

Posting

Delavan-Darien School District Teaching Position

Posting Date: **August 11, 2020**

Position: **Gifted & Talented Teacher / Coordinator**

School: **District**

Starting Date: **August 2020**

Completed application materials MUST include the following:

1. Letter of application
2. *Application for Employment*
3. Transcript(s)
4. Credentials (including references)

and are due by: **Until Filled**

Send to: Send application materials to: Mrs. Sheryl Anderson at 324 Beloit St., Delavan, WI 53115 or by email to sanderson@ddschools.org OR Submit your application materials using the WECAN system at the following web address: <http://services.education.wisc.edu/wecan>. (Review of materials and/or interviews may begin upon receipt of COMPLETE application packets.)

Job Description: Delavan-Darien School District is looking to hire a part time (15 hours per week) Gifted & Talented Teacher/Coordinator. The successful candidate must be an excellent communicator with students and collaborate well with colleagues. A candidate for this position should have a genuine interest in improving student achievement and contribute to the overall educational environment of our school. He or she should display a continuous professional commitment to reflect on, and improve, his or her instructional practices. Faculty work collaboratively to improve student achievement, by developing common outcomes and assessments, establishing measurable standards, analyzing results and identifying improvement strategies. Must possess impeccable morals/ethics, exhibit courtesy and respect for everyone and provide for accountability. Teamwork, humor and great interpersonal relation skills are essential. The candidate should have or be able to obtain a State of Wisconsin License. Gifted and Talented certificate and/or bilingual in Spanish are a plus.

The Delavan-Darien School District does not discriminate in employment on the basis of race, color, age, national origin, religion, sex or handicap.

Job Description

Position Title: Gifted & Talented Teacher / Coordinator	Department: Instructional Services
Classification: Certified	FLSA: Exempt
Reports To: Director of Instruction	Adopted: August 2020

PURPOSE

Work with teachers and administration to identify gifted and talented students.

Provide identified gifted and talented students with appropriate learning experiences that develop potential and lead to advanced academic achievement.

Provide services for gifted and talented students in 3rd grade through 12th grade, working in collaboration with administrators and teachers to provide supplemental support for increasing advanced student achievement for all students through both a pull-out and push-in program.

ESSENTIAL JOB FUNCTIONS

Achieve District educational goals and objectives by creating and promoting a Gifted and Talented program and during and/or after school activities for identified students.

DUTIES AND RESPONSIBILITIES

- Conduct student assessments to identify students for the program
- Assist in the gifted and talented nomination and identification process, including the planning, testing of students, review of student data, and campus identification meetings
- Develop and implement activities that fulfill the requirements of the gifted and talented program
- Teach/demonstrate the integration of National Association of Gifted Children (NAGC) programming standards within the overall instructional program for gifted students
- Plan and implement after school programs that meet the individual needs, interests, and abilities of gifted students based on the district's goals and objectives
- Employ a variety of instructional techniques and media which meet the needs and capabilities of gifted students
- Work cooperatively with classroom teachers to address gifted student's needs
- Attend all gifted and talented program related meetings
- Assist in the coordination and facilitate gifted student fall and spring parent meetings
- Build professional relationships with colleagues, community, and parents
- Develop and revise gifted curriculum
- Work with Director of Instruction to annually write a Gifted and Talented grant

- Travel as required to fulfill responsibilities of the job including driving students to Gifted and Talented events

KNOWLEDGE, SKILLS AND ABILITIES

Requires a bachelor's degree from an accredited college or university and broad knowledge of related curriculum areas. Employee understands and is able to perform to the Wisconsin state teaching standards; has the ability to work effectively with students, parents, colleagues and the general public and to maintain open communications; has the ability to effectively use a variety of technologies, including but not limited to, word processing, presentation software, student/grading database, email systems, internet instructional technology tools and ability to adapt to changes in technology and has the ability to read, analyze, interpret and apply student data.

Special Knowledge/Skills

Knowledge of the educational needs of gifted and talented students

Knowledge of strategies and materials for the education of gifted and talented students

Ability to design and implement interdisciplinary units of study

Ability to use open-ended and problem solving approaches of instruction

Flexibility and confidence in working with gifted students, their parents, classroom teachers, and multiple principals

Knowledge of curriculum design and implementation

Knowledge of assessment principles and design

Knowledge of statutory and regulatory requirements of gifted and talented students

Ability to interpret data

Strong organizational, communication, and interpersonal skills

CERTIFICATION

The teacher must hold a valid Wisconsin teacher license from the Department of Public Instruction that is subject or grade level appropriate with relevant training.

WORK ENVIRONMENT

Noise level in the work environment is moderate to loud. Duties are performed indoors and occasionally outdoors. Duties as assigned may include travel between buildings and a driver's license may be required for some assignments.

While performing the duties of this job, the employee is required to stand, talk, hear, walk and sit. While performing the duties of this job, the employee may occasionally push or lift up to 50 lbs. such as boxes of books, and mobile computer lab carts. The employee is directly responsible for safety, well-being or work output of other people. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus, as well as far vision such as to supervise students. The position requires the individual to meet multiple demands from several people and interact with the public and other staff. The job will require occasional balancing, stooping and kneeling; bending at the neck and at the waist is frequently required; the use of the fingers and hands to grasp and feel small objects is also frequently required. The ability to talk, hear and express and understand ideas and thoughts are constantly required.

The employee shall remain free of any alcohol or illegal substance in the workplace in compliance with Policy 3122.01 throughout his/her employment in the District.

The Delavan-Darien School District is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.