

# RSU 38 Return to Learn Plan Summary for Board of Directors

As of August 9, 2020

<b>Pillar 1 - Basic Needs (Physical Health &amp; Safety)</b>		
<u>Members:</u> Tina Brackley, Shaun Drinkwater, Jen Hall, Julie Greenleaf, Brant Remington, Ryan Meserve, Mary Ellen Tracy, Angela Palmer, Anya Davidson, Kelly Thompson, Rebecca Lambert, Cathy Jacobs, and Jim Dunphy		
General Guidelines	Implementation	Plan
Symptom Screening Before Coming to School	Mandatory	A daily Screening tool will be used.
Physical Distancing and Facilities	Mandatory	<p>Adults must maintain 6 feet of distance from others to the extent possible. Maintaining 3 feet of distance is acceptable between and among students when combined with the other safety measures. (Desk spacing was established at 4 feet minimum in elementary and 5 feet minimum in middle &amp; high.)</p> <p>When students' masks are off they must maintain 6ft distance from each other. It is recommended that each building principal have a plan for lunches and masks breaks within their buildings.</p> <p>School nurses have a plan for a medical isolation room in each building</p> <p>Groups in any one area, room, or classroom must not exceed the Governor's gathering size limits.</p>
Masks/Face Coverings	Mandatory	Must be worn at all times when on school sponsored transportation or in school buildings. We will build in mask breaks in each building based on recommendation of the principals.
Hand Hygiene	Mandatory	All students and staff in a school must receive training in proper hand hygiene. All students and staff must wash hands or use sanitizing gel upon entering the school, before and after eating, before and after donning or removing a face mask, after using the restroom, before and after use of playgrounds and shared equipment, and

		upon entering and exiting a school bus.
Return to School after Illness	Mandatory	We will develop our guidelines using the recommendations set forth by the <a href="#">Maine Association of School Nurses</a>
Health Care Considerations	Mandatory	Protocols will be in place to help with the health and safety of all.
<i>Facilities</i>		
Safety Measures	Recommendation	Buildings will have signage and traffic flows identified.
Cleaning Protocols	Recommendation	Cleaning Protocols will be in place for daily cleaning.
<i>Transportation</i>		
Bus Capacity	Recommendation	Busses will run at 50% capacity. (Contingent upon DOE expected guidelines.) Students must wear face covering and hand sanitizer will be provided.
Cleaning Protocols	Recommendation	Protocols will be in place to clean busses between runs and at end of the day
Loading Busses	Recommendation	Busses will be loaded from back to front
Alternate Transportation	Mandatory	We will be contacting families to determine need and be asking all families who can arrange alternative transportation to do so. We will need between 40 to 50% of families to commit to alternative transportation.
<i>Nutrition Program</i>		
Daily Food Service	Mandatory	Will run under the National School Lunch Program.
Remote Lunches	Mandatory	Need to be offered to all who are working remotely within the guideline of the National School Lunch Program.
Meals	Mandatory	Students must be 6 feet apart during breakfast, lunch, and snack times. (This necessitates the need for MORE coverage during these times.)

**Pillar 2 - Connectivity & Devices**

Members: Diane MacGregor, Denise Churchill, Paul McGovern, Lori Twiss, Ryan Meserve, Betty Morrell

Grade Level	Suggested Action Steps
Maranacook Community High School	<ul style="list-style-type: none"><li>● 9-12 MacBook Air Laptops 1 to 1 will be updated to Catalina and screened for repairs during the summer to improve performance</li><li>● Kajeet Mobile Hotspots and Samsung tablets will be available for sign out for students who need connectivity at home</li><li>● We are exploring Spectrum accounts for those families that could get Spectrum at their homes.</li><li>● Creating a Parent/Student website to support learning</li><li>● Work with the Academic Pillar to design professional development to support the use of technology and hybrid/remote teaching.</li></ul>
Maranacook Community Middle School	<ul style="list-style-type: none"><li>● 6-8 MacBook Air Laptops 1 to 1 will be updated to Catalina and screened for repairs during the summer to improve performance</li><li>● Kajeet Mobile Hotspots and Samsung tablets will be available for sign out for students who need connectivity at home</li><li>● We are exploring Spectrum accounts for those families that could get Spectrum at their homes.</li><li>● Creating a Parent/Student website to support learning</li><li>● Work with the Academic Pillar to design professional development to support the use of technology and hybrid/remote teaching.</li></ul>
Manchester, Mt. Vernon, Readfield, & Wayne Elementary Schools	<ul style="list-style-type: none"><li>● 1 to 1 laptops for grade 5 for students to take home to improve remote learning</li><li>● 1 to 1 iPads for grades K-4 for students to take home to improve remote learning</li><li>● Samsung tablets will be available for sign out for students who need connectivity at home</li><li>● We are exploring Spectrum accounts for those families that could get Spectrum at their homes.</li><li>● Updating the Parent/Student website to support learning</li><li>● Work with the Academic Pillar to design professional development to support the use of technology and hybrid/remote teaching.</li></ul>

**Pillar 3 - Social, Emotional, Behavioral, and Mental Health**

Members: Kristen Levesque, Kate Taylor, Ryan Meserve, Kim Bowie, Rebecca Lambert, Jada Clark, Tara Wicks, Gwen Mohlar, Kerry Welch, Becky Vining, Sara Chisholm, Donna Benjamin, Dorie Tripp, Dan Gilbert, Kelly Jewell, Karen Magnusson, Katie Reed, Catherine Gross, Rebecca Reynolds

Guideline	Action Steps
School- wide SEL support	<ul style="list-style-type: none"> <li>● Standard Operating Procedures                             <ul style="list-style-type: none"> <li>a. Mask Empathy</li> </ul> </li> <li>● Transparency                             <ul style="list-style-type: none"> <li>a. Decision Making Tree</li> <li>b. Rationales for SOPs</li> </ul> </li> </ul>
Staff Specific SEL Supports	<ul style="list-style-type: none"> <li>● Multi- Tiered System of Support with SEL pyramid</li> <li>● "Red" "Yellow" "Green" identifiers for emotions that can be used school wide, by staff and students</li> <li>● EAP supports</li> </ul>
Emotional Distress Triage	<a href="#">Recognizing Emotional Distress &amp; Tiered Support Illustration</a>
Student/ Family SEL Supports	<ul style="list-style-type: none"> <li>● Multi- Tiered System of Support with SEL pyramid</li> <li>● "Red" "Yellow" "Green" identifiers for emotions that can be used school wide, by staff and students</li> </ul>

<b>Pillar 4 - Academic Program - Student Learning</b>	
<p><u>Members:</u> Jennifer Tweedie, Amy Tucker, Jill Watson, Susan Hogan, Aimee Reiter, Carolyn Gross , Stephanie Connors, Anna Satterfield, Ruth Nicola, JoAnn Greves, Rick Sirois, Dwayne Conway, Leslie Boyce, Dawn Maceda, Rachael Boucher, Carolyn Watkins, Abby Shink, Mary Conlon, Jeanette Jacobs, Katie Conway, Erin Foth, Janet Delmar, Abbie Hartford, Jay Charette, Jeff Boston, Ryan Meserve, Nancy Harriman, Wendy Brotherlin</p>	
Guideline	Action Steps
Development of scenarios to Return to Learn	<ul style="list-style-type: none"> <li>• Fully in person with mandatory safety protocols in place.</li> <li>• Hybrid - Maximize instructional time</li> <li>• Remote - Enhanced plan to engage students and keep academic momentum.</li> </ul>
Instructional expectation development	Elementary, Middle and High School
Assessment and Data expectation development	Elementary, Middle and High School
Communication and Engagement expectation development	Elementary, Middle and High School

<b>Full in person instruction</b>	
Level	Components: Easing of Covid 19 restrictions allowing for regular transportation, all lunches in the cafeterias, and facility usage.
<b>All schools</b>	Regular start time with regular dismissal time. All students and staff will report to buildings all days of the week
Elementary: Pre-k to 5	Normal Schedule
Middle: Grades 6 - 8	Normal Schedule
High: Grades 9 - 12	<p><b>High School's 4 x4 Schedule</b>            First day of school until 11/6 is "Black" (Black day classes every day)            11/9 to 1/22 is "Gold" (Gold day classes every day)            1/25 to 4/2 is "Black" (Black day classes every day)            4/5 to last day is "Gold" (Gold classes every day)</p>

***The recommendation is to start the year with the following hybrid schedule.***

<b>Hybrid (Yellow)</b>	
Level	Components: All State of Maine safety mandates in place.
<b>All schools</b>	<ul style="list-style-type: none"> <li>● Regular start with a 1:00 pm dismissal.</li> <li>● In school instruction: <i>Monday, Tuesday, Thursday, Friday</i></li> <li>● <i>Wednesday - <u>Students work independently from home</u>, staff provides support to students individually or in small groups, plans assessments needs, participates in grade level/content area meetings, professional development, intervention planning, etc.</i></li> <li>● All staff will report to buildings all days of the week</li> </ul>
Elementary: Pre-k to 5	<ul style="list-style-type: none"> <li>● All students will have in person instruction. <i>(Transportation dependent - 50% plan available if needed.)</i></li> </ul>
Middle: Grades 6 - 8	<ul style="list-style-type: none"> <li>● All students will have in person instruction. <i>(Transportation dependent - 50% plan available if needed.)</i></li> </ul>
High: Grades 9 - 12	<p><b>Student cohort:</b></p> <ul style="list-style-type: none"> <li>● Group A - 1st half of school (Last name A-K) - Monday &amp; Thursday</li> <li>● Group B - 2nd half of the School (Last name L-Z) Tuesday &amp; Friday</li> </ul> <p><b>High School's 4 x4 Hybrid Schedule</b></p> <ul style="list-style-type: none"> <li>● First day of school until 11/6 is "Black" (Black day classes every day)</li> <li>● 11/9 to 1/22 is "Gold" (Gold day classes every day)</li> <li>● 1/25 to 4/2 is "Black" (Black day classes every day)</li> <li>● 4/5 to last day is "Gold" (Gold classes every day)</li> </ul>

<b>Remote Instruction (Red)</b>	
Level	Components: Synchronous and asynchronous learning opportunities, daily attendance, teacher contact is a daily occurrence. All staff will report to buildings all days of the week.
Elementary: Pre-k to 5	Full remote 5 day a week schedule students 8:00 am to 1:00 pm with extra support, check -ins, facilitated virtual lessons - attendance monitored.
Middle: Grades 6 - 8	Full remote 5 day a week schedule 8:00 am to 1:00 pm with extra support, check -ins, facilitated virtual lessons - attendance monitored.
High: Grades 9 - 12	Full remote 5 day a week schedule 9:00 am - 2:00 pm Synchronous learning with attendance taken by period.

**For your Consideration:** Instructional Time in hybrid models

	4.5 hour day	Split days (3 hours per session)	Alternating days (6 hours a day)
4 days per week	18 hrs	12 hrs	12 hrs (2 days a week)
5 days per week	22.5 hrs	15 hrs	18 hrs (2 days with extra day every other week)