

2020/2021 DROP OFF & PICK UP PROCEDURES

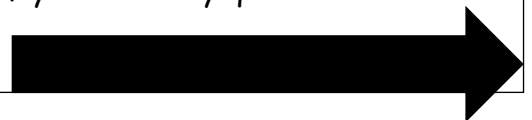
Haven Grade School



The safety and security of our community is our priority. Our arrival and dismissal procedures for the 2020/21 school year will help us to:

- establish a routine that will enable all involved to arrive safely at school and be ready to learn
- reduce traffic (vehicle and people) in the bus lane and on East 4th Avenue
- provide a safe way for students to cross E. 4th and N. Sedgwick by establishing a Student Safety Team and Crossing Guard program

Please review these arrival and dismissal procedures with your children. The procedures have been designed to ensure the safety of all students at our school. Your patience, courtesy, and willingness to work with the school will assist us in well-organized and safe dismissals. Please contact the school at (620) 465-2501 if you have any questions or concerns regarding these procedures.



Students who arrive at HGS by car:

If you choose to bring your child, there are designated areas and procedures that parents must follow for the safety of all students. We thank you in advance for following our traffic patterns. Students are not permitted in the building prior to 7:45.

- East 4th is closed BOTH directions before and after school for bus traffic.
 - AFTERSCHOOL ONLY- Vehicles may pull through after busses depart.
- Please utilize the Drop Off Lane on N. Sedgwick
- Pull all the way up to allow as many families as possible to drop off/pick up
- Have your child exit and enter the car on the passenger side
- Avoid parking on side streets whenever possible
- Do not block cross streets, driveways, or fire hydrants
- Please follow Drop Off Lane Signs



Students who arrive at HGS by bus:

- All students riding the bus will enter through the Main Entrance.

Students who arrive at HGS by walking, or riding a bike:

- Never walk through the car lines during arrival or dismissal
- Never cross in between busses.
- Cross at the Cross walk with the signal of the Crossing Guard and Safety Patrol

Parents Walking from Home and Picking up your Student:

- Parents who are walking home with their children need to wait on the sidewalk at the designated grade level location below to be recognized by their student's teacher, then meet their student and walk home.
 - K-2- Sidewalk in front of staff Parking lot

Parking Lot:

- Do not utilize the Staff parking lot as a Drop off location. It is not monitored. Students will not be able to enter the playground from the Staff Parking lot. Students must enter the building through the Main Entrance to access the playground

Students who arrive to school after 8:15 am or leave before 3 pm: Our school day runs from 8:15-3:25. Any student who comes to school after 8:15 will not be admitted into the building prior to having their temperature taken. Students leaving before 3:00 will need to be signed in or out at the main office.