. Dolliver shared more information on the progress of the Northeast Nebraska Tribal Broadband Project and stated that a decision regarding our participation in the project is needed. Since last month it was learned that the Nebraska Indian Community College plans to purchase all equipment to broadcast an internet signal for all schools involved. The reason they are doing this is because they need to cover 80% of the reservation in order to gain the licensing needed for this project. PPS benefits from that because the District will not have to pay for the equipment to be installed on our building. PPS's expenses would be directly tied to the cost of the number of devices that would be able to connect to the internet signal. That would allow the District to spend significantly less than the \$50,000 to \$75,000 that was projected last month. In fact, the expenditure would likely be less than \$10,000. Superintendent Dolliver recommended moving forward with the project and approving up to \$10,000 for the equipment necessary to make this project happen.

A motion was made by Karlen and seconded by Maise to approve up to \$10,000 to purchase equipment and move forward with participation in the Northeast Nebraska Tribal Broadband project. Board members asked additional questions and answers were provided. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver and Principal Miller spoke with the board and presented information on class rank, suggesting that the elimination of class rank is something that should be considered. The 4th quarter of the 2019-2020 school year made the time to move in a different direction much more imminent. This was a discussion only item and no action was needed. The board asked that the item be on the July agenda and that a formal proposal be presented at that time.

Dr. Dolliver reported on the progress of summer projects and reviewed the estimated costs with the Board. Due to the nature of the projects being completed this summer, that cost is still not 100% available. The estimated cost without factoring in the cost to repair the sink hole on the east side of the building will be less than \$5,000. Once it is determined how much the sink hole repair will cost, a more finalized number will be available. No action was necessary on this agenda item.

Superintendent Dolliver told the Board that in order for PPS to formally withdraw from the P2T JPA, a resolution needs to be adopted by the Board of Education. It was not known that this step was needed until after the May Board meeting. The District has already decided to withdraw from the JPA, so this is merely a formality. Dr. Dolliver recommended adopting the resolution as presented.

A motion was made by Roth and seconded by Johnson to approve the resolution to formally withdraw from the Pathways 2 Tomorrow JPA. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Extended contracts for additional days beyond a regular 185-day teaching contract were considered for the FFA advisor, guidance counselor and media instructor. Board members discussed the length of each extended contract, benefits provided through the additional days and the total cost to District. Dr. Dolliver recommended that the board approve the 2020-2021 extended contracts for the FFA advisor, guidance counselor and media instructor.

A motion was made by Maise and seconded by Heineman to approve extended contracts as presented for the 2020-2021 school year as follows: 1) FFA Advisor – 15 days; 2) Media Instructor – 10 days; and 3) School Counselor – 10 days; at a total cost to District of \$13,416.62. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Dr. Dolliver reported to the Board that Extra Duty assignments for the 2020-2021 school year had been made with the exception of Jr. High Spring Sports. No action was necessary on this agenda item.

Tech Director Jennifer Davis indicated she would again like to hire a part-time hourly employee to help complete some of the tasks needed over the summer. Dr. Dolliver shared his support of this need and recommended approval of hiring a part-time hourly employee.

A motion was made by Johnson and seconded by Roth to approve the 2020 summer work agreement with Will Athey for part-time technology help. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver said that due to the COVID-19 pandemic, the way that activity sponsors are paid is something that needs to be considered. This needs to be considered because there may be seasons cut short or eliminated in 2020-2021. If that happens, paying employees for work not completed could potentially cause problems. The Board suggested that the Board Negotiations Committee meet with members of PEA prior to the July Board meeting, and the item be on the July agenda.

Members of the Policy Committee met with Superintendent Dolliver to review new and amended policy provided by legal counsel as a result of the recent legislative session. As a result of the review, Board Policy #1040, 5101, 5103, 5406, 5506, 6111 and 6117 were presented for first reading approval. Dr. Dolliver recommended approval of first reading of the amended policies as reviewed.

A motion was made by Karlen and seconded by Johnson to approve first reading of Board Policy #1040, 5101, 5103, 5406, 5506, 6111 and 6117. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion was made by Johnson and seconded by Karlen to approve the first and only reading of AR 6283.1. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reviewed a list of items and asked that they be declared surplus and disposition be authorized. Board Policy 3090 provides guidelines for declaring items as surplus and disposing of them. Dr. Dolliver recommended approval of the list as presented.

A motion was made by Heineman and seconded by Roth to declare the list of items as surplus and to authorize the Superintendent to dispose of the items as allowed in Board Policy 3090. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Due to the COVID-19 pandemic, PPS was not able to complete the number of instructional hours required by the Nebraska Department of Education. As such, an affidavit is required to be submitted to the Nebraska Department of Education. No school in Nebraska met the instructional hours requirement and all will be submitting affidavits to NDE. While this would normally be a big problem, it is not in this instance due to the COVID-19 pandemic. Dr. Dolliver recommended approving the affidavit as presented.

A motion was made by Heineman and seconded by Maise to approve the Affidavit (Instruction Hours) as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reported on progress with the Pendragon Sports Complex project. The process to annex the property purchased for the Pendragon Sports Complex by the school has

been started; there are 4 steps to this process and the Village has the paperwork to begin their portion of the process. The easement for access to the property from Slaughter Street is also being worked on by the village. There has been no news on the flood mitigation process. The committee felt it was important to remain sensitive on the fundraising side during this time with COVID-19. They discussed what the Board could/should do with developing the property prior to the 2021 growing season and what are the next steps for the Board of Education to take.

An NASB Finance Workshop is scheduled for June 30th at 7 pm in Kearney. The next regular meeting is scheduled for July 13th, beginning at 8:00 p.m.

A motion to adjourn was made by Roth and seconded by Johnson. President Peters stated the motion and the result of the vote being all ayes the meeting was adjourned at 11:17 p.m.

Jason Roth, Board Secretary

Deanna Hansen, Recording Secretary

# Pender Public Schools

## June Payables

Check Number	Payee	Description	Amount
38103	AFLAC-12	June Payroll Liability	\$1,297.33
38104	AFLAC-10	June Payroll Liability	\$144.00
EFT	AxisPlus Benefits	June Payroll Liability	\$2,631.35
38105	Blue Cross Blue Shield of NE	June Payroll Liability	\$57,304.35
38106	Department of Revenue	June Payroll Liability	\$9,004.81
EFT	Employee Benefit Fund	June Payroll Liability	\$1,064.03
38107	Frontier Bank	June Payroll Liability	\$57,915.96
38108	Madison National Life Ins Co, Inc	June Payroll Liability	\$1,627.33
38109	Nebraska School Retirement	June Payroll Liability	\$47,661.31
38110	PTEC Foundation	June Payroll Liability	\$529.28
38111	Vision Service Plan	June Payroll Liability	\$805.86
EFT	HSA Account Deposits	June Payroll Liability	\$4,192.18
38112	Amazon Capital Services	Classroom & Custodial	\$470.04
38113	American Broadband	Telephone	\$298.75
38114	Apple, Inc.	Computers	\$27,577.00
38115	Bancroft Rosalie Community School	Reimbursement	\$3,201.60
38116	Blick Art Materials	Art Supplies	\$876.43
38117	Canon Financial Services	Copier Lease	\$491.74
38118	Carolina Biological Supply Co	Science Supplies	\$860.01
38119	Carpenter Paper Company	Custodial Supplies	\$40.67
38120	Comhusker Intemational Trucks, Inc. - Norfolk	Bus Repairs	\$1,778.53
38121	Cubbys	Fuel	\$267.23
38122	First National Bank	Bank Card	\$2,549.71
38123	Janke Auto Co.	Van Repairs	\$739.98
38124	JoumeyEd, Inc.	Classroom Supplies	\$51.20
38125	Kansas City Audio Visual	Projectors & Mounts	\$7,995.00
38126	Lamp Auto Parts	Transportation Supplies	\$227.88
38127	Lampo Group, LLC (The)	Classroom Supplies	\$1,397.00
38128	Matheson Tri-Gas, Inc.	Welding Gas & Bottle Rent	\$103.47
38129	Menards	Maintenance Supplies	\$1,399.99
38130	One Source	Backgroud Check	\$20.00
38131	Pender Ace Hardware	Maintenance Supplies	\$492.45
38132	Pender Grain Inc	Weed Spray	\$26.00
38133	Petty Cash Fund	Reimbursement	\$198.38
38134	Puckett Florist	Staff Recognition	\$17.50
38135	Quill Corporation	Office Supplies	\$31.77
38136	Ricks Computers, Inc.	Repairs	\$824.13
38137	Rodney K. LHeureux	Paint	\$314.99
38138	School Specialty Inc.	Classroom Supplies	\$84.34
38139	Smiths Farm Service Inc	Tire Repair	\$45.00
38140	Sturek Media, Inc.	Printing	\$184.09
38141	Teaching Strategies, Inc.	GOLD Renewal	\$537.75
38142	Verizon Wireless	Wifi	\$80.04
38143	WhiteboardDepot.com	White Boards	\$3,469.82
38144	Zaner-Bloser Handwriting	Handwriting Curriculum	\$2,345.43
38145	Loresen Lumber & Grain	Maintenance Supplies	\$253.00

38146	McGraw-Hill	Science Curriculum	\$59,001.08
38147	Pender Municipal Utilities	Accounts Payable	\$10,566.86
		<b>General Fund Total</b>	<b>\$312,996.65</b>
		<b>Payroll Total</b>	<b>\$181,004.34</b>
		<b>School Nutrition Fund Total</b>	<b>\$18,417.24</b>
		<b>Activity Fund Total</b>	<b>\$1,136.66</b>
		<b>Employee Benefit Total</b>	<b>\$301.32</b>
		<b>Special Building Fund Total</b>	<b>\$940.00</b>
		<b>Depreciation Fund Total</b>	<b>\$115.52</b>