Logansport Community School Corporation
Safe Schools Reopening Plan



2020-2021

Revised: September 10, 2020

Based on the guidance provided by Governor Holcomb's Executive Order 20-28 and the Indiana School Board Association's Coronavirus and Re-Entry Resource Guide updated June 10, 2020, together with input from the CDC Guidelines and in conversation with Dr. Dori Ditty, the Health Officer, and Serenity Alter, Administrator of the Cass County Health Department, the Logansport Schools have created the following plan for the operation of the Logansport School System's plan in re-opening the education of Logansport students for the Fall semester 2020. This plan focuses heavily on the health and physical requirements necessary for reopening LCSC school buildings.

**This policy is subject to change or amendment upon the recommendation of the Cass County Health Department, the Logansport School Board, or by Order of the Governor.*

I. Educational Operations

A. It is intended that the Logansport Schools will open for the fall semester based on the 2020-2021 calendar as previously approved by the Board of Trustees.

B. Opening Dates revised by the Logansport Board of Trustees on August 6, 2020. Logansport Schools will open for the fall semester as follows:
   1. August 17, 2020 Teacher Organization Day
   2. August 18, 2020 Students first day. All classes will be in session pursuant to student schedules.

C. Face Coverings and Physical Distancing
   1. Per Governor Holcomb's executive order announced July 22, 2020, as of July 27, 2020 all students in grades 3 - 12 will be required to wear face coverings at all times while in a school building with the following exceptions:
      a. During times of strenuous exercise such as physical education class or participation in extracurricular sports.
      b. During meal times.
      c. Outdoor recesses shall be times when face coverings are optional.
      d. The student has a physician's release from wearing a face covering.
      f. A case conference committee has determined a child's disability is such that the student is unable to wear a face covering.
   2. Preschool through second grade students will be required to wear face covering on the bus, in the building when not in the classroom, and as otherwise directed by the teacher or school administration.
      a. The exceptions in number one above also apply to students in preschool through second grade.
   3. Per Governor Holcomb's executive order announced July 22, 2020, as of July 27, 2020 all employees will be required to wear a face covering while in a school building with the following exceptions:
      a. Face coverings may be removed when a staff member is alone in a room and during meal times.
   3. The school will have masks available at the school's main office.
   4. It shall be the policy to provide as much physical distancing as is possible in classrooms, hallways, cafeterias and at other school facilities.

5. As the recommended six feet is not possible in most instances, the following actions will take place:
    b. All students will report to their first period class upon entering the buildings in the morning.
    c. All classrooms shall be set up so that students are facing one direction, and cluster teaching is prohibited without building administrator approval. Students will have an assigned seat in each classroom.
    d. Parents will be asked to provide a face covering for their student(s), and to have their student's first and last name printed on the outside of the covering.

D. Passing Periods
1. As much as possible, in each building students will move in one direction as they pass from one part of the building to another. When not possible, students will use a "stay to the right" process as they move through the buildings.

E. Restroom Breaks
1. In the elementary schools, the building principals will develop a schedule for restroom breaks that help classes avoid being in the restrooms at the same time. No more than one class shall be released for restroom use at a time.
2. High school and Junior High school restrooms will be limited to three students at a time for use during passing periods. Students needing to use the restroom facilities may also seek a pass during class, at such times as to not disrupt the educational plan of the teacher.

F. Safe Library Practices
    1. Librarians will determine the traffic pattern for students.
    2. Students should wash or sanitize their hands before entering and upon exiting the library.
    3. Returned materials will be quarantined for 24 hours, or cleaned with disinfectant before being returned to circulation.
    4. Physical distancing shall be practiced when possible.

G. Remote Learning
1. Logansport Schools will provide remote learning opportunities for high risk students based on IEPs or a doctor's diagnosis of high risk provided to the school, using school provided one-to-one electronic devices. The principal and Curriculum Director will coordinate with each family to arrange remote learning from home. More detailed plans are forthcoming.
2. Logansport Schools will provide remote learning opportunities for students whose parents have elected to distance learn, upon enrollment, using school provided one-to-one electronic devices. The principal and Curriculum Director will coordinate with each family to arrange remote learning from home. More detailed plans are forthcoming.

H. Guidelines for school visitors

1. We encourage parents to complete any school business electronically if possible as we try to limit office visits to essential business. If you have questions about school-related issues, please contact the appropriate school office or department. Our office staff will be available to answer your phone calls and your questions. If necessary, we encourage you to schedule an appointment for an in-person office visit.
2. Please be aware we will follow the guidelines listed below to provide a safe environment for our students and staff:
   a. All visitors to our school offices must wear a face covering.
   b. All visitors should use the hand sanitizer provided when they enter a school office area.
   c. All visitors to our school offices must remain in the front office areas unless authorized by the principal.
   d. All visitors must practice physical distancing.
   All in person meeting attendees will be required to wear a face covering.
   f. Visitors will not be allowed to eat with the students.

3. All visitors should complete a self-check before entering a school building. If the answer is yes to any of the following questions for you, or any of the individuals accompanying you, the individual(s) whose response is affirmative will not be permitted to visit. Please contact the person with whom you made an appointment to reschedule your visit.
   a. In the last 14 days, have you been in contact with someone who has tested positive for Covid-19? Or, have you come into contact with a person who is suspected (i.e. undergoing or considering testing) to have been infected with Covid-19 or who has been around someone who has tested positive for the virus in the past 14 days?
   b. Do you have any of the following conditions?
      - Temperature 100 degrees Fahrenheit or higher when taken by mouth
      - Sore throat
      - New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/ asthmatic cough, a change in their cough from baseline)
      - Diarrhea, vomiting, or abdominal pain
      - New onset of severe headache, especially with a fever
      - Loss of taste or smell

4. Parents/individuals dropping off items for a student will be able to do this in the designated area at each building. The self-check outlined in Section C above needs to be completed prior to dropping off an item. Any person who cannot pass the self-check will not be allowed to drop off items.

II. Buildings & Facilities

A. Daily operating hours 6:30am - 5pm.
   1. Off hours will allow for cleaning and disinfecting to take place.
   2. The facility use request program will continue to be utilized.
      a) The evaluation of requests by building administrators, facilities/grounds supervisor and central office administration will include consideration of time and effort needed for cleaning, disinfecting and preparing facilities for regular school programming. Due to the direct or indirect impact by the current pandemic, requests may be declined.

B. Hand sanitizing stations will be available at all main entry doors, cafeterias and additional areas deemed appropriate

C. Water fountains will not be available for use.
   1. Students will be allowed to bring water bottles to school for personal use.

III. Food Services

Our primary goal will be to provide access to nutritious meals while minimizing potential exposure to the novel coronavirus (COVID-19). Per CDC Guidelines it is recommended to limit the extent to which students mix with each other, especially with students from other classes. Below is a tentative plan to meet this need.

A. Physical distancing and minimizing exposure in the cafeteria
   1. Provide physical distancing in the cafeteria.
   2. Appropriate PPE will be worn by the cafeteria staff and lunchroom assistants.
   3. Students will be required to wear face coverings until they are seated and ready to eat their meal. Coverings may be removed while eating.
   4. Students will be encouraged to wash hands prior to meal service but will be required to use hand sanitizer as they enter the cafeteria.
   5. Staff will monitor students:
      a. during arrival and dismissal to curtail congregation and ensure students keep their distance with designated entry and exits identified.
      b. while in the cafeteria.
   6. Discontinue self-service food/beverage distribution.
   7. Menu selections will be simplified.
   8. Water fountains in the cafeteria will be turned off as required.
      a. Will have bottled water available for sale at all cafes.
      b. Cups of water will be available with meals as required per USDA to have potable water available during meals.
   9. Breakfast meals will be Grab and Go. Students will return to rooms to eat. Will monitor and maintain physical distancing as much as possible while picking up meals.

B. Elementary Schools
1. Kindergarten and Pre-School teachers will order student meals online before 9:00 am. Staff will package meals and deliver to students for lunch. Breakfast will be a grab and go option available in the cafeteria.
2. Students will be served lunch meals in the cafeteria.
   a. Disposable trays and silverware will be used by students.
3. All Students will come through the serving line alphabetically.
4. Cashier will utilize class sales to avoid student exposure to PIN pad.
5. Cafeteria tables will be used at ½ capacity.
6. Any students with food allergies will be served first in a class.
7. Staff will place milk on student trays. Other prepackaged items that can be distanced enough will be picked-up by the students.
8. Staggered meals times will be required to limit the number of students to no more than ½ capacity at any given time.
9. Tables will be disinfected between classes.
10. Students will be monitored to avoid sharing of food.
11. Face coverings and or shields and gloves will be worn by cafeteria staff.

C. Secondary Schools
1. Provide social distancing floor/seating markings in the cafeteria on the floor and tables.
2. Face coverings and or shields and gloves will be worn by cafeteria staff.
3. Students will be required to wear face coverings until they are seated and ready to eat their meal. Coverings may be removed while eating.
4. Students will be encouraged to wash hands prior to meal service but will be required to use hand sanitizer as they enter the cafeteria serving line.
5. Staff will monitor students in the cafeteria.
6. Students will eat in the cafeteria and alternate approved areas (gyms, lecture halls, outside as weather permits) to allow for physical distancing.
7. Extended serving times may be needed.
8. No more than ½ the seating capacity will be used at any given time.
9. Disposable trays and silverware will be used.
10. Students may pick up their own milk and other pre-packaged items if the food items are distanced enough to prevent contamination.
11. Serving lines will be washed, rinsed, and sanitized between sessions.
12. PIN Pads will not be used at POS and an alternate method will be used.
13. Tables will be disinfected between classes.
14. Microwaves will be removed from the cafeteria per Cass County Health Department.

This plan may be revised as the Food Service Director meets to discuss procedures with building principals, Department of Education, and the Cass County Health Department.

IV. Bus Transportation

A. Based on ISDH guidance, students may ride buses to school as normal, without physical distancing. As such the following guidelines need to be followed:
   1. Students will wear a face covering to and from school on the bus.
   2. Parents will sign-off, agreeing they will have their student wear a face covering while on the bus. This will be part of the student registration process.
   3. At the direction of the Indiana State Police, hand sanitizer will not be provided by LCSC on buses due to the flammable nature of the sanitizer. Students will be allowed to use personal sized hand sanitizer while riding LCSC buses. Students should use hand sanitizer before entering and after exiting the bus.
   4. Students will not sit in the seat directly behind the driver (unless emergency arises while on the bus).
   5. On the special needs bus, aids will sit behind the bus driver and will wear appropriate PPE.

B. Drivers and bus assistants
   1. Face shields will be provided for both drivers and assistants.
      a. Face shields shall be worn in the down position while loading and unloading students.
      b. Bus assistants will wear a shield, face covering, and gloves as appropriate while assisting students entering and exiting the bus.
   2. The wearing of a face covering will be allowed while driving.
   3. Training
      a. During the re-certification training that occurs prior to the start of school, drivers will practice driving with PPE.

C. Buses shall be sanitized after use.
   1. Daily after each route.
   2. After the transportation of ECA groups.

V. Athletic / ECA Activities - *2020 BERRY SPORTS SUMMER CONDITIONING*

Logansport High School will open athletic facilities for all sports beginning on Monday, July 6, 2020. Summer workouts / conditioning programs are voluntary and open to all students. The official start for fall sports is August 3rd. Those students that do not attend July workouts may still try out for teams on August 3rd .

A. July Workout Rules and Regulations
   1. Athletic physicals and ALL forms on Final Forms must be complete prior to student participation. The IHSAA is allowing physicals from the 19-20 school year to be used during the 20-21 school year, however, there is a waiver form that must be signed in Final Forms by a parent or guardian. Athletes may still

choose to have a new physical for 20-21 and those may be picked up in the athletic office or on the Berry athletic department website at berryathletics.com
2. Workouts will last a maximum of 2 hours for each group.
3. No school equipment will be issued to athletes.
4. All athletes will be required to bring their own water bottle, towel, etc.. Athletes' names must be clearly written on the water bottle.
5. Locker rooms will not be available.
6. Restrooms will be available at each facility.
7. Coaches will work with athletes in small groups and contact will be limited.
8. Soccer balls, footballs, volleyballs and any other equipment shared by athletes will be cleaned at the end of each session.
9. Restrooms will be sanitized each day.

B. Athlete Expectations During July Workouts
   1. Do not attend workouts if you are not feeling well, have a fever or have recently been exposed to the COVID 19 virus.
   2. Do not attend workouts if you have been exposed to COVID 19 until you have gone through the proper quarantine which is 14 days from the time of exposure.
   3. Wash workout clothes after each day's session.
   4. When not working out, keep a reasonable distance from teammates when possible.
   5. Wash hands after using the restroom.
   6. Do not share water bottles, gloves or other workout items.
   7. Make sure your ride, if necessary, is here when the workout is finished. Students should not be congregating while waiting for their ride home.
   8. No parents will be allowed during conditioning sessions.
   9. We will not be monitoring student's transportation to and from workouts. If an athlete is riding to and from workouts with another athlete, all parents should be aware and grant permission.

C. On August 3, 2020 all athletic programs will resume normal operating procedures as outlined in the Logansport High School student handbook and this Safe School Reopening Plan.
   1. Resuming normal procedures will be subject to future IHSAA, IDOE, Department of Health, and Indiana Governor guidelines.
   2. Per Governor Holcomb's executive order announced July 22, 2020, as of July 27, 2020 students and coaches will also follow these guidelines:
      a. All student athletes are required to wear a face covering.
      b. The face covering may be removed by the student if the physical activity they are participating in becomes strenuous. The covering will stay with the student and be worn once the strenuous activity concludes.
      c. If a student decides to leave the covering on full-time, the decision will be supported by the coaching staff.

d. Coaches must wear a face covering at all times.
e. Face coverings will be provided if a student or coach does not have one.
f. Failure to comply with this executive order from the Governor of the State of Indiana will result in an immediate removal from practice.

VI. Student and staff illnesses

A. Students who are ill with Coronavirus or have Covid-19 diagnosis, or who are ordered into quarantine by a physician or the County Health Department shall have excused absences and during the quarantine shall be served by their current teachers similarly to any other student with a long-term absence (ie. tonsils removed, etc)
   1. When possible, provide access to materials through Google Classroom or Schoology.
   2. Students without internet service in the home must be provided equal access to materials via hard copies.

B. High risk students are authorized to participate in their education at the school building, or by remote learning. The principal / Curriculum Director will coordinate with each family to determine the appropriate manner and method of education.

C. Medically fragile students who are unable to attend school due to Covid risks shall be provided remote educational services through remote learning. The Case Conference Committee for each student shall meet virtually at least every 60 instructional days to review the IEP for each student unable to attend school in person.

D. The Cass County Health Department has discovered rapid testing is not an accurate method of testing for COVID-19. Due to this information from the Cass County Health Department, Logansport Community School Corporation will not accept rapid COVID-19 testing results. Any student or staff member who requires a COVID-19 test should be tested using the PCR test.

E. If a member of your household is awaiting a COVID-19 test result and is symptomatic, all individuals in your household should quarantine until the test results have been received.

F. Teachers and Staff – See Addendum A.

VII. Screening

A. Each student/parent or staff member shall be personally responsible to daily screen their own physical condition, by taking their temperature before school starts. Those with a temperature that equals or exceeds 100 degrees shall be kept at home, and their absence properly reported to the school building.

B. If a student or staff member attends school and thereafter appears to be showing signs of illness by elevated temperature (100 degrees or higher), sore throat, new uncontrolled cough that causes difficulty breathing, diarrhea, vomiting, or abdominal pain, new onset of severe headache, especially with a fever, loss of taste or smell, they should report to the school nurse who shall quarantine the student and contact a parent or guardian to pick up the student, or send the staff person home, responsibly. Once a student or employee is removed from the school environment, they will be permitted to return if they satisfy the guidelines listed in section VIII.

C. The Logansport Community School Corporation is working in partnership with the Cass County Health Department in the process of testing students to diagnose COVID-19. The nurses at Fairview Elementary School, and Logansport High School have been trained in the process of taking samples for testing. The Corporation will use the following procedure to facilitate the collection of testing samples.
   1. When a school nurse has a student she believes needs to be tested, she will contact the student's parents.
   2. The parent will be given the opportunity to take their child to either Fairview or LHS where the nurse at those buildings will collect a sample for testing.
      - Students going to Fairview will report to door 8.
      - Students going to the High School will report to door 12.
   3. Parents are to stay in their cars upon arriving at Fairview or LHS.
   4. Sending nurses will call the receiving nurse before sending the parents to ensure they are aware of the parent's approximate arrival time.
   5. The nurses at Fairview and LHS will have the parents complete the COVID-19 consent form and collect the sample to be tested.
   6. Sample pick up:
      - Each day, samples will be delivered to the Cass County Health Department for processing.

VIII. Return after Exhibiting Symptoms

A. See Addendum B

IX. Medical Inquiries

The school will take each opportunity to inquire concerning Covid-19 symptoms for employees and students, including:

A. If a parent tells the school that a student is ill, the school will ask the parent whether the student is exhibiting symptoms of Covid-19.

B. If an employee calls in sick or appears ill, the school will inquire whether the employee is experiencing Covid-19 symptoms.

C. If a person is obviously ill, the school may make inquiries about the symptoms exhibited, and may exclude the person from school property, only to return in accordance with Section VIII of this policy.

D. If a student or employee has recently had contact with a person with a suspected or confirmed case of Covid-19, has someone in their home being tested for Covid-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the school may exclude the person from the school building, and recommend that they self-quarantine for 14 calendar days.

X. School Response to Confirmed Cases.

A. After it is confirmed that a person infected with Covid-19 was on school property, the following steps shall be taken.
   1. Notification to the County Health Department.
   2. Notification to the Indiana Department of Education.
   3. Implementation of sanitation efforts in areas where the infected person was engaged in the educational program.

B. The administration may shut down buildings, busses, or other facilities upon recommendation of the County Health Board or the Indiana Department of Education, for such time as is appropriate for the protection of the community.

XI. Sanitation Issues

A. Water fountains. All water fountains shall be disabled. Students needing hydration shall be responsible to provide their own water bottle, which shall not be shared with other persons. Restrictions on the presence of water bottles in classrooms are lifted.

B Hand washing or sanitizing. Hand sanitizers shall be available at all entry doors, at the cafeteria, and throughout the building. All persons should use hand sanitizers at the following times:
   1. upon entering the building in the morning.
   2. before eating.
   3. after using a restroom.
   4. after blowing the nose, coughing or sneezing; and
   5. after using shared equipment.

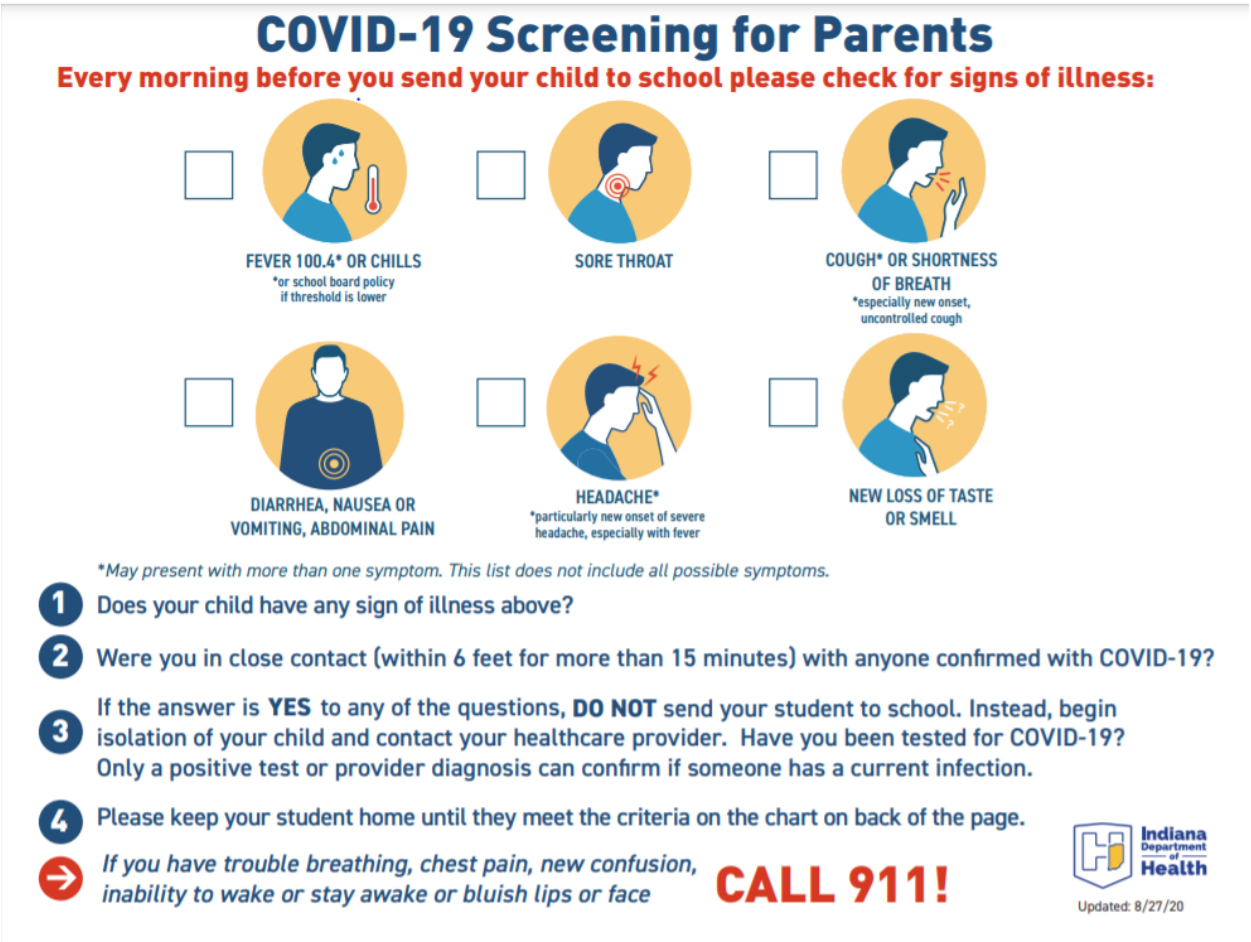
   The school will provide hand sanitizer for these purposes.

ADDENDUM A

Summary of Paid Leave for COVID-19 Related Reasons		
	Emergency Paid Sick Leave Act	**Emergency Family and Medical Expansion Leave**
Eligible Employee	All Full-time and Part-time Employees	An employee who has been employed for 30 calendar days
Reasons for Leave (Employee is unable to work or telework)	(1) The employee is subject to a quarantine or isolation order related to COVID–19. (2) The employee has been self-quarantined by a health care provider related to COVID–19. (3) The employee is experiencing symptoms of COVID–19 and seeking a medical diagnosis. (4) The employee is caring for an individual who is subject to an order described in (1) or has been advised as in (2). (5) The employee is caring for a child if the school or place of care of the child is closed, or the childcare provider of such child is unavailable, due to COVID– 19 precautions. (6) The employee is experiencing any other similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor.	To care for a child under 18 years of age if the child's school, place of care is closed, or the child's child care provider is unavailable, due to a public health emergency.

Duration of Leave	80 Hours/Two weeks (FT) Regularly Scheduled Hours (PT)	12 Weeks
Compensation	Reasons 1, 2, and 3: Regular rate of pay not to exceed $511/day or $5110 for the leave period. Reasons 4, 5, and 6: 2/3 Regular rate of pay not to exceed $200/day or $2000 for the leave period	First 10 days of leave is unpaid (Employee can use accumulated paid days) Next 10 weeks – 2/3 of regular rate of pay not to exceed $200/day and $10,000 for the leave period

ADDENDUM B



Individual is NOT a known close contact to a COVID-19 case:

Individual	Symptomatic	No Symptoms
Not tested for COVID-19	• The individual must remain home for at least 10 days since the first symptoms began AND be fever free without the use of fever-reducing medications for 24 hours AND with improvement of symptoms. • If diagnosed with another condition that explains the symptoms, such as ear or bladder infection, individual does not need to isolate, doctor's note required to return to school. • Consider quarantine for siblings and household members if you have significant concern for COVID-19.	• May attend school.
Tested and negative for COVID-19	• The individual must be fever free for 24 hours without the use of fever-reducing medications and improvement of symptoms, unless otherwise advised by a healthcare provider. • If diagnosed with another condition, the individual must complete the exclusion period for the diagnosed disease. • Please provide proof of negative COVID-19 test (not antibody).	• May attend school.
Tested and positive for COVID-19	• The individual must **isolate** at home for at least 10 days since the first symptoms began AND be fever free without the use of fever-reducing medications for 24 hours AND with improvement in symptoms. • Repeat testing is NOT recommended for making decisions about when people can return to work or school. • Siblings, household members, and other close contacts should follow the close contact chart below.	• Must **isolate** at home for 10 days after the day the sample was collected. • Siblings, household members, and other close contacts should follow the close contact chart below.

Individual IS a known close contact to a COVID-19 case:

Individual	Symptomatic	No Symptoms
Not tested for COVID-19	• Because the individual is a close contact of a COVID-19 case, the individual must **quarantine** for at least 14 days after the last contact with the COVID-19-positive person. • Because the individual has developed symptoms and has not been tested or have an alternate diagnosis, the individual is likely a case and must also remain home for at least 10 days since the first symptoms began AND be fever free without the use of fever-reducing medications for 24 hours AND with improvement of symptoms. • The criteria in both of the above bullets must be met before returning to school whichever is longer. • If the individual cannot properly **isolate** away from others at home, the last date of contact may be the last day of **isolation** for the positive person. • Since the individual is a close contact who is now symptomatic, siblings, household members, and other close contacts should also follow this chart to determine **quarantine** length.	• Must **quarantine** for 14 days from the date of last exposure before returning to school or day care. Siblings do not need to **quarantine.** • If the exposure is to a household member and the case cannot properly **isolate** away from others at home, the last date of contact may be the last day of **isolation** for the positive person. • If an individual who is a close contact becomes symptomatic, refer to the symptomatic scenarios.
Tested and negative for COVID-19	• The individual must **quarantine** for 14 days after contact with the COVID-19-positive person, even if the student has an alternate diagnosis for symptoms. • If still symptomatic after the 14 days, individual must wait to return to school until fever free for 24 hours without the use of fever-reducing medications and improvement of symptoms.	• Must **quarantine** for 14 days from the date of last exposure before returning to school or day care. • If the exposure is to a household member and the case cannot properly **isolate** away from others at home, the last date of contact may be the last day of **isolation** for the positive person. • If an individual who is a close contact becomes symptomatic, refer to the symptomatic scenarios.
Tested and positive for COVID-19	• The individual must **isolate** at home for at least 10 days since the first symptoms began AND be fever free without the use of fever-reducing medications for 24 hours AND with improvement in symptoms. • Repeat testing is NOT recommended for making decisions about when people can return to work or school. • Siblings, household members, and other close contacts should also follow this chart to determine **quarantine** length. • If the close contact tests positive, **isolation** starts on the day of symptom onset and **isolation** may end prior to the last day of **quarantine** or after the 14 days of quarantine.	• Must **isolate** at home for 10 days after the day the sample was collected. • Siblings, household members, and other close contacts should follow this chart.

Updated: 9/3/20

LCSC School Nurses will use the following Indiana Department of Health guidelines in conjunction with the return to school chart in Addendum B.

The Indiana Department of Health is updating current guidance when a student or faculty/staff member can return to school due to COVID-19. This response requires being nimble to changing guidelines and recommendations, and more updates are expected in the future. The state health department greatly appreciates your understanding and vigilance.

Purpose: The purpose of this update is to assist school healthcare staff and public health officials in determining if a student or faculty/staff member needs to be excluded from the facility for COVID-19 quarantine or isolation. The chart uses three criteria to determine this: close contact, symptoms, and COVID-19 test status.

How to use: First, determine if the individual was a close contact to a COVID-19 case based on the definition below and then selecting the appropriate chart on the next page. Second, determine if the individual is showing symptoms of COVID-19 (symptomatic) or not. Finally, determine if the individual was tested for COVID-19 and the result of the test. Key definitions are provided below.

Definitions:

Isolation means keeping sick people away from healthy ones. For COVID-19, this means that the sick person stays in a separate bedroom or separate area of the home and stays away from others. This includes staying home from school and any activities. Currently, guidance from the Centers for Disease Control and Prevention (CDC) states that COVID-19 positive people with symptoms isolate for 10 days from the start of their symptoms, be fever-free for 24 hours without the use of fever-reducing medication and show improvement of symptoms. Individuals who test positive without symptoms should isolate for 10 days from the date their sample was collected.

Quarantine means separating people who were exposed to someone who was sick. Since people who were around other sick people are more likely to get sick themselves, quarantine prevents them from unintentionally spreading the virus to other people even before they realize they are sick. Usually people who are in quarantine stay at home and avoid going out or being around other people. This includes staying home from school and other activities. Currently, the CDC advises that close contacts of COVID-19 positive people quarantine for 14 days after the last exposure with the COVID-19 positive person, even if they have a negative test.

Close contact: An individual is considered a close contact if **any** of following is true:

- You were within 6 feet of someone who has COVID-19 for a total of 15 minutes or more. This could be a single encounter of more than 15 minutes or multiple encounters within a single day that add up to more than 15 minutes.
- You provided care at home to someone who is sick with COVID-19
- You had direct physical contact with the person (hugged or kissed them)
- You shared eating or drinking utensils
- They sneezed, coughed or somehow got respiratory droplets on you

Keep in mind that anyone who lives with or stayed overnight for at least one night in a household with the infected person while he or she was infectious is at highest risk.

These close contact criteria apply regardless of mask use, face shields, or physical barriers, such as Plexiglas or plastic barriers. The only exception is if a healthcare worker in a school setting is wearing the

proper personal protective equipment. When an individual's symptom, contact, or test status changes, their quarantine or isolation requirements should be reassessed.

Fundamentally, a close contact is anyone you think has had enough exposure to transmit infection.

Update on Symptoms Consistent with COVID-19:

If a child, faculty or staff member has any of the following symptoms, that indicates a possible illness that may put them at risk for spreading illness to others.

- Temperature 100.4 degrees Fahrenheit or higher when taken by mouth (or school board policy if threshold is lower)
- Sore throat
- New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/ asthmatic cough, a change in their cough from baseline)
- Diarrhea, vomiting or abdominal pain
- New onset of severe headache, especially with a fever
- Loss of taste or smell

Update on Quarantine of Siblings and Household Members:

If a student, faculty or staff member has symptoms of COVID-19 as described above and tests positive or does **NOT** get tested for COVID-19, then siblings and household members should be considered close contacts and advised to quarantine. If the symptomatic person is diagnosed with another condition that explains the symptoms, or tests negative, then no quarantine for close contacts is necessary, but a provider's note with alternate diagnosis will be needed to return to school.

A symptomatic student, faculty or staff member and anyone living in their household should quarantine while waiting for test results.

Update on When a Student or Faculty/Staff Can Return to School:

If a student, faculty or staff member is symptomatic (according to the above definition), NOT tested for COVID-19 and NOT a close contact of a COVID-19 positive person:

- The individual must remain at home for at least 10 days from the start of symptoms, be fever-free for 24 hours without the use of fever-reducing medications and show improvement of symptoms. Siblings and household contacts should be considered close contacts and quarantine for 14 days. Students do not need a note for return to school and should be allowed to return at the end of the recommended isolation.
- Individuals with an alternate diagnosis (such as an ear or urinary tract infection) do not need to isolate but will need a note from a healthcare provider saying "student may return to school on [date] and his/her illness was not related to COVID-19" or "Cleared to return to School." No diagnosis should be listed, as that is a HIPAA violation.

Symptomatic according to the above definition and tested NEGATIVE for COVID-19 and NOT a close contact of a COVID-19 positive person:

- The individual must be 24 hours fever-free without the use of fever-reducing medication and show improvement of symptoms, unless advised otherwise by a healthcare provider. The individual does not need an alternate diagnosis.
- Close contacts do not need to quarantine.

Symptomatic and tested POSITIVE for COVID-19 (whether or not a close contact):

- The individual must isolate at home for at least 10 days, be 24 hours fever-free without the use of fever reducing medications and show improvement of symptoms.
- Siblings, household contacts and other close contacts need to quarantine for 14 days after the last exposure to the positive person.
- Repeat testing is NOT recommended for deciding when people can return to work or school.

Symptomatic and NOT tested for COVID-19 and IS a known close contact of a COVID-19 case:

- The individual must quarantine for 14 days after the last contact with the COVID-19 positive person. If the exposure is to a household member and the case cannot properly isolate away from others at home, the last date of contact may be the last day of isolation for the case.
- The individual must also isolate at home for at least 10 days, be 24 hours fever-free without the use of fever reducing medications and show improvement of symptoms.
- The criteria for both must be met prior to the person returning to school.
- Siblings, household members and other close contacts must quarantine.

Symptomatic and tested NEGATIVE and IS a known close contact of a COVID-19 positive person:

- The individual must quarantine for 14 days after the last contact with the COVID-19 positive person. If the exposure is to a household member and the case cannot properly isolate away from others at home, the last date of contact may be the last day of isolation for the case.
- The individual must be 24 hours fever free without the use of fever-reducing medications. An alternate diagnosis is not required.
- The criteria of both need to be met before returning to school.

NO symptoms and was NOT tested for COVID-19:

- May attend school.

NO symptoms and tested NEGATIVE for COVID-19 and IS NOT a known close contact of a COVID-19 positive person:

- May attend school.

NO symptoms and tested POSITIVE for COVID-19 and whether or not a close contact of a

COVID-19 positive person:

- Must isolate at home for 10 days after the date the sample was collected.
- Siblings, household members, and other close contacts must quarantine for 14 days from the last date of exposure before returning to school. If the exposure is a household member and the case cannot properly isolate away from others at home, the last date of contact may be the last date of isolation for the case.

NO symptoms and not tested for COVID-19 and IS a known close contact of a COVID-19 positive person:

- Must quarantine for 14 days from the last date of exposure before returning to school. If the exposure is a household member and the case cannot properly isolate away from others at home, the last date of contact may be the last date of isolation for the case.

NO symptoms and tested negative for COVID-19 and IS a known close contact of a COVID-19 positive person;

- Must quarantine for 14 days from the last date of exposure before returning to school. If the exposure is a household member and the case cannot properly isolate away from others at home, the last date of contact may be the last date of isolation for the case.