

Minnesota New Country School
Board of Directors Annual Organization Meeting
Monday, July 15, 2019 at 5:30 P.M.
MNCS, Henderson, MN

Approved Organizational Meeting Minutes

A. Called meeting to order by: Chair Petersen at 5:37pm

B. Attendance:

| | | | |
|-----------------------------|---|---------------------------|--------------------------|
| A Sam Bultman (2019) | P Kelsie Kluender (Halvorsen) (2019) | P DeAnna Petersen (2020) | P Nichole Kotasek (2021) |
| A Melissa Huntington (2019) | P Paul Jaeger (2020) | P Jennifer Brunick (2021) | P Dee Thomas (2019) |

Others Present: Jim Wartman, Jane Hibscher

C. Approval of Agenda:

Motion to approve agenda for the Board of Director's Organizational Meeting on July 15, 2019
M\ Brunick S\ Thomas A\ None Motion Carries

D. Correction and approval of previous meetings:

Motion to approve minutes from June 17, 2019.
M\ Kluender S\ Brunick A\ None Motion Carries

E. Oath of Office

Newly elected/seated Board Members will need to sign and have notarized the Oath of Office/Code of Conduct prior to August meeting.

- Dee Thomas
- Allison Kim
- Jane Hibscher
- Melissa Huntington

Reminder: All newly elected/seated board members must attend a board training session within 6 months of election to the board of directors. Options for dates, times and locations will be shared with board members as the sessions are announced.

F. 2019-2020 Election of Officers

1. Chair Person:

Motion to nominate DeAnna Petersen as Board Chair for 2019-2020 school year.
M\ Jaeger S\ Brunick A\ Petersen Motion Carries

2. Vice Chair Person:

Motion to nominate Melissa Huntington as Vice Chair for 2019-2020 school year.
M\ Brunick S\ Thomas A\ None Motion Carries

3. Treasurer:

Motion to nominate Jim Wartman as Treasurer for 2019-2020 school year.
M\ Kotasek S\ Brunick A\ None Motion Carries

4. Clerk:

Motion to nominate Nichole Kotasek as Clerk for 2019-2020 school year.
M\ Jaeger S\ Brunick A\ Kotasek Motion Carries

5. Human Rights Officer:

Motion to nominate Paul Jaeger as District Human Rights Officer for 2019-2020 school year.
M\ Brunick S\ Thomas A\ Jaeger Motion Carries

[MNCS Mission: A learning community committed to quality, personalized, project based learning, with demonstrated achievement.]

G. 2019-2020 Board of Directors Meeting Days and Times

The board will meet the *3rd Monday of each month at 5:30pm* (with the exceptions of January and February when it will be held the 3rd Tuesday to accommodate national holidays) at the MNCS Secondary at 210 Main Street, Henderson, MN during the 2019-2020 school year.

Motion to approve the 2019-2020 meeting dates and times to be the *3rd Monday of each month at 5:30pm* (with the exceptions of January and February when it will be held the 3rd Tuesday to accommodate national holidays) at the MNCS Secondary at 210 Main Street, Henderson, MN during the 2019-2020 school year.

M\ Thomas S\ Brunick A\ None Motion Carries

H. 2019-2020 Treasurer to Invest and Transfer Funds

Motion to authorize Jim Wartman the board treasurer, on behalf of the MNCS board of Directors to invest and transfer funds.

M\ Kotasek S\ Brunick A\ None Motion Carries

I. 2019-2020 School Depositories

Motion to approve that Minnesota New Country School continues to use the First State Bank- Henderson as depository.

M\ Jaeger S\ Thomas A\ None Carries Carries

J. 2019-2020 Designation of School Newspaper

Motion to designate the Henderson Independent as the school newspaper.

M\ Jaeger S\ Kluender A\ None Motion Carries

K. 2019-2020 South Central Service Cooperative Membership

Motion to authorize continued membership with the South Central Service Cooperative at an approximate annual cost of \$2500.00.

M\ Kotasek S\ Brunick A\ None Motion Carries

L. 2019-2020 Authorizer: Innovative Quality Schools as the Authorizer for MNCS

Motion to authorize continued partnership with Innovative Quality Schools (IQS) at an approximate annual cost of \$16,000.00.

M\ Brunick S\ Kluender A\ None Motion Carries

M. 2019-2020 Minnesota School Board Association (MSBA) Membership

Motion to authorize continued membership with MSBA including the policy update fees at a cost of \$1700.00 annually.

M\ Kluender S\ Kotasek A\ None Motion Carries

N. 2019-2020 Mileage Rate

Motion to approve the mileage rate at the federal rate.

M\ Kotasek S\ Brunick A\ None Motion Carries

O. 2019-2020 Board of Directors Authorization to Sign Checks

Motion to have any two of the following to sign all checks and one signature for purchase orders.

1. Jim Wartman
2. Paul Jaeger
3. Diann Wiederich
4. DeAnna Petersen
5. Dee Thomas

M\ Kluender S\ Brunick A\ None Motion Carries

P. 2019-2020 Finance Committee

Motion to approve that Nancy Pfarr, Jim Wartman, Trish Hiscock-Austin, Christina Sheets, and Erik Olsen to serve as FY2020 Finance Committee.

M\ Thomas S\ Kluender A\ None Motion Carries

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Q. 2019-2020 Designation of School Lawyer –

Motion to approve Laura Booth of Ratwick, Roszak and Maloney the serve as MNCS attorney of record with Jim Wartman serving as the Liaison

M\ Kluender S\ Jaeger A\ None Motion Carries

R. Other Business

1. Motion to approve that Nancy Pfarr and/or Jim Wartman can make deposits on behalf of MNCS.
M\ Kotasek S\ Kluender A\ None Motion Carries

2. Motion to retain EdVisions Cooperative NWEA testing services at approximate annual cost of \$1000.00.
M\ Kluender S\ Brunick A\ None Motion Carries

3. Motion to approve that EdVisions Cooperative payment will be due on the 14th of each month by 4pm or a penalty of \$100.00 per day charged.
M\ Kotasek S\ Jaeger A\ None Motion Carries

Reminder: All newly elected board members must attend a board training session within 6 months of election to the board of directors.

S. Adjourn Organizational Meeting

Motion to adjourn the 2019-2020 Board of Directors Organizational Meeting at 5:55pm

M\ Jaeger S\ Kluender A\ None Motion Carries

Clerk: S\ N. Kotasek **Date:** 7/15/19