

Volunteer Information Please Print

Name: _____ Date: _____

Address: _____

Phone: _____ Best Time to Call: _____

Emergency Contact: _____ Phone: _____

Names and ages of children attending Imbler School District _____

Volunteer and work experience. Please list the kinds of work that you have enjoyed doing. This information can be helpful in matching your skills and interests to a volunteer position.

Are you planning to use this volunteer experience to fulfill requirements for a class or to gain new or additional skills toward a career? _____

Where are you willing to work? At home _____ at school _____ field trip _____

At Imbler School District staff members rely on volunteers. If a scheduled volunteer is absent, would you be willing to substitute for a volunteer who is absent?

Many times the role of volunteers is to be on call. Would you like to volunteer for this to be your position?

Please list days and times that are best for you: _____

Please list three references:

Name	Relationship	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Complete the Criminal History Verification of Applicants and attach to your application

Imbler School District 11

Code: IICA-AR
Revised/Reviewed: 6/11; 5/20/14
Orig. Code(s): 7571

Field Trips and Special Events **

Field Trips and Special Events Staff and Volunteer Code of Ethics

The district recognizes the value of special activities in the total curriculum and agrees that students profit from carefully planned learning experiences. In planning these activities adequate supervision must be arranged. District staff and volunteer staff must abide by the Standard of Performance for Oregon Educators. In addition to these expectations, volunteers are required to complete the following Code of Ethics for volunteers as well as complete an Oregon Department of Education Criminal History Verification of Applicants:

As a volunteer, I realize I am subject to a code of ethics, similar to that which binds professional educators, I too, expect to be accountable for ethical responsibilities. They include the following:

1. To keep confidential all matters pertaining to students, their records, including grades and test scores, and their parents;
2. To be dependable and committed to my work;
3. To serve without monetary compensation but work with the same high standard as employed staff;
4. To have a professional attitude toward volunteer work;
5. To have an obligation to my work, to those who direct it, to my coworkers, to the children, to the school and to the community;
6. To do my best to improve communications between students and faculty, and between the district and community;
7. To use good taste in grooming and dress in order to set an example for the students.

Volunteer Signature

Date

Volunteer Name - Printed

CRIMINAL HISTORY VERIFICATION OF APPLICANTS

THIS FORM MUST BE ENCLOSED WITH THE 581-2281-N SCHOOL/DISTRICT COVER FORM AND A CHECK FOR \$5.00 PER APPLICANT.
ALL DOCUMENTS MUST BE MAILED TOGETHER TO THE DEPARTMENT OF EDUCATION.

Please type or print clearly.

As Appears on License

Name: _____ Date of Birth: _____ Sex: _____
(Last Name) (First Name) (Middle Name) MM/DD/YY

List Other Names Previously Used: _____
(includes Maiden Name)

Social Security No.: _____ Driver License/Identification Card No.: _____
Providing your social security number on this form is voluntary. If you choose not to disclose the social security number, this will not be a basis for denial of employment or any rights, services or benefits to which you are otherwise entitled. If you do provide the number the Oregon State Police will use it as an additional identifier to search for any criminal record you may have. Your social security number will be used as stated above. State and federal laws protect the privacy of your records.

Mailing Address: _____
Full Street Address/Post Office Box

City: _____ State: _____ Zip + 4: _____

A. Have you EVER been convicted of a sex-related crime? Yes No

If yes, was the conviction in Oregon or another state? (Please specify if another state.) State: _____

If yes, did the crime involve force or minors? Yes No

B. Have you EVER been convicted of a crime involving violence or threat of violence? Yes No

If yes, was the conviction in Oregon or another state? (Please specify if another state.) State: _____

C. Have you EVER been convicted of a crime involving criminal activity in drugs or alcoholic beverages? Yes No

If yes, was the conviction in Oregon or another state? (Please specify if another state.) State: _____

D. Have you EVER been convicted of any other crime except a minor traffic violation?(Includes Traffic Crimes) Yes No

E. Have you been arrested within the last three years for a crime for which there has not yet been an acquittal or dismissal? Yes No

Advisory: A check of the applicant's criminal history will be made by the Oregon Department of Education to verify the responses to the preceding questions.

I hereby grant to the Oregon Department of Education permission to check civil or criminal records to verify any statement made on this form. Regardless of whether the applicant grants consent, the Oregon Department of Education will conduct a criminal offender record check of applicants for the position of school bus driver, volunteer, or other prospective school employees working with or around children. The applicant is entitled to review his/her criminal history for inaccurate or incomplete information. Discrimination by an employer on the basis of arrest records alone may violate federal civil rights law. The applicant may obtain further information concerning the applicant's rights by contacting the Bureau of Labor and Industries, Civil Rights Division, State Office Building, Suite 1070, Portland, Oregon 97232, telephone (503) 731-4075.

I acknowledge reading and the receipt of this notice.

Applicant's Signature: _____ Date: _____