

TALLASSEE CITY SCHOOLS

iPad Policy

Tallassee City Schools iPad Policy

Terms:

Students will comply at all times with the Tallassee City Schools district's Student/Parent iPad Agreement. Any failure to comply ends your right of possession effective immediately. If the payment of fees creates a financial hardship on the student or parent, please contact the school administration about payment options. Upon proof of financial hardship, the administration may elect to create a payment plan for the student to pay out fees over time.

Title:

Legal title to the property is with the district and shall at all times remain in the district. Your right of possession and use is limited to and conditioned on your full and complete compliance with the Student/Parent iPad Agreement. The student in whose name a system account and/or iPad are issued will be responsible at all times for its appropriate care and use.

Liability:

The permission granted to the student ceases on the last calendar day for the current school year (unless terminated earlier by TCS) and must be renewed the following year, or turned in if the student will not be returning to TCS the following year. If a summer lease extension is granted to the student they may keep their iPad in their possession over summer break and will be fully responsible for bringing the device with them when they return to school. Failure to return or renew the device on or before the scheduled date with the school, may result in being charged the full replacement fee for the device. Tallassee City Schools reserves the right at any time to demand return of the iPad forthwith.

In the event a Student's iPad has been stolen, vandalized, or has been involved in any other criminal act the student responsible for the device will be charged the full replacement fee. It will be the responsibility of the student to seek legal action to find the device and return it to the school if they want the fee waived.

If the iPad is deliberately damaged or vandalized, the student will be charged a full replacement fee. Students\Parents are responsible for reasonable cost of repair for deliberately damaged iPads. If the iPad is not deliberately damaged, however reasonable damage does occur, the student will be charged the District repair fee of \$50. The money will be paid to the financial manager of the school and a receipt and damaged iPad will be required in exchange for a new iPad. If the amount of damage to the iPad is unreasonable, the student will be

charged the full replacement fee for the iPad. Reasonable and unreasonable damage will be determined by the District.

The cost of any other parts needed for repairs will be based on manufacturers' current price list and is subject to change at any time. Students\Parents are not allowed to use 3rd parties for device repair, the device repair must be handled by the District.

Repossession:

If the student does not timely and fully comply with all terms of this agreement and the Student/Parent iPad Agreement, the district has the right to notify the authorities to retrieve the property from the student's place of residence.

Use of Computers and iPads on the Network:

Tallasse City Schools is committed to the importance of a student being able to continue with their work when their iPad is experiencing problems. To assist with the problem TCS will provide an iPad for use during school hours while the student's iPad is being repaired. iPads will not be allowed to be loaned or borrowed from other students or any other person in or outside of our district. Do not share passwords or usernames with others.

Cloud Network Drives:

Student logins provide access to a Cloud Network Drive, namely Google Drive. The student will be fully responsible for setting this service up on their iPad and will be fully responsible for putting their own data into the cloud for safekeeping and backups. Any data that is stored locally on the iPad is subject to deletion. The only secure way to keep files from being deleted is to store them in Google Drive. Before graduating, it will be the responsibility of the student to transfer any and all data from their student account before it is deleted that following summer.

Lock Screen or Background Pictures:

Inappropriate media may not be used as a screensaver or background picture. Presence of weapons, pornographic material, inappropriate language, alcohol, drug, gang related symbols or pictures will result in disciplinary actions.

Sound:

Sound will be muted at all times unless given explicit permission from a teacher. No headphones will be allowed unless given explicit permission from a teacher.

Deleting Files:

No student is allowed to delete any files, apps, or settings provided by the district.

Unauthorized Access:

Access to another person's account or iPad without his/her consent or knowledge is considered hacking and is in violation of Section 13A-8-103 [Alabama Computer Crime Act].

iPad Protection and Case:

All approved protection cases should remain on the device at all times. Use of the iPad without an approved protection case will result in removal of the iPad from the student's possession and could result in disciplinary action.

Student Guidelines for Acceptable Use of Technology Resources:

These guidelines are provided, so that students and parents are aware of the responsibilities students accept when they use district owned computer hardware, operating system software, application software, stored text, data files, electronic mail, local databases, digitized information, communication technologies and Internet access. In general, this requires efficient, ethical and legal utilization of all technology resources.

Expectations:

- Students are expected to use iPad, other technology hardware, software and computer networks including the Internet as defined by the Student/Parent iPad Agreement.
- All users are expected to follow existing copyright laws.
- Although the district has an Internet safety plan in place, students are expected to notify a staff member whenever they come across information or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- Students who identify or know about a security problem are expected to convey the details to their teacher without discussing it with other students.

Acceptable Use Guidelines - Tallassee City Schools District Network Services:

- **General Guidelines**

- Access to the Tallassee City Schools network is a privilege and not a right. Each employee, student and/or parent will be required to sign the Acceptable Use Policy Agreement Sheet and adhere to the Acceptable Use Guide- lines in order to be granted access to the network.
- Students are responsible for their ethical and educational use of the computer network resources and online services.
- All policies and restrictions of the acceptable use policy for computer network resources and online services must be followed.
- The use of any network services in the Tallassee City School District must be in support of education and research and in support of the educational goals and objectives of the Tallassee City School District.
- When placing, removing, or restricting access to specific databases or other network resources, school officials shall apply the same criteria of educational suitability used for other education resources.
- Transmission of any material which is in violation of any federal or state law is prohibited. This includes, but is not limited to: confidential information, copyrighted material, threatening or obscene material.
- Any attempt to alter data, the configuration of an iPad, or files of another user, without the consent of the individual campus administrator, or technology administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with the Tallassee City Schools.
- Any parent wishing to restrict their child's access to any network services will provide this restriction request in writing to the school principal. Parents will assume responsibility for imposing restrictions only on their own children.
- Parents, who do not want their child to have Internet access and/or have their schoolwork published on the web, should submit this request in writing annually to their child's principal. While Tallassee City Schools attempts to restrict Internet access, it is ultimately the responsibility of the parent to en- sure the child does not violate this request.

• **Network Etiquette**

- Be polite.
- Use appropriate language.
- Do not reveal personal data/information to anyone online.
- Remember that the other users of the network services and other net- works are human beings whose culture, language, and humor have different points of origin from your own.

Unacceptable Conduct:

- Using the network for illegal activities, including copyright, license or contract violations, and downloading inappropriate materials.

- Using the network for financial or commercial gain, advertising or political lobbying.
- Accessing or exploring online locations or materials that do not support the curriculum and/or are inappropriate for school assignments, such as but not limited to pornographic sites.
- Vandalizing and/or tampering with equipment, programs, files, software, system performance or other components of the network.
- Using or possessing hacking software.
- Causing congestion on the network or interfering with the work of others. (e.g. chain letters or broadcast messages to lists or individuals.)
- Intentionally wasting resources, live streaming music or video.
- Gaining unauthorized access anywhere on the network.
- Revealing the home address or phone number of oneself or another person.
- Invading the privacy of other individuals.
- Using another user's account or password, allowing another user access to the student's account.
- Coaching, helping, observing or joining any unauthorized activity on the network.
- Forwarding/distributing email messages without permission from the author.
- Posting anonymous messages or unlawful information on the system.
- Engaging in sexual harassment or using objectionable language in public or private messages.
- Falsifying permission, authorization or identification documents.
- Obtaining copies of, or modifying files, data or passwords belonging to other users on the network.
- Knowingly placing a computer virus on a computer or network.

Any misconduct concerning the use of the iPad will be classified as a Class I, II III, or IV offense and the consequences will coincide with the offense.

Approved protection case

A case will be issued with the student iPad. This case insures the device with an insurance plan. If the case is removed from the device, the iPad is no longer covered by the insurance plan and the full amount for the iPad will be charged if broken.