

The **Reorganizational Meeting** of the Batavia City School District Board of Education was called to order on **Monday, July 2, 2019 at 8:00 AM** in the District Administration Conference Room #49, 260 State Street, Batavia, NY by the District Clerk, Scott C. Rozanski.

**Members Present:** Patrick Burk, Tanni Bromley (8:05 AM), Peter Cecere, Shawna Murphy, Zachary Korzelius

**Absent:** Barbara Bowman, John Marucci, Aubrey Towner, Ex-Officio Student Representative

**Others Present:** Scott Bischooping, Interim, Superintendent; Dr. Molly Corey, Executive Director of Curriculum and Instruction; Scott C. Rozanski, Business Administrator/Clerk; Brittany Witkop, Assistant Clerk to the Board; Kathie Scott, District Public Relations Coordinator; Lauren Leone, *The Batavian*

Mr. Rozanski welcomed those present to the meeting and led the pledge to the flag.

Mr. Rozanski swore in elected 3-year-term Board Member – Peter Cecere, effective July 1, 2019 through June 30, 2022. John Marucci, effective July 1, 2019 through June 30, 2022, could not attend the morning meeting, but will be sworn in by Mr. Rozanski in the afternoon. The Oath of Office was signed in the official book. Mr. Rozanski congratulated the newly elected Board Member.

Mr. Rozanski asked for nominations for Board President.

Mr. Korzelius nominated Mr. Patrick Burk as Board President, seconded by Mr. Cecere. As there were no further nominations, Mr. Rozanski declared the nominations closed.

**BE IT RESOLVED** to appoint Mr. Patrick Burk, Board President, for the 2019-20 school year.

**Yes – [Burk, Cecere, Murphy, Korzelius] No – 0 Absent – 3 [Bowman, Bromley, Marucci] Motion carried. [4-0] (Mrs. Bromley was only absent for this vote; arrived at 8:05 AM)**

Mr. Burk was sworn in by District Clerk, Scott Rozanski and signed the Oath of Office.

Mr. Burk asked for nominations for Vice-President of the Board of Education.

Mrs. Bromley nominated Mr. Cecere as Board Vice-President, seconded by Mr. Korzelius. As there were no further nominations, Mr. Burk declared the nominations closed.

**BE IT RESOLVED** to appoint Mr. Peter Cecere, Board Vice-President, for the 2019-20 school year.

**Yes – 5 [Bromley, Burk, Cecere, Murphy, Korzelius] No – 0 Absent – 2 [Bowman, Marucci] Motion carried. [5-0]**

Mr. Cecere was sworn in by District Clerk, Scott Rozanski and signed the Oath of Office.

**Motion made by** Mr. Cecere, seconded by Ms. Murphy, to approve Appointment items A through Z as indicated below for the 2019-20 school year:

- A. Interim Superintendent of Schools – Scott Bischooping
- B. District Clerk – Scott C. Rozanski
- C. Assistant District Clerk – Brittany A. Witkop
- D. District Treasurer – Sally J. Sanford
- E. Deputy School District Treasurers – Melissa J. Currier & Kimberly M. Mills
- F. Tax Collector – Melissa J. Currier
- G. Deputy Tax Collector – Bank of Castile, Jamie Sallome

**Call to Order**

**Roll Call**

**Pledge to Flag**

**Swearing In  
Of Board  
Members**

**Nomination  
Board  
President**

*P. Burk*

**Nomination  
Vice-President**

*P. Cecere*

**Appointments**

*Superintendent  
District Clerk  
Assistant Clerk  
District Treasurer  
Deputy Treasurers  
Tax Collector  
Deputy Tax Coll.*

- H. Purchasing Agent – Scott C. Rozanski
- I. Deputy Purchasing Agent – Sally J. Sanford
- J. District External Auditor – Freed Maxick, CPA, PC
- K. District Internal Auditor – Raymond F. Wager, CPA, PC
- L. Internal Claims Auditor – Eileen K. Peterson
- M. Deputy Internal Claims Auditor – Gregory J. Ciszak
- N. Election Inspector – Lisa Brown
- O. Census Enumerator – Scott C. Rozanski
- P. Records Access/Management Officer – Scott C. Rozanski
- Q. AHERA Local Education Agency (LEA Designee) – Richard W. Ganino
- R. Medicaid Compliance Officer – Scott C. Rozanski
- S. Title I Compliance Officer – Molly M. Corey
- T. Title IX/Section 504/ADA Compliance Officer – Scott Bischooping, Interim Superintendent
- U. Liaison for Homeless Children and Youth – Trisha L. Finnigan
- V. School Medical Director for Students – Nancy Haitz
- W. School Physician for Staff – Dr. Alan J. Barcomb
- X. Chemical Hygiene Officer – Richard W. Ganino
- Y. School Attorney – Ferrara Fiorenza, PC
- Z. Chief Emergency Officer – Scott Bischooping, Interim Superintendent

*Purchasing Agent  
Deputy Purchasing  
External Auditor  
Internal Auditor  
Int. Claims Aud.  
Deputy Internal  
Election Inspector  
Census Enumerator  
Records Officer  
AHERA LEA  
Medicaid  
Title I  
T9/504/ADA  
  
Homeless Liaison  
School Med. Dir.  
School Physician  
Chemical Hygiene  
School Attorney  
Chief Emer. Offcr.*

**Yes – 5 [Bromley, Burk, Cecere, Murphy, Korzelius] No – 0 Absent – 2 [Bowman, Marucci]  
Motion carried. [5-0]**

**Motion made by Mr. Cecere, seconded by Ms. Murphy, BE IT RESOLVED** to authorize Bonds in the amount of \$100,000 for each employee; \$1,000,000 for Treasurer and Tax Collector; umbrella of \$1,000,000 for Business Administrator;

**Bond  
Authorization**

**AND BE IT RESOLVED** to designate the following:

- A. Time, Place and Day for Regular Board of Education Meetings – 6:30 PM, District Administration Conference Room #49-BHS, 3<sup>rd</sup> Tuesday
- B. Petty Cash/Change Funds
  - High School, Paul Kesler, \$100.00
  - Middle School, Ashley Grillo, \$50.00
  - Jackson School, Kia Evans, \$25.00
  - John Kennedy School, Amanda Cook, \$25.00
  - Athletic Department, Michael Bromley, \$600.00
  - Nutritional Services, Susan Presher, \$285.00
- C. Petty Cash Fund for Extraclassroom Activities, Sally J. Sanford - \$180.00
- D. Official Newspaper - *The Daily News*
- E. Official Bank Depositories – Bank of Castile; Five Star; Genesee Regional Bank
- F. Official Bank Signatories – Sally J. Sanford; Scott Bischooping, Interim Superintendent; Melissa J. Currier; Kimberly M. Mills
- G. Certifier of Payrolls – Scott C. Rozanski
- H. Designated Educational Official to receive court notification regarding a student's sentence/adjudicating in certain criminal cases and juvenile delinquency proceedings – Scott Bischooping, Interim Superintendent
- I. School Pesticide Representative – Richard W. Ganino

**Designations**  
*Time, Place, Day  
of Regular Meetings  
Petty Cash*

*Extracsrsm. Activ.  
Official Newspaper  
Bank Depositories  
Bank Signatories*

*Payroll Certifier  
Designated Official  
for Court Notices*

*Pesticide Rep.*

**AND, BE IT RESOLVED** to authorize the following:

- A. Approval of attendance at conferences, workshops, trainings up to \$450.00 – Scott Bischooping, Interim Superintendent
- B. Superintendent to approve budget transfers within limit prescribed by Commissioner’s Regulation, Section 170.2 and Board Guidelines – Scott Bischooping, Interim Superintendent
- C. Authorization to sign official Internal Revenue Service (IRS) and Securities and Exchange Commission (SEC) documents – Pat Burk, Board President
- D. Apply for Grants in Aid (State and Federal), as appropriate – Scott Bischooping, Interim Superintendent
- E. Mileage Reimbursement Rate – IRS Rate
- F. Other(s) as deemed appropriate/necessary
- G. Readopt Existing By-Laws and Policies

**Authorizations**

- Conference approvals*
- Budget Transfers*
- Official Signature IRS/SEC docs.*
- Grants in Aid*
- Mileage Rate*
- Other(s)*
- By-Laws/Policies*

**Yes – 5 [Bromley, Burk, Cecere, Murphy, Korzelius] No – 0 Absent – 2 [Bowman, Marucci]**  
**Motion carried. [5-0]**

There was no one present wishing to address the Board under *Public to be Heard*.

**Public Heard**

**Motion made by Mrs. Bromley, seconded by Mr. Cecere – Upon the recommendation of the Superintendent, BE IT RESOLVED** to approve the following Consent Items, A-H as listed.

**Consent Items**

- A. Board of Education Minutes – 6/4/19, 6/18/19
- B. CSE Reports: 4/26/19 (7), 4/29/19 (6), 4/30/19 (8), 5/1/19 (1), 5/2/19 (1), 5/6/19 (2), 5/9/19 (4), 5/23/19 (1), 5/29/19 (6), 5/30/19 (8), 5/31/19 (10), 6/6/19 (4), 6/10/19 (4), 6/12/19 (1), 6/14/19 (1), 6/19/19 (2), 6/20/19 (3), 6/24/19 (2)
- C. CPSE Reports: 6/10/19 (1)
- D. Retirement
  - 1. Mary E. McCabe-Skelton, Teacher Aide [BMS], effective October 31, 2019
- E. Resignations
  - 1. Andrea L. Compo, School Counselor, [JK], effective July 15, 2019
  - 2. Madison Grover, Summer Operations and Maintenance Cleaner, effective July 1, 2019
- F. Appointments
  - 1. Gwendolyn A. Bell, 4-year Probationary Technology Teacher [BMS/#171/Maznikovski], effective September 1, 2019; Salary according to the Batavia Teachers’ Agreement - \$54,400.00 plus \$3,600.00 (45 hrs. @ \$80.00/cr. hr.)
  - 2. Sara Pethick, 4-year Probationary Science Teacher [BMS/#2300/Kraus], effective September 1, 2019; Salary according to the Batavia Teachers’ Agreement - \$48,000.00 plus \$3,360.00 (42 hrs. @ \$80.00/cr. hr.)
  - 3. Joanne Faller, School Violence Prevention Program Director, 2019-20; effective July 1, 2019 through June 30, 2020; Salary according to the Batavia Teachers’ Agreement - \$68,884.28
  - 4. Malloryann Flanagan, Media Center Coordinator/Librarian I [JA], effective September 1, 2019 through June 30, 2020; salary according to the Batavia Teachers’ Agreement, Schedule “B” - \$37,182.46
  - 5. Paul Miller, Probationary (8-52 wks.) Head Custodial Worker [BHS/#448/Suttell], effective on or about July 2, 2019; \$20.13/hr., 40 hrs./wk.

**BOE Minutes  
CSE Minutes**

**CPSE Minutes  
Retirement**

*M. McCabe-Skelton*

**Resignations**

- A. Compo*
- M. Grover*

**Appointments**

*G. Bell*

*S. Pethick*

*J. Faller*

*M. Flanagan*

*P. Miller*

- 6. Summer Operations and Maintenance Cleaners
  - A. \*Zachary O'Brien, retroactive to July 1, 2019; 40 hrs./week, 8 weeks, 320 hrs.; \$11.10/hr. (\*Emergency-conditional, pending fingerprint clearance)
  - B. Andres Mateos, retroactive to July 1, 2019; 40 hrs./week, 8 weeks, 320 hrs.; \$11.10/hr.
- 7. 2019-20 Schedule "D" – Technology Mentors, effective July 1, 2019 through June 30, 2020; Stipend \$1,200.00/yr.; Hours-as needed: Burton Howell (1.0 FTE), Jessica Korzelius (1.0 FTE), Michael Calandra (0.5 FTE), Tiffanie Amerine (0.5 FTE)

*Summer Workers*  
 Z. O'Brien  
 A. Mateos  
 19-20 Sch. "D" –  
 Technology Mentors

**G. Financials**

- 1. Warrants  
 TA-29; TA Processing 6/21/19 Payroll for 6/8/19-6/21/19  
 E-26: E 6/21/19 Cash Disbursement for 6/8/19-6/21/19  
 A-63: A 6/21/19 Cash Disbursement for 6/8/19-6/21/19

**Financials**  
 Warrants

**H. Surplus Goods and Equipment**

- 1. History Books [BMS]

**Surplus Goods**  
 History [BMS]

Title	Publisher/Date	Quantity	Reason
History Alive! The Ancient World	Teachers' Curriculum Institute/2004	143	Replacing with new textbooks
History Alive! The Ancient World (Workbook)	Teachers' Curriculum Institute/2004	33	Replacing with new workbooks

**Yes – 5 [Bromley, Burk, Cecere, Murphy, Korzelius] No – 0 Absent – 2 [Bowman, Marucci]**  
**Motion carried. [5-0]**

**Motion made by Mrs. Bromley, seconded by Mr. Cecere to approve the following members:**  
**2019-20 Board Committee Assignments**

**Board Committees**

- Audit – (Murphy)
- Buildings & Grounds – (Cecere)
- Legislation – (Burk)
- Policy Committee – (Cecere, Murphy)
- Safety – (Bromley, Burk)
- Schedule "C" – (Burk, Cecere)
- School Health/Wellness – (Bromley)

**2019-20 Building Assignments**

- High School – (Bromley)
- Middle School – (Bowman, Murphy)
- Jackson Primary – (Korzelius, Burk)
- John Kennedy Intermediate – (Cecere, Marucci)

**Building Assignments**

**Yes – 5 [Bromley, Burk, Cecere, Murphy, Korzelius] No – 0 Absent – 2 [Bowman, Marucci]**  
**Motion carried. [5-0]**

**Motion made by Mr. Cecere, seconded by Mrs. Bromley to adjourn the meeting at 8:14 AM.**  
**Yes – 5 [Bromley, Burk, Cecere, Murphy, Korzelius] No – 0 Absent – 2 [Bowman, Marucci]**  
**Motion carried. [5-0]**

**Adjournment**

Respectfully submitted,



Scott C. Rozanski, Clerk

baw