

Call to Order

Roll Call

Pledge to Flag

*2020 Vision Capital
Project*

The **Regular Meeting** of the Batavia City School District Board of Education was called to order on **Tuesday, August 6, 2019 at 6:30 PM** in the District Administration Conference Room, 260 State Street, Batavia, NY by Board President, Patrick Burk.

Members Present: Patrick Burk, Peter Cecere, Zachary Korzelius (arrived at 6:32 PM), John Marucci, Barbara Bowman, Tanni Bromley, Shawna Murphy

Excused: Aubrey Towner, Ex-Officio Student Representative

Others Present: Scott A. Bischooping, Interim Superintendent; Scott C. Rozanski, Business Administrator/Clerk; Dr. Molly Corey, Executive Director of Curriculum and Instruction; Brittany Witkop, Assistant Clerk to the Board; Nicholas Bestine, Vice-President, Batavia Teachers' Association; Kathie Scott, District Public Relations Coordinator; Marco Marascio & Chris Bindemann, Campus Construction Management

Mr. Burk welcomed those present to the meeting and led the pledge to the flag.

Presentations

2020 Vision Capital Project – Mr. Marco Marascio

Mr. Marascio said the project is about 68% complete. The budget is \$26,768,813.00 with change orders of \$737,738.00 making up 51% of the contingency budget. There are thirty - four issues the project team is tracking in the issue log that total \$251,948.00. At Richmond Memorial Library, exterior railing installation and change order work will be finished. Roof work, parking lot renovation, prop room construction, auditorium and restroom renovations will continue at the high school. At the middle school, abatement in various rooms will be completed, carpet installation finished, renovations to the attendance office, assistant principal's office, and music room will be done, ongoing work will continue in the fitness room, parking lot holes will be repaired and electrical and mechanical improvements will take place in various areas. John Kennedy will have the following work started and/or completed; all classrooms including music, AIS and nurse's office completed, window installation, restrooms finished, HVAC replacement, and parking lot paving and striping done. The gymnasium acoustical panel installation and cafeteria floor re-finishing have been completed. Unfortunately, the window replacement at John Kennedy will take longer than expected due to abatement measures necessary for abandoned caulk containing asbestos. Jackson Primary rooms will have rubber cove base installation finished, continued art room restroom construction, parking lot hole repair and ongoing boiler work. At Van Detta Stadium work will continue or be completed on the track (markings and lines), concrete walkways, new parking lot pole base installation, set remaining lockers, install doors and resilient flooring, complete parking lot infrastructure and pave, move utility pole (tentatively scheduled for August 19, 2019), data lines to press box, plumbing and electrical finished, and install sod practice fields. Mrs. Bromley mentioned that the color of the track did not blend as expected. Mr. Marascio said that Nagle is the sub-contractor to Northeast and they provided a letter stating the variation of color will blend with time. Campus Construction Management told Nagle that they need a time frame in which if it is not acceptable, it will be repaired. Mr. Marascio said the warranty should cover this issue, but he has requested a written guarantee. Finally, the 'punchlist' will be put together at the completion of work when turning over spaces and items on the list will be addressed in the Fall through the end of the project. This list is quality control or items that may have been missed. It will be put together by the Architect in collaboration with Campus Construction Management. Campus will manage the

punch list with the contractors.

There was no one present wishing to address the Board under *Public to be Heard*.

Public Heard

**Agenda
Alterations**

Motion made by Mr. Cecere, seconded by Ms. Murphy, to amend the agenda, as altered.

VIII. Consent Items

F. Appointments:

Revise –

- 6. Sarah L. DeMena, Long-term Substitute Music Teacher [JK/#8790/Christner], effective on or about September 3, 2019 **through on or about December 19, 2019**; Salary according to the Batavia Teachers’ Agreement - \$38,500.00 pro-rated, plus credit hrs. @ \$80.00/cr. hr. (Upon receipt of official transcripts)

Add –

L. Year-end Transfer to Reserves: 2018-19 General Fund Surplus of \$1,069,839.24

Recommended Transfers:

- 1. \$777,325.47 to Retirement Reserve
- 2. \$292,513.77 to 2017 Capital Reserve

VIII. New Business

Add –

B. Eliminate: Director of Facilities III, effective August 7, 2019

C. New Position: Director of Facilities II, effective August 7, 2019

D. Eliminate: Temporary Director of Facilities III, effective August 7, 2019

E. New Position: Temporary 2nd Assistant Director of Facilities, Ninety (90) days, effective August 7, 2019

F. Appointment: Richard W. Ganino, Temporary 2nd Assistant Director of Facilities, Ninety Days (90), effective August 7, 2019, \$29.51/hr.

Yes – 7 [Cecere, Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0

Motion carried. [7-0]

Motion made by Mrs. Bowman, seconded by Ms. Murphy – **Upon the recommendation of the Superintendent, BE IT RESOLVED** to approve the following Consent Items, A-L, as altered.

**Consent
Items**

- A. Schedule ‘C’ Committee Minutes
- B. CSE Reports: 5/16/19 (7), 5/17/19 (9), 5/20/19 (11), 5/22/19 (1), 5/23/19 (4), 6/4/19 (8), 6/6/19 (6), 6/7/19 (2), 6/10/19 (5), 6/12/19 (1), 6/20/19 (2), 6/21/19 (2), 6/24/19 (3), 6/29/19 (1), Amendment without a meeting (1)
- C. CPSE Reports: 7/15/19 (1)
- D. Resignations
 - 1. Kia T. Evans, Principal [JA], effective July 30, 2019

**Sch. ‘C’ Minutes
CSE Reports**

**CPSE Reports
Resignations
K. Evans**

<p>2. Lauren K. McHugh, ESOL Teacher [BMS], effective August 8, 2019</p> <p>3. Jennifer L. Dunn, Teacher Aide [BMS], effective July 24, 2019</p> <p>E. Leave of Absence</p> <p>1. Maureen Notaro, Assistant Principal [BMS], retroactive to July 31, 2019 through June 30, 2020</p> <p>F. Appointments</p> <p>1. Maureen Notaro, Interim Principal Jackson Primary [JA/#8792], retroactive to July 31, 2019 through June 30, 2020; Salary according to the Batavia Administrator's Agreement - \$105,000.00 pro-rated</p> <p>2. Michael Schreiner, 4-year Probationary Social Studies Teacher [BHS/#54/Allein], effective September 1, 2019; Salary according to the Batavia Teachers' Agreement - \$44,000.00 plus \$2,880.00 (36 hrs. @ \$80.00/cr. hr.)</p> <p>3. Nicholas Frechette, 4-year Probationary Special Education Teacher [BMS/#2352/Taylor], effective September 1, 2019; Salary according to the Batavia Teachers' Agreement - \$64,000.00 plus \$3,120.00 (39 hrs. @ \$80.00/cr. hr.)</p> <p>4. Christopher S. Hammond, 4-year Probationary School Counselor [BMS/#633/Krumpek], effective September 1, 2019; Salary according to the Batavia Teachers' Agreement - \$40,232.50 plus credit hours @ \$80.00/cr. hr. (Upon receipt of official transcripts)</p> <p>5. Lyndzi Hale, 4-year Probationary School Counselor [JK/#1540/Compo], effective August 12, 2019; Salary according to the Batavia Teachers' Agreement - \$40,232.50 plus credit hours @ \$80.00/cr. hr. (Upon receipt of official transcripts)]</p> <p>6. Sarah L. DeMena, Long-term Substitute Music Teacher [JK/#8790/Christner], effective on or about September 3, 2019 through on or about December 19, 2019; Salary according to the Batavia Teachers' Agreement - \$38,500.00 pro-rated, plus credit hrs. @ \$80.00/cr. hr. (Upon receipt of official transcripts)</p> <p>7. Stacey L. Jones, Long-term Teacher Aide [JA/Weis/#7595], effective on or about September 3, 2019, through on or about June 26, 2020; Salary according to the Batavia Clerical Association Agreement, \$11.80/hr., M-F, 7:45 a.m. – 2:45 p.m.</p> <p>8. Melissa L. Noble, Permanent Probationary Clerk-Typist, [JK/#8791], retroactive to on or about August 5, 2019; Salary according to the Batavia Clerical Association Agreement, \$13.75/hr.; 12-month</p> <p>9. REVISED – 2019 Summer Math Camp Teachers – July 7, 2019 through August 14, 2019; \$38.00/hr. according to the Batavia Teachers' Agreement – Andrew Kiebal, Laura Killian, Debra Loftus, Lynn Matteo, Nicole Marchewka, Katherine Rosati, Karen Shuskey, Jennifer Sloan, Kristen Teller</p> <p>10. Kindergarten Screening Committee Staff [JA], August 28, 2019, 8-4 PM; Salary according to daily rate – Diane Cain \$245.38, Kristen Fix \$343.55, Mary Kanaley \$268.31, Marcia Raziano \$412.08, Carrie Wilson \$269.21</p> <p>11. Building Project Classroom Relocation Set-up [JK], Up to 6 hrs. @ \$20.00/hr. to move into new classrooms due to building renovations for the following teachers: Anita Boateng, Diane Cain, Katherine Christner, Katrina Cox, Robin Crowden, Michelle L. Falleti, Michelle Fridmann, Danna Gominiak, Kelly Heizman, Lisa Kennedy, Lauren Loney, Susan Lukaszewicz, Cathryn Mahon, Courtney Marsh, Marie Martell, Sara Miller, Kelly Mirrione, Jillion Mooney,</p>	<p><i>L. McHugh</i></p> <p><i>J. Dunn</i></p> <p>Leave</p> <p><i>M. Notaro</i></p> <p>Appointments</p> <p><i>M. Notaro</i></p> <p><i>M. Schreiner</i></p> <p><i>N. Frechette</i></p> <p><i>C. Hammond</i></p> <p><i>L. Hale</i></p> <p><i>S. DeMena</i></p> <p><i>S. Jones</i></p> <p><i>M. Noble</i></p> <p><i>Revise rate of pay - Summer Math Camp</i></p> <p><i>Kindergarten Screening Staff</i></p> <p><i>Building Project Classroom Relocation Set-up</i></p>
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- Nathan Moore, Paula Mosman, Deb Piva, Joseph Rebisz, Beth Reimer, Michelle Restivo, Karissa Santy, Michelle Sczudlo, Kristie Searls, Krista Shamp, Karen Shuskey, Tim Tzetzto, Amy Wild
- 12. Michael Barone, Substitute Cleaner [Districtwide], retroactive to July 31, 2019; \$15.25/hr. per-diem *M. Barone*
 - 13. Jeremy Arnold, Substitute Cleaner [Districtwide], effective September 1, 2019; \$11.10/hr. per-diem *J. Arnold*
 - 14. REVISED – Michele E. Maniaci, Food Service Helper [BHS]; from 4.5 hours to 6 hours, effective September 1, 2019 *Revised – M. Maniaci*
 - 15. Annette Mazur, Substitute Food Service Helper [Districtwide], effective on or about September 5, 2019; \$11.10/hr. per diem (*Emergency-Conditional – pending fingerprint clearance) *A. Mazur*
 - 16. Other Schedule ‘C’ – 2019-20 Supervisory Positions [BMS], \$20.00/hr., effective September 5, 2019 through June 26, 2020, per attached *Other Sch. ‘C’ – BMS*
 - 17. 2019-20 Schedule ‘C’ (*Emergency-Conditional – pending fingerprint clearance) *19-20 Sch. ‘C’*

F Name	L Name	Bldg.	Age Level	Assignment/Sport	Level	FTE	Stipend
Eric	Allen	BMS	Modified	Cross Country	3	1.0000	\$ 1,827.00
Richard	Boyce	BHS	Varsity	Cross Country	7	1.0000	\$ 4,200.00
Brennan	Briggs	BHS	Varsity	Football - Head Coach	8	1.0000	\$ 5,248.53
Benjamin	Buchholz	BHS	Varsity	Football Assistant - Co	6	1.0000	\$ 3,936.40
William	Buckenmeyer	BHS	Varsity	Cross Country	7	1.0000	\$ 4,200.00
Nicholas	Burk	BHS	Junior Varsity	Football Head Coach	6	1.0000	\$ 4,023.19
Michael	Calandra	Jackson	Primary	Yearbook - Jackson Primary	1	1.0000	\$ 609.00
James	Dillon	BHS	Modified B	Soccer	3	1.0000	\$ 1,854.41
Brandon	Every	BHS	Varsity	Soccer	6	1.0000	\$ 3,708.81
James	Fazio	BHS	Varsity	Tennis	5	1.0000	\$ 3,090.68
Lisa	Gilebarto	Jackson	Jackson	Handbell Choir Director	2	1.0000	\$ 1,292.70
*Graham	*Halpin	BHS	Varsity	Soccer Program Assistant	3	1.0000	\$ 1,800.00
Stephani	Hamilton	BHS	Varsity	Gymnastics	6	1.0000	\$ 4,600.31
Christopher	Harloff	BMS	Modified B	Football Assistant	4	1.0000	\$ 2,400.00
Jeremy	Havens	BHS	Varsity	Soccer Program Assistant	3	1.0000	\$ 1,827.00
Cady	Hume	BHS	Junior Varsity	Soccer	4	1.0000	\$ 2,585.48
Roger	Hume	BHS	Varsity	Soccer	6	1.0000	\$ 4,239.61
John	Kirkwood	BHS	Varsity	Cross Country	4	1.0000	\$ 2,400.00
Jessica	Kolb	Jackson	Jackson	Lego Club Advisor	2	1.0000	\$ 1,218.00
Ann Marie	Koukides	Jackson	Jackson	Young Einsteins Club	1	1.0000	\$ 609.00
Jenna	Mrzywka	BHS	Modified B	Soccer	3	1.0000	\$ 1,800.00

Emily	Neth	BHS	Modified A	Football Cheerleading	4	1.0000	\$ 2,400.00
Brandon	Paserk	BHS	Junior Varsity	Soccer	4	1.0000	\$ 2,472.54
James	Patric	BHS	Modified	Football - Head Coach	5	1.0000	\$ 3,137.04
Courtney	Pilc	BHS	Varsity	Swimming	7	1.0000	\$ 4,592.46
Toni	Platten	BMS	Modified B	Volleyball	3	1.0000	\$ 1,800.00
Aaron	Sherman	BHS	Modified	Cross Country	3	1.0000	\$ 1,939.11
Stacy	Squire	BHS	Varsity	Football Cheerleading	6	1.0000	\$ 3,878.23
Brandon	Stevenson	BMS	Junior Varsity	Football Assistant	6	1.0000	\$ 3,000.00
Otis	Thomas	BHS	Junior Varsity	Volleyball	5	1.0000	\$ 3,000.00
Alyssa	Tretter	BHS	Varsity	Tennis	3	1.0000	\$ 1,854.41
Alex	Veltz	BHS	Junior Varsity	Football Assistant	5	1.0000	\$ 3,000.00
John	Williams	BHS	Varsity	Football Assistant - Co	6	1.0000	\$ 3,820.91

G. Financials

1. Warrants

- A-2: A 7/19/19 Cash Disbursement for 7/6/19-7/19/19
- A-5: A 8/2/19 Cash Disbursement for 7/20/19-8/2/19
- TA-2: TA Processing 7/19/19 Payroll for 7/6/19-7/19/19
- TA-3: TA Processing 8/2/19 Payroll for 8/2/19-8/2/19

H. Contracts

- 1. 2019-20 Genesee Community College Affiliation Agreement – Nursing Program Clinical Fieldwork Experiences

I. Change Orders

- 1. Change Order #101-025, Northeast Diversification Inc., \$10,670.00, Cut and patch various asphalt parking lot areas at Jackson Primary
- 2. Change Order #101-026, Northeast Diversification Inc., \$2,525.00, Cut and patch various asphalt parking lot areas at Robert Morris
- 3. Change Order #101-027, Northeast Diversification Inc., \$10,092.00, Cut and patch various asphalt parking lot areas at Batavia Middle School
- 4. Change Order #102-027, Transit Construction Services Corp., \$10,433.00, Removal and replacement of the laun underlayment in the Jackson Primary Library
- 5. Change Order #102-028, Transit Construction Services Corp., \$1,818.00, Install new brick windowsills at the existing West Ticket Booth
- 6. Change Order #102-029, Transit Construction Services Corp., \$1,131.00, Masonry repair at Robert Morris Southeast Entrance
- 7. Change Order #102-030, Transit Construction Services Corp., \$1,193.00, Installation of additional restroom accessories in the new John Kennedy addition
- 8. Change Order #103-005, Landry Mechanical, \$5,251.00, Remove and replace the existing glycol feeder tube at John Kennedy
- 9. Change Order #106-003, Spring Sheet Metal, \$27,555.00, Prime the entire Batavia High School Roof and install new poly-iso insulation system. Two layers of insulation will be provided and installed in lieu of 1/8” tapered insulation system

Financials

Warrants

Contracts

GCC Nursing & BCSD Agreement

Change Orders

- 10. Change Order #106-004, Spring Sheet Metal, \$15,663.00, Complete removal and replacement of the Van Detta Stadium Weight Room Roof
- 11. Change Order #201-005, Steve General Contractor Inc., \$2,421.00, Additional abatement of the existing water proofing on the Richmond Memorial Library basement walls
- 12. Change Order #201-006, Steve General Contractor Inc., \$2,372.00, Installation of Step-Safe Surface Applied Mats on sidewalks at Richmond Memorial Library

J. Conference Requests

- 1. New York State Council of School Superintendents, September 22-24, 2019, Saratoga Springs, NY; Scott A. Bischoping, \$857.86 & Dr. Molly Corey, \$1,608.00
- 2. New York State School Boards Association Conference, October 24-26, 2019, Rochester, NY; Scott A. Bischoping, \$490.00
- 3. REVISED – New York State School Boards Association Conference, October 24-27, 2019, Rochester, NY; Patrick Burk, \$860.00
- 4. Handle With Care Instructor Recertification Class, October 2, 2019, Rochester, NY; Eric Knapp, \$450.00

K. District Plan for Special Education

L. Year-end Transfer to Reserves: 2018-19 General Fund Surplus of \$1,069,839.24

Recommended Transfers:

- 1. \$777,325.47 to Retirement Reserve
- 2. \$292,513.77 to 2017 Capital Reserve

Conferences

S. Bischoping & M. Corey

S. Bischoping

Revised - P. Burk

E. Knapp

BCSD Sp. Ed. Plan

Year-end Transfer to Reserves 2018-19

Yes – 7 [Cecere, Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0

Motion carried. [7-0]

*** THE FOLLOWING RESOLUTION APPLIES TO PERSONS APPOINTED AS EMERGENCY CONDITIONAL STATUS**

BE IT RESOLVED THAT WHEREAS, the Batavia City School District has a vacancy in a <TITLE> position; WHEREAS, the Board of Education of the City School District of Batavia has determined that this vacancy is an “unforeseen emergency conditional vacancy”, as that term is defined in the New York State Education Law; WHEREAS, <EMPLOYEE> has provided a signed statement indicating that to the best of his/her knowledge s/he has no pending criminal charges or a criminal conviction in any jurisdiction; and, WHEREAS, the District has developed a Policy for the safety of children who have contact with employees holding Emergency Conditional appointments;

NOW, THEREFORE, BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education of the City School District of Batavia hereby makes an Emergency Conditional appointment of <EMPLOYEE>, a <TITLE>, to the position of <TITLE> in the Batavia City School District. This Emergency Conditional appointment shall terminate when the District is notified that <EMPLOYEE> has been granted final clearance for employment by the Commissioner of Education. Such Emergency Conditional appointment shall terminate immediately if the Commissioner of Education makes a determination to deny <EMPLOYEE> clearance for employment.

BE IT FURTHER RESOLVED that if <EMPLOYEE> is granted final clearance for employment by the Commissioner of Education prior to a minimum 12-week period during his/her Emergency Conditional Appointment, or granted final clearance for employment at any time during his/her Conditional Employment, such Provisional appointment shall begin on the first day of continuous employment with the District pursuant to this appointment.

Motion made by Mrs. Bromley, seconded by Mr. Cecere, to approve the revised 2019-20 Board of Education Meeting Schedule.

Yes – 7 [Cecere, Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0

Motion carried. [7-0]

Revised 2019-20 Board of Education Meeting Dates

Motion made by Mr. Cecere, seconded by Mrs. Bromley, to renew the 2019-20 New York State Council of School Superintendents Annual Membership.

19-20 NYSCOSS Membership

Yes – 7 [Cecere, Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0
Motion carried. [7-0]

Motion made by Mrs. Bowman, seconded by Ms. Murphy, to eliminate Director of Facilities III, effective August 7, 2019 & add new position of Director of Facilities II, effective August 7, 2019.

Yes – 7 [Cecere, Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0
Motion carried. [7-0]

Motion made by Ms. Murphy, seconded by Mr. Marucci, to eliminate temporary Director of Facilities III, effective August 7, 2019, and to add a new position of Temporary 2nd Assistant Director of Facilities, Ninety days (90), effective August 7, 2019, and to appoint Richard W. Ganino to Temporary 2nd Assistant Director of Facilities, Ninety days (90), effective August 7, 2019, \$29.51/hr.

Yes – 7 [Cecere, Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0
Motion carried. [7-0]

Reports

Curriculum and Instruction – Dr. Molly Corey

Dr. Corey stated that summer school comes to a close tomorrow, August 7, 2019, for the K-8 programing and Math Camp will end next week. We have received positive feedback from everyone.

Many of our teachers continue to participate in professional development offerings. Teachers collaborated on the energy unit last week and are at the Quality Inn this week to learn from Eureka Math trainers.

Last week after the Genesee Valley Educational Partnership retreat, the administration team started the process of selecting goal categories. Mr. Bischooping and Dr. Corey are utilizing a process that allows for deeper conversation regarding the needs of our district and how it may live in each building.

Mr. Bischooping introduced Dr. Corey to a new grant writer who is quite knowledgeable regarding funding opportunities that may benefit us. We will pursue new funding sources to enrich student and teacher experiences.

Superintendent Report – Mr. Bischooping

Last week, July 30, 2019 to August 1, 2019, our Management team joined with most of the Genesee Valley Educational Partnership region at Holiday Valley in Ellicottville, New York, for the Leadership Retreat. We had an opportunity to hear from a keynote speaker on techniques to develop teacher efficacy and then several breakout sessions from legal issues to curriculum changes. On the final day, our Management Team worked together for several hours on goal development for the district.

As in the past, the summer has been a busy time for hiring various positions. At last count there were forty-seven names on the list for new staff orientation later this month. Our leaders, especially the principals, have done a great job of pursuing candidates and finding the best for their positions.

Eliminate Director of Facilities III & Add Director of Facilities II

Eliminate Temporary Director of Facilities III, Add Temporary 2nd Asst. Director of Facilities, & Appoint Richard W. Ganino

Reports

C & I

Superintendent

We are working on the opening for the 2019-20 school year whether it is at the district, building, athletics, or other areas. There is a great deal of planning that goes into making the first day and those that follow most successful. Much of the work over the next few weeks is aimed at preparing for that success.

Other Reports – None

Other Reports

Executive Session

Return to Public Session

Adjournment

Motion made by Mr. Cecere, seconded by Mrs. Bromley to enter into Executive Session at **6:58 PM** to discuss collective negotiations pursuant to Article 14 of the Civil Service Law and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Yes – 7 [Cecere, Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0

Motion carried. [7-0]

Motion made by Mr. Cecere, seconded by Mrs. Bromley to return to public session at **7:16 PM**.

Yes – 7 [Cecere, Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0

Motion carried. [7-0]

Motion made by Mrs. Bowman, seconded by Mrs. Bromley to adjourn the meeting at **7:18 PM**.

Yes – 7 [Cecere, Korzelius, Burk, Marucci, Bowman, Bromley, Murphy] No – 0 Absent – 0

Motion carried. [7-0]

Respectfully submitted,



Scott C. Rozanski, Clerk

baw