

# **CAL SD 66 OPERATIONAL BLUEPRINT AND COMMUNICABLE DISEASE MANAGEMENT PLAN**

# Presentation Outline

**COVID-19 metrics for reopening schools (Gov. Brown 07/28/2020)**

Slides 3-5

**CAL SD reopening proposal based on Governor's reopening COVID-19 metrics**

Slides 6-8

**Family and Staff survey input which contributed to our reopening proposal**

Slides 9-14

**Highlights of our Operational Blueprint and COVID-19 Communicable Disease Management Plan (requires Board approval and submission to ODE by Aug 15)**

Slides 15-41

# **School Reopening Criteria Metrics Announced**

Governor Brown News Release Dated Tuesday, July 28, 2020

## **TWO Lane County metrics (must be met over 3 consecutive weeks)**

1. 10 cases or less of COVID-19 per 100,000 people over 7 days (38/week)
2. Test positivity rate of 5% or less over 7 days

## **Plus ONE Statewide metric (must be met over 3 consecutive weeks)**

3. Test positivity rate of 5% or less over 7 days

## **\*Exception for Grades K-3 and small rural schools (3 week rule still applies)**

1. 30 cases or less of COVID-19 per 100,000 people over 7 days (38/week)
2. Test positivity rate of 5% or less over 7 days

## How do these metrics (thresholds) impact the reopening of public school districts in Lane County?

1. ODE's Ready Schools Safe Learners guidance established three options for reopening to start the 2020-21 school year: a) 100% on-site and in-person; b) 100% off-site/remote/distance learning; and c) a hybrid mix of in-person and remote learning.

2. Schools cannot fully reopen (option a) unless all three metrics are met for three consecutive weeks. \*

• *Exception for students in Kindergarten through 3rd grade (and districts with less than 100 students):* Kindergarten through 3rd grade students may attend on-site / in-person classes if the county COVID positive case rate remains less than 30 per 100,000.

3. Students in grades 4-12 may attend on-site and in-person classes when the county's COVID case rate falls below 10 cases per 100,000 residents for 3 consecutive weeks and BOTH the county and state test positivity rates are below 5% over the same 3 week period. \*

\* In order to meet physical distancing requirements, occupancy cannot exceed 35 square feet of usable space per person (includes students and staff).

## County Metric:

COVID-10 Case Rate  $\leq$  10 cases per 100,000 in the preceeding 7 days and for 3 weeks in a row

Yes?  
MEETS REQUIREMENT



No?  
DOES NOT MEET REQUIREMENT

## County Metric:

COVID-19 Test Postivity Rate  $\leq$  5% in the preceeding 7 days and for 3 weeks in a row



Yes?  
MEETS REQUIREMENT

No?  
DOES NOT MEET REQUIREMENT

## State Metric:

COVID-19 Test Positivity Rate  $\leq$  5% in the preceeding 7 days and for 3 weeks in a row

Yes?  
MEETS REQUIREMENT



No?  
DOES NOT MEET REQUIREMENT

Lane County		Lane County		Oregon (Statewide)	
Week Starting:	Case Rate per 100,000:	Week Starting:	Test Positivity Rate:	Week Starting:	Test Positivity Rate:
7/5/2020	22.8	7/5/2020	1.9%	7/5/2020	5.9%
7/12/2020	23.3	7/12/2020	1.3%	7/12/2020	5.4%
7/19/2020	13.9	7/19/2020	1.1%	7/19/2020	5.1%
7/26/2020	18.7	7/26/2020	2.0%	7/26/2020	5.8%

# **What is the Crow-Applegate-Lorane School District 2020-21 Reopening Plan as of August 6, 2020?**

**1. Applegate staff are planning for a full reopening for students in Kindergarten through 3rd grade. The essential elements of the K-3 reopening include:**

- A. Each class will be divided into “stable cohorts” (groups) of equal numbers in separate classrooms to meet physical distancing requirements.
- B. Students will receive in-person instruction and skill-building in equal measure from the grade level teacher and a dedicated instructional aide who will work as a team with each cohort as directed by the licensed teacher.
- C. A little later in this meeting, I will be reviewing the operational details of our effort to maintain the safest possible environment for the health and safety of our students, the families they will go home to each night, and our staff.

# **What is the Crow-Applegate-Lorane School District 2020-21 Reopening Plan as of August 6, 2020?**

## **1. Applegate staff are planning for a full reopening for students in Kindergarten through 3rd grade. The essential elements of the K-3 reopening include:**

- D. Finally, we are seeking the Board's support to delay the official start of school from Tuesday, Sept. 8 until the following Monday, Sept 14.

Staff will be working prior to Labor Day (and the four days after) to offer individual meetings with families to answer questions and meet students.

- E. While other districts are delaying their student start dates for up to one month, we believe that we may be the only district that intends to invest the "first week of school" in providing families with in-person meeting time to inform and support them to improve the learning experience for their children.

# **What is the Crow-Applegate-Lorane School District 2020-21 Reopening Plan as of August 6, 2020?**

**2. Licensed teachers responsible for teaching students in grades 4-12 are preparing to initiate comprehensive distance learning while awaiting the county and state metric conditions that would permit us to have students in school.**

- A. Staff will be working prior to Labor Day and the four days after through Sept. 4 to offer individual meetings with families to meet students, answer questions, and checkout Chromebooks and textbooks.
- B. CMHS plans to offer blocks of 4 double-time classes per semester (1.0 credit per class) to make the cohorts more efficient to track and simplify shifts from distance learning to on-site (and back).
- C. We are seeking the Board's support to delay the official start of school from Tuesday, Sept. 8 until the following Monday, Sept 14.



# Family and Staff Survey Data

**107 families representing 163 students participated (63% of spring enrollment)**

**28 staff members (62% of employee payroll)**

- A. FAMILIES – Do you intend to enroll your child(ren) this fall?  
**84% = Yes**   **15% = It Depends**   **1% = No**
- B. Reopening Priorities – *Should 100% on-site and in-person be our top priority?*
- |          |                  |                 |
|----------|------------------|-----------------|
| FAMILIES | <b>63% = Yes</b> | <b>37% = No</b> |
| STAFF    | <b>46% = Yes</b> | <b>54% = No</b> |
- C. Reopening Priorities – Should 100% off-site / distance learning be our last resort?
- |          |                  |                 |
|----------|------------------|-----------------|
| FAMILIES | <b>67% = Yes</b> | <b>34% = No</b> |
| STAFF    | <b>61% = Yes</b> | <b>39% = No</b> |
- D. Reopening Priorities – *Do you agree that a hybrid is a practical alternative?*
- |          |                  |                 |
|----------|------------------|-----------------|
| FAMILIES | <b>61% = Yes</b> | <b>39% = No</b> |
| STAFF    | <b>86% = Yes</b> | <b>14% = No</b> |

# Family and Staff Survey Data

E. Rate your confidence in sending your child(ren) for in-person classes.  
(Scale: 1-Confident, 2-Uncomfortable/Uncertain, 3-Prefer distance learning/other option)

FAMILIES	<b>Confident = 1.60 (52%)</b>	<b>Uncertain = 36%</b>	<b>Prefer Other = 12%</b>
STAFF (return to work)	<b>Confident = 1.64 (54%)</b>	<b>Uncertain = 29%</b>	<b>Prefer Other = 18%</b>

## HYPOTHETICAL QUESTIONS

F. Rate your confidence if there is ONE COVID-19 CASE IN THE DISTRICT (other building).

FAMILIES	<b>Confident = 1.93 (36%)</b>	<b>Uncertain = 34%</b>	<b>Pause for Other = 30%</b>
STAFF	<b>Confident = 1.79 (39%)</b>	<b>Uncertain = 42%</b>	<b>Pause for Other = 18%</b>

G. Rate your confidence if there is ONE COVID-19 CASE ON YOUR CHILD'S BUS (or in same building).

FAMILIES	<b>Confident = 2.18 (24%)</b>	<b>Uncertain = 34%</b>	<b>Pause for Other = 42%</b>
STAFF	<b>Confident = 2.11 (29%)</b>	<b>Uncertain = 32%</b>	<b>Pause for Other = 39%</b>

H. Rate your confidence if there is ONE COVID-19 CASE ON YOUR CHILD'S CLASS (or in work area).

FAMILIES	<b>Confident = 2.27 (24%)</b>	<b>Uncertain = 24%</b>	<b>Pause for Other = 51%</b>
STAFF	<b>Confident = 2.35 (18%)</b>	<b>Uncertain = 29%</b>	<b>Pause for Other = 54%</b>

# Family and Staff Survey Data

J. FAMILIES ONLY – Are you willing/able to self-transport your child(ren) to school?

Mornings **Yes = 83%** **No = 17%**

Afternoons **Yes = 79%** **No = 21%**

K. STAFF ONLY – Should all persons be scanned for fever?

STAFF **Yes = 68%** **It Depends = 18%** **No = 14%**

L. STAFF ONLY – Are you willing to perform some cleaning/sanitizing in your classroom/work area?

STAFF **Yes = 93%** **No = 7%**

F. Logistics aside, how often should high-use, high-touch surfaces be cleaned/sanitized?

FAMILIES Once/ Twice per day - 21% **3 times/day - 20%** **4 times/day or hourly - 59%**

STAFF Once/ Twice per day - 32% **3 times/day - 25%** **4 times/day or hourly - 43%**

## **Family and Staff Survey Data**

**Cohorts – A cohort is a stable group of students that stays together for the duration of a period of time. To the extent possible limiting the size of cohorts reduces the risk of community spread and increases the efficiency of contact tracing.**

**Students cannot be part of any single cohort or part of multiple cohorts that exceed 100 people in an educational week (including students and adults).**

**Lunch, recess, and bus passenger cohorts must be counted toward the maximum limit of 100 individuals.**

# Family and Staff Survey Data

## Hybrid Model Preferences

### Hybrid Model #1 – Single Grade Cohort

*Students alternate on-site and distance learning by grade level (odd/even). Schedule TBD.*

FAMILIES	Support = 23%	Neither oppose/support = 22%	Oppose = 55%
STAFF	Support = 18%	Neither oppose/support = 18%	Oppose = 64%

### Hybrid Model #2 – A/B Cohorts (within each grade)

*Students alternate on-site and distance learning in stable cohorts (split grades). Schedule TBD.*

FAMILIES	Support = 63%	Neither oppose/support = 11%	Oppose = 26%
STAFF	Support = 79%	Neither oppose/support = 14%	Oppose = 7%

# Family and Staff Survey Data

## Hybrid Model Preferences

### Hybrid Schedule X – Week on-site/Week off-site

*Students alternate on-site and distance learning by grade level (odd/even). Schedule TBD.*

FAMILIES	Support = 48%	Neither oppose/support = 17%	Oppose = 35%
STAFF	Support = 54%	Neither oppose/support = 14%	Oppose = 32%

### Hybrid Schedule Y – Two-day increments (e.g., A on M/Tu, B on Th/F)

*Students alternate on-site and distance learning in stable cohorts (split grades). Schedule TBD.*

FAMILIES	Support = 45%	Neither oppose/support = 16%	Oppose = 39%
STAFF	Support = 71%	Neither oppose/support = 14%	Oppose = 14%

One-day and half-day increments were largely opposed. Families = 74%; Staff = 61%.

**CAL SD 2020-21 Operational Blueprint**

**COVID-19 Communicable Disease Management Plan**

## **Purpose and Scope**

The Operational Blueprint and COVID-19 Communicable Disease Management Plan serve as a guide for the district's intended practices during the COVID-19 pandemic entering the 2020-21 school year to provide safe, equitable, and high quality education, nutrition, and health and emotional supports.

The plan addresses current and anticipated future operations and is required by the Oregon Department of Education.



## **COVID-19 Communicable Disease Management Plan**

The 12 sections included in the management plan emphasize a) Public Health Protocols including mitigation and prevention, b) Facilities and School Operations, and c) the Response to Confirmed Cases and/or Outbreaks.

Those three sections comprise 80% of the entire plan and provide the basis for the district's Operational Blueprint.

## **The Operational Blueprint for School Reentry 2020-21**

The Operational Blueprint contains three (3) Essential Requirements which mirror those in the Communicable Disease Management Plan plus five additional areas of assurance which are directed from the Ready Schools, Safe Learners guidance which will be updated this coming Tuesday, August 11.

The Operational Blueprint must be approved by the Board, posted on the district website, and submitted to ODE by August 15.

# Thank You

A great deal of thanks belongs to the staff of this district.

In particular, Lee Ann Hartwig, Bryan Wood and Kevin Rodemack deserve our appreciation for working through ODE's summer revisions. The most recent and impactful updates came just 8 days ago (July 28). The documents before you came off the printer less than two hours ago.

The district's licensed and classified staff also deserves our gratitude for their willingness to report for update and planning meetings on short notice and without pay.

They have given freely of their vacation time despite having accepted pay reductions in May and June. As of today, they have received none of the anticipated The fact that they have not yet received any compensation

# **Essential Elements of the Blueprint**

## **Section 1 – Public Health Protocols – Mitigation and Prevention**

### **Staff**

- All frequently touched surfaces (such as door handles and sink handles) and shared objects (such as toys, games, and art supplies) must be cleaned, sanitized and disinfected between uses multiple times a day.
- Playground equipment will be cleaned and disinfected at least once a day or between use as much as possible.
- Employees will be required to clean their personal workspaces and points of contact after use, including spraying disinfectant on meeting tables in classrooms, or other areas of shared furnishings or equipment (e.g. laminators, copy machines).
- Disinfectant spray and towels or disinfectant wipes, with use instructions, will be made available in each classroom for staff use to periodically disinfect common touchpoints within the classroom. All staff-designated areas will be supplied with disinfectant spray and towels or wipes to be used throughout the day as needed/desired.

## •Section 1 – Public Health Protocols – Mitigation and Prevention

### **Schools:**

Develop and use sanitizing protocols for equipment used by more than one individual (students and staff).

Establish and communicate expectations to staff, students and families to limit and store personal property brought to school. Students' personal property should be labeled prior to entering school. Students shall be instructed to not share their personal property with others in order to limit the spread of disease.

### **Technology**

### **Ventilation**

The district and its schools will operate ventilation systems properly and will consider and implement ways to increase circulation of outdoor air as much as possible by opening windows and doors, and setting ventilation systems to increase air exchanges and increase the amount of outside air where possible.

Fans can be an effective way to increase the circulation of outdoor air, but fans should not be used when doors and windows are closed and the fans are recirculating the classroom air.

Fans should not be used if they pose a safety or health risk, such as increasing exposure to pollen or other allergens or exacerbating asthma symptoms.

## •Section 1 – Public Health Protocols – Mitigation and Prevention

### **B. Face Coverings, Personal Protective Equipment**

Staff must wear face coverings in common areas, when interacting with students or the public, and in other circumstances when they may not be able to maintain 6 feet of distance from other people.

Clear plastic masks may be preferred in some instances because they enable students to see whole faces. This avoids potential barriers to phonological instruction and reinforces social emotional cues.

The district will provide a face covering to employees upon request. Employees may choose to provide their own workplace appropriate face coverings. The district will supply disposable face coverings to essential visitors and employees who have left their face covering at home. Employees are encouraged to use a cleanly washed face covering each day.

Face coverings are required for all students in grades kindergarten and up at all times when at school, on school-provided transportation, and when participating in school activities.

Students who do not wish to wear a face covering during on-site instruction will be eligible for all-online instruction (distance learning). Additional provisions apply to students protected under ADA and IDEA.

There are provisions in the plan for students who need to remove a face covering for a short period of time. Students cannot be discriminated against or disciplined for an INABILITY to safely wear a covering.

## •Section 1 – Public Health Protocols – Mitigation and Prevention

### **C. Contact Tracing**

Staff will maintain contact tracing logs of all visitors, students, contractors and others, entering a facility at any time, or engaged in school sponsored activities on district premises. The records will be maintained for a minimum of two months in a secure and confidential location. Should a positive case be reported, the District Office will submit related tracking information and forms to Lane County Public Health. The district will follow the lead of Lane County Public Health in contact tracing.

### **D. Entry, Screening, Dismissal, Contact Tracing Logs**

Each employee shall swipe his/her key fob upon entering and exiting a district building. Staff who enter a classroom, office, or other occupied work space should note that entry on the contact log.

Students shall be directed to stay home if they, or anyone in their home or living spaces, has COVID-19 symptoms, or other signs of infectious diseases.

Cohort contact tracing logs will be maintained at each classroom and office or work space. The tracing logs will contain the student's name and the time and destination will be marked whenever the student exits the room.

All staff names and phone numbers who interact with a stable cohort or individual student will be included in cohort tracing logs.



## •Section 1 – Public Health Protocols – Mitigation and Prevention

### E. Physical Distancing and Personal Hygiene

- a) Schools will establish a minimum of 35 square feet per person when determining room capacity, calculating only usable classroom space, understanding that desks and room setup will require use of all space in the calculation. This also applies for professional development and staff gatherings.
- b) Support physical distancing in all daily activities and instruction, maintaining at least 6 feet between individuals to the maximum extent possible. For example, desks will be rearranged to at least 6 feet apart. Students should be assigned a single seat to use consistently throughout the day and every day.
- c) Minimize time standing in lines and take steps to ensure that 6 feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.
- d) Modify or stagger schedules to limit the number of students in spaces or arriving at the same time to avoid crowding or gathering — for example, recess schedules.
- e) Limit transitions to the extent possible during the student day, and create hallway procedures to promote physical distancing and to minimize gatherings.
- f) Plan for students who will need additional support in learning how to maintain physical distancing requirements. Reinforce physical distancing expectations through positive behavior support and instruction; refrain from punitive discipline.

## •Section 1 – Public Health Protocols – Mitigation and Prevention

### E. Physical Distancing and Personal Hygiene

g) Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, schoolwide parent meetings and other large gatherings to meet requirements for physical distancing.

h) Advise and encourage all people on campus to wash their hands frequently.

i) Expect and teach students to avoid sharing community supplies; clean shared items frequently.

j) Use signage and regular reminders to encourage students and staff to adhere to requirements for hand hygiene and respiratory etiquette.

### ***Schools are encouraged to:***

a) Consider ways to reduce mixing among cohorts of students.

b) Design daily activities that support physical distancing.

## •Section 1 – Public Health Protocols – Mitigation and Prevention

### **F. Cohorting Students**

A key strategy in reducing the spread of disease is establishing stable cohort groups in schools. A cohort is a consistent group of students that stays together for the duration of the school day or part of the day.

Schools will establish stable cohorts to the extent feasible, limit cohort sizes and the number of cohorts each student is in, to allow for efficient contact tracing and minimize risk for exposure.

The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases.

Students cannot be part of any single cohort, or part of multiple cohorts, that exceed a total of 100 people within the educational week.

Lunch and recess cohorts will be counted toward the maximum limit of 100 individuals in the combined cohort.

continued ...

## •Section 1 – Public Health Protocols – Mitigation and Prevention

### **F. Cohorting Students**

A cohort within a classroom should be no larger than can be accommodated by the space available to provide 35 square feet per person, including staff.

Cleaning of student and staff bathrooms will occur throughout the day. Schools will minimize interactions between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to all-gender/single-occupant restrooms.

Cleaning and wiping surfaces (e.g., desks, door handles, etc.) must be maintained between multiple student uses, even in the same cohort.

Staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts.

Each school will implement a system for daily logs to ensure contact tracing among each student cohort.

## •Section 1 – Public Health Protocols – Mitigation and Prevention

### H. Visitors and Volunteers

1. At this time all volunteers are restricted from school buildings during the school day.
  
2. In the event of a situation requiring a visitor's presence in an indoor public space, the visitor:
  - Must maintain 6 feet of physical distance between people.
  - Must wear a face covering or CDC-approved alternative. The district will provide disposable face coverings for visitors in need.
  - Must wash or sanitize their hands upon entry and exit.
  - Will be screened for symptoms upon entry.
  - Will be restricted from district property if they are known to have been in close contact with someone who has COVID-19, within 6 feet for at least 15 minutes, within the preceding 14 calendar days.

## **Section 2 – Facilities and School Operations**

### ***A. Setting up Classroom Cohorts***

If we split every K-3 class into A/B cohorts ...

Self-Pairing of K-3 Licensed Staff with Instructional Staff or “random assignment”?

What stable spaces might the A Cohort and the B Cohort inhabit (8 total spaces)?

Who would take immediate supervision responsibility in each of the 8 spaces?

How would Licensed and Instructional Staff rotate for instruction and table work?

### ***B. Playgrounds, Fields, Recess, Break Rooms, and Restrooms***

### ***C. Meal Service and Nutrition***

Scheduling student meals (breakfast/lunch) with max headcount of 55 in cafeteria?

Scheduling staff relief shifts for meal breaks?

### ***D. Managing Distance Learning for Cohort Opt-Outs***

### ***E. Anticipating Change – Short-term distance learning; Long-term distance learning; K-12 Cohorting?***

## **Section 2 – Facilities and School Operations**

### ***A. Recess, playgrounds, fields and shared equipment***

While at recess or when using playgrounds and fields, students are to maintain physical distancing requirements, stable cohorts, and square footage requirements. Schools will design recess activities that allow for physical distancing and maintenance of stable cohorts.

Playgrounds, fields and shared equipment will be designated solely for the use of one cohort at a time. Where field or playground size permits, these areas may be subdivided for use by more than one cohort, provided the cohort is restricted to a single subdivision of the playground or field.

Before and after using playground equipment, students must wash their hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60–95% alcohol. Playgrounds and shared equipment will be cleaned and disinfected at least daily or between use as much as possible.

## Section 2 – Facilities and School Operations

### *B. Meal Service and Nutrition*

Meals will be eaten in classrooms in the initial phase of school reopening. Desks or surfaces where meals are consumed will be sanitized before meals. Students will receive a bagged meal after washing or sanitizing hands, and should be encouraged to wash or sanitize their hands after eating. Students will not share utensils or serving items. Meals will be served with non-reusable utensils and packaging.

Staff will sanitize carts, cafeteria tables, and any counter surface between uses.

All kitchen staff and school staff assisting with meal service will wear a face covering when serving students or interacting with students.

Since staff must remove their face coverings during eating and drinking, staff are encouraged to eat snacks and meals independently and avoid staff rooms when other people are present.

Schools may consider staggering times for staff breaks, to prevent congregation in shared spaces.

Nutrition staff will be included in planning for school reentry.



## Section 2 – Facilities and School Operations

### *C. Transportation*

Drivers will be required to wear a face covering when not actively driving and operating the bus. The district will provide drivers with the appropriate PPE.

Each driver will maintain a daily preprinted contact tracing log for each cohort of bus riders. Transportation routes will include a permanent seating chart to facilitate contact tracing. Contact tracing logs will be stored at the district office for efficient access and maintained for two months.

Staff will disinfect touchpoints and seats between each run/group of students during the morning, midday, and afternoon routes on the buses. ***Disinfectant will be a no-wipe/residue antiviral spray.***

Students will be visually screened. If a student is at a bus stop with their parent/guardian and shows signs of illness as they board the bus, the bus driver will explain that the student will not be able to attend school that day and ask the parent/guardian to return the student home. If the student displays symptoms before boarding the bus to return home, the bus driver will ask school staff to move the student to the school's isolation room and contact parents/guardians to pick up the student.

The first three passenger seats behind the bus driver will be reserved on all routes for isolating students showing signs of illness and the student will sit in the second seat.

## Section 3 – Response to Confirmed Case or Outbreak

### Isolation Measures / Restriction of Ill or Exposed Persons

COVID-19 has been declared a restrictable disease. The district will exclude students and staff as provided by OHA guidelines and by Board Policy and Administrative Rule JHCC and JHCC-AR Communicable Diseases – Students, and GBEB and GBEB-AR Communicable Diseases – Staff. **The district** will follow Oregon Health Authority’s current Investigative Guidelines when assessing students for COVID-19.

Staff who report symptoms or develop symptoms will report such to their supervisor and leave the school or worksite immediately.

Students who report symptoms or develop symptoms must be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring.

The school office should be contacted immediately, and the student’s parent/guardian should be contacted immediately to come pick them up. Students will remain in the isolation area until a parent, guardian or emergency contact arrives to take them home.

## Section 3 – Response to Confirmed Case or Outbreak

### *Return to Work / School*

Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms. Symptomatic staff or students should seek COVID-19 testing from their regular healthcare provider or through the local public health authority.

If a student or staff member has a positive COVID-19 test result, the person should remain home for at least 10 days after illness onset and 24 hours after fever is gone, without use of fever-reducing medicine, and other symptoms are improving.

If they have a negative COVID-19 viral test, they should remain home until 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.

If a clear alternative diagnosis is identified (e.g., a positive strep throat test), then usual disease-specific return-to-school guidance should be followed. The person should be fever-free for 24 hours without use of fever reducing medicine.

If a student or staff member has symptoms of COVID-19 but does not undergo COVID-19 testing, the person should remain at home for at least 10 days after illness onset or until symptoms are improving, and they are free of fever without use of fever-reducing medicine for at least 24 hours. ***Medical verification of an individual's health status may be requested.***

## **Section 3 – Response to Confirmed Case or Outbreak**

### ***Prevention and Planning***

During the COVID-19 pandemic, the district has worked and will continue to work with Lane County Public Health (LCPH) frequently, including regular meeting attendance. LCPH has received a copy of this plan and has will provide input on district operations, communication and response in the context of COVID-19.

LCPH will provide the district with an individual point of contact who will exchange information with designated district personnel only. The district's designated personnel are Malcom McRae, Superintendent. District alternates are Lee Ann Hartwig, District Service Manager, and Donna Willits, District Secretary.

The superintendent has an emergency response team dedicated to pandemic preparedness and response. The district intends to maintain such a team throughout the duration of the pandemic.

## **Section 3 – Response to Confirmed Case or Outbreak**

### **B. Determination of Outbreak**

The CDC defines an outbreak as a higher-than-expected number of occurrences of disease in a specific location and time. Outbreaks are determined by state and local public health authorities. The district plays a role in reporting confirmed cases, but it does not determine whether there is an “outbreak.”

### **C. Notification and Communication — Confirmed Case**

- a) Whether a confirmed or presumptive diagnosis of COVID-19 is disclosed by a parent, student, employee, or campus visitor, the staff member receiving the report shall notify the building administrator (AES – Malcom McRae, or CMHS – Kevin Rodemack). The administrators will cross-report to each other.
- b) As required by law, the superintendent will notify Lane County Public Health.
- c) The district will follow the guidelines in Section II-J (Public Health Communications) above.

## **Section 3 – Response to Confirmed Case or Outbreak**

### **Cleaning and Disinfecting – Following Suspected or Confirmed COVID-19 Case**

District staff will use the following cleaning and disinfection process when staff or students present symptoms consistent with COVID-19 and have been in a district facility.

When building staff identify a person who has concerning symptoms, the individual will be relocated to the designated isolation area and evaluated. Custodial staff will be notified and will initiate cleaning procedures. Spaces where the individual was within the facility will remain unoccupied until it has been cleaned and sanitized. Appropriate personal protective equipment (PPE) and hand hygiene will be required when cleaning all impacted spaces.

Custodial staff shall clean hands often before, during and after cleaning. Custodial staff will be instructed whether to remove and clean all clothing worn while cleaning as soon as practical. Staff are encouraged to bring a spare change of clothing to work.

The District Maintenance Supervisor or designee will:

- Assign the cleaning personnel and train them on the cleaning protocol.
- Training should include when to use PPE, what PPE is necessary, how to properly put on, use, and take off PPE, and how to properly dispose of PPE.
- Ensure all needed and approved PPE and supplies are available at the location prior to initiating the cleaning protocol.

## **Section 3 – Response to Confirmed Case or Outbreak**

### **School, Department or Location Closure for an Outbreak**

#### *1. Closure of all schools for in-person instruction*

The COVID-19 pandemic creates the possibility of district-wide school closures to in-person instruction and mid-year transitions between in-person instruction and comprehensive distance learning. To support public health and prevent the spread of disease, the Oregon Health Authority and Oregon Department of Education have established public health metrics that measure the spread of COVID-19 within the county and state. When the metrics are met, the district may re-open its schools to in-person instruction. When not, district schools must close to in-person instruction and return to comprehensive distance learning, subject to the exceptions identified in the metrics. The district will monitor and adhere to these requirements, and create a transition plan to ensure effective transitions between in-person instruction and comprehensive distance learning. See [Community Covid-19 Metrics](#).

#### *2. Closure of individual schools/ buildings*

The COVID-19 pandemic creates the possibility of temporary closures where there are clusters of illness or in other circumstances. The superintendent or designee, in consultation with Lane County Public Health, may temporarily close a classroom, school, department or other location.

continued ...

## Section 3 – Response to Confirmed Case or Outbreak

### *2. Closure of individual schools/ buildings (continued)*

A closure decision will trigger these additional actions:

- Access to the impacted area will be secured/restricted by the District Maintenance Supervisor.
- Signage will be attached to all exterior doors stating that the building or other location is closed, listing the name and phone number of the individual(s) authorized by the Superintendent or designee to grant entry.
- The District Maintenance Supervisor will determine the specific areas that require additional cleaning. If specific area(s) cannot be identified as impacted, the entire building will be considered exposed.
- An authorized person will grant entry only for the purpose of investigation or cleaning.
- The authorized person will close off areas used by the ill persons and wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets. Outside doors and windows will be opened to increase air circulation in the area. When there is a suspected outbreak impacting a whole school or building, staff will wait up to 24 hours before beginning cleaning and disinfection.
- Cleaning staff will clean and disinfect all identified areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces.
- When the cleaning is completed and ready for occupancy/use, the District Maintenance Supervisor will notify the Superintendent.
- The district will follow health authority guidance to begin bringing students back into on-site instruction, and may consider smaller groups, cohorts and rotating schedules to allow for safe return to schools.



## **Section 3 – Response to Confirmed Case or Outbreak**

### *3. Programs and activities during temporary closure*

- a) School events may be modified, postponed or canceled based on feedback from LCPH.
- b) Comprehensive distance learning will be implemented during any short-term school closure, and shall be designed to support all learners.
- c) Schools will continue to provide meals, and may provide other services depending on the circumstances.
- d) The district will communicate with families about options and efforts to support returning to on-site instruction.

