

**LYNDONVILLE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**June 8, 2020**

Held in the Middle-High School Library  
At 25 Housel Avenue, Lyndonville, NY

The Lyndonville Central School District Board of Education met on Monday, June 8, 2020 in the Middle-High School Library and through Video Conferencing.

Board President, Theodore Lewis called the meeting to order at 7:08 p.m.

**PRESENT**

Vernon Fonda and Theodore Lewis.

Kelly Cousins, Susan Hrovat, Kristin Nicholson, Harold Suhr and Steven Vann were present through video conferencing.

**MEMBERS ABSENT**

**OTHERS PRESENT**

Jason A. Smith, Superintendent; Joe DiPassio Jr., Business Administrator; Lori Lamay, District Clerk.

**PUBLIC FORUM-** None

**APPROVAL OF THE MINUTES**

Moved by Vernon Fonda, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves the minutes of the May 18, 2020 Regular Board meeting. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson-Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

Moved by Kristin Nicholson, seconded by Vernon Fonda, **RESOLVED**, that the Board of Education approves the minutes of the May 29, 2020 Special Board meeting. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

**SUPERINTENDENT'S REPORT**

Mr. Smith informed the Board that graduation for the current seniors took place on Friday, June 5<sup>th</sup> and Monday, June 8, 2020. He was extremely pleased with how things went and thanked Dr. Slack, Mr. Dragula, Mr. Lewis, Ms. Hrovat and Mrs. Nicholson for their help and participation. Each student received a personalized graduation which included a speech, and the receiving of their diploma and gift. He told the Board that there will be a parade on June 26<sup>th</sup> following the viewing of the graduation video. Mr. Smith congratulated the retirees which include, Dave Balcer, Kathy Payne, Nicki Robison and Diane Thurber and thanked them for their years of service. He also announced the Educator of the Year recipient who is Bliss Thurber. He said that they would be honored at a future Board meeting. Mr. Smith informed the Board that the last day of remote learning will be June 12<sup>th</sup> and the last day for meal service is June 19<sup>th</sup>. He told the Board that he is waiting for guidance from the state as to when school will be opening and that a committee will be formed to work on a plan.

**BUSINESS****ACTION ITEMS****Re-Approval of the 2019-2020 Lyndonville Central School Calendar**

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education re-approves the 2019-2020 Lyndonville Central School Calendar. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- Abstained- Carried unanimously.

**Approval of Board Policy #5681- SCHOOL SAFETY PLANS**

Moved by Vernon Fonda, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the Board Policy #5681- SCHOOL SAFETY PLANS. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- Abstained- Carried unanimously.

**Approval of Board Policy #6214- PROBATION AND TENURE**

Moved by Kristin Nicholson, seconded by Vernon Fonda, RESOLVED, that the Board of Education approves Board Policy #6214- PROBATION AND TENURE. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- Abstained- Carried unanimously.

**Approval of Board Policy #7240- STUDENT RECORDS: ACCESS AND CHALLENGE**

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves Board Policy #7240- STUDENT RECORDS: ACCESS AND CHALLENGE. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

### **Approval to table Board Policy #7511- IMMUNIZATION OF STUDENTS**

Moved by Susan Hrovat, seconded by Vernon Fonda, RESOLVED, that the Board of Education tables Board Policy #7511- IMMUNIZATION OF STUDENTS until a future date to be determined. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- Abstained- 0 Carried unanimously.

### **Acceptance of the Donation of \$500 from Roger Miller**

Moved by Vernon Fonda, seconded by Kelly Cousins, RESOLVED, that the Board of Education accepts the Donation of \$500 from Roger Miller to be used to plant a flowering cherry tree in memory of Charles Prahler with thanks. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

### **Approval of the Flexible Benefit Plan Amendment- Maximum Carryover**

Whereas, the Lyndonville CSD maintains the Lyndonville Central School District Flexible Benefit Plan which is designed to provide benefits permitted under Section 125 of the Internal Revenue Code (IRC). Section 125 of the IRC code allows participants to pay eligible out of pocket medical expenses on a pre-tax basis and is funded by the participants through payroll deductions.

Whereas, the Internal Revenue Service has provided relief affecting FSAs as described in IRS Notice 2020-33. To be consistent with this change, the district is proposing a plan amendment to increase the maximum carryover amount (currently \$500) to an amount equal to 20 percent of the maximum salary reduction contribution under Section 125 for that plan year. Therefore, the maximum amount from a **plan year starting in 2020** allowed to be carried over to the immediately following plan year **beginning in 2021** is \$550.

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Flexible Benefit Plan Amendment- Maximum Carryover. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

### **Approval of the Contract for Health and Welfare Services 2019-20 Brighton Central Schools**

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the Contract for Health and Welfare Services 2019-20 Brighton Central Schools. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

### **Approval of Employee Agreements**

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the Employee Agreements. Kelly Cousins- Yes, Vernon Fonda- No, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 1 Abstained- 0 Carried.

### **Approval of the Initial AS-7 Agreement-O/N BOCES**

Moved by Vernon Fonda, seconded by Susan Hrovat, **RESOLVED**, that the Board of Education approves the Initial AS-7 Agreement- O/N BOCES. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

### **Approval of the Funding of Reserves**

Effective June 30, 2020, based on the recommendation of the Superintendent of Schools, we recommend funding the amounts: In excess of 4% unappropriated fund balance allowed by Section 1318 of the Real Property Tax Law into the appropriated fund balance (up to \$750,000) and any additional surplus be added to the 4% unappropriated fund balance up to a maximum of 8%.

Moved by Susan Hrovat, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education approves the Funding of Reserves. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

### **Approval of a Budget Transfer over \$10,000**

Moved by Vernon Fonda, seconded by Susan Hrovat, **RESOLVED**, that the Board of Education approves a Budget Transfer over \$10,000. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

### **Approval of an Election Inspector**

- Paul Daigler

Moved by Vernon Fonda, seconded by Susan Hrovat, **RESOLVED**, that the Board of Education approves an Election Inspector. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

## **BUSINESS**

### **INFORMATION ITEMS**

The Board's attention was brought to the following business information items:

- A. Treasurer's Report- April 2020
- B. Student Activities Balance and Reconciliation Sheet- April 2020
- C. General Fund Schedule of Claims #19
- D. Federal Fund Schedule of Claims #8
- E. Trust & Agency Fund Schedule of Claims #19
- F. Scholarship Fund Schedule of Claims #4
- G. Awarded Bond Anticipation Note- 6.2 Million
- H. Board Policy #3420- NON-DISCRIMINATION AND ANTI-HARASSMENT IN THE SCHOOL DISTRICT

## **CALL FOR EXECUTIVE SESSION**

Moved by Susan Hrovat, seconded by Kristin Nicholson to enter into executive session to discuss matters leading to the employment, discipline, suspension, dismissal or removal of a particular person/s. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

Executive session began at 7:37 p.m.

Moved by Vernon Fonda, seconded by Kristin Nicholson to adjourn executive session. Executive session ended at 8:30 p.m. Carried unanimously. No action was taken.

## **PERSONNEL-CERTIFIED**

### **A. Awards of Tenure**

The Superintendent recommends a tenure appointment for **Paula Bachman**, Barker, NY, in the tenure area of **Mathematics**, effective August 31, 2020, having successfully completed her probationary period August 31, 2016 through August 30, 2020 and having professional certification in Mathematics 7 - 12.

Moved by Susan Hrovat, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education approves the above mentioned Award of Tenure. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

The Superintendent recommends a tenure appointment for **Cassandra Fleck**, Brockport, NY, in the tenure area of **School Counselor**, effective August 31, 2020, having successfully completed her probationary period August 31, 2016 through August 30, 2020 and having permanent certification as School Counselor.

Moved by Vernon Fonda, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves the above mentioned Award of Tenure. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

The Superintendent recommends a tenure appointment for **Jenna Goheen**, Medina, NY, in the tenure area of **Elementary Education**, effective August 31, 2020, having successfully completed her probationary period August 31, 2016 through August 30, 2020 and having professional certification in Early Childhood Education Birth - Grade 2 and Childhood Education Grades 1 - 6.

Moved by Kelly Cousins, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves the above mentioned Award of Tenure. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

The Superintendent recommends a tenure appointment for **Amy Kingsbury**, Medina, NY, in the tenure area of **Elementary Education**, effective August 29, 2020, having successfully completed her probationary period August 29, 2017 through August 28, 2020 and having permanent certification in Pre-K, K and Grades 1 - 6.

Moved by Susan Hrovat, seconded by Vernon Fonda, **RESOLVED**, that the Board of Education approves the above mentioned Award of Tenure. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No-0 Abstained- 0 Carried unanimously.

The Superintendent recommends a tenure appointment for **Amanda LeClair**, Holley, NY, in the tenure area of **Art**, effective September 1, 2020, having successfully completed her probationary period September 1, 2016 through August 31, 2020 and having professional certification in Visual Arts.

Moved by Vernon Fonda, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education approves the above mentioned Award of Tenure. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No-0 Abstained- 0 Carried unanimously.

The Superintendent recommends a tenure appointment for **Shane Phillips**, Lockport, NY, in the tenure area of **Health Education**, effective September 1, 2020, having successfully completed his probationary period September 1, 2016 through August 31, 2020 and having professional certification in Health Education and Physical Education.

Moved by Kristin Nicholson, seconded by Vernon Fonda, **RESOLVED**, that the Board of Education approves the above mentioned Award of Tenure. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No-0 Abstained- 0 Carried unanimously.

The Superintendent recommends a tenure appointment for **Alisha Schwarzott**, Medina, NY, in the tenure area of **English Language Arts**, effective August 31, 2020, having successfully completed her probationary period August 31, 2016 through August 30, 2020 and having professional certification in English Language Arts 7 - 12, English Language Arts 5-6 Extension, Students With Disabilities-Grades 7 - 12 - English.

Moved by Kristin Nicholson, seconded by Vernon Fonda, **RESOLVED**, that the Board of Education approves the above mentioned Award of Tenure. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No-0 Abstained- 0 Carried unanimously.

The Superintendent recommends a tenure appointment for **Elissa Smith**, Medina, NY, in the tenure area of **Elementary Principal**, effective August 23, 2016, having successfully completed her probationary period August 23, 2016 through August 22, 2020 and having permanent certification in School Administrator/Supervisor, Spanish 7-12 with 1-6 Extension, and professional certification as School District Leader.

Moved by Vernon Fonda, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education approves the above mentioned Awards of Tenure. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Abstained, Steven Vann- No No-1 Abstained-1 Carried.

## B. Resignation

The Superintendent recommends the acceptance of the resignation of Brooke Smith, Elementary Teacher, effective June 30, 2020.

Moved by Vernon Fonda, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education accepts the resignation of Brooke Smith, Elementary Teacher, effective June 30, 2020. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

## C. Summer Work Days

- James Zelif, up to 10 additional days
- Jeffrey Kingsbury, up to 30 additional days
- Kimberly Nealon, up to 3 additional days

Moved by Vernon Fonda, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves the additional Summer Work Days for the above-mentioned faculty. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

## PERSONNEL- CLASSIFIED

### A. Substitute Recommendations

Resolved, upon the recommendation of the Superintendent of Schools that **Diane Thurber** be appointed without benefits, except as required by law, to the substitute positions listed below, with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools. Service shall be at will and at the pleasure of the Board of Education (previously cleared by a criminal history check to the extent required by law).

Substitute Clerical - \$17.19 per hour (hourly rate at retirement)

Non-Certified Substitute Teacher - \$95 per day

Substitute Teacher Assistant - \$90 per day

Substitute Teacher Aide - \$90 per day

Moved by Kristin Nicholson, seconded by Vernon Fonda, **RESOLVED**, that the Board of Education approves the above mentioned Substitute Recommendation. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

**PROGRAM ACTION**

**A. Recommendations from the Committee on Special Education and Preschool Special Education**

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the Recommendations from the Committee on Special Education and Preschool Special Education. Kelly Cousins- Yes, Vernon Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes  
No- 0 Abstained- 0 Carried unanimously.

**ROUND TABLE**

- Mr. Vann congratulated all the 2020 graduates.
- Mr. Fonda congratulated the 2020 graduates and tenure recipients.
- Ms. Hrovat commended the staff, custodians and administration for all their work in support of the students. She said they have done a great job! She also thanked all those involved in the budget/board election vote and said she is proud of the way things are going.
- Mr. Suhr commended the teachers for the great job they have done with the online learning. He said the teachers are phenomenal!
- Mrs. Nicholson thanked Mr. Smith for the invitation to participate in the graduation ceremony. She congratulated Bliss Thurber for being chosen as Educator of the Year. She thanked the teachers for all of their work and congratulated the retirees.

**MEETING ADJOURNED**

Moved by Vernon Fonda, seconded by Kristin Nicholson, to adjourn the meeting. Carried unanimously.  
The meeting was declared adjourned at 8:55 p.m.

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District Clerk