

Arkansas Indistar

**School Parent and Family Engagement Plan**

Page 1 of 1

<b>School Name:</b>	El Dorado School District
<b>Facilitator Name:</b>	Ashlee Curtis
<b>Plan Review/Revision Date:</b>	7/30/2020
<b>District Level Reviewer, Title:</b>	Michelle Henry, District Parent & Family Engagement Coordinator
<b>District Level Approval Date:</b>	

**Committee Members, Role:***(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Ashlee	Curtis	Family and Community Engagement Facilitator
Michelle	Henry	Federal Programs Director
Michelle	Henry	District Parent & Family Engagement Coordinator
Sherry	Hill	El Dorado High School Principal
Sylvia	Thompson	El Dorado Promise Director
Debbie	McAdams	District Health Coordinator

**1: Jointly Developed**

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?****Hint**

The school will continue to maintain a School Web site through APPETEGY (Taylon Steele8708645100)

to provide information to parents and the community.

Parents can access their child's grades using a PIN number they receive at the beginning of the school year to check ESchool for student grades and assignments.

Parents may use email, HAC through ESchool, or Student Planner to communicate with members of the school staff.

Teachers will routinely contact parents by phone, ESchool, Remind 101, Google Classroom, Student Planners and/or email on an individual basis to communicate about their child's progress.

The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings.

The school's Parent Center is located in the guidance office. Books, videos, pamphlets, brochures, and other material about parenting and education are added to the center periodically.

The school uses Facebook, Twitter, and Instagram accounts to communicate with identified students and parents.

**2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?****Hint**

Throughout the year there are scheduled opportunities for parents to meet with teachers, counselors and administrators.

The following are a few of the dates used to inform parents of their student's progress and education updates.

August 18, 2020, Open House and Registration for students grades 10th & 12th and their parents.

August 18, 2020, 9:00 AM-4:30 PM 9th grade and new student orientation for students and parents

Parent/Teacher conferences are scheduled for both semesters.

The first-semester conference is scheduled for October 20 and 22 from 3:30 PM-6:30 (PM-6:30) PM

Second semester on February 23 and 25, 3:30 PM-6:30 PM

CATS conferences is TBD pending Covid-19

Parents can schedule meetings with teachers by calling the Guidance Office at 864-5100 and scheduling a conference during the teacher's planning period.

CATS (Challenging All To Succeed) conferences are held to better involve parents in developing and understanding effective career action plans for all students. The CATS program involves a process of developing a 4-year selection plan, postsecondary planning, and parent involvement in the planning sessions. The culminating activity is a parent/student/teacher conference is TBD pending Covid-19, where plans are finalized for the next year.

Instructors from South Ark provide FASFA workshops for students and parents during CATS Conferences.

El Dorado Promise meetings are scheduled in October and February at 5:00 pm and TBD pending Covid-19 after CATS Conference. This is an opportunity for parents to review the details and ask questions regarding the scholarship money available to graduating EHS students.

The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

Reading buddy

Mentor

Tutor

Open House

Band concerts

Various committees

Athletic Booster Clubs

### **3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school will provide opportunities for parents and community members to support the instructional program through such programs as mentors and tutoring etc.

The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. For example, parents may volunteer to man voting sites, cook for CATS conference, etc.

Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.

STATE REQUIREMENT provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role-play and demonstration by a trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with a nutritional meal planning and preparation and other strategies for curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. The Department of Education website is [www.arkansased.org](http://www.arkansased.org).

STATE REQUIREMENT (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. This professional development is held prior to the beginning of each school year.

### **4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

School staff, parents, and students will develop a schoolparentstudent compact with students identified in the Title I Document. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve State Standards. All stakeholders will sign the compact.

**5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school will involve parents on school improvement planning committees for Title I, Targeted Assistance. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.

The school will engage parents in decision making about the allocation of its Title I, Targeted Assistance funds for parental involvement; through PACT Meetings.

STATE REQUIREMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory committee to provide advice and guidance for school improvement.

STATE REQUIREMENT The school shall enable the formation of a Parent-Teacher Association or organization that will foster parental and community involvement within the school. Parents and community will have the opportunity to join during fall parent-teacher conferences mid-October.

**6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The parent center is located in the EHS media center. Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I Plan, located in the parent resource center or media center. Many of the school's documents are posted on the districts' website, [www.eldoradopublicschools.org](http://www.eldoradopublicschools.org).

STATE REQUIREMENT The school will distribute Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email...).

STATE REQUIREMENT To promote and support responsible parenting, the school shall, as funds are available:

Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.

STATE REQUIREMENT – Include in the district's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.

STATE REQUIREMENT – The principal of each school in a school district shall designate (1) a certified staff member who is willing to serve as a parent facilitator. Ashlee Curtis is the EHS parent facilitator.

**7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school will engage parents in the annual evaluation of the Title I Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents, and students, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

**8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?****Hint**

The school asks parents to fill out a parent interest survey at the beginning of each school year to get information from parents concerning the activities, they feel will be most beneficial in the efforts to support their child academically.

The school will use the results of the parent interest survey will be used to plan the parental involvement activities for the year.

Title I, meetings will be held with parents, students, and teachers present. Decisions will be made regarding academic interventions to support students as they achieve state standards to succeed.

STATE REQUIREMENT Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities. This will be done during the planning and implementation of CATS conferences.

---

**9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

**Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?****Hint**

The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.

This meeting is TBD pending Covid-19.

---

**(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Ten) ([http://www.arkansased.gov/public/userfiles/Public\\_School\\_Accountability/Federal\\_Programs/Arkansas\\_Guide\\_and\\_Sample\\_Ten](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Ten) for references))**

---

**District Feedback**

- ☐ Attention: Changes Needed!
- ☐ In Compliance

---

**Comments:****Close**