

The **Regular Meeting** of the Batavia City School District Board of Education was called to order on **Tuesday, January 14, 2020 at 6:35 PM** in the Batavia High School Library, 260 State Street, Batavia, NY by Board President, Patrick Burk.

Call to Order

Members Present: Patrick Burk, Peter Cecere, John Marucci, Barbara Bowman, Shawna Murphy, Tanni Bromley, Aubrey Towner, Ex-Officio Student Representative

Roll Call

Excused: Zachary Korzelius

Others Present: Scott A. Bischooping, Interim Superintendent; Scott C. Rozanski, Business Administrator/Clerk; Dr. Molly Corey, Executive Director of Curriculum and Instruction; Brittany Witkop, Assistant Clerk to the Board; Nicholas Bestine, Vice-President, Batavia Teachers' Association; Kathie Scott, District Public Relations Coordinator; Paul Kesler, Batavia High School Principal; Jason DeGraff, Director of Facilities; Jeffrey McKinney, Information Technology Coordinator; Alex Veltz, Andrew Kiebala, Carlos Colon, David Chua, Ashley Elmore, Jim Jacobs, Jennifer Jacobs, Kim Truax, Michael Larson, Rocco Della Penna, James Aquino, Kim Biegasiewicz, Francis O'Geen, David Russo, Chelsea Cummings, Addison Marino, Sarah Gahagan, Ashley Elmore, Brian Quinn, *The Daily News*; and Howard Owen, *The Batavian*

Mr. Burk welcomed those present to the meeting and led the pledge to the flag.

Pledge to Flag

Presentations

Board Awards – Mr. Patrick Burk

Mr. Burk presented Board Awards to Carlos Colon, Jim Jacobs, Stephen Pribek (absent), David Chua, and Ashley Elmore.

Board Awards

Mr. Carlos Colon was nominated by the English as a New Language faculty. Jenna Mrzywka, Trina Cox, Addison Marino, Chelsea Cummings, Courtney Turcer, and Shawn Chrysler nominated Carlos Colon for a Board of Education award because of his dedication to our district and students. Anyone who knows Carlos would use words like friendly, easy-going, helpful, and caring to describe him. Carlos' official job title is maintenance staff, however he frequently uses his time to help others outside this requirement. Most notably, Carlos has helped countless times this year alone in translating needs, concerns, and important information between teachers or administration, and parents who speak only Spanish. He does this because he knows the parents and teachers struggle to understand each other using only a translation app, and he doesn't want something important to be misconstrued due to a technical error. He has also been called upon when our Spanish-speaking students needed a familiar face and language to calm them down. He has talked kids down from metaphorical ledges more than once, and helped the students come to a more peaceful place so that teachers could have a conversation with students. One student even shadows him as he works, as an incentive for good behavior. Other students also look up to Carlos, as a friend, mentor, and a person they can trust. Carlos embodies the phrase "above and beyond," all in the hopes of helping our students be successful and understood. For these reasons, we believe Carlos Colon is well-deserving of recognition for his work by the Board of Education.

Mr. Jim Jacobs was anonymously nominated. Jim recently came back out of retirement to fill in as Interim Director of Facilities. He stepped back in and it was as if he had never left. His knowledge and experience was instrumental in our schools opening smoothly and safely this year as the Capital Project created many changes to the District. Working closely with him, I saw firsthand his continued dedication to make our schools the best they can be for our students and staff. It was a pleasure working with him again. Thank you, Jim!

Mr. Dave Chua, Mr. Stephen Pribek and Ms. Ashley Elmore were nominated by Sarah Gahagan.

Each of these individuals invested a large chunk of time mentoring and modeling the word "commitment" to the B Squad boys. They did what not everyone does....they SHOWED UP. Each week, two days a week for twenty weeks these volunteers modeled follow through and were able to showcase what "doing what you love" looks like.

Each of these volunteers had something special to offer, a love of running and showed just how important it is to continue doing what you love, even into adulthood when you are busy and "life" takes over. Mr. Chua was a soft spoken guiding force of optimism and motivation, whereas Mr. Pribek could always add a science lesson into our running and truly teach us something new every single practice. His humor was a favorite with the boys. And Miss Elmore is a ray of light. She is positive, fun, and encouraged the boys to always be their best under any circumstance. She is a true leader who shines from the inside out.

This program is only able to be successful because of the volunteers. We need to ensure safety while running and the more adults we have, the safer we are and the more boys we can accept within this program.

Volunteering is something not many do these days and it is valuable and appreciated and for this they all deserve to be recognized.

Information Technology Update – Mr. Jeffrey McKinney, Mr. Alex Veltz and Mr. Andrew Kiebala

IT Update

Mr. McKinney explained what our Information Technology department has been doing behind the scenes to secure and enhance staff and student experiences. A few things they have done are:

- Install IEEE Servers which make sure only secure devices can connect to our network. Outside devices do not have direct access when they plug in.
- Cisco and Umbrella monitor wired and wireless networks and search potential sites to shutdown malware. We have over two million hits per day.
- Portal Guard allows users to change their passwords from anywhere and Jamf allows remote access of iPads.
- Virtualization of our servers is ongoing.
- Chromebooks distribution has increased from 2,185 in 2018 to 2,917 in 2020. The most significant increase is in the elementary buildings. Only high school students are allowed to take them home. All Chromebook use is monitored.
- The Smart Schools Bond Act, approved by New York State voters in 2014, has allowed our district, as well as others, to improve their infrastructure. We have installed new security cameras and software and are in the final stages of installing and programming door hardware. The doors will be able to be programmed to be open at certain times as needed.

Mr. McKinney said that Education Law 2-D was just adopted to strengthen data privacy and security in New York State educational agencies to protect personally identifiable information. Our information technology staff will begin work to make sure we are compliant.

Alex Veltz, Social Studies Teacher and Andrew Kiebala, Mathematics Teacher from Batavia High School presented the board with technology they are using in their classrooms to enhance student experiences, streamline lessons, grow participation and interaction as well as learn new programs that can help students now and in the future. Mr. Veltz uses Google Classroom so that students have easy access to all of their assignments, class materials and gradebook. They can see everything, which can be especially useful if they are out sick. He finds that most of the questions

students ask are about comprehending and he can easily help them with that. He also uses Google Forms to answer questions and review reading comprehension, Wizer to sort, organize and draw, and Canva to design digital media. He has found that technology actually enhances classroom discussion. Mr. Kiebala uses Geogebra to build and manipulate geometric properties and relationships, Desmos to explore math and ask questions, Deck Toys that allows him to see the students screen and pinpoint areas where a student is struggling. Other online tools he enjoys using are youcubed, Nrich, Quizizz, Illuminations, Socrative, and Shodor. These online programs allow the teacher to be creative.

Financial Summary Report – Mr. Scott Rozanski

Mr. Rozanski summarized the financial comparisons of November 2018 to November 2019.

Financial Summary Reports

Nutritional Service Update: Community Eligibility Provision – Mr. Rozanski

The November 30, 2019, Community Eligibility Provision (CEP) Analysis shows that breakfast is up 152 meals per day and lunches are up 14 meals per day. Jackson now serves breakfast in the classroom which led to an increase in breakfast participation. At John Kennedy the meals per labor hour were slightly under the recommended average, but part of that is due to the fact that John Kennedy prepares meals for Jackson Primary. All other schools meals per labor hour is on track. A La Carte sales are down about \$2,297.96. Revenues through November have increased \$24,060.00 and expenses decreased by \$5,881.00. Labor costs show minimal changes. Unaudited/cash basis reporting through November 2019 shows an increase/profit of \$29,941.00 compared to November 2018. Last year, tax payers saved over \$303,000.00 with this new program, which will run for four years.

CEP Update

There was no one present wishing to address the Board under *Public to be Heard*.

Public Heard

Motion made by Mr. Cecere, seconded by Mrs. Bromley, to amend the agenda, as altered.

ADD -

VI. Consent Items

F. Appointments

- 1. TENURE – The following employees should have had a tenure track of 3 years instead of 4 years.

Name	Date of Hire	Date of Tenure	Subject	Building
Patric, James A.	9/1/2016	9/1/2019	Physical Education	BMS
Tzraska, Julie A.	1/3/2017	1/3/2020	Foreign Language	BMS

- 2. Resolution to create an ‘Assistant Principal’ position and appoint Kelly Radley as the ‘Acting Assistant Principal’ at Jackson Primary effective retroactive to January 1, 2020 through June 30, 2020 (*subject to the teacher, the unions, and the District coming to an agreement on the terms and conditions of employment*), and the District shall canvass and conduct interviews for an Assistant Principal to be appointed in a probationary capacity, with an anticipated start date of July 1, 2020 and the appropriate tenure area and salary for the new Assistant Principal will be determined in the future, but no later than the time of appointment of a qualified candidate to the position.

3. Sarah Scorse, 4-year Probationary Universal Pre-Kindergarten Teacher [JA/New/#8892], effective on January 27, 2020, Salary according to the Batavia Teachers' Agreement \$42,000.00 pro-rated plus credit hrs. @ \$80.00/cr. hr. (upon submission of official transcript)
 4. Dawn Merle, Long-term Substitute Elementary Teacher [JK/Miller/#8869], effective on or about January 31, 2020 through on or about May 4, 2020; Salary according to the Batavia Teachers' Agreement - \$38,500.00 pro-rated plus credit hrs. @ \$80.00/cr. hr. (upon submission of official transcript)
 5. Kathryn Herniman, Long-term Substitute Special Education Teacher [BHS/Hatch/#8895], effective retroactive to January 7, 2020 through on or about February 10, 2020; Salary according to the Batavia Teachers' Association Per Diem Substitute Agreement (retired teacher), \$130.00/day for 20 consecutive days in the same assignment; \$275.00/day retroactive beginning the 21st consecutive day
7. In-District Transfers

Employee	Position	From	To	Effective	Salary
Sarah Gahagan	ELA Teacher -Gr. 6	BMS	Jackson - Elementary Teacher – Universal Pre-Kindergarten [JA/ New/#8893]	1/24/20	Per Contract

I. Bids

1. MFAC, LLC. – Rationale revision

Yes – 6 [Cecere, Bromley, Burk, Marucci, Bowman, Murphy] No – 0 Absent – 1 [Korzelius]
Motion carried. [6-0]

Motion made by Mrs. Bowman, seconded by Mr. Cecere – Upon the recommendation of the Superintendent, BE IT RESOLVED to approve the following Consent Items, A-J, as altered.

- A. Board of Education Minutes: 12/17/19
- B. CSE Reports: 12/11/19 (1), 12/17/19 (1), 12/18/19 (2), 12/19/19 (1), 12/20/19 (5), 1/6/20 (1), 1/7/20 (1), 1/8/20 (1), 1/9/20 (1), 1/14/20 (1), Amendment without a meeting (4)
- C. CPSE Reports: 12/16/19 (1), 12/19/19 (1), 1/6/20 (1), 1/13/20 (1), Amendment without a meeting (1)
- D. Retirements
 1. Paula Bromsted, Food Service Helper [BHS], Effective January 30, 2020
- E. Leave of Absence
 1. EXTEND - John F. Mangefrida, Social Studies Teacher [BHS], Family Medical Leave, effective October 31, 2019 *through date to be determined*
 2. Kimberly A. Hatch, Special Education Teacher [BHS], Family Medical Leave, effective January 7, 2020 through on or about February 10, 2020
 3. Kelly A. Heizmann, Speech Language Pathologist [JK], Family Medical Leave, effective January 6, 2020 *through date to be determined*
 4. Timothy A. Barone, Custodial Worker [JK], Family Medical Leave, effective December 16, 2019 through January 3, 2020
 5. Jason Hale, Custodial Worker [BMS], Family Medical Leave, effective December 26, 2019 *through date to be determined*
- F. Appointments

Consent Items
BOE Minutes
CSE Reports
CPSE Reports
Resignations
P. Bromsted
Leave
EXTEND –
J. Mangefrida
K. Hatch
K. Heizmann
T. Barone
J. Hale
Appointments

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Tzraska, Julie A.	1/3/2017	1/3/2020	Foreign Language	BMS

2. Resolution to create an ‘Assistant Principal’ position and appoint Kelly Radley as the ‘Acting Assistant Principal’ at Jackson Primary effective retroactive to January 1, 2020 through June 30, 2020 (subject to the teacher, the unions, and the District coming to an agreement on the terms and conditions of employment), and the District shall canvass and conduct interviews for an Assistant Principal to be appointed in a probationary capacity, with an anticipated start date of July 1, 2020 and the appropriate tenure area and salary for the new Assistant Principal will be determined in the future, but no later than the time of appointment of a qualified candidate to the position.
3. Sarah Scorse, 4-year Probationary Universal Pre-Kindergarten Teacher [JA/New/#8892], effective on January 27, 2020, Salary according to the Batavia Teachers’ Agreement \$42,000.00 pro-rated plus credit hrs. @ \$80.00/cr. hr. (upon submission of official transcript)
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5. Kathryn Herniman, Long-term Substitute Special Education Teacher [BHS/Hatch/#8895], effective retroactive to January 7, 2020 through on or about February 10, 2020; Salary according to the Batavia Teachers’ Association Per Diem Substitute Agreement (retired teacher), \$130.00/day for 20 consecutive days in the same assignment; \$275.00/day retroactive beginning the 21st consecutive day
6. EXTEND – Stephen Sovocool, Long-term Substitute Social Studies Teacher [BHS/Mangefrida/#8861], *through date to be determined*; Salary according to the Batavia Teachers’ Agreement - \$38,500.00 pro-rated
7. Employee In-District Transfers

Employee	Position	From	To	Effective	Salary
Anita Akuamoah-Boateng	Elementary Teacher - Gr. 4 (position eliminated)	JK	JK - Elementary Teacher - Gr. 2 [JK/Wirth/#2335]	9/1/2019	Per Contract
Sarah Gahagan	ELA Teacher, Gr. 6	BMS	Jackson – Elementary Teacher – Universal Pre-Kindergarten [JA/New/#8893]	1/24/20	Per Contract

8. Joshua D. Harloff, Building Maintenance Worker, [DW/New/#8891], effective on or about January 14, 2020; 40 hrs. per week, 11 AM – 7:30 PM, \$15.25/hr., Salary according to the Batavia Custodial
4. Jenae Colkey, Substitute Cleaner [Districtwide], retroactive to December 18, 2019; \$11.10/hr. per-diem
5. Julian Sharpe, Substitute Cleaner [Districtwide], retroactive to January 6, 2020; \$11.80/hr. per-diem

Tenure

K. Radley –
Acting Asst.
Principal

S. Scorse

D. Merle

K. Herniman

EXTEND –
S. Sovocool

In-District
Transfers

J. Harloff

J. Colkey

J. Sharpe

6. Other Schedule 'D' – 2019-20 E List for Substitutes
 - A. [BMS], \$23.00/per period, Carolyne Kinne and Addison Marino; retroactive to October 1, 2019
7. 2019-20 Substitute Teachers/Retirees/Aides/Nurses/Clerical List Additions

G. Financials

1. Clerk's Report – November 2019
2. Treasurer's Report – November 2019
3. Budget Transfers – November 2019
4. Warrants
 - A-32: A 12/20/2019 Warrant for 12/7/19-12/20/19
 - TA-13: TA Processing 12/20/2019 Payroll for 12/20/19-12/20/19
 - E-10: E 12/20/2019 Warrant for 12/7/19-12/20/19

H. Contracts

1. Resolution between Batavia City School District and Genesee County for the provision of preschool education related services pursuant to Section 4410 of the New York State Education Law
 - A. Intermunicipal Contract between Genesee County and 4410 Providers for the delivery of Preschool Special Education Services, October 15, 2019 through June 30, 2021
 - B. Intermunicipal Contract between Genesee County and 4410 Providers for the delivery of Preschool Special Education Related Services, July 1, 2019 through June 30, 2021
2. Resolution to Amend Interim Superintendent Agreement
 - A. Extend Employment Agreement for Interim Superintendent of Schools, Scott A. Bischoff through January 31, 2020
3. Batavia Agri-Business Child Development Program/ABCD and the Batavia City School District from February 1, 2020 through January 31, 2021; for pre-school children with a disability – no direct cost to the district
4. Memorandum of Understanding (Biennial) – Batavia Agri-Business Child Development Program/ABCD at Batavia Head Start and Batavia City School District; Responsibilities for services as students' transition to Kindergarten – no direct cost to the district

I. Bids

1. MFAC, LLC – Fully Automatic Timing System for Track and Field, \$12,700.00, with rationale revision

J. Conference Requests

1. NYS School Boards Association 2020 Capital Conference, February 8-11, 2020, Albany, NY – Patrick Burk, \$642.00
2. NYS Council of School Superintendent's Winter Institute, February 29-March 3, 2020, Albany, NY – Anibal Soler Jr., \$1,877.30

Yes – 6 [Cecere, Bromley, Burk, Marucci, Bowman, Murphy] No – 0 Absent – 1 [Korzelius]

Motion carried. [6-0]

Reports

Student Ex-Officio – Miss Towner

Miss Towner reported that the events for Snowcoming are being finalized. Student talked with Mr. Kesler, Batavia High School Principal about the bathroom policy, changing and enforcing it. Mr. Batavia has begun and the giving tree was a major success. Many students said Operation Graduation went great.

Sch. 'D'
C. Kinne &
A. Marino

Financials

Clerk's Report
Treasurer's Report
Budget Transfers
Warrants

Contracts

BCSD & Genesee
Cty. Preschool
Services

Intermunicipal
Contract Preschool
Sp. Ed. Services

Intermunicipal
Contract Preschool
Sp. Ed. Related
Services

Resolution
Extend Interim
Superintendent
Agreement

Batavia Agri-
Business Child Dev.
Program

MOU Batavia
Agri-Business Child
Dev. Program

Bids

Conferences

NYSSBA – P. Burk

NYSCOSS –
A. Soler

Reports

Student Ex-Officio

Curriculum and Instruction – Dr. Molly Corey

Last week Mrs. Notaro and Dr. Corey hosted two parent meetings regarding the full day Universal Pre-Kindergarten expansion grant. Three of four classrooms at Jackson will be converted to full day and one will remain a half day based on parent input. Over Christmas break two additional classroom spaces were created. The multi-purpose room will be used for the half day class and will have new creative play stations added for all Universal Pre-Kindergarten rooms to use. A fourth classroom will be hosted by Imagination Station.

C & I

The district is carefully monitoring the chronic absentee list. Each school principal formed an action plan to contact/interview families and students who are on the list. We want to better understand the reasons why kids are not coming to school.

On January 27, 2020, we will host our second Wellness Day. Teachers will participate for a half day of activities geared towards healthy living. Mr. Bromley leads this committee and puts together a plethora of offerings for all staff to choose from. The other portion of this day, teachers will learn about Social Emotional Learning from an expert. Mr. Soler will welcome all teachers and staff at the start of the session.

Superintendent Report – Mr. Scott Bischooping

No report

Superintendent

Other Reports – Mr. Burk

Mr. Burk reported that on January 25, 2020 at Alexander Central School, Batavia will receive an award for Excellence in Student Service. It would be great to have some of our staff attend this event which begins at 9:00 AM.

Other Reports

Motion made by Mrs. Bromley, seconded by Mr. Cecere to enter into Executive Session at 7:30 PM to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Yes – 6 [Cecere, Bromley, Burk, Marucci, Bowman, Murphy] No – 0 Absent – 1 [Korzelius]

Motion carried. [6-0]

Executive Session

Motion made by Mr. Marucci, seconded by Mrs. Bowman to return to public session at 8:10 PM.

Yes – 6 [Cecere, Bromley, Burk, Marucci, Bowman, Murphy] No – 0 Absent – 1 [Korzelius]

Motion carried. [6-0]

Return to Public Session

Motion made by Mr. Cecere, seconded by Mr. Marucci to adjourn the meeting at 8:11 PM.

Yes – 6 [Cecere, Bromley, Burk, Marucci, Bowman, Murphy] No – 0 Absent – 1 [Korzelius]

Motion carried. [6-0]

Adjournment

Respectfully submitted,



Scott C. Rozanski, Clerk

baw