



**Minnesota New Country School**  
**Board of Directors Meeting**  
**Tuesday, January 21, 2020 at 5:30 P.M.**  
**210 Main Street, Henderson, MN**



**Approved Minutes**

**A. Called the meeting to order by:** Chair Petersen at 5:32pm

**B. Attendance:**

**P Paul Jaeger (2020)      P Jennifer Brunick (2021)      P Melissa Huntington (2022)      P Allison Kim (2022)**  
**P DeAnna Petersen (2020)      P Nichole Kotasek (2021)      P Dee Thomas (2022)      P Jane Hibscher (2022)**

**Others Present:** Larry Ronglien (IQS), Jim Wartman (Treasurer), Alyson Doheny (student)

**C. Educational Data (typically requires closed meeting procedures):**

**D. Approval of Agenda:**

Motion to approve the agenda for the Regular Meeting on Tuesday, January 21, 2020.  
M\ Huntington      S\ Hibscher      A\ none      Motion carries

**E. Correction and approval of previous meetings:**

Motion to approve minutes from Regular Meeting on December 16, 2019.  
M\ Brunick      S\ Hibscher      A\ none      Motion carries

**F. Team Lead Presentation:**

none this month

**G. Consideration of Claims and Accounts:**

**1. Treasurer’s Report**

**Revenues:**

- otherwise very typical, Prairie Lakes grant for Prairie Fire Theater for Elementary

**Expenses:**

- Speech and Archery charges

**Check Sequence Variations:**

- 24247 - voided - wrong amount

Motion to approve revenues of \$216,047.86  
M\ Jaeger      S\ Brunick      A\ none      Motion carries

Motion to approve expenses of \$305,790.11  
M\ Kotasek      S\ Hibscher      A\ none      Motion carries

Motion to approve bank ledger balance of \$206,305.19  
M\ Kotasek      S\ Jaeger      A\ none      Motion carries

**2. FY20 Budget Review:**

50% of the way through FY20. No surprises. Expenses are at 50% and Revenues are at 53%. There are some areas where the budgeted was exceeded. The Finance team will likely be looking at some revisions for board approval in February or March.

**3. 2019-2020 Enrollment**

Current MARSS attendance report shows

- ADMS= 222 (budget for 213)
- Attendance = 93.41%

Secondary – 133 {126 budgeted 2019-2020} (16 on waitlist)

Elementary – 87 {87 budgeted 2019-2020} (26 on waitlist)

**H. Open Forum:** (5 minutes per presenter following a review of Open Forum Guidelines for board members and presenters)  
none at this time

**I. Unfinished Business:**

- 517 Enrollment Policy – review and approve - 2nd read

Motion to approve 517 Enrollment Policy as presented.

M\ Brunick S\ Kim A\ none Motion carries

- Bylaws - review and set a goal for adoption - Petersen, Kim and Kotasek will move forward with this and bring revisions in February.
- Review Progress and Update the goals on the agenda:
  - Review Progress
    - Senator Karla Nelson visited MNCS as a response to increasing the public standing of charter schools and MNCS
    - Connected with teams that need to provide more input to the BOD
  - Update on the goals:
    - Define the Mission, Vision, Values & purposes of the School
    - Ensure Effective School Long-Range Planning
    - Enhance The Public Standing Of The School

**J. New Business:**

- Building and Space Taskforce - updates
  - We anticipate regular updates as the taskforce continues working/discussin
  - Group has met and they are beginning the conversations about how spaces are used and what spaces are needed moving forward
    - full kindergarten is leading to a potential issue with the upper elementary classrooms being too crowded
    - there is no feasible plan for new space in the next year or 2
    - current plan is to stay as is (87 at elementary) and may lead to having a K/1 mixed classroom
  - What are all of the options on the table?
    - near current high school
    - near current elementary
    - Long-term - “What will this area look like in 10 years ?” is the question to consider as we move forward
    - Short-term - addressing space issues in the next few years
    - are there other adjustments that can be made in the spaces that we have
    - adding a staff at the elementary level (gen ed para) as a support for the larger class sizes
    - Answer the question - “How big should MNCS get?”

**K. Communication:**

Publication - PBL Team worked to write a chapter for Vision and Action, by Charles Reigluth and Jennifer Karnopp. MNCS is featured in Chapter 7.

**L. Reports:**

**General Updates/Upcoming Events:**

- Chili Cook off - February 1: 4-7 pm, Advisor Baskets for Silent Auction
- Lutsen Mountain Ski Trip - February
- High School Presentation Day - January 30, 2020 from 1:30-3:00 (note date change)

**Site Based Management Teams:**

**Personnel Team: Lead – Diann Wiederich**

- nothing new at this time

**Q-Comp: Lead – Paul Jaeger**

- nothing new at this time

**Building Team: Lead – Anthony Sonnek (HS) and Jane Hibscher (ES)**

- nothing new at this time

**Transportation Team: Lead – Anthony Sonnek**

- nothing new at this time

**Data Team: Lead – Nick Ryan**

- Winter NWEA tests will be held in January
- ACT is schedule for 2/25

**Career and Tech Ed Team: Lead – Jake Zeiher**

- nothing new at this time

**Outreach Team: Lead – Joan Skelly**

- **Creative Craft Day - December 7:**
  - o 16 Participants. Made \$660 profit
- **Chili Cook off - February 1:**
  - o 4-7 pm
  - o Will need volunteers & silent auction items

**Nutrition and Composting: Lead – Kelly Brancamp**

- nothing new at this time

**Professional Development Teams:**

**Health and Wellness: Lead - Cory Anda**

- received a donation for the backpack food program from the Lion's club
- updated the options for the HS wellness time

**Art and Literature Team: Lead – Jennifer Brunick (HS) and Doug Anderson (Elem)**

- nothing new at this time

**Math & Financial Literacy Team: Lead – Nick Ryan (HS)**

- nothing new at this time

**Supporting Students Together (SST): Lead – Kylie Kuhlman**

- Training on trauma informed teaching will be held in February for all staff
- Continuing to receive referrals from advisors and are working with advisors to implement academic and behavior interventions through the team process

**Project Based Learning (PBL) Team: Lead – Layne Sherwood**

- Chapter publication

**High School/Elementary School Connections: Lead – David Rice**

- HS and ES staff are trading placed to see how it works at each site - this is done at the rate of 1 advisor each week.

Motion to receive staff reports as written and/or presented.

M\ Huntington S\ Brunick A\ none Motion carries

**M. Board Goals and Development/Training: Review and Update based on retreat notes**

**Goals -**

1. Maintain and optimize visibility of school board members to the MNCS community.
2. Foster involvement with all populations and ensure that MNCS' successes are told.
3. Ensure healthy growth and successful transitions while maintaining school mission and values.
  - a. Positive direction
  - b. Successful transitions
  - c. Support and evaluate transitions

**Board Training**

- January: Charter LawRead/Discuss - Minnesota Charter Law: The Model of Charter School Transparency and Accountability publication from MACS
- February:
- March:

**N. Next Meetings:** Tuesday, February 18, 2020 at 5:30pm

**O. Adjourn Meeting:**

Motion to adjourn the meeting at: 6:50pm

M\ Jaeger                      S\ Brunick                      A\ none                      Motion carries

**Clerk:** S// N. Kotasek

**Date:** 2/18/2020