

Lebanon CUSD 9 Remote Learning Plan
August 2020

Primary Remote Learning Goal

To create consistent, effective instructional and learning expectations for teachers, students, and parents; ensuring students are receiving meaningful instruction and constructive feedback with effective academic measures in place. Remote learning will focus on social-emotional well-being, literacy, mathematics, science, and social studies at the elementary level. At Lebanon High School, students will be responsible for their assigned school schedule.

Who are the Lebanon District's Remote Learners?

Currently all students at District 9 are in remote learning status due to recommendations from the Governor, the IDPH, and the St. Clair County Health Department and the St. Clair County ROE. The district plans to bring students back into the buildings for in-person learning as soon as we receive a recommendation to do so from these agencies.

During the 2020-21 school year, parents may choose remote learning as their preferred method of instruction even when in-person learning is available.. Once a parent/guardian has chosen for their student to be a remote learner, that student must remain in remote learner status for the entirety of that quarter.

Remote Learning Communication

Lebanon CUSD 9 will communicate through the use of the online learning platform Google Suite for grades 6-12. Seesaw will be used for grades preK-5 to ensure consistent, efficient, effective communication between the student, parent, and the teacher regarding assignments and lesson submission. All district students should be logging into these learning platforms utilizing their district email address. If students have difficulty accessing these platforms online, contact the office.

To ensure the best communication possible between families and classroom teachers, it is important that families share updated contact information to school offices and classroom teachers. Contact information that should be shared would be an: active email address, phone number(s), mailing/postal address.

All parents/guardians choosing to have their student(s) learn remotely while District 9 is also offering in-person learning must be able to access these online platforms daily.

Grading Scale / Due Dates

LCUSD 9 remote learners will be using the district grading scale, and due dates will be determined by the remote learning teacher and be consistent with the typical classroom due dates, and late policies established by both the district and the classroom teacher.

Letter grades will be issued for remote learning.

Students will be expected to engage and complete work consistent with in-person instructional expectations.

Student Attendance at Lebanon Elementary School

Students are expected to be present every attendance day as outlined in the school calendar. Parents must report absences for remote learners the same as they would if the student were physically attending school. Daily communication with the classroom teacher or the office will confirm Lebanon Elementary School attendance.

Teachers will be available during 8:00 - 1:00, with Flex Instruction - Extra student/parent support hours from 1:00 - 3:15. Teachers will also communicate their availability outside of normal operating hours to parents/students.

Student Attendance at Lebanon High School and Lebanon Junior High School

Students are expected to be present every attendance day as outlined in the school calendar. Parents must report absences for remote learners the same as they would if the student were physically attending school. Daily communication with the classroom teacher or the office will confirm Lebanon HS/JrH School attendance.

Teachers will be available during 8:00 - 1:00, with Flex Instruction - Extra student/parent support hours from 1:00 - 3:15. Teachers will also communicate their availability outside of normal operating hours to parents/students.

Classroom attendance for grades 6-12 will be confirmed through a daily login to Google Classroom. The remote learning class schedule for students is as listed below:

First Period	8:00 - 8:40
Second Period	8:43 - 9:23
Third Period	9:26 - 10:06
Fourth Period	10:09 - 10:49
Fifth Period	10:52 - 11:32
Sixth Period	11:35 - 12:15
Seventh Period	12:18 - 12:58

1:00 - 3:15 Flex Instruction - Extra student/parent support hours available

The current attendance policy applies to remote learners as outlined in the school handbooks for Lebanon High School, Lebanon Junior High and Lebanon Elementary School.

Direct Instruction

When in-person instruction is available, students who choose the remote learning option will participate in 30 – 90 minutes of direct instruction per class each week. Direct instruction could be any live or recorded sessions by the teacher, or their designee, to teach new material.

Learning Tasks

Teachers will assign between two (2) and six (6) learning tasks per class/subject per week, approximately 30 – 45 minutes per class per day. A learning task is any assignment which supplements or assesses student learning. Examples could be watching instructional videos from web-based sources, attending online meetings with the teacher, worksheets, writing samples, projects, etc. Students are expected to complete **all** assigned work.

Teacher Feedback

Teacher will give feedback for any learning task turned in to the teacher. Examples of feedback are acknowledgement the task has been turned in, a grade on the task, and/or any written or verbal comments.

Communication

Each week, teachers will communicate the instructional schedule and resources for that particular week. Remote learning teachers will conduct office hours via video platform or conference call to allow for one-on-one and small group instruction to improve student achievement. One of the teacher's earliest communications to students will include their grading scale, policies, and weekly procedures.

Assessments

There will be a minimum of two (2) summative assessments per class each semester. Students may be required to take some or all of these assessments on the Lebanon campus. Teachers will determine if their summative assessment(s) can be taken remotely or in person. Dates, times, and locations for these assessments will be determined by the teacher, but may include after school hours. Examples of an assessment are a multiple choice test, short answer writing prompts, lab experiment, presentation of a project, face-to-face conversation with the teacher, etc.

The District's plan includes a diagnostic assessment, benchmark assessments, and classroom-level frequent checks for understanding for all students. This allows for educators to determine learning loss and make informed decisions about supports and curriculum adjustments.

Free/Reduced Student Lunches/Breakfast during Remote Learning

The district is making arrangements to be able to provide bag lunches and breakfasts to families who purchase them. Our current planning would allow for breakfast/lunch bag pickup on Wednesdays during the school year. If you are interested in receiving school meals, please contact the office in your student's school building.

Lebanon CUSD 9 Blended Learning Plan

Currently all students at District 9 are in remote learning status due to recommendations from the Governor, the IDPH, and the St. Clair County Health Department and the St. Clair County ROE. The district plans to bring students back into the buildings for in-person learning as soon as we receive a recommendation to do so from these agencies. When the district receives authorization to bring students back, we will begin a phased process of returning students to in-person learning. The first phase in this process will be the implementation of this Blended Learning Plan.

This plan allows Lebanon School District students an opportunity to experience a combination of in-person and remote learning. We feel this approach to the school year allows us to better protect students and staff from the possibility of viral exposure, as well as be able to respond to other potential logistical issues that may present themselves throughout the course of the school year. Additionally it helps the district minimize the risk for unexpected changes to our educational delivery method.

An A-Day/B-Day schedule has been developed to provide a reduction in the number of students in each building, therefore reducing the class sizes within the districts to a number that more effectively allows for safe social distancing protocols that are discussed in the ISBE Return To School Guidelines. LCUSD 9 will continue to monitor enrollment levels at all buildings. The starting and ending times for schools will continue to be the same compacted schedule as presented in our original Back to School Plan and lunches will still be available for purchase at the end of each day.

Students will follow an A/B style schedule Monday through Friday. Students assigned to the "A" group schedule will attend school in person on Monday and Tuesday each week, and receive remote learning instruction on Wednesday - Friday. Students assigned the "B" group schedule will attend school in person on Thursday and Friday, and will receive remote learning instruction on Monday - Wednesday.

On Wednesdays, all students will receive and participate in remote learning instruction, while our maintenance staff cleans and disinfects the building before the next group of students come to school. The A/B calendar, while in place, will not change. For example, if there is a Monday on the school calendar that is designated as having no school as a result of a school holiday, "A" schedule students would attend school that week only on Tuesday. We are looking at extended days of attendance for students who receive special services, this will be announced later.

"A" schedule students will be all students with last names A-L

"B" schedule students will be all students with last names M-Z

LEBANON COMMUNITY UNIT SCHOOL DISTRICT 9

www.lcusd9.org

Families of LCUSD9:

Welcome back to school! We are very excited to get this school year started and see all of our families, again! The staff at LCUSD9 understands that these have been rough times and difficult decisions have been required of us. While you and your families are choosing which education avenue is the best fit for you, the administration staff, along with the district nurse, would like to provide you with information and health guidelines to help aid in your decisions. Please read the health office requirements below and contact Tracie Mason with any questions or concerns at tmason@lcusd9.org

- **ALL previous health requirements still stand.** All physical, immunization, dental, and eye exam requirements still have to be fulfilled for the school year **REGARDLESS** of remote learning or in-person instruction.
- **All students will be screened prior to entering the school building every morning.** The bus drivers will check temperatures upon entering the bus and school staff will check student's temperatures at the entry points at school. Students **WILL NOT** be permitted to enter the bus or the building with temperatures of 100.4 degrees or higher. Please make arrangements to be available at bus stops or to pick your student up if they are denied entry.
- **Masks are REQUIRED** in all instances on the bus and in the school building. If you have special considerations you would like to discuss with Nurse Tracie, please contact her. If your student refuses a face mask, he/she will not be permitted to attend in-person instruction.
- **Illness at school:** There are very strict guidelines Illinois school districts are mandated to follow regarding symptoms at school. The CDC has stated **ANY** symptom that corresponds with COVID-19 is to be isolated and sent home immediately. With the presence of **ONE** symptom the student will need to be quarantined for a minimum of 10 days **AND** fever free for 24 hours without the help of fever reducing medications. The student may return to school within the 10 days if they have received **TWO (2)** negative COVID-19 tests at least 24 hours apart. If the student is still symptomatic after 10 days and has not been tested for COVID-19, they are to remain quarantined and cannot be released until at least day 15 and fever free for 24 hours without fever reducing medication. A student may return within the 10 days if a clear reason for the symptoms is diagnosed by a doctor and proper documents are made available to the school. ***PLEASE SEE ATTACHED SYMPTOM LIST AND FLOW SHEET***
- **Student contact with someone positive for COVID-19** must follow the IDPH and CDC guidelines for self-monitoring and self-quarantine.
- **Family/Siblings of quarantined students:** A sibling or a family member that lives within the home of the student that is exhibiting symptoms must also quarantine for 14 days. If sibling/family member develops symptoms, they will follow the isolation rules above.
- **Medications at school:** Medications that are medically necessary will still be administered at school upon completion of the appropriate forms. However, nebulizer treatments **WILL NOT** be administered in the school building for the 2020-2021 school year. Asthma inhalers are accepted **ONLY IF** accompanied by a spacer or a holding chamber and if medically necessary.

Again, we understand the difficulty of this time. It is important to us that our staff and families stay safe and we hope the above health office guidelines will aid in that effort. Please take these requirements into consideration while deciding your child's education avenue for the 2020-2021 school year.

Be well,
Tracie Mason BSN RN PEL-CSN

Return to School/Work Flowchart:

Individual Had Close Contact with Someone Who Tested Positive or is Suspected of Having COVID-19

Individual Tested Positive or is Suspected of Having COVID-19 and is Exhibiting Symptoms

Individual Tested Positive WITHOUT Symptoms

Individual Exhibits One or More Symptoms of COVID-19 and is not Suspected of Having COVID-19



May Return After a 14- Day Quarantine from the Date of the Last Contact with the Individual

Symptom Based Strategy

May Return After:
(1) At Least 10 Days Have Passed Since Symptom Onset

AND

(2) At Least 24 Hours since Resolution of Fever and Improvement of Respiratory Symptoms

Time Based Strategy

May Return After At Least 10 Days Have Passed Since Date of First Positive COVID-19 Test

OR

May Be Possible to Return in Fewer Than 10 Days After Onset of Symptoms and 24 Hours Free With Evidence of Alternate Reason for Symptoms and a Release to School/Work

OR

Test-Based Strategy

May Return After Two Negative COVID-19 Tests in a Row, At Least 24 Hours Apart

Test-Based Strategy

May Return After: (1) Fever Free; (2) Improvement of Respiratory Symptoms; and (3) Two Negative COVID-19 Tests in a Row, At Least 24 Hours Apart