

The **Special Meeting** of the Batavia City School District Board of Education was called to order on **Tuesday, October 22, 2019 at 6:31 PM** in the District Administration Conference Room, 260 State Street, Batavia, NY by Board President, Patrick Burk.

Call to Order

Members Present: Patrick Burk, Zachary Korzelius, John Marucci, Barbara Bowman, Shawna Murphy, Tanni Bromley, Aubrey Towner, Ex-Officio Student Representative

Roll Call

Excused: Peter Cecere, Scott A. Bischooping, Interim Superintendent

Others Present: Scott C. Rozanski, Business Administrator/Clerk; Dr. Molly Corey, Executive Director of Curriculum and Instruction; Brittany Witkop, Assistant Clerk to the Board; Nicholas Bestine, Vice-President, Batavia Teachers' Association; Kathie Scott, District Public Relations Coordinator; Amanda Cook, John Kennedy Principal; Jason DeGraff, Director of Facilities II; Michael & Courtney Marsh, Kathryn Barrett, *Freed Maxick CPA's, P.C.*; Margot Collins, Suzanne Jarrett, Janelle Marble, Katie Clemm, LeeAnn McEwen

Guests: Louis Smith, Brian Kemp, T-Shirts Etc.; Jimi Jamm, WCJW CJ Country Radio

Mr. Burk welcomed those present to the meeting and led the pledge to the flag.

Pledge to Flag

Presentations

Board Awards – Mr. Burk

Board Awards

Mr. Burk presented a certificate of appreciation to Louis Smith, Brian and Beth Kemp, Owners of T-Shirts Etc., and Jimi Jamm of WCJW CJ Country Radio.

The anonymous nomination stated that Louis Smith has been an asset to John Kennedy and an outstanding addition to the building. All of the staff love Louis and his bright disposition. Louis has managed to take care of staff needs while also making sure the building is always presentable, all while dealing with the ongoing construction.

Mrs. Courtney Marsh nominated Brian and Beth Kemp who for the past three years have worked on short notice to help us with shirts and banners for the John Kennedy Color Run. They have often had less than four days to create the layout, design, and print our sponsors on over 100 shirts and create banners for Race Day. They are caring people and run a community business, T-Shirts Etc. that supports the local school. We appreciate their support for this event.

Mrs. Courtney Marsh also nominated Jimi Jamm and CJ Country Radio who have been an anchor to the John Kennedy Color Run fundraiser for the past three years. CJ Country supports John Kennedy with both being a sponsor and Jimi Jamm takes his own time to be at the school each year to announce and DJ for the event. WCJW CJ Country is part of the reason this event is a success each year.

Annual External Audit Report – Freed Maxick CPA's, P.C.

External Audit Report

Results from the 2018-19 External Audit were presented to the Board. On behalf of the Freed Maxick, CPA Agency, Ms. Kathryn Barrett thanked the district for keeping strong and accurate financial records. She passed out three audit reports; Basic Financial Statements, Single Audit Report, and Extraclassroom Activity Financial Statement and the report to the Board of Education. Our district received unqualified audit opinions on all three audits, which is the highest level of assurance possible. The general fund, fund balance increased again this year and a large portion is restricted funds, which is good financial planning. We used some of our reserve funds this past year, but also brought them back up as appropriate. Our revenue is down about \$867,000.00,

mostly due to state aid and high cost students, which we can't control. Expenditures have only increased by about 1%, which is better than the expected 3-4%. Grants this year were approximately \$2.7M, up by about \$232,000.00. We had two new grants; Title IIB and Title IV. There were no questions.

Board of Education Recognition Week (October 21-25, 2019) – Dr. Molly Corey

Dr. Corey acknowledged our Board of Education members for their hard work, dedication to our staff and students, and the time they put in to make our schools' a great place for kids to learn and grow. Each board member received an embroidered blanket with their name and our school logo, as well as a thank you card.

BOE Appreciation

There were three people wishing to address the Board under *Public to be Heard*.

1. **Ms. Janelle Marble** asked to speak to the board regarding Batavia Middle School and school wide lunches. Her son is in fifth grade at the Middle School and he only has sixteen minutes to get through the lunch line and eat before going to a lunch learning lab. Her son said it takes a long time to make it through the line and the lunchroom is crowded. While she likes that the district has free lunches for all students, it has increased the amount of time it takes to be served. She noted that unlike most workers, such as you and I, who get thirty minutes to eat lunch, the students are only getting about half that amount of time. She asked, why some students get 25 minutes, while others only get 15-16 minutes? She would appreciate having us look into it.

Public Heard
BMS School
Lunch

2. **Ms. Katie Clemm** has a step-daughter at Batavia High School in tenth grade who told her that the lines for lunch are long and sometimes there is no place to sit. One day she stood up and ate. Ms. Clemm said that issue has been remedied, however several parents have posted similar issues on social media. The lines are too long and lunch periods are too short, plus there is overcrowding. She had her step-daughter time leaving her classroom, going to lunch, getting through the line and it took fourteen minutes. She handed out a packet of statements from other parents to the board for review. She is not sure what the answer is, but possibly more kitchen staff or better training. She also wondered why the allotted lunch times are not equal.

BHS School
Lunch

3. **Mr. Nick Bestine** addressed the board regarding School Board Recognition Week from October 21-25, 2019. In honor of our Board of Education, the Batavia Teachers' Association donated \$200.00 to the Salvation Army's Backpack Program for Batavia City School District students

Board
Recognition
Week

Motion made by Ms. Murphy, seconded by Mrs. Bromley, to amend the agenda, as altered.

Agenda
Alterations

ADD -

VI. **Consent Items**

ADD -

F. Appointments

7. Cynthia Konieczny [JK/New/#8859], Long-term 1:1 Teacher Aide, retroactive to October 21, 2019 through on or about November 7, 2019; Salary according to the Batavia Clerical Agreement, \$11.80/hr. – 8 AM - 3 PM (6.5 hrs./day)

15. REVISED 2019-20 Schedule 'D' – Instructional Leadership Team (Department Chairs)

DC Group	Grade Level	Recommendation	Days Allotted
Special Education/Counselors	6-12	Sherry Crumity	Up to 6
Staff appointed to these positions will be compensated for actual hours worked throughout the school year up to the days allotted above and earn \$275 per day. It is the responsibility of the employee to distribute their hours/days to cover the responsibilities of the position. The Superintendent may approve additional days as needed.			
* Reports to Executive Director of Curriculum and Instruction and will work on specific projects each year.			

J. Conferences

2. NYSCATE Conference, 11/23-11/26/19, Rochester, NY; Ashley John Grillo, \$490.00

Yes – 6 [Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 1 [Cecere]
Motion carried. [6-0]

Motion made by Mrs. Bromley, seconded by Mrs. Bowman – Upon the recommendation of the Superintendent, BE IT RESOLVED to approve the following Consent Items, A-J, as altered.

- Board of Education Minutes – 10/8/19
- CSE Reports: 10/8/19 (1), 10/10/19 (2), 10/11/19 (1), Amendment without a meeting (1)
- CPSE Reports: 10/15/19 (1), Amendment without a meeting (2)
- Resignations
 - Loretta Stratton, Schedule C – Musical/Drama Wardrobe Asst. Seamstress, effective October 17, 2019
- Leave of Absence
 - EXTEND - Courtney Wise, ESOL Teacher [BHS], Unpaid Family Medical/Maternity Leave, through June 26, 2020
 - John F. Mangefrida, Social Studies Teacher [BHS], Family Medical Leave, effective on or about October 31, 2019 through on or about January 6, 2020
- Appointments
 - REVISED - Bernadette R. Krumpek, 4-year Probationary Elementary Assistant Principal [JK/New/#8839], effective October 9, 2019; Salary according to the Batavia Administrators' Agreement - \$79,000.00 pro-rated
 - REVISED - Lindsey A. Leone, 4-year Probationary Assistant Principal [BHS/Burnham/#2523], effective October 21, 2019; Salary according to the Batavia Administrators' Agreement - \$72,000.00 pro-rated
 - REVISED - April Meier, 4-year Probationary Science Teacher [BMS/Jacobs/#1535], effective on or about October 28, 2019; Salary according to the Batavia Teachers' Agreement - \$40,232.50 pro-rated plus credit hours @ \$80.00/cr. hr.(upon receipt of official transcripts)
 - REVISED - Monika M. Felker, 4-year Probationary Speech-Language Pathologist [JA/New/#8837], effective on October 15, 2019; Salary according to the Batavia Teachers' Agreement - \$48,000.00 pro-rated plus credit hours @ \$80.00/cr. hr. (upon receipt of official transcripts)
 - REVISED - Nann Zorn, Long-term Substitute Social Studies Teacher [BHS/Shay (Adel)/ #7655], retroactive to September 3, 2019 through on or about December 22, 2019; Salary according to the Batavia Teachers' Association Per Diem Substitute

**Consent
 Items
 BOE Minutes
 CSE Reports**

**CPSE Reports
 Resignations**
L. Stratton

Leave
*Extend -
 C. Wise
 J. Mangefrida*

Appointments
*REVISED -
 B. Krumpek*

*REVISED -
 L. Leone*

*REVISED -
 A. Meier*

*REVISED -
 M. Felker*

*REVISED -
 N. Zorn*

- Agreement (retired teacher), \$130.00/day for 20 consecutive days in the same assignment; \$275.00/day retroactive beginning on the 21st consecutive day
6. Karen Cima, Long-term Substitute Elementary Teacher [JA/Reeves/# 8857], effective on or about November 1, 2019 through on or about January 6, 2020; Salary according to the Batavia Teachers' Association Per Diem Substitute Agreement (retired teacher), \$130.00/day for 20 consecutive days in the same assignment; \$275.00/day retroactive beginning on the 21st consecutive day
 7. Cynthia Konieczny [JK/New/#8859], Long-term 1:1 Teacher Aide, retroactive to October 21, 2019 though on or about November 7, 2019; Salary according to the Batavia Clerical Agreement, \$11.80/hr. – 8 AM - 3 PM (6.5 hrs./day)
 8. Ronald Barone Jr., Substitute Cleaner [Districtwide], effective on or about October 23, 2019; \$11.10/hr. per diem
 9. In-District Transfer – effective September 3, 2019

K. Cima

C. Konieczny

R. Barone Jr.

In-District Transfer – D. Nigro

L. Bump & A. Tufts

A. Mazur

J. Morehead

19-20 Sch. 'C'

Employee	Position	From	To	Effective	Salary
Danielle R. Nigro	Food Service Helper (4.25 hrs./day)	JK [#2168]	BMS [#6156 /Priestly-Maid]	Retroactive 9/3/2019	Per Contract

10. Linda L. Bump and Alberta W. Tufts, Food Service Helpers, [JK]; from 5.75 hrs. to 6 hrs./day, effective October 23, 2019
11. Annette Mazur, Cook [BHS/Priestly-Maid/#473], retroactive to October 7, 2019 - \$12.85/hr., 6 hrs./day; Salary according to the Nutritional Services Agreement
12. Jennifer Morehead, Cook [JK/Kendrick/#2288], effective on or about October 23, 2019 - \$12.85/hr., 6 hrs./day; Salary according to the Nutritional Services Agreement
13. 2019-20 Schedule 'C' (*Emergency-Conditional – pending fingerprint clearance)

F Name	L Name	Bldg.	Age Level	Assignment/Sport	Level	FTE	Stipend
Jamie	(Beswick) Maguire	JK	John Kennedy	Elementary Student Government Co-Advisor	1	0.5000	\$ 313.74
Richard	Boyce	BHS	Varsity	Winter Track Assistant	6	1.0000	\$ 3,936.40
Myron "Buddy"	Brasky	BHS	Varsity	Basketball	8	1.0000	\$ 6,881.04
Brennan	Briggs	BHS	Junior Varsity	Ice Hockey	4	1.0000	\$ 2,436.00
Celeste	Brownell	BHS	High School	Musical/Drama Wardrobe Assistant (Seamstress)	1	1.0000	\$ 600.00
William	Buckenmeyer	BHS	Varsity	Winter Track Assistant	6	1.0000	\$ 3,764.44
Nicholas	Burk	BHS	Varsity	Winter Track Head Coach	8	1.0000	\$ 6,048.65
Melissa	Calandra	JK	John Kennedy	JK Yearbook Co-Advisor	1	0.5000	\$ 300.00
Robert	Darch	BMS	Modified B	Wrestling	3	1.0000	\$ 1,800.00
Daniel	Geiger	BHS	Varsity	Winter Track Assistant	6	1.0000	\$ 3,936.40
Marty	Hein	BHS	Varsity	Basketball	8	1.0000	\$ 5,248.53
Matthew	Holman	BHS	Varsity	Alpine Skiing	6	1.0000	\$ 3,708.81
John	Kirkwood	BHS	Varsity	Ice Hockey - Head Coach	7	1.0000	\$ 4,391.85
Katelin	LaGreca	JK	John Kennedy	Elementary Newspaper	1	0.5000	\$ 313.70
Lisa	Lavrey	BHS	Junior Varsity	Basketball	6	1.0000	\$ 3,654.00
Deb	Loftus	JK	John Kennedy	Logic Club - Co- Advisor	1	0.5000	\$ 304.50

Aaron	McFollins	BHS	Junior Varsity	Basketball	6	1.0000	\$ 3,600.00
Jillion	Mooney	JK	John Kennedy	JK Yearbook Co-Advisor	1	0.5000	\$ 300.00
Emily	Neth	BHS	Junior Varsity	Basketball Cheerleading	4	1.0000	\$ 2,400.00
Trevor	Powers	BHS	Varsity	Ice Hockey Assistant	5	1.0000	\$ 3,090.68
Linda	Restivo	JK	John Kennedy	Elementary Student Government Co-Advisor	1	0.5000	\$ 323.22
Karissa	Santy	JK	John Kennedy	Pageturners	1	0.5000	\$ 313.70
Karissa	Santy	JK	John Kennedy	Elementary Newspaper	1	0.5000	\$ 313.70
Karen	Shuskey	JK	John Kennedy	Logic Club - Co- Advisor	1	0.5000	\$ 304.50
Karen	Shuskey	JK	John Kennedy	Pageturners	1	0.5000	\$ 313.70
Jalen	Smith	BMS	Modified B	Basketball	3	1.0000	\$ 1,800.00
Stacy	Squire	BHS	Varsity	Basketball Cheerleading	7	1.0000	\$ 4,592.46
Richard	Stewart	BHS	Varsity	Wrestling	8	1.0000	\$ 5,965.42
Lisa	Whitehead	JK	John Kennedy	Post Office/Junior Banking	1	1.0000	\$ 609.00

14. 2019-20 Schedule 'D' – E List for Substitutes

A. [BMS], \$23.00/per period – Amy Campbell & Krista Knapp; retroactive to October 1, 2019

15. REVISED 2019-20 Schedule 'D' – Instructional Leadership Team (Department Chairs)

Sch. 'D' – 19-20

REVISED – Sch. 'D' ILT

DC Group	Grade Level	Recommendation	Days Allotted
Library Media Specialist (LMS)	UPK-12	Aaron Klumpp	Up to 12
CTS/FCS/Tech/Bus	UPK-12	Robert Mullen	Up to 12
Art	UPK-12	Amanda Antonucci	Up to 12
Music	UPK-12	Jane Haggett	Up to 12
PE/Health	UPK-12	Carmen DelPlato	Up to 12
LOTE	UPK-12	Laura Johnson	Up to 12
ENL	UPK-12	Shawn Chrysler	Up to 12
Humanities (SS/ELA) *	UPK-12	Karissa Santy	Up to 12
STEM (Sci/Tech/Math) *	UPK-12	Andrew Kiebala/Karen Shuskey	Up to 12
Literacy *	UPK-12	Michelle Restivo	Up to 12
Reading	UPK - 8	Allison Dunn	Up to 12
K-8 Grade level chairs (9 positions)	K-8	See below for each grade	Up to 12
Grade Level	K	Kristina Clark	
Grade Level	1	Jessica Torrey	
Grade Level	2	Linda Bartlett	
Grade Level	3	Cassandra Brown	
Grade Level	4	Jennifer Sloan	
Grade Level	5	Lynn Matteo	
Grade Level	6	Nicole Mayers	
Grade Level	7	Anthony Cali	

Grade Level	8	Allyson Wilkinson	
HS Math	9-12	Stacy McCarthy	Up to 12
HS ELA	9-12	Kim Przybysz	Up to 12
HS Social Studies	9-12	Tim Stevens	Up to 12
HS Science	9-12	Burt Howell	Up to 12
Mentor Coordinator	UPK-12	Kelly Radley/Bernadette Krumpek	Up to 12
Special Education/Counselors	UPK-5	Barb Roba	Up to 6
	6-12	Sherry Crumity	Up to 6
<p>Staff appointed to these positions will be compensated for actual hours worked throughout the school year up to the days allotted above and earn \$275 per day. It is the responsibility of the employee to distribute their hours/days to cover the responsibilities of the position. The Superintendent may approve additional days as needed.</p> <p>* Reports to Executive Director of Curriculum and Instruction and will work on specific projects each year.</p>			

16. 2019-20 Substitute Teachers/Retirees/Aides/Nurses/Clerical List Additions, [Board Book Only]

19-20 Sub List

G. Financials

1. Warrants

- A-19: A 10/11/19 Warrant for 10/1/19-10/11/19
- TA-8: TA Processing 10/11/19 Payroll for 10/1/19-10/11/19
- E-5: E 10/11/19 Warrant for 10/1/19-10/11/19

Warrants

H. Contracts

1. 2019-20 Agreement between the BCSD and Pembroke Central School District for Winterguard (A1 Guard), effective November 1, 2019; Estimated cost per student – \$481.77; Pembroke 1 student
2. Memorandum of Agreement between BCSD and Attica CSD – Interscholastic Wrestling
3. 2019-20 Intermunicipal Memorandum of Agreement between BCSD and Alexander, Elba, LeRoy, Oakfield-Alabama, and Pembroke Central Schools, Varsity Hockey Program, effective September 1, 2019 through June 30, 2020

Contracts

19-20 BCSD & Pembroke CSD

MOA BCSD & Attica CSD

MOA BCSD & Alexander, Elba, LeRoy, O-A, & Pembroke

I. Change Orders

1. Change Order #106-006, Spring Sheet Metal, \$339.00, Repair of the existing roof above Room 65 at John Kennedy
2. Change Order #106-007, Spring Sheet Metal, \$1,081.00, Liquid applied flashing for five (5) roof penetrations on the existing PVC roof at the Middle School
3. Change Order #106-008, Spring Sheet Metal, \$785.00, Wrap existing fascia wood at the Van Detta Stadium Ticket Booth with new white aluminum
4. Change Order #105-025, Billitier Electric, Inc., \$917.00, Additional demolition and reinstall of the fire alarm in the Middle School
5. Change Order #105-026, Billitier Electric, Inc., \$1,797.00, Labor and materials needed to install PA phones in the John Kennedy addition
6. Change Order #105-027, Billitier Electric, Inc., \$1,968.00, Rework and running of circuit to the new hot water tank at Van Detta Stadium
7. Change Order #105-028, Billitier Electric, Inc., \$6,773.00, Additional electrical unforeseen conditions and extras that were missing from prints (demolition, materials, refeeding of lights, outlets and switches)
8. Change Order #102-036, Transit Construction Services, \$2,599.00, Patching of the faculty lounge floor in John Kennedy

Change Orders

- 9. Change Order #102-037, Transit Construction Services, \$8,718.00, Additional MEP penetrations done under abatement conditions at the Middle School
- 10. Change Order #102-038, Transit Construction Services, \$243.00, Additional Prop Room demolition and reconfiguration at the High School
- 11. Change Order #102-039, Transit Construction Services, \$737.00, New door (material only) with vision kit for Room 42 at John Kennedy
- 12. Change Order #102-040, Transit Construction Services, \$3,595.00, New doors (material only) with vision kit for the Middle School
- 13. Change Order #102-041, Transit Construction Services, \$5,568.00, Additional floor patching required in the new AIS rooms at John Kennedy
- 14. Change Order #102-042, Transit Construction Services, \$2,090.00, Exhaust fan wall penetration for the Art Room at Jackson
- 15. Change Order #102-043, Transit Construction Services, \$4,477.00, Material and labor for new "Welcome" sign and Trespa panels at the Middle School
- 16. Change Order #102-044, Transit Construction Services, \$6,447.00, Additional demolition and re-framing of the new plumbing wall in Room 009-1 at John Kennedy

J. Conference Requests

- 1. NYS AHPERD Conference, 11/20-11/22/19, Verona, NY; Michael Bromley, \$754.23
- 2. NYSCATE Conference, 11/23-11/26/19, Rochester, NY; Ashley John Grillo, \$490.00

Conf. Requests
NYS AHPERD
– M. Bromley
NYSCATE –
A. Grillo

Yes – 6 [Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 1 [Cecere]
Motion carried. [6-0]

Motion made by Mr. Marucci, seconded by Mrs. Bromley, to accept and approve the Batavia City School District Single Audited Report, the Final Audited Extraclassroom Activity Financial Statements, the Final Audited Report to the Board of Education, and the Final Annual Basic Financial Statements ending June 30, 2019, as received.

2018-19
External
Audit Report

Yes – 6 [Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 1 [Cecere]
Motion carried. [6-0]

Motion made by Mrs. Bowman, seconded by Ms. Murphy, to approve the 2020-21 Budget Calendar & to approve the 2020-21 Budget Guidelines.

2020-21 Budget
Calendar &
Guidelines

Yes – 6 [Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 1 [Cecere]
Motion carried. [6-0]

Reports

Reports

Student Ex-Officio – Miss Towner
No report

Ex-Officio

Curriculum and Instruction – Dr. Molly Corey

C & I

The district committees met for the first time today. Positive Behavior Interventions and Supports Committee (PBIS) put together a list of questions for each school to use when talking to families of chronically absent students. The information will be collected in a Google form so that we can analyze the information.

On Thursday and Friday, October 24-25, 2019, students from John Kennedy, Middle and High School will represent Batavia at the New York State School Boards Association conference in Rochester. The student booth will showcase highlights from STEAM in each school.

Other Reports - None

Other Reports

Motion made by Mrs. Bromley, seconded by Mr. Marucci to enter into Executive Session at 6:55 PM to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Executive Session

Yes – 6 [Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 1 [Cecere]

Motion carried. [6-0]

Motion made by Ms. Murphy, seconded by Mr. Marucci to return to public session at 8:26 PM.

Return to Public Session

Yes – 6 [Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 1 [Cecere]

Motion carried. [6-0]

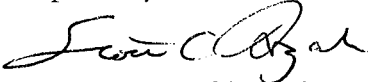
Motion made by Mr. Korzelius, seconded by Mrs. Bowman to adjourn the meeting at 8:27 PM.

Adjournment

Yes – 6 [Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 1 [Cecere]

Motion carried. [6-0]

Respectfully submitted,



Scott C. Rozanski, Clerk

baw