



ALBERT File Storage options

Data is currently being transferred this current week from the district servers to K12itc servers. Once completed you should start to see your data populated. Some data might be in your H drive, and on your desktop. If your data is larger than 10 GB, you will need to consider moving the data off the computer before you can use your (H) Drive for long term use. Below provides a breakdown of storage options using Albert and district services.

Drive H: ALBERT Personal

Storage

Private folder for file storage.
Limited to 10GB
(Backed up by k12itc)



Drive C: Local Storage

Not recommended due to age
of computer
(NO BACK UP OPTION)



Drive S: ALBERT Shared Drive

Shared Community Drive with
Coworkers. Options for
controlled shared folders
(Backed up by K12itc)



Flash Drive Option

Optional storage solution,
limited storage capacity, Could
get lost or damaged

Office 365 OneDrive Storage

50 GB

Private Cloud Storage for files.
Great alternative to file access.
Can be installed on desktop



Google Drive Storage

Unlimited Cloud Storage

Private Cloud Storage for files.
Great alternative to file access.
Can be installed on desktop

