

# Paris Union School District No. 95 Remote Learning Expectations

This document outlines the expectations for remote learning during the period of time that in-person learning is still occurring within the school districts.

Students that choose remote learning will be using curriculum selected by the grade level teacher. Once a student chooses remote learning they must remain in the program for the quarter. All work will be based off of the school grading scale. Online tutorial services through will be available. All students will have a contact person at the Paris 95 Remote Learning Center for problem solving and/or immediate questions during the school day from 8:00 am until 3:00 pm.

## Remote Learning Center

Paris Union School District No. 95 is providing resources at 300 South Eads Avenue for all Paris Union School District No. 95 students and families. Parent Educators are available to assist with family needs in terms of basic needs, clothing, food, and access to resources. Remote Educators are accessible to assist with support of remote education. This facility is open from Monday through Thursday from 8 AM to 8 PM and Friday from 8 AM to 4 PM.

- Connie Sutton (Parent Educator)
- Tori Burns (Parent Educator)
- Patrease Henson (Parent Educator)
- Hayden Beaven (Parent Educator)
- Jennifer Henness (Remote Education)
- Valerie Simpson (Remote Education)
- Sara DeBoer (Remote Education)
- Anne Kirby (Remote Education)
- Ashlee Hiatt (Remote Education)
- Kayla Johnson (Remote Education)
- Jennifer Keys (Remote Education)
- Tara Burns (Remote Education)

## In-Person Instructional Teacher Work Duties Related to Remote Learning

- At the start of the quarter, the grade level team will identify the curriculum and pacing of the material they want implemented for their grade level students.
- If a parent contacts a teacher, teachers will direct parents to speak to the remote educator assigned to their student's class.
- Input the grade at the end of the quarter into your gradebook. Include statement, "This grade represents a remote learning experience during the COVID-19 pandemic."

## Remote Educator Work Duties

- At the start of the quarter, check-in with the grade level team to identify curriculum materials and pacing they want implemented for remote learners.
- Weekly conduct a zoom meeting with the entire grade level. Use this time to promote social interactions between students, encourage students on progress, and review key grade level skills for students.
- Weekly contact by phone the parent of any child that did not attend the zoom meeting. Check with the parent on the social-emotional health and academic progress of the child.
- Weekly email a report to the grade level team and the principal on the performance/progress of your grade level.
- Daily answer any emails or phone calls in terms of technical support for families. You will be expected to assist with technical support outside your own grade level designations. Technical support includes assisting with usernames, passwords, or resetting materials for students.

- Daily check the progress of students. Students that are behind on their work or showing low performance need to meet with you face-to-face. Call and schedule an appointment with the family to meet with the student and work with them.
- Direct all concerns about remote learning to the administrators. The three administrators will work together to ensure consistency between programs.

## **Parent Requirements**

- At the start of the quarter, watch the online tutorial to understand the operation of the online instruction.
- Make sure your student attends weekly Zoom meetings.
- Make sure your student is actively engaged for five hours a day in learning.
- Contact the Remote Learning Center for technical support.
- Schedule appointments at the Remote Learning Center for academic assistance for your student.
- Contact Parent Educators if you have concerns about resources, including social-emotional supports.

## **Remote Learner Requirements**

- At the start of the quarter, watch the online tutorial to understand the operation of the online instruction.
- Make sure you attend your scheduled weekly Zoom meetings.
- Make sure you are actively engaged for five hours a day in learning.
- At the middle school level, check your email daily.
- Schedule appointments at the Remote Learning Center for academic assistance for yourself.