

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
JULY 13, 2020**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the Phoenix Middle School cafeteria to order at 7:00p.m.

Board Members Present: J. Scherer, S. Gonzalez, R. Deschner, D. Grams, G. Moses, D. Henriott, T. Schutt

Administrators Present: District Administrator J. Sorbie, Business Administrator A. Klein, Director of Pupil Services M. Burke, Principal K. Pickel, A. Urmanski, Associate Principals B. Fossler, B. Bestul

The press was represented by Mike Hoey, *The Delavan Enterprise*.

Approval of Agenda: A motion was made by D. Henriott to approve the agenda as presented and R. Deschner seconded the motion. The motion carried unanimously on a voice vote.

Approval of Minutes June 22, 2020: A motion was made by D. Henriott and seconded by R. Deschner to approve the minutes from June 22, 2020 regular meeting. The motion carried unanimously on a voice vote.

Citizen Comments: None

Consent Agenda: A motion was made by D. Grams and seconded by D. Henriott to approve the Manifest of Bills dated July 13, 2020; staff resignations for the 2020-2021 school year for Nick Babecky - custodian and Eleanor Moss – Educational Support Personnel; and new staff contracts for the 2020-2021 school year for Marcia Kafura – Business Education, Julie Domka – Special Education, Christina Arambula – Administrative Assistant – Building Administrator, Kimberly Katzenmeyer – Associate Principal DDHS, Kimberly Frazier – 6th Grade Teacher, Joseph Hauser – Physical Education Teacher, Robert Prager – Tech Ed Teacher, Kortney Hungelmann-Skiba – Dual Language Teacher and Karen Duren – Reading Specialist. The motion carried unanimously on a voice vote.

Financial Statement for June 30, 2020: Business Administrator A. Klein stated that he has not provided a full financial statement due to the need to finalize payroll, expenses, and revenues, etc. The information stated is operating cash on hand \$10,093,426.18, funds accessed on business line of credit \$7,000,000.00 and net operating funds of \$3,093,426.18. The purchasing card usage for the month ending June 30, 2020 was \$56,457.86. A motion was made by T. Schutt and seconded by D. Henriott to approve the financial statement dated June 30, 2020. The motion carried unanimously on a voice vote.

Budget Amendments for the 2019-2020 School Year: Business Administrator A. Klein reviewed the 2019-2020 budget amendments with the Board. A motion was made by S. Gonzalez and seconded by T. Schutt to approve the proposed 2019-2020 budget amendments as proposed. The motion carried unanimously on a voice vote.

TLC Lease Agreement: District Administrator J. Sorbie reported that TLC is back up and running their daycare center. A motion was made by D. Grams and seconded by G. Moses to approve the TLC lease agreement as presented. The motion carried unanimously on a voice vote.

Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$6,500,000:

A motion was made by D. Grams and seconded by D. Henriott to approve an initial resolution authorizing general obligation bonds in an amount not to exceed \$6,500,000. The motion carried on a 7-0 vote.

Resolution Providing for a Referendum Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds in an Amount Not to Exceed \$6,500,000: A motion was made by D. Henriott and seconded by S. Gonzales to approve a Resolution providing for a referendum election on the question of the approval of an initial resolution authorizing the issuance of general obligation bonds in an amount not to exceed \$6,500,000. The motion carried on a 7-0 vote.

Health Services Report for the 2019-2020 School Year: Director of Pupil Services M. Burke reviewed the Health Services Report with the Board.

Annual Review of Strategic Plan: District Administrator J. Sorbie reviewed what the district accomplished on the five strategies of the Strategic Plan and what the district will continue to work on for the 2020-2021 school year.

DRAFT of COVID Reopening of School Plan: District Administrator J. Sorbie reviewed the draft of the COVID Reopening of School Plan to the Board. She stated that she was not sure that the Plan would ever get out of the draft format as this is an ever-changing pandemic. The District's top priorities would be safety for students and staff with guidance from the CDC, State and Walworth County Health Department, instructional plans reflecting various instructional models, flexibility that will allow for a fluid response keeping in mind staff, student and parent capacity, coupled with financial resources for the District, and to provide needed support that focuses on the health, wellness, and social emotional well-being for all students. Dr. Sorbie stated that it will be important to take a home health screening to determine if you should stay at home or come to school. The health screening will include temperature screening and looking for symptoms of cough, chills, muscle pain, new loss of taste or smell, sore throat, headache, shortness of breath, runny nose or fever. Not everyone with the virus has all of these symptoms. For many, symptoms are mild, with no fever. It is important to know that you can still spread the virus to others even if you have mild or no symptoms. The Plan also included information on becoming ill at school, physical spaces, healthy environments, day to day operations, transportation, instructional models, new district virtual program, athletics and activities, and the next steps for the district. Dr. Sorbie stated that school offices have Plexiglas barriers and that there will be no in-person registration day. Families are asked to enroll and register online at the district website. There are videos that show the steps parents need to do to enroll and register.

Walworth County Request for COVID testing Site: District Administrator J. Sorbie stated that the City of Delavan reached out to the school district if we would be able to host a COVID testing site in August. The Emergency Management Coordinator, in coordination with Walworth County Public Health and the Wisconsin National Guard would like to conduct a testing site in the City of Delavan. There have been other testing sites at schools in Walworth and Lake Geneva. The Board gave consensus that they would agree to host a testing site in August.

Annual Declaration and Parent Notice of District’s Student Academic Standards for the 2020-2021 School Year, Pursuant to Section 120.12(13) and Section 118.30(1g)(a) of the State Statutes:

A motion was made by T. Schutt to approve the proposed “Notice of Student Academic Standards that are in effect for the 2020-2021 school year:”, as said proposed notice was presented to the Board in written form as Attachment A, with a date of July 13, 2020, in the Board’s packet of supplemental materials for this meeting, all pursuant to section 120.12(13)(b) and section 118.30(1g)(a) of the State Statutes. The motion was seconded by S. Gonzalez and carried unanimously. A motion was made by S. Gonzalez that the Board direct the administration to provide parents and guardians of District students with notice of the Board adopted student academic standards that are in effect for the 2020-2021 school year in a manner that is consistent with the requirements of section 120.12(13) of the State Statutes. The motion was seconded by D. Grams and carried unanimously.

District Administrator Report: District Administrator J. Sorbie reported that Tony Lynn, owner of Advanced Auto Clinic, teamed up with several local businesses and made a gift package for every graduate. The gift package included: \$5 gift card to TNT Ace Hardware, free sundae at Culver’s, free slushy at Anchor Inn, free iced coffee at Dunkin Donuts, and \$10 gas card to local gas stations – Country Station in Darien, Del-mar Phillips 66, Delavan Citgo, or Delavan Mobil. Also when the graduates pick up their gift bag they will have a chance to win one of 40 free oil changes sponsored by Delavan Napa, Valvoline Lubricants and Advanced Auto Clinic. Thank you to all for this gift package to our graduates! Dr. Sorbie stated that summer school is underway with 89 elementary students, 60 middle school students, and approximately 112 in high school classes, camps, and orchestra. Dr. Sorbie gave the Board a report on building and grounds projects within the district – gym roof, east gym painting, east gym floor, high school bathrooms, Phoenix Middle School front office remodel and new entry, and Darien and Turtle Creek are cleaned and ready to go. Next project is to power wash the outside of the buildings. She stated that there has been a tremendous amount of painting in the buildings and the board members should take a look at the improvements. Dr. Sorbie stated that there are three listening session set up for parents on the school reopening plan and if you want to come please let us know so we can post there may be a quorum of board members present. Dr. Sorbie also gave an update on district hiring and district positions we still have openings to fill.

Future Agenda Items: None

Next Meeting Date: Regular Meeting – July 27, 2020 – 7:00 p.m. – Phoenix Middle School
Regular Meeting – August 10, 2020 – 7:00 p.m. – Phoenix Middle School
Regular Meeting – September 14, 2020 – 7:00 p.m. – Phoenix Middle School

There being no further business, a motion was made by D. Grams and seconded by R. Deschner to adjourn the meeting. The motion carried unanimously and the regular meeting adjourned at 9:34 p.m.

Karen Logterman, Secretary

Jeffery Scherer, President