

Script for Device Checkout Information

Good evening, parents.

Please listen to these updates and details about enrollment, device checkout, and the beginning of school.

ENROLLMENT INFORMATION

Staff members at each site continue to enroll students daily. We appreciate all of you who have sent in the online information to enroll your students. Please note that if you log into the Guardian Portal now you will be able to see your child's teacher and schedule. If you have not yet started the enrollment process or are having trouble, it is not too late! Please call your child's school site and ask for assistance. Someone will be able to help you in setting up your child's enrollment. Please make this contact as soon as possible so that our teachers will have ample opportunity to prepare for your child's attendance at school or in our virtual program.

DEVICE CHECKOUT INFORMATION

Over the summer, our district has invested heavily in devices that will assist our students in learning no matter which enrollment option you have chosen. Device checkout days will be held on Monday, August 17th, Tuesday, August 18th, and Wednesday, August 19th from 9 AM to 3 PM each day at our Krouch Campus located at 723 W. Park Street in Tecumseh.

For students who are enrolled in the virtual setting, if you prefer to use your own device from home, you will not need to check out a device from the school. For all other students, both virtual and those attending in person, please plan to check out a device from the school this year.

On Monday, August 17th, all 8th through 12th graders can check out their devices.

On Tuesday, August 18th, all 3rd through 7th graders can check out their devices.

On Wednesday, August 19th, all Pre-Kindergarten through 2nd graders can check out their devices.

If you have students enrolled in multiple grade levels, please come to Krouch on the day that your oldest child should be checking out the device. We will allow you to check out devices for all of your children on that day. Again, the times for checkout will be 9 AM to 3 PM each day from August 17th through August 19th.

When you arrive at the Krouch Campus for device checkout, please follow these instructions. We ask, if possible, that only one person per family enter the building. Please wear a mask or face covering and practice social distancing. Enter through the main entrance on the south side of the building, and follow the guidance from staff members who will be working inside.

Only 50 people at a time can enter the building, so please be patient if you come at a crowded time. When you enter, we will ask you to fill out a Device Checkout Form for each of your students. These will be available inside the building, so there is no paperwork that you need to bring with you.

To help the district offset the cost of insurance for the device, we are asking parents to pay \$5 per device during the checkout time. Cash is preferred, and all transactions will be receipted. Please bring the exact amount of cash if at all possible. Unfortunately, credit card transactions cannot be processed.

If you do not have internet connection at home, a district-provided hotspot may be available for your child. Check with school personnel at device checkout for more information.

BEGINNING OF SCHOOL!

Please remember that the first day of school for our students is Thursday, August 20th for both our students attending in person and our virtual students. We are looking forward to a great year!

If you need to see this information again, it will be posted on our school website for your review.

Thank you for your support of Tecumseh Public Schools.