



**TYLER ISD**  
SUCCESSFUL STUDENT OUTCOMES

## REQUEST FOR AMENDMENT OF EDUCATION RECORD

TO:

FROM:

\_\_\_\_\_  
Records Custodian

\_\_\_\_\_  
School

\_\_\_\_\_  
Tyler, Texas

\_\_\_\_\_  
Name of parent or eligible student

\_\_\_\_\_  
Address of parent or eligible student

\_\_\_\_\_  
Phone number of parent or eligible student

I have reviewed the education records of, \_\_\_\_\_ and I believe that the record should be amended. My relationship to the student is \_\_\_\_\_

The education record currently states \_\_\_\_\_

\_\_\_\_\_  
The education record should state \_\_\_\_\_

\_\_\_\_\_  
I believe that the education record should be amended because \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

For Office Use Only	
Date received:	
Date Approved /Denied:	
Date notification sent:	
Completed by:	