

Marietta Public Schools Authorization for Voluntary Payroll Deduction

I, _____ hereby authorize Marietta Public Schools to deduct
(Print employee's name)
cafeteria fees from my wages in the sum of \$_____ per pay period, beginning _____ pay
(month)
period and ending _____ pay period.
(month)

At the end of the school year any positive balance I have left will roll forward for next year. In the event that I am left with a negative balance I authorize the remaining balance to be deducted from my June paycheck. _____ (X)

In the event that my employment ends for any reason before the final deduction is made, the entire balance may _____(X) or may not _____(X) be deducted from my final wages. If I have a balance owed to me I will receive a refund check separate from payroll.

Employee Signature _____ Date _____

Office Use Only

Date Received _____.

Entered in payroll on _____.