

The **Regular Meeting** of the Batavia City School District Board of Education was called to order on **Tuesday, March 10, 2020 at 6:33 PM** in the District Administration Conference Room, 260 State Street, Batavia, NY by Board President, Patrick Burk.

**Members Present:** Patrick Burk, Peter Cecere, Tanni Bromley, John Marucci, Barbara Bowman, Shawna Murphy

**Excused:** Aubrey Towner, Ex-Officio Student Representative

**Others Present:** Anibal Soler Jr., Superintendent, Dr. Molly Corey, Executive Director of Curriculum and Instruction, Scott C. Rozanski, Business Administrator/Clerk; Brittany Witkop, Assistant Clerk to the Board; Kathie Scott, District Public Relations Coordinator; Chris Bindemann and Nicolas Humphrey, Campus Construction Management; Nick Bestine, Vice President, Batavia Teachers' Association; Mr. Paul Kesler, Batavia High School Principal; Nathan Korzelius, Batavia High School Assistant Principal; Brian Quinn, *The Daily News*; Bob Conrad, Richmond Memorial Library Director; and Michael Larson

Mr. Burk welcomed those present to the meeting and led the pledge to the flag.

**Presentations**

**Jackson Primary Park and Play Project Proposal – Mr. Chris Bindemann & Mr. Nicolas Humphrey**

Mr. Bindemann and Mr. Humphrey presented four options for the proposed Jackson Primary Park and Play Capital Project to the Board.

1. New playground and bathroom renovations	\$619,151
2. Both playgrounds and bathroom renovations	\$1,211,098
3. Parking lot, property purchase and bathroom renovations	\$540,862
4. Park and Play Complete Project (details below)	\$1,650,000
• Playground (new and relocated)	\$ 955,640
• Parking Lot and Property Purchase	\$ 438,902
• Bathroom Renovations	\$ 109,981
• Bakery Demolition (245 Liberty)	\$ 145,477
<b>CAPITAL IMPROVEMENT PROJECT TOTAL</b>	<b>\$ 1,650,000</b>

The tentative schedule is:

- BOE Meeting To Review Proposed Project Scope  
March 10, 2020
- Adopt SEQR/Schedule for Community Referendum  
March 24, 2020
- Legal Notice for Voter Referendum  
45 Days
- Official Public Meeting  
To Be Determined
- Voter Referendum  
May 19, 2020
- SED Review  
May 2020 to July 2020

**Call to Order**

**Roll Call**

**Pledge to Flag**

*Jackson Primary  
Project*

- Proposed Construction to Start and End  
September 2020 to December 2020

The full project includes new bathrooms which will be ADA compliant, custodial mop/sink room, an additional 50-space parking lot next to Max Pies Furniture, demolition of the donated bakery on Liberty Street and relocation of the old Jackson playground, and a new age appropriate playground for Jackson Primary students. At this time, the Board of Education chose to approve Option #1 for a new playground and interior bathroom renovations due to new full-day Universal Pre-Kindergarten and a more age appropriate playground since Jackson houses Pre-Kindergarten through first Grade, unlike years ago when they had students through fifth Grade. It also reduces the amount of capital reserves we would need to use at this time and takes into account that we may have other projects to address once the Building Condition Survey is complete. Parkitects will be assisting with the playground design and project. Mrs. Bromley noted that we will still have to re-visit the parking situation at Jackson and Mr. Burk asked if in the meantime, our Building and Grounds staff could gravel the area off Blakely Place to provide additional parking. In regard to the lot next to Max Pies Furniture where a proposed parking lot could be placed, there are liens on that property, so it is likely to still be available in a year or so. If not, there is also the option of the area further down on South Jackson Street that the City of Batavia owns. Also, the current playground equipment will be taken down and placed in the 'old bakery' that was donated on Liberty Street until we decide what to do with it.

**Motion made by** Mrs. Bowman, seconded by Mr. Bromley, to approve the Jackson Primary School Park and Play Capital Project, Option #1 – New playground and bathrooms \$619,151.00

**Yes – 6 [Burk, Cecere, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0**

**Motion carried. [6-0]**

### **Richmond Memorial Library Update – Mr. Bob Conrad**

Mr. Conrad spoke to the board about his recent meeting with Mr. Soler, the library facility tour, and explanation of what a School District type public library is in New York State, as they are uncommon in Monroe and Erie counties (but pervade in the rural counties, Mid-Hudson, and Long Island regions); and explained major points of overlap.

- Treasurer (due to New York statutes)
- Facilities manager (due to Mary Richmond's original bequest to the Union Free School District)
- Rules of Conduct/School Code of Conduct

During the library tour, Mr. Conrad pointed out original features and recent upgrades (washrooms, footpath/ramp to lot, Old Children's Room). He raised the issue of the library's long-range need for office space.

If anyone would like a facility tour he is would be happy to accommodate. The District Art Show is on Friday, March 13, and if anyone wants to stop by early he can show you around.

Mr. Conrad said on behalf of library board, auditor, and himself, they were sad to lose an outstanding Treasurer, but look forward to the next one. Also a note of thanks Mr. Rozanski and Mr. DeGraff for a quick response to book drop damage. And thanks to Mr. Rozanski, and Mr. Ganino and Mr. Kramarz, previous Facilities Managers in regard to Spring 2019 renovations (part of district's 2020 Vision Capital Improvement Project). At this point, 65% has been reimbursed by New York State Library Construction Grant with Nioga Library System and the remaining 10% reimbursement is pending completion of the project.

**Jackson Park &  
Play Project**

*Richmond Memorial  
Library*

The Richmond Memorial Library Budget Vote will be on Thursday, May 7, 2020, from 9 AM to 9 PM. The budget request is for a 0.02 % increase and two trustee seats to be elected.

Finally, Mr. Conrad presented a Richmond Memorial Library card to Mr. Soler.

**Batavia High School Course Proposal – Mr. Paul Kesler & Mr. Nathan Korzelius**

*Course Proposal*

Mr. Kesler and Mr. Korzelius presented the Board with a course proposal to add Business 099. Previously, As part of the new Local Graduation Mandate for New York State, on December 20, 2016, Mr. Wilson proposed two courses – Career and Educational Planning and Personal Money Management, as required credits for all students beginning with the Class of 2021. By requiring enrollment and earning credit, the District supports our mission and directly prepares students with practical, life skills. All Batavia High School students will have the opportunity to earn GCC/ACE (Accelerated College Credit) credit for CEP 101 and BUS 110 course completion. These new classes will award .5 credit, are half-year and may be taken in any order and at any grade level.

However, college level course are not appropriate for many freshman and sophomores and not all students have the opportunity to take these classes. The scope and sequence of when students would take these classes was not laid out. Other challenges include affordability to pay for the college credit, students with a poor grade starting college with that grade on their transcript, and students who need AIS or Enrichment have scheduling challenges. At this time, a proposed solution is to add Introduction to Business 099 that has the essential aspects of career exploration and money management. Most students would take the class during their sophomore year opposite their mandated Health Requirement. It would give students early exposure to further business class opportunities and create a starting point for students entering a business pathway. The building practice will be to schedule students for the course, but not have it mandated as a graduation requirement.

The proposal also includes a revision to previous Board approval language to make B100 (Personal Money Management) and B101 (Career and Educational Planning) as electives and not a graduation requirement.

Mr. Burk and Mr. Cecere were concerned about dropping two mandated classes and not mandating the new one. Mr. Korzelius said that even without mandating the new Business 099 course, they have 171 sophomore students enrolled for next year, which is far above what they had for the two courses that are mandated at this time. Mr. Soler would like the Board to approve Business 099 as non-mandated for now, review the enrollment again and push for more Freshman to take it going forward. Mr. Kesler said we need to consider that there are students in seventh and eighth grades that have taken Career and Education Planning and Personal Money Management prior to coming to the High School. We would need to exclude these students from the mandate to take Business 099 since they have already completed a higher level course. He also mentioned that if we get students involved in Business 099 they may choose to continue their studies and want to take more Business Course offerings. At this time, the Board of Education agreed to approve Business 099 as a non-mandated course and drop the requirement for Career and Education Planning and Personal Money Management as mandated courses to graduate. Enrollment will be monitored and Mr. Kesler and Mr. Korzelius will report back to the Board.

**Motion made by** Mr. Cecere, seconded by Mr. Marucci, to approve the new Batavia High School Course Proposal for Introduction to Business B099 as non-mandated and also to drop the requirement for Career and Education Planning and Personal Money Management as mandated

**Approval of BHS  
Course Proposal**

courses to graduate.

**Yes – 6 [Burk, Cecere, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0**

**Motion carried. [6-0]**

**Financial Summary Report – Mr. Scott Rozanski**

Mr. Rozanski summarized the financial comparisons of January 2019 to January 2020.

*Financial Summary*

**Nutritional Service Update: Community Eligibility Provision – Mr. Scott Rozanski**

The January 30, 2020, Community Eligibility Provision (CEP) Analysis shows that breakfast is up 100 meals per day and lunches are up 4 meals per day. Jackson now serves breakfast in the classroom which led to an increase in breakfast participation. At John Kennedy and Jackson the meals per labor hour are within the recommended range based on the allocation of five hours from John Kennedy to Jackson. This was done because John Kennedy prepares meals for Jackson Primary. A La Carte sales are down by \$2,952.22. Revenues through January have increased \$24,808.00 and expenses increased \$10,477.00. Labor costs have increased by \$3,352.00. Unaudited/cash basis reporting through January 2020 shows a slight loss of \$2,265.00 compared to January 2019. Last year, tax payers saved over \$303,000.00 with this new program, which will run for four years.

*CEP Update*

There was no one present wishing to address the Board under *Public to be Heard*.

**Public Heard**

**Motion made by Ms. Murphy, seconded by Mrs. Bowman, to amend the agenda, as altered.**

**Agenda Alterations**

**VI. Consent Items**

**Add-**

**E. Leave of Absence**

4. Mark Marabella, Custodial Worker [JK], Family Medical Leave, effective March 16, 2020 through on or about April 30, 2020

**F. Appointments**

6. 2019-20 Schedule 'C'

F Name	L Name	Bldg.	Age Level	Assignment/Sport	Level	FTE	Stipend
Tyler	Fales	BHS	Boys	Varsity Lacrosse	4	1.0000	\$2,400.00

8. 2019-20 Substitute Teachers/Retirees/Aides/Nurses/Clerical List Additions  
[Board Book Only]

**Yes – 6 [Burk, Cecere, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0**

**Motion carried. [6-0]**

**Motion made by Mr. Cecere, seconded by Mr. Marucci – Upon the recommendation of the Superintendent, BE IT RESOLVED** to approve the following Consent Items, A-I, as altered.

- A. Board of Education Minutes: 2/4/20, 2/25/20
- B. CSE Reports: 2/24/20 (2), 2/25/20 (1), 2/26/20 (1), 2/28/20 (3), 3/2/20 (2), 3/3/20 (2), Amendment without a meeting (3)
- C. CPSE Reports: 3/2/20 (1)
- D. Resignations
  1. Caitlin M. McNally, Kindergarten Teacher [JA], effective September 1, 2020

**Consent Items Minutes CSE Reports CPSE Reports Resignations**  
*C. McNally*

E. Leave of Absence

1. Mary Beth Teresi, Vocational Coordination [BHS], Family Medical Leave, effective May 6, 2020 through on or about May 20, 2020
2. Jenna Mrzywka, ENL Teacher [JA], Family Medical/Maternity Leave, effective on or about May 12, 2020 through on or about June 15, 2020
3. Lindsey R. Hathaway, Custodial Worker [BMS], Family Medical/Maternity Leave, effective on or about June 15, 2020 through on or about September 7, 2020
4. Mark Marabella, Custodial Worker [JK], Family Medical Leave, effective March 16, 2020 through on or about April 30, 2020

**Leave**

- M. Teresi*  
*J. Mrzywka*  
*L. Hathaway*  
*M. Marabella*

F. Appointments

1. Tenure – 1<sup>st</sup> Review, 2/4/20; 2<sup>nd</sup> Review, 2/25/20

**Appointments**

*Tenure –*  
*M. Holsopple*

Name	Date of Hire	Date of Tenure	Subject	Building
Holsopple, Melissa L.	3/29/2016	3/29/2020	Special Education	BHS

2. Karen Cima, Long-term Substitute Elementary Teacher [JA/Torrey/#8908], effective on or about March 13, 2020 through on or about May 8, 2020; Salary according to the Batavia Teachers' Association Per Diem Substitute Agreement (retired teacher), \$130.00/day for 20 consecutive days in the same assignment; \$275.00/day retroactive beginning the 21st consecutive day
3. Kimberly M. Shea, Promotional Reclassification of Title from Clerk-Typist to Secretary [BHS, #1924], retroactive to February 25, 2020, Salary according to the Batavia Clerical Association Agreement, 3.5% increase or \$.75/hr.
4. Andrew D. Martin, Senior Building Maintenance Mechanic [DW, #8924], retroactive to December 1, 2019 through June 30, 2020; \$1.75/hr. stipend, total \$2,128.00 (152 days \* 8 hrs./day \* \$1.75/hr.), per Memorandum of Agreement with Batavia Custodial Association
5. Rocco T. DellaPenna, Senior Groundskeeper [DW, #8923], retroactive to December 1, 2019 through June 30, 2020; \$1.75/hr. stipend, total \$2,128.00 (152 days \* 8 hrs./day \* \$1.75/hr.), per Memorandum of Agreement with Batavia Custodial Association
6. 2019-20 Schedule 'C'

- K. Cima*  
*K. Shea*  
*A. Martin*  
*R. DellaPenna*  
*Schedule 'C'*

F Name	L Name	Bldg.	Age Level	Assignment/Sport	Level	FTE	Stipend
Scott	Lazarony	BMS	Boys	Modified A Baseball	4	1.0000	\$ 2,400.00
Anthony	Sweet	BHS	Boys	Modified B Baseball	3	1.0000	\$ 1,800.00
Tyler	Fales	BHS	Boys	Varsity Lacrosse	4	1.0000	\$ 2,400.00

7. Other Schedule 'C' – 2019-20 Positions (per attached)
  - A. Breakfast Duty [JA], \$20.00/hr., Karen Cima, effective on or about March 13, 2020 through May 8, 2020
8. 2019-20 Substitute Teachers/Retirees/Aides/Nurses/Clerical List Additions  
*[Board Book Only]*

*Other Sch. 'C'*  
*AM Breakfast*  
*Duty*  
*2019-20 Subs*

G. Financials

1. Clerk's Report – January 2020
2. Treasurer's Report – January 2020
3. Budget Transfers – January 2020
4. Warrants  
A-48: A 2/28/20 Warrant for 2/15/20-2/28/20  
TA-20: TA Processing 2/28/20 Payroll for 2/28/20-2/28/20  
E-15: E 2/28/20 Warrant for 2/15/20-2/28/20

*Clerk's Report*  
*Treasurer's Report*  
*Budget Transfers*  
*Warrants*

H. Bids

- 2019-20 Capital Outlay Project, Batavia High School Gym Floor;  
Archie Donoughe Sanding Inc.

Contractor	Base Bid (Capital Outlay Funds)	Alternate #1: Bleacher Removal and Reinstall	Alternate #2: Blower System	Alternate #3: Finishing and Striping	Total
Archie Donoughe	\$ 94,000.00	\$ 7,500.00	\$ 8,000.00	\$ 23,000.00	\$ 132,500.00

(Alternates #1-3 paid with District Funds)

- 2020 Vision Capital Project, Phase II – Robert Morris Roof; Spring Sheet Metal and Roofing, \$573,000.00

I. 2020-21 Universal Pre-Kindergarten Program

**Yes – 6 [Burk, Cecere, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0**  
**Motion carried. [6-0]**

**Preliminary Budget Overview – Mr. Scott Rozanski**

Last night, March 9, 2020, was the final budget ambassadors meeting. Currently, the rollover budget is an increase of \$2,660,349 or an increase of 5.27% compared to this year's budget (2019-20). This new figure is based on two teacher retirements. Salaries are up approximately \$1.5M and debt service in up \$600K. Based on the preliminary budget, the tax levy is currently at an increase of 6.4%. Revenues are have increased by \$1.8M, due to increases in building aid and foundation aid. Appropriated non-reserve fund balance reduction of \$250,000 is proposed at this time and appropriated debt reserves are down \$132K due to last year a one-time revenue of \$108,000 was received when the District borrowed funds for the 2020 Project, an advance prepaid to the District which allowed the lender to increase the borrowing interest rate. As budget work continues, items such as master schedules, retirements, vacancies, non-funded mandates, vendors, current staffing and transportation will be reviewed and adjustments made. The budget is in a preliminary stage with many factors to consider. Enrollment has been similar for the past seven years, but staffing has increased. The Leadership Team will work together to review master schedules and staff. Mr. Rozanski also gave each Principal and our IT Coordinator expense reports to review.

Mr. Rozanski reported that we are using a planning tool that helps our district project the tax cap using our information and projected data to provide a long-term projection.

**Motion made by** Mr. Marucci, seconded by Mrs. Bowman, to approve the following Annual District Election/Voter Registration requirements:

- Board of Registration, Notice of Time and Place of Registration
- Notice of Filing of Registers
- Calendar: Annual Election/Budget Proposition/Legal Notice Publication Dates
- Appointment of Election Inspectors
- Rules and Regulations Governing Proof of Identity

**Yes – 6 [Burk, Cecere, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0**  
**Motion carried. [6-0]**

**Motion made by** Mr. Marucci, seconded by Mr. Cecere, to approve the 2020-21 Board of Education Meeting Calendar.

**Yes – 6 [Burk, Cecere, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0**

**Contracts**  
*19-20 Capital Outlay Project*

*2020 Vision Capital Project*

*2020-21 Pre-K*

**Preliminary Budget Overview**

**Annual District Election/Voter Registration**

*2020-21 Board of Education Meeting Calendar*

**Motion carried. [6-0]**

**Reports**

**Audit Committee – Mr. Scott Rozanski**

The Audit Committee met prior to the Board Meeting tonight. The following were reviewed:

- Recurring issues found by our Internal Claims Auditor and follow-up will be done with Department Heads
- Risk assessment and draft report
- Request for proposal for internal and external audit
- Business Office budget staffing
- District budget

**Curriculum and Instruction – Dr. Corey**

Teachers from all four buildings that have been working with a consultant to meet the needs of diverse learners participated in a celebration last week. Partner teams from each school brought samples of student work to showcase how they apply new strategies to help students grow. We saw examples from a variety of content areas and grade levels. Teachers enjoyed the process of telling how they grew and ultimately improved student achievement. The principals and Dr. Corey participated in walk through visits with the consultant to see the work in action.

The Instructional Leadership Team District Sub-Committees met last week as well. They continued discussing and sharing information from goal areas. All teams are reviewing what data points are available and collected to help maximize conversations in buildings and across the district.

**Superintendent Report – Mr. Soler**

Mr. Soler continues to be very impressed with students and staff. His first few months have been very busy as he learns about our District and community.

Governor Cuomo has declared COVID-19 an emergency. We continue to receive daily updates and Mr. Soler will meet with Genesee County Health Department Director, Mr. Paul Pettit next week. If anyone does test positive for COVID-19 we are required to close for 24 hours and will then seek guidance on next steps. At this point, we do not have any international trips planned, but we do have domestic travel planned. Communication has been sent out to all staff, students and posted on our website regarding COVID-19. We are asking staff to share with us where they may be traveling over Spring Recess. We will continue to monitor the situation and provide all information to our staff.

There have been three Budget Ambassador Meetings and Mr. Rozanski is working hard to balance the budget. We are in full review mode and plan to meet with each Principal to review schedules and staffing without disrupting our students.

Thank you for approving Option #1, Jackson School Park and Play Capital Project. Interviews were held today for the Jackson Principal position and we should have a candidate to bring to the Board for approval soon.

Mr. Soler will also begin to create opportunities to engage staff, students, parents and community members as discussed when he was hired regarding a five-year vision for our District. He will start with a survey for our teachers and constituents to complete and then bring a plan back to the Board to provide guidance regarding financials, problems, and resolutions. This will be shared with our community to detail what the student experience will look like over the next five years.

**Reports**

*Audit*

*C & I*

*Superintendent*

**Other Reports** – Mr. Burk would like everyone to note that the 2020-21 Board of Education Meetings will be held on Monday nights at 6:30 PM. The Re-organizational Meeting will be on Wednesday, July 1, 2020 at 8 AM.

*Other Reports*

**Motion made by** Mr. Cecere, seconded by Mr. Marucci to enter into Executive Session at **8:14 PM** to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Executive Session**

**Yes – 6 [Burk, Cecere, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0**

**Motion carried. [6-0]**

**Motion made by** Mr. Cecere, seconded by Mr. Marucci to return to public session at **8:52 PM**.

**Return to Public Session**

**Yes – 6 [Burk, Cecere, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0**

**Motion carried. [6-0]**

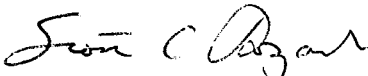
**Motion made by** Mrs. Bromley, seconded by Ms. Murphy to adjourn the meeting at **8:53 PM**.

**Adjournment**

**Yes – 6 [Burk, Cecere, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0**

**Motion carried. [6-0]**

Respectfully submitted,



Scott C. Rozanski, Clerk

baw