



CENTRAL SCHOOL DISTRICT 51

Encourage Excellence Every Day with Compassion, Commitment, and Community

Return to School Plan for the Fall of 2020

*Central School District 51 Mission Statement
Encourage Excellence Every Day with Compassion,
Commitment and Community*

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INTRODUCTION

The Central 51 Board of Education, administrative team, teachers and staff recognize the sensitivity and polarization that currently exists with the COVID-19 pandemic and acknowledge the difficulties families will face in making decisions and planning for the fall semester. While we have strived to be transparent in our planning and communication, the unprecedented nature of COVID-19 and the continuously changing guidelines and recommendations have sometimes made this difficult. We are required to follow the guidelines provided to us by the office of Governor Pritzker, the Illinois State Board of Education (ISBE), Illinois Department of Public Health (IDPH), Tazewell County Health Department and Centers for Disease Control and Prevention (CDC); **therefore, any or all aspects of this plan may be revised or modified at any time. The entire plan will be reevaluated before the end of the first quarter of school (nine weeks).**

Our district's number one priority is the health and safety of our students and the Central community. Many of our students are at an age where they are generally less susceptible to but not immune from contracting COVID-19; however, we must also consider the health and safety of our staff and community. We have staff members and students with family members that fall into a high-risk health category and may experience serious complications due to COVID-19. The health considerations are of far greater scope than students within our building. While the District recognizes that no amount of technology can replicate the benefit of face-to-face interactions and instruction between teachers and students, we are committed to having our students and staff return to school as safely as possible.

In the spring, the COVID-19 pandemic turned the world of teaching and learning upside down. This is not "business as usual" but rather the convergence of a new reality in education and in our daily lives. We now have an opportunity to emerge stronger and to make lasting changes in the ways we support, teach, and connect with each of the students in our care, and Central is committed to providing a more robust and engaging remote learning experience for our students this fall.

On behalf of the Board of Education, we want to thank the entire Central 51 administration, teachers, nurses and staff for their work on this plan. Everyone on staff has had the opportunity to be involved in some way, and the Washington 51 Education Association has been a great resource and provided valuable input during the planning process. Our Central 51 Transition Team and our Building Leadership Teams have done remarkable work during this very challenging time to develop a plan that they believe gets our students back in our schools as safely as possible.

Lastly, we also want to thank all the parents that have provided valuable input and constructive feedback. Your patience, understanding, and support is greatly appreciated.

GUIDANCE AND RESOURCES

Guidance from National, State and Local Authorities

The following was used to guide our transition teams through planning to return to school in the fall of 2020:

- State of Illinois and Governor's Restore Illinois Plan
- Illinois State Board of Education (ISBE) Documents including
 - Starting the 2020-2021 School Year, June 23 2020, Part 3 – Transitional Joint
 - Fall 2020 Learning Recommendations, July 23, 2020
 - Guidance with IDPH
 - Various ISBE FAQ's
 - ISBE COVID 19 Communication Tool Kit
- Illinois Department of Public Health (IDPH) and Tazewell County Health Department recommendations
- American Academy of Pediatrics recommendations
- Updates and guidance from Centers for Disease Control and Prevention (CDC)
- Legal updates from Robbins Schwartz (District's legal counsel)
- Parent and Staff Surveys
- Updates from ROE 53
- Illinois Elementary School Association (IESA)
- Bushue Human Resources, Inc.
- Additional guidance from our commercial liability insurance company

Phase 2 & 3 Overview (Restore Illinois Plan)

If our region enters phase 2 or 3 before school begins with student attendance on September 8, 2020, all students will be remote learning with instruction provided by the classroom teacher remotely. If our region enters phases 2 or 3 after school has started, teachers will continue to provide remote instruction to their students they were teaching in person. Students participating in full remote learning will continue utilizing Edmentum or Edgenuity (district is determining which program to utilize) and be given a choice at the nine weeks to switch.

Phase 4 Overview (Restore Illinois Plan)

In-person instruction will be implemented as regions transition to Phase 4. Districts must follow IDPH guidelines, which provide the following:

- Use of appropriate personal protective equipment (PPE), including face coverings;
- Gatherings in one space be limited to no more than 50 individuals
- Social distancing be observed, as much as possible;
- Schools will conduct symptom screenings and temperature checks or individuals self-certify that they are free of symptoms; and
- Increased schoolwide cleaning and disinfection.

All public and nonpublic schools in Illinois serving Pre-K through 12th-grade students must

follow these guidelines. It is important to note that these requirements are subject to changes by the administration pursuant to updated public health guidance and changing public health conditions.

Phase 5 Overview (Restore Illinois Plan)

Phase 5 requires that a vaccine be developed to prevent additional spread of COVID-19, a treatment option readily available that ensures health care capacity is no longer a concern, or no new cases reported over a sustained period.

PLANNING GUIDELINES

PA 101-0643 requires that school districts adopt a plan approved by the district superintendent, and the plan must address the following:

- Accessibility of remote instruction to all students enrolled in the district;
- When applicable, a requirement that the educational activities reflect the Illinois Learning Standards;
- Means for students to confer with an educator, as necessary;
- The unique needs of students in special populations, including, but not limited to, students eligible for special education under Article 14; students who are English Learners, as defined in Section 14C-2; students experiencing homelessness under the Education for Homeless Children Act [105 ILCS 45]; or vulnerable student populations;
- How the district will take attendance and monitor and verify each student's remote participation; and
- Transitions from remote learning to on-site learning upon the State Superintendent's declaration that Remote Learning Days and Blended Remote Learning Days are no longer deemed necessary.

PA 101-0643 requires that “The district superintendent shall periodically review and amend its Remote and Blended Remote Learning Day Plan, as needed, to ensure the plan meets the needs of all students.” Dated versions of this document will be updated on our website and shared with parents as needed with highlighted changes made during the previous month.

COMMUNICATION

Central 51 understands it is imperative that communication with students and families becomes even more consistent and frequent during this school year. We will provide families with ample opportunities to give feedback and ask questions. Parents should ensure Skyward contact information is correct so communications are received.

SCHEDULE REQUIREMENTS AND ATTENDANCE

Introduction

The State Superintendent has determined that days of instruction during a public health emergency must include at least 5 clock hours. Remote and Blended Remote Learning Plans must ensure that at least 5 clock hours of a combination of instruction and school work for each student participating in Remote or Blended Remote Learning Days occurs. Schools and districts should include as much face-to-face or synchronous instruction as possible. Districts can be flexible in determining how to best meet the requirement in their own context by counting all learning activities toward the 5 clock hour expectation. Learning activities may include, but are not limited to: in-person instruction, the teacher delivering instruction via recorded video or synchronous platform, remote small group work via breakout room or conference call, independent/flexible student work time, and virtual/telephone teacher-student check-ins. If using non-interactive platforms, students must have a means to confer with an educator and receive feedback before assignments are graded or assessments are administered.

Remote Learning

Full weekly remote learning will be provided for any family wishing to keep their child(ren) home. The option to choose full-time remote learning is available during registration. If a student begins the year with in person learning and it is determined that it is no longer preferred, then a request to switch to full time remote learning for the remainder of the nine weeks will be honored.

District teachers in K-5 will use Reading Wonders and Everyday Math for core instruction. Supplemental lessons may also be provided through the virtual curriculum entitled Pathblazer from Edgenuity, which is a provider of online curriculum and blended learning solutions. In grades 6-8, instruction may be provided by both the classroom teacher as well as through a virtual curriculum entitled Courseware from Edgenuity.

The district recognizes that any learning outside of the classroom must be robust and different than what occurred in the spring. Ensuring all students have access to remote instruction, as required above, includes providing the necessary technology, training, support, and internet connectivity to engage in the instruction the school is providing and to meet the school's expectations regarding grades.

Accessibility also includes regular communication with teachers, such as via text, email, phone call, or an online learning platform. Central teachers will monitor student progress and provide feedback to students using the virtual platforms.

Orientation videos and parent flyers will be available to assist in learning how to use the virtual curriculum. The district is creating videos on how to use tools within Google classroom as well.

Daily Schedule (Blended) - Fall 2020

Students will be divided into two groups (Group 1 and Group 2). This is different from our earlier communication. While the original intent was to use school colors to group the students, Skyward can only use numbers when dividing the students up and not colors. For consistency and clarity, we will only utilize numbers when referring to groups. Group 1 will attend in person on Tuesday and Thursday and the Group 2 will attend in person on Wednesday and Friday. Each group will also attend on alternating Mondays. A complete and final schedule is at the end of the plan for the first nine weeks. Parents will be notified after registration of the assigned group for their student(s).

Start and end times for **in-person learning** are set to:

CPS: 8:30 a.m. to 2:15 p.m.

CIS: 8:00 a.m. to 1:45 p.m.

Teachers will utilize the early release time to check in with remote learners, participate in professional development, plan, and collaborate within and between grade levels.

Per the ISBE guidelines, the minimum amount of instruction and remote work is five hours per day. Students should expect approximately five hours of curriculum based activities on their remote days. Teachers will assign activities and lessons for students to complete that will be connected to classroom instruction.

School Supplies

Please utilize the published school supply list for the upcoming school year for CPS and CIS. Buildings will communicate at a later date on exactly what school supplies teachers want parents to send to school. Our plan is for families to send supplies to school as classroom teachers need them. This will help teachers and staff with storage of materials during this difficult time.

Lunch

Cold lunch students will bring a lunch from home to keep in their homeroom until their lunch period. School lunch will be a sack lunch for those students that sign up for that option in the morning. Lunches will be delivered to classrooms and students will take their lunch to their designated area (cafeteria, commons area, or to the Holford Gym) to eat. More information regarding student lunches on remote learning days will be provided before the start of school.

Student Attendance

Daily attendance and engagement of students is expected whether students are participating in classes in-person or remotely.

If a student is ill on a remote learning day, parents should call students sick for attendance purposes. Assignments for ill students will be graded according to the current policy. Per the School Code, grading policies are the exclusive responsibilities of local districts.

Absences can also be reported via Skyward Family Access.

Reporting Absences (From Student/Parent Handbook)

In the event of any absence (remote/in-person learning), the student's parent/guardian is required to call the school before 8:00 a.m. to explain the reason for the absence. For absences due to illness, parents are asked to report specific symptoms. If a call has not been made to the school by 10:00 a.m. on the day of a student's absence, a school official will call the home to inquire why the student is not at school. If a parent/guardian cannot be reached to verify the child's absence, the absence will be marked unexcused. Upon request of the parent/guardian, the reason for an absence will be kept confidential. By state law, school personnel will attempt to contact parents of an absent child if a call from the parents has not been received.

Attendance Lines:

Central Primary School: (309) 444-3580 (Option 8)

Central Intermediate School: (309) 444-3943 (Option 3)

Truancy concerns will be addressed on a case by case basis and absences related to COVID-19 will be considered with consultation of the Regional Office of Education.

Student COVID-19 Self-Certification and Verification Agreement

Parents will receive a Student COVID-19 Self-Certification and Verification Agreement via Skyward prior to the start of the school year. Parents with students attending in person will be required to complete the agreement prior to the first day of school and agree to assess their child(ren)'s health each morning before they leave for school. Each week, parents will receive reminders on the symptoms of COVID-19 and what to do if your child(ren) are experiencing any of these symptoms. Student temperatures will be taken upon arrival at school. Students with a temperature of 100.4 degrees or higher will be sent directly to the school nurse's office and a parent will be asked to pick them up immediately.

Staff Attendance

Central 51 will support staff attendance by providing sufficient planning, collaboration time, resources, communicating frequently, engaging staff in the planning processes and decision-making.

Central 51 is prepared to mitigate the effects of potential increases in teacher absenteeism with the following considerations: limiting in-district teacher meetings during the school day, limiting teacher conferences outside the district that occur during the school day, and using current staff to cover classrooms in emergency situations.

Employee COVID-19 Self-Certification and Verification Agreement

All employees will receive an Employee COVID-19 Self-Certification and Verification Agreement prior to the start of the school year. Staff members will be required to complete the agreement prior to the first day of school and agree to assess their own health each morning before they leave for work. Each week, employees will receive reminders on the symptoms of COVID-19 and what to do if they are experiencing any of these symptoms. Employees will utilize the temperature scanners upon arrival. Any employee with a temperature of 100.4 degrees or higher will be sent home for further assessment.

ACADEMICS

Identifying and Addressing Student Academic Needs

Central teachers and staff have been preparing throughout the summer to address the gaps in the curriculum due to the pandemic.

Teachers have and will continue to identify the standards that were not covered during remote learning. When making determinations to fill in learning gaps, Central 51 considered the following questions:

- Which Illinois Learning Standards were missed or partially covered?
- What are the aligned standards at the current grade level?
- What are the skills required to master the missed or partially covered standards?
- Will the standard stand alone in instruction, or can it be layered in the current grade-level standard?
- What is the timeline in which the standard will be covered?

Students will enter the 2020-21 school year with various levels of mastery of prior coursework. For this reason, we may consider assessing students in each content area to inform teachers of current student achievement and needs. Reintegration assessments can be teacher-developed “quick checks” to help inform vertical articulation and help teachers identify focus areas in specific standards for individual students. In addition, teachers will identify grade level priority standards to introduce essential material and fill in learning gaps to address the Illinois Learning Standards.

Some regression during remote learning is expected. Teachers and staff will consider the following suggestions to address the loss of academic skills and knowledge during the school closure:

- During the first several weeks of school, prioritize a strong review and infusion of the critical standards and key skills that were not addressed or mastered from the previous year, as necessary;
- Provide and/or expand intervention time within the school day to help fill learning gaps for individual students;
- Meet (virtually, if possible) with students’ families to have evidence-based discussions regarding a student’s skill levels and academic and social-emotional needs, how the

school will support the student's individualized goals and needs, and how families can support the student at home.

Special Education

Central remains committed to ensuring that special education students receive a free and appropriate public education. In conjunction with the Washington Township Special Education Cooperative, the district will follow the timelines required for annual IEP meetings and evaluations. The district will make every effort to provide the maximum amount of in-person learning possible for students with Individualized Education Plans (IEPs). Central has a team developing a plan and more information will be provided as soon as possible.

Accommodations and Modifications

Accommodations and modifications will be provided for students with 504 plans and those who receive ELL services. Central has a team developing a plan and more information will be provided as soon as possible.

Advanced Math

At this time, the only advanced class being offered for 6th through 8th grade students is Advanced Math. The content presented in Advanced Math skips a grade level. Therefore, it is a priority for Central Intermediate School to continue to offer advanced math in order to maintain continuity with high school placement.

At this time, advanced classes will not be offered in other content areas due to the inability to group various groups of students together. However, teachers in all subject areas will work to provide high quality instruction for students and various academic levels. Teachers will provide extra material and learning opportunities for those students who currently qualify for advanced classes.

Central Intermediate School looks forward to offering advanced classes again when students are able to move freely from class to class. Any student who currently qualifies for advanced classes will continue to qualify.

Grading

For all students this year, our schools will return to prior grading practices for completion of assignments, assessments, and other classroom instructional strategies. Central 51 will ensure that students have all the necessary tools and teacher support at school and at home to complete all assignments, assessments, and projects in a timely manner. CPS and CIS will have 4 nine weeks grading periods beginning with the 2020-21 school year.

Technology

Central 51 is currently 1:1 with district provided chromebooks for each of our students. We are prepared for a return to full remote instruction in the event of a resurgence of the virus.

During in-person instruction, teachers will incorporate activities that help familiarize students with the technology devices and programs they will utilize during remote learning. Individual technology devices can also be useful in the classroom, given the restrictions in Phase 4 on sharing items such as pencils. The teachers will utilize the meaningful integration of technology tools during daily instruction through Google classroom to facilitate learning and provide students with opportunities to become familiar with the features of online programs and technology devices.

Information will be provided to students on how to maintain their devices, guidelines for basic device function, internet safety, as well as problem-solving techniques that can be utilized if the student has technology difficulties during remote learning. These skills will be taught and reinforced during face-to-face instruction.

SAFETY AND PREVENTION

Cleaning and Disinfection

Frequent cleaning and disinfection of desks and other objects on a daily basis is necessary to reduce exposure to viruses. Central's custodial staff recognizes the importance of this and is committed to the safety of our students, staff and community during this time of heightened awareness. The following cleaning and disinfecting procedures have been put in place and follow the Illinois Department of Public Health (IDPH), Centers for Disease Control and Prevention (CDC) and Illinois State Board of Education (ISBE) guidelines.

- The district keeps a well-stocked inventory of cleaning supplies and has plans set in place to ensure supplies will be restocked throughout the year. Adequate amounts of cleaning supplies and disinfectants known to kill the coronavirus (COVID-19) and other airborne illnesses such as the flu will be available.
- Multiple types of disinfecting procedures including air, surface, and four newly purchased electrostatic sprayers will be used.
- Cleaning supplies and disinfectant products that are safe for schools will be available for regular use in all spaces throughout the building. All staff are encouraged to utilize supplies to wipe down high touch areas throughout the day as much as possible and at the end of each school day.
- Central custodial staff will disinfect areas throughout the school building including but not limited to classrooms, gym areas, cafeterias, restrooms, hallways, offices, vestibules, and other common traffic areas. A schedule will be created to ensure these areas are cleaned on a regular basis throughout the school day and after students and staff leave the school building.
- All classrooms are equipped with hand sanitizer dispensers. Students and staff are encouraged to use these dispensers throughout the day to promote hand hygiene.

Transportation

We ask for those parents that can transport or arrange for their child(ren) to get to school through other means to please do so. This will help limit the number of students on the buses to allow for greater social distancing. Per ISBE's guidance document released June 23, 2020 (pg 41 & 42), all individuals on a bus must wear a face covering, no more than 50 individuals should be on a bus at one time, and social distancing must be maintained to the greatest extent possible. Students will be assigned to sit with other students who live in the same household.

In addition, sanitization should be completed after every route. Staff will disinfect vehicles using only products that are approved for school use.

Transportation will be reevaluated after the first quarter of the school year to determine the ability to transport additional students.

Classroom Procedures

The following classroom procedures will be in place to mitigate exposure:

- Students will remain in their homeroom classroom as much as possible throughout the school day. Teachers, including elective teachers, will rotate to classrooms.
- Teachers will arrange desks so that there is as much distance as feasible in all directions when possible. Desks will be faced in the same direction when possible.
- Only necessary staff will be allowed in classrooms.
- At this time, bringing any toys from home to school is not allowed. Parents should consider labeling students' personal items such as masks, book bags, coats, etc. to ensure they remain separate from the belongings of other students.

Music-Related Courses During the School Day

Washington township music teachers are dedicated to providing students with meaningful music education experiences. To that end, music courses will look different through the pandemic. When possible, we will move music (band, choir, and general music) courses to locations where greater social distancing is possible.

Students will wear masks while singing and playing instruments. Students at CPS will experience music in their classrooms.

Band members will be expected to wear masks made for playing an instrument. These have an opening that allows players to play and then close. These masks will be supplied by the music booster account. Additional mitigation includes masks placed on the ends of instruments provided by the music booster account.

During band and general music courses, students should sanitize hands prior to and after handling instruments. Instruments should not be shared at any time. Water keys will not be emptied on the floor. It is recommended that students use a puppy pad (or similar) to catch the

contents of the water keys and discard it. Students will be socially distanced in the band and choir room by 6 feet and trombone players will have an additional 3 feet of distance.

Music teachers will follow the IESA, ISBE, IDPH, ILMEA, and NAFME guidelines for music classes. After school activities for music will follow the IESA, ISBE and IDPH guidelines similar to other extracurricular activities.

There will be no marching band or color guard in the Fall of 2020. In addition, full band or full choir ensembles will likely not rehearse until the State of Illinois is into Phase 5 of the Restore Illinois Plan. The Illinois Grade School Music Association has pro-actively moved the Solo and Ensemble Contest to December of 2020 (instead of March 2021). Students in 6th-8th grade band and choir will be learning in small groups to participate (if they want) in this year's Solo and Ensemble Contest this first semester.

5th Grade band and choir will be postponed until at least January 2021 because of the unique hands-on teaching and learning that needs to happen to be a successful and fun experience. Students in 5th grade will experience music through a general music class much as K-4.

Physical Education, Gymnasiums and Locker Rooms

Physical activity can support students' overall health and well-being and help reduce stress and anxiety. No more than 50 individuals may be in one space at any one time during Phase 4. Activities must allow for a 6-foot distance between students as much as possible. Games and sport activities that require close guarding and any potential physical contact with another player will be avoided in order to comply with IDPH requirements. Whenever feasible and weather permitting, educators will select outdoor physical education activities that allow natural social distancing. Handshaking, high fives, or other physical contact should not take place.

The district will not use locker rooms for PE class since we will not require students to change clothing. Students are encouraged to wear appropriate shoes to school that will allow for physical activity. Students in PE will be required to sanitize their hands before and after using shared objects. Shared objects will be cleaned on a regular basis.

Lockers/Backpacks

Lockers will be unavailable for all students during the 2020-2021 school year until further notice, unless an administrative exception is made for a student. Early Childhood through 8th grade students will be allowed to carry any type of backpack, lunchbox, or Chromebook carrying case to class until alternate plans are communicated by the administration. Teachers will be communicating at the grade level on which supplies from the supply list should be sent with your child and which supplies should be stored at home for future use.

Shared Objects

We will discourage the borrowing or sharing of items, when possible. Items will be cleaned as much as possible and hand sanitizing is encouraged on a regular basis. Note that the use of liquid disinfectants is harmful to the library and archives materials and is not recommended.

Library Areas

Access to the library will be limited at this time. Any library books that are checked out will be cleaned before being issued to another student.

Traffic Flow, Hallways, and Lockers

Masks must be worn at all times. The following hallway procedures adhere to social distancing requirements and IDPH limitations on gathering sizes, and will be used when possible:

- We will limit the number of persons within hallways at any given time to the greatest extent possible;
- We will provide hallway and bathroom supervision;
- Hallways will have marked with one-way paths as possible;
- Students will maintain a distance of 3-6 feet in locations where they line up, as possible;
- The district will remove some furniture or designate other items “do not use” if they may encourage congregation in certain areas;
- Central will suspend the use of lockers, but backpacks will be allowed to be carried into the classrooms.
- The schools will avoid large gatherings before and after school. Principals will communicate specifics to parents when applicable.

Face Coverings

General Rule – Face Coverings Required

The School Board acknowledges the continuing need to follow the Joint Guidance issued by the Illinois State Board of Education (ISBE) and Illinois Department of Public Health (IDPH) with respect to health and safety protocols for the return to in-person instruction. Accordingly, except for individuals younger than 2 years of age, any individual present in any building, facility or transportation vehicle (i.e. bus) owned, operated or used by the District, shall at all times wear a face covering, even when social distancing is maintained.

Masks must be cloth or store bought and must not have a valve or holes. Masks may not be knitted, crocheted, or constructed with lace or sheer material.

When Face Coverings May Be Removed

Face coverings may be removed when:

1. Individuals are eating and/or drinking in spaces and at times so designated by the District;
2. Individuals are outside and social distance (at least six feet apart) is maintained; or
3. Individuals are having trouble breathing.

Reasonable Accommodations

Individuals who cannot tolerate a face covering due to a medical condition or disability related condition, or who present other bona fide reasons for not being able to wear a face covering, may be permitted to utilize alternative options such as a face shield or other reasonable accommodation. The Superintendent or designee shall have discretion to determine whether an employee, visitor, or third-party individual qualifies for a reasonable accommodation. For a student with a medical condition or disability, the student's education team (i.e. IEP team, 504 team, health plan team) will determine whether the student qualifies for a reasonable accommodation and the accommodation to be provided. As a condition to granting a reasonable accommodation, the District may require an individual to provide a physician's note and/or other relevant information, documents, or certifications with respect to the condition or circumstance. Requests for reasonable accommodations from the face covering requirement shall be assessed in accordance with applicable state and federal law.

What Constitutes A Face Covering/Additional Resources

For purposes of this section, "face covering" means a cloth face covering, N95 mask, surgical mask, or other material that fully covers the nose and mouth and is approved by the Centers for Disease Control and Prevention. For additional information and resources regarding face coverings, please see:

- <http://www.dph.illinois.gov/covid19/community-guidance/mask-use>
- <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>
- https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fprevent-getting-sick%2Fcloth-face-cover.html
- <https://www.youtube.com/watch?v=tPx1yqvJgf4&feature=youtu.be>
- https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fprevent-getting-sick%2Fcloth-face-cover-faq.html

Consequences for Violating Policy

An individual's refusal to wear a face covering in accordance with this policy shall constitute a violation of the District's applicable rules of conduct, and may subject the individual to disciplinary action and/or prevent the individual from entering the District's buildings, facilities or transportation vehicles until the individual complies with this policy. Face covering designs and images must comply with the District's Student Appearance Policy and must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, safety and decency. The Superintendent or designee shall apply and enforce this policy.

Application and Duration of Policy

This policy shall apply any time ISBE and/or IDPH Joint Guidance recommends that face coverings be used in Illinois schools. Upon any change in or withdrawal of the Joint Guidance,

the School Board hereby delegates to the Superintendent authority to establish temporary rules and procedures, and/or to suspend this policy, consistent with such change or withdrawal.

Social Distancing

We have developed procedures to ensure a 3 - 6 feet physical distance from other persons as much as possible. In hallways and other common areas, students will be encouraged and procedures will be set up to increase social distancing. The expectation pertains to students and staff members in all areas and settings to the greatest extent possible. We will post visual reminders throughout school buildings. Staff and students should abstain from physical contact, including, but not limited to: handshakes, high fives, hugs, etc. Staff break areas should be arranged to facilitate social distancing.

Restrooms

We will encourage social distancing, as much as possible. Schools may consider scheduling restroom breaks and escorting individual classrooms to the restroom area to monitor social distancing, as appropriate. Appropriate sanitation of restrooms will be completed as scheduled. Signs will be posted to encourage hand hygiene procedures in the bathrooms, hallways, classrooms, and other areas, as appropriate. We will ensure the availability of supplies, such as soap and paper towels.

Drinking Fountains

We will eliminate the use of drinking fountains. However, we will allow the use of personal reusable water bottles. Water bottle fill-up stations will be open to students and cleaned on a regularly scheduled basis. We encourage parents to have a water bottle filled before they leave for school. Paper cups will be provided for those that do not have water bottles.

Administrative Offices and Staff Workspaces/Lounge

Schools will limit nonessential visitors, volunteers, and activities involving external groups or organizations. Anyone entering the school building will be subject to temperature screening and will need to complete a symptoms checklist questionnaire. We will keep accurate records of visitors, including the individual's reason for visit, contact information, and all locations visited, in case contact tracing is needed. Hand sanitizers will be readily available for visitors to use upon entry.

We encourage electronic submission of documents and electronic payment of any fees. Any discipline meetings, IEP and 504 meetings, and other meetings between staff and visitors/families should be held remotely, to the greatest extent possible. However, if parents/guardians are unable to engage in a required meeting remotely, socially distanced in-person meetings may be held.

Employee workstations will be properly distanced so that employees may maintain a 6-foot distance from one another, when possible.

The school offices will provide readily accessible cleaning and disinfecting supplies, access to handwashing facilities or hand sanitizer, and gloves for employees, as appropriate. Office staff may assist custodial staff with cleaning frequently touched items in the office, which may include phones, desktops, copiers, door handles, etc.

Staff members in workrooms and lounges also must adhere to 6-foot distancing. We will make cleaning supplies available and establish protocols for cleaning frequently touched items, such as copy machines, table surfaces, refrigerator door handles, microwaves, coffee makers, etc.

Playgrounds

Playground equipment will not be used by students at this time.

Field Trips

Field trips will not take place until state and local officials have determined that it is safe to resume them. When safe to resume, we will allow minimal interaction of different groups of students. The district will consult IDPH guidelines for social distancing, capacity limits, hand hygiene, and PPE both at the field trip destination and during travel to and from the location are met.

Back-to-School Events

Additional information concerning school events will be communicated to the families by building principals.

Extracurriculars

While these activities may look differently than in years past, we are excited to provide our students with the opportunity to get involved.

We are asking for your patience and flexibility as we work together with the Illinois Elementary School Association (IESA) and surrounding districts to discuss various aspects of extracurricular activities. As we work together, we will continue to provide information in the coming days and weeks that will answer additional questions.

Remote students only, in-person students, and homeschool students who live in Central 51 School District both are allowed to try out and/or participate.

Extracurricular activities must follow the IDPH and IESA requirements set forth for the school setting, which include gathering limitations, social distancing, appropriate use of PPE, and cleaning and disinfecting to prevent the spread of COVID-19. These requirements are outlined below.

Symptom Screening

- Coaches will screen athletes at vehicles before practice for temperature >100.4F/38C or symptoms of COVID-19 (fevers, chills, cough, muscle aches, headache, sore throat, runny nose, nausea, vomiting, diarrhea, or loss of taste or smell). Coaches will maintain a daily record of the participating athletes, symptoms, and practice times.
- Athletes should not attend practice if they do not feel well or have any symptoms listed above. Athletes showing symptoms will not be allowed to practice and will be sent home immediately.
- Based upon current guidelines, Central District 51 student athletes or coaches who exhibit one or more symptoms of COVID-19 listed above must follow the guidelines in order to return to practice:
 - Student athletes/coaches must be fever free **without the use of fever reducing medication** (acetaminophen *Tylenol, ibuprofen *Motrin, *Advil, etc) for 24 hours.

AND

- Student athletes/coaches must stay home for 10 days after the start of symptoms.

OR

Student athletes/coaches must provide a physician's note listing an alternative reason for symptoms.

Social Distancing

- Student athletes and coaches will social distance throughout practice. If social distancing can not be maintained, athletes must wear a face covering. Coaches will remind athletes often to social distance.
- All student athletes should come to practice dressed and ready. Locker rooms will not be available.
- No handshakes, high fives, fist bumps, hugs, etc. may occur pre- or post-match.

Hygiene

- No spitting or blowing of the nose without the use of a tissue is allowed.
- Student athletes are encouraged to shower and wash their practice clothing immediately upon returning home.

Facilities

- Central Maintenance will clean restrooms before or after each practice.
- Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be wiped down and sanitized (chairs, furniture in meeting rooms, locker rooms, bathrooms, etc.).
- Hand sanitizer will be plentiful and available to individuals as they transfer from place to place.

Physical Activity and Athletic Equipment:

- There should be no shared athletic towels, clothing, or shoes between students.
- Hand sanitizer will be plentiful and available to all individuals.

- Athletic equipment such as bats, batting helmets and catchers gear should be cleaned between each use. Other equipment should be worn by only one individual and not shared.
- Shared equipment such as athletic balls, thud pads, sleds should be cleaned frequently during practice and competitions.

Hydration

- All students shall bring their own water bottle. Water bottles must not be shared.
- Hydration stations (water cows, water trough, water fountains, etc.) may be utilized to fill individual water bottles but must be cleaned after every practice/contest.

PPE

- Coaches/volunteers may choose to wear a mask. Coaches/volunteers must wear a mask during times that social distancing is not maintained.
- Student athletes may choose to wear a face covering during practice.
- Student athletes must bring a face covering to all practices and games for times social distancing cannot be maintained. Disposable masks will be provided for those students who do not have a face covering.
- Anyone entering the building at any time must wear a face covering at all times.

HEALTH AND WELLNESS GUIDANCE AND PROCEDURES

Required Health Examinations and Immunizations

All students, including students enrolled in remote learning are required to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases within one year prior to:

1. Entering kindergarten or first grade;
2. Entering sixth and ninth grade; and
3. Enrolling in an Illinois school for the first time, regardless of the student's grade.

Completed health forms are due October 15, 2020.

School Operations During a Pandemic or Other Health Emergency

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child's school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public's health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
5. Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
8. Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.
9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
10. In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.
11. Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.
12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health or safety.

Communicable Disease

The school will observe recommendations of the Illinois Department of Public Health regarding communicable diseases.

1. Parents are required to notify the school nurse if they suspect their child has a communicable disease.
2. In certain cases, students with a suspected communicable disease may be excluded from school or sent home from school following notification of the parent or guardian.
3. The school will advise the parent/guardian to seek medical attention for any student suspected of having a communicable disease.

4. A student excluded because of a communicable disease will be permitted to return to school only when the parent or guardian brings to the school a letter from the student's doctor stating that the student is no longer contagious or at risk of spreading the communicable disease or fulfill requirements as outlined by IDPH or local health department.

Student Illness

The following information in this section follows current guidelines put forth by the Illinois Department of Public Health (IDPH). IDPH has communicated that new guidelines may be released soon.

Students and staff members who are sick or exhibiting any signs or symptoms of COVID-19 listed below should not attend school. Students and staff members experiencing any of the following symptoms during the school day will be sent home.

Currently IDPH guidelines identify known signs of COVID-19 as:

Fever	Sore Throat
Cough	Headache
Shortness of Breath/Difficulty Breathing	Congestion or Runny Nose
Chills	Nausea
Fatigue	Vomiting
Muscle and Body Aches	Diarrhea
New Loss of Taste or Smell	

*Remote learning will be available for students unable to attend school due to above symptoms (if their condition allows) or those under quarantine.

Based upon current guidelines, Central District 51 students or staff who exhibit one or more symptoms of COVID-19 listed above must follow the guidelines in order to return to school:

1. Student/staff member must be fever free **without the use of fever reducing medication** (acetaminophen *Tylenol, ibuprofen *Motrin, *Advil, etc) for 24 hours.

AND

2. Student/staff members must stay home for 10 days after the start of symptoms.

OR

Student/staff members must provide a physician's note listing an alternative reason for symptoms.

In the event Central has a student or staff member test positive for COVID-19 the following IDPH recommended procedure will occur:

- An immediate notification must be sent to the school from the parent of a student or the staff member.
- The nurse will send an immediate notification to the Tazewell County Health Department to receive further direction.

- The school will notify families, teachers and support staff as soon as possible while maintaining confidentiality as required by the Americans with Disabilities Act and the Family Education Rights and Privacy Act.
- If the COVID-positive child/staff member was in the school during their infectious period (from 48 hours prior to symptom onset for a symptomatic person or 48 hours before specimen collection for asymptomatic person) through the date of last attendance, areas used by the individual will be cleaned and disinfected thoroughly according to CDC guidelines.
- The COVID positive student/staff member must remain in home isolation as instructed by the Tazewell County Health Department who will monitor isolation orders.
- The following requirements must be met before the student/staff member can return to school:
 - Must be fever free for 24 hours without the use of fever reducing medication
 - Must complete 10 days of isolation from the date of the first symptom for symptomatic individuals or from date of specimen collection for asymptomatic individuals.
- The Tazewell County Health Department will determine length of school closure (2-5 days) depending on investigation and if the individual diagnosed with COVID-19 was determined to have been within the school during the 48 hours prior to symptom onset (for a symptomatic person) or 48 hours prior to specimen collection (for asymptomatic person).
- Areas used by the individual with COVID-19 , e.g., classroom, restrooms, separation room in the School Nurse's office, bus will be closed off as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets. It is recommended to wait 24 hours before beginning cleaning and disinfection. Cleaning staff will clean and disinfect all areas used by the COVID-positive person focusing especially on frequently touched surfaces.

Contact Tracing

Contact tracing is completed to identify everyone with whom the COVID-positive individual had close contact, within 6 feet for at least 15 minutes while the individual was infectious. The infectious period begins 2 days before the onset of symptoms (for a symptomatic person) or 2 days before the positive specimen was obtained (for an asymptomatic person) and ends when the COVID-positive individual was placed in isolation. Factors to consider when defining a close contact include proximity, the duration of exposure (e.g., longer exposure time likely increases exposure risk), and whether the exposure was to a person with symptoms (e.g., coughing likely increases exposure risk). Brief interactions are less likely to result in transmission; however, symptoms and the type of interaction remain important

- The school will initiate internal contact tracing within the school using attendance records, classroom schedules, classroom sign in sheets, seating charts, bus assignments, staff assignments and staff interviews to identify close school contacts to the COVID positive student/staff member. The school will then inform the Tazewell

County Health Department about exposures within the school including transportation, classroom, common areas and extracurricular activities.

- Close household and social contacts will be identified by the Tazewell County Health Department through an interview with parent/guardian of COVID positive student or the COVID positive staff member
- According to IDPH guidelines, all close contacts to a confirmed COVID-positive individual must be quarantined at home for 14 days as long as they remain asymptomatic. Siblings, parents/guardians who are staff and other household members will also be quarantined. After completing 14 days in quarantine, asymptomatic contacts may return to school.
- If a contact becomes symptomatic during quarantine, he/she must complete 10 days of isolation from the date of first symptom onset, demonstrate resolution of respiratory symptoms and be fever-free for 24 hours without the use of fever-reducing medications before they are allowed to return to school.

Any student or staff member residing with a person who tests positive for COVID-19 **must** quarantine at home for 14 days.

Students or staff traveling internationally may return after a 14 day quarantine period from date of return from trip.

Tazewell County Health Department will offer guidance regarding extended school dismissals as part of a community mitigation strategy in the event of substantial transmission in the community or outbreak in the school. In situations where quarantining an entire classroom in the school(s) may be needed, the district will work with the Tazewell County Health Department to determine the course of action.

Mental Health

Central 51 has a social /emotional learning team that is developing plans to assist students and staff in need. We are also increasing counseling services in the district. CPS and CIS will each have their own counselor assigned to their schools.

Health Offices

We will provide a supervised space for students/staff who are experiencing COVID-19-like symptoms and may be awaiting evaluation and/or pickup. Students will be supervised while maintaining necessary precautions within the space. Judgment of nursing professionals or administrator/designee (in the absence of a nurse) will determine who should not be at school.

We will evaluate the current school health office space and determine where students will wait for their parents. The space will be disinfected after it is occupied by a student and cleaned daily. Other students and staff should not access these locations, unless absolutely necessary. Students exhibiting COVID-19-like symptoms must wear a mask unless medically contraindicated.

We have supplied school nurses and/or the administrator/designee working with individuals with illness symptoms with appropriate PPE. School nurses should use PPE, including gloves and face coverings, when interacting with students and staff. Appropriate PPE should be used in conjunction with appropriate hand hygiene and standard precautions.

CENTRAL 51-1st QUARTER SCHEDULE 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9/6	9/7 HOLIDAY	9/8 Group 1	9/9 Group 2	9/10 Group 1	9/11 Group 2	9/12
9/13	9/14 Group 1	9/15 Group 1	9/16 Group 2	9/17 Group 1	9/18 Group 2	9/19
9/20	9/21 Group 2	9/22 Group 1	9/23 Group 2	9/24 Group 1	9/25 Group 2	9/26
9/27	9/28 Group 1	9/29 Group 1	9/30 Group 2	10/1 Group 1	10/2 Group 2	10/1
10/4	10/5 Group 2	10/6 Group 1	10/7 Group 2	10/8 Group 1	10/9 Group 2	10/10
10/11	10/12 Holiday	10/13 Group 1	10/14 Group 2	10/15 Group 1	10/16 Group 2	10/17
10/18	10/19 Group 1	10/20 Group 1	10/21 Group 2	10/22 Group 1	10/23 Group 2	10/4
10/29	10/26 Group 2	10/27 Group 1	10/28 Group 2	10/29 Group 1	10/30 Group 2	10/31
11/1	11/2 Group 1	11/3 HOLIDAY	11/4 Group 2	11/5 Group 1	11/6 Group 2	11/7

- Group 1, Tuesday and Thursday with alternating Mondays
- Group 2, Wednesday and Friday with alternating Mondays

Group 1 and 2 Alternate Mondays as indicated

WHAT TO EXPECT FOR YOUR STUDENT AT CPS

Activity	Details
Arrival	<ul style="list-style-type: none"> ● Walkers & car riders enter through the front door. Temperatures checked and students go straight to class. ● Bus riders enter through the bus door where temperatures are checked and students go straight to class.
Restroom	<ul style="list-style-type: none"> ● Teachers may take the entire class for restroom break. Whole class restroom breaks will be coordinated among grade levels. ● Students will social distance in the hallway to and from the restroom. ● Teacher will monitor the restroom. ● Students will wash hands before exiting the restroom and sanitize hands upon entry back into the classroom. ● Custodial staff will clean the restroom frequently.
Water Fountains	<ul style="list-style-type: none"> ● No drinking directly from the water fountain. ● Refillable water bottles are encouraged and can be filled at the hands free refillable stations. ● Paper cups may be used for those students that do not have a refillable water bottle.
Classroom	<ul style="list-style-type: none"> ● Students will have an assigned seat or desk. ● Student work areas will be 6 feet apart. ● Students must wear masks while in the classroom. ● Classroom teachers will disinfect common areas in the classroom daily. ● Use of directional visuals will be used to aid in safe distancing. ● Students may not share materials.
Specials	<ul style="list-style-type: none"> ● Students will attend P.E. everyday with only their class. ● Students will sanitize hands upon entry to the gym and on their way out of the gym. ● Gym classes will be conducted in the new gym with the curtain down to separate two classes. ● Students will receive either art class one week and music class the next. ● Art and music teachers will provide instruction in the classroom to lesson transition times and sanitizing of the art and music classrooms.
Lunch	<ul style="list-style-type: none"> ● Students will eat lunch in the cafeteria and small

	<p>gymnasium.</p> <ul style="list-style-type: none"> ● The moveable wall between the spaces will be open for supervision purposes. ● Students will sit 6 feet apart. ● Students will remove masks for eating only. Once they have finished eating they will put their mask back on.
Recess	<ul style="list-style-type: none"> ● Students will go to recess before their scheduled lunch time. ● Students will go to recess with their teacher and class only. ● Masks may be removed once outside and social distancing guidelines will be followed.
Mask Breaks	<ul style="list-style-type: none"> ● Mask breaks will be scheduled throughout the day by classroom teachers. ● Initially, mask breaks will be based on classroom needs. ● Mask breaks will occur outside.
Dismissal	<ul style="list-style-type: none"> ● Students will be dismissed to busses as they arrive. ● Once an individual bus is loaded it will depart. ● Bus riders will sit with siblings and in an assigned seat. ● Teachers will walk car riders and walkers outside to a designated location in front of the school. ● Parents will park and find their students' classroom teacher to pick up their student. ● CIS students who are picking up a sibling will find their siblings classroom teacher in front of the school to pick up their sibling.

WHAT TO EXPECT FOR YOUR STUDENT AT CIS

Activity	Information
Arrival at School	<ul style="list-style-type: none"> ● Walkers and car riders enter the building through main entrance (now Holford Gym) ● Bus riders enter CIS near the Small Gym/Cafeteria ● School staff will greet students at each entrance for temperature checks. ● Students will report directly to their homeroom upon arrival at school with their belongings. Lockers will not be available.
Homeroom/1st Class of the day	<ul style="list-style-type: none"> ● Teachers will take lunch count.
Physical Education	<ul style="list-style-type: none"> ● Students will travel with their grade levels to P.E. ● P.E. teachers will work to maintain at least 3 - 6 feet between students at all times. ● P.E. will be held outdoors as much as possible when weather permits. ● Students will sanitize hands upon entry to the gym and on the way out of the gym.
Bathrooms	<ul style="list-style-type: none"> ● Teachers may take the entire class for restroom break. Whole class restroom breaks will be coordinated among grade levels. ● Students will social distance in the hallway to and from the restroom. ● Teacher will monitor the restroom. ● Students will wash hands before exiting the restroom and sanitize hands upon entry back into the classroom. ● Custodial staff will clean the restroom frequently.
Water fountains	<ul style="list-style-type: none"> ● No drinking directly from the water fountain. ● Refillable water bottles are encouraged and can be filled at the hands free refillable stations. ● Paper cups may be used for those students that do not have a refillable water bottle.
Classroom	<ul style="list-style-type: none"> ● Students will have an assigned seat or desk. ● Students must wear masks while in the classroom ● Students will remain in this classroom for the whole day of instruction and teachers, including elective teachers, will rotate to classrooms. ● Use of directional visuals will be used to aid in safe distancing. ● Classroom teachers will disinfect common areas in the room throughout the day and at the end of each school day. ● Custodians will disinfect rooms each evening ● Students may not share materials

<p>Lunch</p>	<ul style="list-style-type: none"> ● School lunch will be a sack lunch for those students that sign up for that option in the morning. ● Teacher will walk class to cafeteria ● Students will line up in the hallway, socially distanced ● Students get lunch and go to their assigned spot to eat lunch ● Teachers, Administrators, and lunch staff oversee social distancing ● Monitors will bring around large garbage cans for students to throw away food/trash ● Monitors will disinfect cafeteria tables following each lunch period
<p>Recess</p>	<ul style="list-style-type: none"> ● Students will go to recess after finishing lunch ● Students will go to recess with their class ● Masks may be removed once outside and social distancing guidelines will be followed
<p>Mask Breaks</p>	<ul style="list-style-type: none"> ● Mask breaks will be scheduled throughout the day by classroom teachers. ● Initially, mask breaks will be based on classroom needs. ● Mask breaks will occur outside.
<p>Dismissal</p>	<ul style="list-style-type: none"> ● Assigned grade level hallways and exit doors for buses and for walkers/riders ● Bus riders will be dismissed by bus number, and staff will monitor students in the hallway to maintain social distancing ● Students will wear masks at all times on buses ● Students will sit in their assigned bus seat ● Walkers and car riders will be dismissed by homeroom and will be able to walk out to the car line at Holford Gym, maintaining social distancing. ● CIS students who are picking up a sibling at CPS will be supervised in Holford Gym until CPS dismissal. ● At CPS dismissal, those CIS Students picking up siblings will find their sibling's classroom teacher in front of the school to pick up their sibling. ● All students are to leave school grounds at dismissal