

The **Special Meeting** of the Batavia City School District Board of Education was called to order on **Tuesday, February 25, 2020 at 6:30 PM** in the District Administration Conference Room, 260 State Street, Batavia, NY by Board President, Patrick Burk.

**Members Present:** Patrick Burk, John Marucci, Barbara Bowman, Shawna Murphy, Aubrey Towner, Ex-Officio Student Representative

**Excused:** Peter Cecere, Tanni Bromley, Zachary Korzelius

**Others Present:** Anibal Soler Jr., Superintendent, Dr. Molly Corey, Executive Director of Curriculum and Instruction, Scott C. Rozanski, Business Administrator/Clerk; Brittany Witkop, Assistant Clerk to the Board; Kathie Scott, District Public Relations Coordinator; Chris Bindemann and Nick Humphrey, Campus Construction Management; Nick Bestine, Vice President, Batavia Teachers' Association; Michael Bromley, Director of Health, Physical Education, and Interscholastic Athletics; Brian Quinn, *The Daily News*, Matthew Holman, Maren Holman, and Nancy Haitz

Mr. Burk welcomed those present to the meeting and led the pledge to the flag.

### **Presentations**

#### **Board Awards – Mr. Patrick Burk**

Mr. Bromley nominated Matt Holman for a board award. He stated that this year has seen many great additions to the athletic program in terms of technology. With the upgrades it also brought many questions as to how we were going to be able to effectively use our new items. In the fall, we had the installation of our new Daktronics video/scoreboard. Mr. Bromley asked Matt Holman if he would help and become the person that would set up and run our video/scoreboard at contests. Matt accepted and did an unbelievable job! At the opening ceremony, Matt used photos from the past, had school logos, ran a video of our football team at the State finals and had photos of our players. Our scoreboard was used for both football and soccer games. Matt did all of the graphics as well as a professional running the scoreboard. We hosted sectional games and people from other districts were amazed at the content that Matt had created. Matt truly took this work beyond our initial hopes. Most recently, we added a HUDL camera to our High School gym. This camera is used by coaches to tape practice so our student/athletes can review his/her performances. This week we added using YouTube live to be able to share our contests live. Matt worked with the people at HUDL as well as consulted with another district. BCSD is now proud to be able to effectively share our games with anyone who has internet access in the world. Matt is a valuable asset to both the Information Technology department and Athletics department every day. Great work!!

Mr. Bromley, nominated Nancy Haitz for a board award. She is a valuable asset to our district. Every day, Nancy works with our students and staff with a smile on her face and a truly caring personality. Nancy serves as a mentor for the other school-nurse-teachers that she helps supervise. Each year, Nancy teaches CPR to our entire High School student body. As a member of the Wellness Committee, Nancy has led our entire staff the past two years on our district wide wellness day. Nancy contacted presenters, set room locations and helped organize the signup survey. The day of the event, Nancy greeted presenters and helped get them to their locations, helped acquire passwords for use of our Recordex board, set up lunch and helped make signage to help guide staff to the correct locations. Nancy took on this huge task and masterfully helped our staff access important wellness topics. Nancy deserves this award as she is a great advocate for the health of our students and staff.

**Call to Order**

**Roll Call**

**Pledge to Flag**

*Board Awards*

**Board of Education Resignation**

Mr. Burk formally notified the Board the Mr. Zachary Korzelius resigned as a member of the Board of Education, effective tonight February 25, 2020 with written notice citing that he will “focus more time on work and family. Thank you to all for relationships that have been built and good luck going forward”.

**Motion made by** Mrs. Bowman, seconded by Mr. Marucci – to accept the resignation of Mr. Zachary Korzelius as a Board of Education member effective February 25, 2020.

**Yes – 4 [Burk, Marucci, Bowman, Murphy] No – 0 Absent – [2] Cecere, Bromley**

**Motion carried. [4-0]**

*Resignation*

**Jackson Primary Park and Play Project Proposal – Mr. Chris Bindemann & Mr. Nick Humphrey**

Mr. Bindemann and Mr. Humphrey presented the proposed Jackson Primary Park and Play Capital Project to the Board. The project budget estimate is as follows:

*Jackson Primary Project*

Total Capital Improvement Project Referendum Value

• INCIDENTAL BUDGET	\$	302,517.00
• CONSTRUCTION BUDGET	\$	1,259,330.00
• <u>CONSTRUCTION CONTINGENCY</u>	\$	<u>88,153.00</u>
• CAPITAL IMPROVEMENT PROJECT TOTAL	\$	1,650,000.00

The tentative schedule is:

- Official Public Meeting - May 12, 2020
- Community Referendum Vote - May 19, 2020
- NYSED Review (45 days) - May 21, 2020 to July 22, 2020
- Bid Opening - August 26, 2020
- Construction to Begin - September 9, 2020
- Construction to End - December 31, 2020

The project includes new bathrooms which will be ADA compliant, custodial mop/sink room, an additional 50-space parking lot next to Max Pies Furniture, demolition of the donated bakery on Liberty Street and relocation of the old Jackson playground, and a new age appropriate playground for Jackson Primary students. Parkitects will be assisting with the playground design and project. Mr. Rozanski is working closely with Campus Construction Management so that the project does not have a tax impact and it will be contingent on voter approval for a purchase of the parcel for the new parking lot. Mr. Burk likes the project, but is concerned with the placement of the old playground at the end of Blakely Place because it will displace 20-25 cars. Can we shift the playground toward Liberty Street or consider putting in a gravel area for parking outside of the fence? Mr. Bindemann said he will look at the area again and also speak with Parkitects to come up with ideas to bring back to the Board for consideration. Mr. Humphrey mentioned that if the Board does approve the project to move forward once revisions are made, the SEQR process will need to begin and then a community referendum.

There was no one present wishing to address the Board under *Public to be Heard*.

**Public Heard**

**Motion made by** Mrs. Bowman, seconded by Mr. Marucci, to amend the agenda, as altered.

**Agenda**

**VI. Consent Items**

**ADD:**

**D. Resignations**

3. Deanna Harrison, Art Teacher [BMS], effective September 1, 2020
4. Cristina Caccavo, Elementary Teacher (1<sup>st</sup> Grade) [JA], effective September 1, 2020

**REMOVE:**

**I. Conferences**

1. Targeted Support and Improvement Training, February 25-27, 2020, Albany, NY - Anibal Soler Jr., \$1,037.50 & Dr. Molly Corey, \$980.00

**Yes – 4 [Burk, Marucci, Bowman, Murphy] No – 0 Absent – [2] Cecere, Bromley**  
**Motion carried. [4-0]**

**Motion made by Mr. Marucci, seconded by Ms. Murphy – Upon the recommendation of the Superintendent, BE IT RESOLVED** to approve the following Consent Items, A-J, as altered.

- A. CSE Reports: 2/4/20 (1), 2/6/20 (1), 2/10/20 (1), 2/11/20 (1), 2/12/20 (3), 2/13/20 (2), 2/14/20 (2), Amendment without a meeting (3)
- B. CPSE Reports: 2/10/20 (1)
- C. Retirements
- D. Resignations
  1. REVISED - Sally Sanford, District Treasurer, effective February 13, 2020
  2. Rebecca Bellanca, Special Education Teacher [BMS], effective September 1, 2020
  3. Deanna Harrison, Art Teacher [BMS], effective September 1, 2020
  4. Cristina Caccavo, Elementary Teacher (1<sup>st</sup> Grade) [JA], effective September 1, 2020
- E. Leave of Absence
  1. EXTEND – Lori A. Easton-Penepent, Elementary Teacher [BMS], Family Medical Leave, through on or about March 25, 2020
  2. EXTEND - Kimberly A. Hatch, Special Education Teacher [BHS], Family Medical Leave, through *date to be determined*
  3. Linda Bartlett, Elementary Teacher [JK], Family Medical Leave, effective February 24, 2020 through *date to be determined*
- F. Appointments
  1. Rachel C. Metz, 4-year Probationary Elementary Grade 6 Teacher [BMS/Gahagan/#2], effective on or about March 9, 2020, Salary according to the Batavia Teachers' Association Agreement, \$38,500.00 pro-rated plus credit hrs. @ \$80.00/cr. hr. (upon submission of official transcript)
  2. Kristen Crawford, Long-term Substitute Elementary Grade 4 Teacher [JK/Miller/#8869], effective retroactive to February 24, 2020 through on or about May 4, 2020; Salary according to the Batavia Teachers' Association Agreement, \$38,500.00 pro-rated plus credit hrs. @ \$80.00/cr. hr. (upon submission of official transcript)
  3. Sarah L. DeMena, Long-term Substitute Music Teacher [MS &

**Alterations**

**Consent Items**

**CSE Reports**

**CPSE Reports**

**Retirements**

*B. Howell*

**Resignations**

*S. Sanford*

*R. Bellanca*

*D. Harrison*

*C. Caccavo*

**Leave**

*L. Easton-Penepent*

*K. Hatch*

*L. Bartlett*

**Appointments**

*R. Metz*

*K. Crawford*

*S. DeMena*

- HS/#8919/Martin], retroactive to February 5, 2020 through on or about March 30, 2020; Salary according to the Batavia Teachers' Agreement - \$38,500.00 pro-rated, plus \$2,400.00 (30 credit hrs. @ \$80.00/cr. hr.)
- 4. EXTEND - Kathryn Herniman, Long-term Substitute Special Education Teacher [BHS/Hatch/#8895], effective retroactive to January 7, 2020 through on or about March 20, 2020; Salary according to the Batavia Teachers' Association Per Diem Substitute Agreement (retired teacher), \$130.00/day for 20 consecutive days in the same assignment; \$275.00/day retroactive beginning the 21st consecutive day *K. Herniman*
  - 5. EXTEND – Elizabeth Volpe, Long-term Substitute Elementary Teacher [BMS/Easton-Penepent/#8845], through on or about March 24, 2020; Salary according to the Batavia Teachers' Agreement - \$38,500.00 pro-rated *E. Volpe*
  - 6. EXTEND - Elaine Gurrant, Long-term Substitute Elementary (ELA) Grade 6 Teacher [BMS/Gahagan/#8906], effective retroactive to January 23, 2020 through on or about March 6, 2020; Salary according to the Batavia Teachers' Association Per Diem Substitute Agreement (retired teacher), \$130.00/day for 20 consecutive days in the same assignment; \$275.00/day retroactive beginning the 21st consecutive day *E. Gurrant*
  - 7. 2019-20 Schedule 'C' *Schedule 'C'*

<b>F Name</b>	<b>L Name</b>	<b>Bldg.</b>	<b>Age Level</b>	<b>Assignment/Sport</b>	<b>Level</b>	<b>FTE</b>	<b>Stipend</b>
Eric	Allen	BHS	Varsity	Outdoor Track - Assistant	4	1.0000	\$ 2,547.27
Rebecca	Bellanca	BMS	Middle School	GSA	1	1.0000	\$ 600.00
Richard	Boyce	BHS	Varsity	Outdoor Track - Head Coach	6	1.0000	\$ 3,654.00
Benjamin	Buchholz	BHS	Junior Varsity	Baseball	5	1.0000	\$ 3,231.85
William	Buckenmeyer	BHS	Varsity	Outdoor Track - Assistant	4	1.0000	\$ 2,509.63
Nicholas	Burk	BHS	Varsity	Outdoor Track - Head Coach	6	0.0250	\$ 118.61
Breanna	Clark	BHS	Varsity	Outdoor Track - Assistant	4	1.0000	\$ 2,436.00
James	Dillion	BHS	Modified B	Lacrosse	3	1.0000	\$ 1,800.00
James	Fazio	BHS	Varsity	Softball	7	1.0000	\$ 4,326.95
Daniel	Geiger	JK	Varsity	Outdoor Track - Head Coach	6	0.9750	\$ 4,625.96
Jamie	Masters	BHS	Junior Varsity	Softball	5	1.0000	\$ 3,090.68
April	Meier	BHS	Varsity	Outdoor Track - Assistant	4	1.0000	\$ 2,400.00
James	Patric	BHS	Varsity	Baseball	7	0.2750	\$ 1,207.76
Paul	Pedersen	BHS	Varsity	Golf	5	1.0000	\$ 3,584.80
Toni	Platten	BHS	Modified B	Softball 7/8	3	1.0000	\$ 1,800.00
Thomas	Redband	BHS	Varsity	Tennis	5	1.0000	\$ 3,137.04
Trevor	Rittersback	BHS	Varsity	Lacrosse	6	1.0000	\$ 3,654.00
Richard	Saunders	BHS	Varsity	Baseball	7	0.7250	\$ 4,239.57
Lisa	Taylor	BHS	High School	Color Guard Assistant (Winterguard and Colorguard)	3	1.0000	\$ 941.11
Alex	Veltz	BHS	Varsity	Outdoor Track - Assistant	4	1.0000	\$ 2,436.00
Erin	Whipple	BHS	High School	Color Guard Assistant (Winterguard and Colorguard)	3	1.0000	\$ 900.00

- 8. Other Schedule 'C' – 2019-20 Positions (per attached) *Other Sch. 'C'*
  - A. PM Bus Duty [JK], \$20.00/hr., Julie Busch, retroactive to January 29, 2020 through June 26, 2020 *PM Bus Duty*
- 9. Schedule 'D' - 2019-20 E List for Substitutes *Schedule 'D'*
  - A. [BMS], \$23.00/per period – Kelcey Bestine, Amanda McGough, Cynthia Morgan, Laura Whipple, and Sean Williams, retroactive to January 1, 2020
- 10. 2019-20 Substitute Teachers/Retirees/Aides/Nurses/Clerical List Additions, *[Board Book Only]*
- G. Financials *Warrants*
  - 1. Warrants

- A-42: January 2020 Manual Checks for 1/1/20-1/31/20
- A-44: A 2/14/20 Warrant for 2/1/20-2/14/20
- TA-19: TA Processing 2/14/20 Payroll for 2/14/20-2/14/20
- E-14: E 2/14/20 Warrant for 2/1/20-2/14/20

H. Bids

1. Cooperative Bid – Monroe 2 BOCES Audio Visual Equipment; B.H. Photo \$675.00

I. Conferences

1. NCERT Spring Executive Leadership Conference, March 25-28, 2020, New Orleans, LA – Anibal Soler Jr., \$746.70
2. NYSASCSD – Annual State Budget Seminar, March 16-17, 2020, Albany, NY – Anibal Soler Jr., \$665.60
3. NYSASCSD – Annual Meeting and Conference, June 6-8, 2020, Albany, NY – Anibal Soler Jr., \$1,141.28

J. 2020-21 Non-Teaching Holiday Schedules, 10-month and 12-month

**Yes – 4 [Burk, Marucci, Bowman, Murphy] No – 0 Absent – [2] Cecere, Bromley**  
**Motion carried. [4-0]**

**Motion made by** Mr. Marucci, seconded by Mrs. Bowman, to approve the proposed District Policy Updates – upon recommendation of the Policy Committee and Ferrara Fiorenza PC as follows:

**Policy 1230 – Second reading**

Policy	Policy Title
1230	Resignation and Dismissal – First reading only!

**Yes – 4 [Burk, Marucci, Bowman, Murphy] No – 0 Absent – [2] Cecere, Bromley**  
**Motion carried. [4-0]**

**Preliminary Budget Overview – Mr. Rozanski**

Last night, February 24, 2020, was the first budget ambassadors meeting. Currently, the rollover budget is an increase of \$2,868,664 or an increase of 5.68% compared to this year's budget (2019-20). Salaries are up approximately \$1.5M and debt service in up \$600K. Based on the preliminary budget, the tax levy is currently at an increase of 7.47%. Revenues have increased by \$1.8M, due to increases in building aid and foundation aid. Appropriated non-reserve fund balance reduction of \$250,000 is proposed at this time and appropriated reserves are down \$132K due to changes in employer retirement contributions and last year a one-time revenue of \$108,000 was received when the District borrowed funds for the 2020 Project, an advance prepaid to the District which allowed the lender to increase the borrowing interest rate. Mr. Burk cautioned reducing the non-reserve appropriated fund balance amount. This amount represents the projected surplus at the end of this year, above the 4% unappropriated fund balance. As budget work continues, items such as master schedules, retirements, vacancies, non-funded mandates, and transportation will be reviewed and adjustments made. We also need to see what impact the New York State budget has on our overall budget. The budget is in a preliminary stage with many factors to consider.

**Contracts**

*Coop Bid – Audio Visual Equipment*

**Conference Requests**

*NCERT Conference*

*NYSASCSD – Budget Seminar*

*NYSASCSD – Annual Meeting*

*2020-21 Non-Teaching Holiday Schedules*

**Policy Updates**

Preliminary Budget Overview

**Motion made by Ms. Murphy, seconded by Mr. Marucci – Upon the recommendation of the Superintendent and Calendar Committee, BE IT RESOLVED** to approve the 2020-21 District Calendar, as provided.

**Yes – 4 [Burk, Marucci, Bowman, Murphy] No – 0 Absent – [2] Cecere, Bromley**

**Motion carried. [4-0]**

**Motion made by Mrs. Bowman, seconded by Ms. Murphy, to approve the nominations for election to the Genesee Valley Educational Partnership/BOCES Board – Ed Engel, Ernest Haywood, and William Kane**

**Yes – 4 [Burk, Marucci, Bowman, Murphy] No – 0 Absent – [2] Cecere, Bromley**

**Motion carried. [4-0]**

**Motion made by Mr. Marucci, seconded by Ms. Murphy, to approve the Resolution for Small Claims Action related to Contract in Default; Linqserv Inc.**

**Yes – 4 [Burk, Marucci, Bowman, Murphy] No – 0 Absent – [2] Cecere, Bromley**

**Motion carried. [4-0]**

## **Reports**

### **Building and Grounds – Mr. Scott Rozanski**

The 2020 Vision Capital Project is complete except for punch list items. Bids open tomorrow for the Robert Morris roof and the Batavia High School gym floor. We received seven request for proposals for our five-year Building Condition Survey. On March 16, 2020 after our regular Building and Grounds meeting the committee will meet with two or three of the agencies to review their proposals.

### **Student Ex-Officio – Miss Towner**

Mr. Batavia has officially started to practice. It's going to be a great show! Snowcoming was a big success and the District art show is starting to get prepared by the National Art Honor Society and our art teachers.

### **Curriculum and Instruction – Dr. Corey**

It is hard to believe that our full-day pre-Kindergarten students have been in session for nearly a month. The transition to full-day was very smooth. If you have not had a chance to stop by the new playroom please add it to your list. Registration for next year will begin on March 1, 2020.

The Leadership Team met today and reviewed the data collected from 283 families who are currently listed as chronically absent. The information provides us with insights from the voice of the family and in some cases the student. Each school is in the process of forming a Social and Emotional Learning Team and will work with Mrs. Chris Merle, the keynote speaker from our January 27th conference day. We will use the information to make decisions regarding school-wide practices and classroom practices. As a district, we will continue to review transportation options and ways to educate parents regarding healthy living, which are two of the large areas from the data collection.

### **Superintendent Report – Mr. Soler**

Mr. Soler has begun his second month as Superintendent. The Leadership Team has had great

2020-21 District  
Calendar

GVEP Board  
Nominations

Resolution – Small  
Claims Action

Reports  
*B&G*

*Ex-Officio*

*C & I*

*Superintendent*

dialogue regarding current practices and ways to improve. The 2020-21 budget preparation has begun, which will be a good time to work closely as a team.

**Other Reports** – Mr. Burk asked Board Members to consider attending the Genesee Valley School Boards Association Winter School Primer which will be held on March 9, 2020 at 6 PM at Byron-Bergen Central School.

*Other Reports*

**Motion made by** Ms. Murphy, seconded by Mr. Marucci to enter into Executive Session at 7:30 PM to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Executive Session**

**Yes – 4 [Burk, Marucci, Bowman, Murphy] No – 0 Absent – [2] Cecere, Bromley**  
**Motion carried. [4-0]**

**Motion made by** Mr. Marucci, seconded by Mrs. Bowman to return to public session at 8:23 PM.

**Return to Public Session**

**Yes – 4 [Burk, Marucci, Bowman, Murphy] No – 0 Absent – [2] Cecere, Bromley**  
**Motion carried. [4-0]**

**Motion made by** Ms. Murphy, seconded by Mr. Marucci to adjourn the meeting at 8:24 PM.

**Adjournment**

**Yes – 4 [Burk, Marucci, Bowman, Murphy] No – 0 Absent – [2] Cecere, Bromley**  
**Motion carried. [4-0]**

Respectfully submitted,



Scott C. Rozanski, Clerk

baw