

**PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES**  
**Pender Public Schools – Heese Event Center**  
**March 20, 2020 – 12:00 p.m.**

The Pender Public School Board of Education met in special session in the Heese Event Center on Friday, March 20, 2020. President Matt Peters called the meeting to order at 12:00 p.m. with the following members present: Matt Heineman, Jason Roth, Mandy Johnson, Jean Karlen and Matt Peters. Absent: JJ Maise. Also present were Superintendent Jason Dolliver, Elementary Principal/SPED Director Kelly Ballinger Secondary Principal Eric Miller, Technology Director Jennifer Davis and Recording Secretary Deanna Hansen.

A motion was made by Johnson and seconded by Karlen to excuse JJ Maise. President Peters restated the motion and the result of roll call votes being all ayes (5-0), motion carried.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Johnson and seconded by Heineman to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

President Peters read the Proclamation declaring a local emergency due to the COVID-19 Pandemic under the Emergency Management Act to continue in effect until the emergency has been dealt with or that the condition no longer exists. The Board discussed the Proclamation and questions were answered.

A motion was made by Roth and seconded by Heineman to approve the COVID-19 Proclamation. President Peters restated the motion and the result of roll call votes being all ayes (5-0, Maise absent), motion carried.

President Peters read thru the “COVID-19 Emergency Response Resolution”. He explained that the document needed to be put in to place authorizing Superintendent Dolliver or his designee to make decisions on behalf of the School Board during the emergency pandemic should the need arise, or if the Board is unable to meet. The Emergency Response Resolution will remain in effect until the emergency has been dealt with as determined by Dr. Dolliver or until modified or terminated by action of the Board of Education.

A motion was made by Karlen and seconded by Johnson to approve the COVID-19 Emergency Response Resolution. President Peters restated the motion and the result of roll call votes being all ayes (5-0), motion carried.

President Peters reviewed the “Resolution to Pay Classified Staff Members” with the Board, explaining that we need to consider putting it in to place so in the event of a temporary closure of the District, the Superintendent is authorized to pay the District’s hourly and/or non-exempt employees in an amount deemed fair and reasonable. This will also ensure the District employees do not leave employment during the temporary closure, to avoid the spread of any illness to other employees and for other legitimate reasons. Dr. Dolliver answered questions, and recommended approval of the Resolution.

A motion was made by Roth and seconded by Heineman to approve the “COVID-19 Resolution to Pay Classified Staff Members”. President Peters restated the motion and the result of roll call votes being all ayes (5-0), motion carried.

President Peters reviewed with members of the Board the “Return to Work Agreement in Exchange for Leave During COVID-19 Closure.” He stated that is document would only be used if needed, but it should be approved so it could be used if a directive by national, state or local authorities prohibited classified and non-exempt employees from travelling to the worksite or otherwise prevents an employee from reporting to perform his/her duties at school. Board members asked questions, and answers were provided. Superintendent Dolliver recommended approving the Agreement.

A motion was made by Johnson and seconded by Karlen to approve the COVID-19 Return to Work Agreement. President Peters restated the motion and the result of roll call votes being all ayes (5-0), motion carried.

Board member Johnson left the meeting at 12:31 p.m. to return to work; she listened to the rest of the meeting via speaker phone.

Superintendent Dolliver presented a power point presentation that outlined the plan for employees during the COVID-19 Pandemic Closure. He said Administrators, Custodial/Maintenance Staff, Kitchen Staff and Office Staff would continue to work during the closure completing fairly routine tasks. Teachers will continue to facilitate learning and enrichment opportunities and experiences for as many students as possible; they could work from home or their classroom; and there would continue to be staff meetings. Paraprofessionals and Bus Drivers would complete tasks necessary for the District to continue to move forward; hours would be capped between 30 and 40; and duties would include custodial/maintenance, foodservice, transportation, professional development or other as deemed appropriate. He wrapped up by saying we are in uncharted waters, and that all PPS employees are doing the best we possibly can in all that we do.

President Peters reminded members that the next regular Board Meeting is planned for April 14, 2020 at 8:00 p.m.

A motion was made by Heineman and seconded by Roth to adjourn the meeting at 12:52 p.m. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary



