

Minnesota New Country School
Board of Directors Meeting
Monday, August 19, 2019 at 5:30 P.M.
MNCS, Henderson, MN

Approved Minutes

A. Called meeting to order by: Chair Petersen at 5:37pm

P Paul Jaeger (2020) A Jennifer Brunick (2021) P Melissa Huntington (2022) P Allison Kim (2022)
P DeAnna Petersen (2020) P Nichole Kotasek (2021) A Dee Thomas (2022) P Jane Hibscher (2022)

Others Present: Jim Wartman

B. Attendance:

C. Educational Data (typically requires closed meeting procedures):

None at this time.

D. Approval of Agenda:

Motion to approve agenda for the Regular Meeting on August 19, 2019.

M Huntington S\ Hibscher A\ None Motion Carries
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E. Correction and approval of previous meetings:

Motion to approve minutes from Regular Meeting on July 15, 2019.

M Jaeger S\ Huntington A\ None Motion Carries
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F. Team Lead Presentation - None this month

G. Consideration of Claims and Accounts:

1. Treasurer's Report

Revenues: We are starting to see the SPED payouts that we anticipated. There were also some grant monies received.

Expenses:

Check Sequence Variations: 24018 – Voided - Misprint

Motion to approve revenues of \$272,756.40

M\ Jaeger S\ Hibscher A\ None Motio Carries
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Motion to approve expenses of \$227,743.66

M\ Huntington S\ Jaeger A\ None Motio Carries
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Motion to approve bank ledger balance of \$179,045.88

M\ Kotasek S\ Huntington A\ None Motio Carries
n

- 2. Interfund Transfer:** The finance team recommends to eliminate the Food Service fund's cash deficit internally with a \$ 18,011.00 interfund transfer from the General fund.

Motion to approve the Interfund Transfer of \$18,011.00 from the general fund to the food service fund..

M Huntington S\ Kotasek A\ None Motion Carries
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3. 2019-2020 Enrollment

Secondary – 133 {126 budgeted 2019-2020} (23 on waitlist)

Elementary – 86 {87 budgeted 2018-2020}

H. Open Forum: (5 minutes per presenter following a review of Open Forum Guidelines for board members and presenters)

None present

I. Unfinished Business:

- None at this time.

J. New Business:

- None at this time

K. Communication:

- Letter from Wayne Jennings: Board will reply with a thank you. Board recommends that students be allowed to determine how the funds will be spent.

Motion to accept the donation of \$1000.00 (\$500.00 Secondary and \$500.00 Elementary) to the MNCS educational program from Wayne Jennings.

M\ Kotasek S\ Jaeger A\ None Motion Carries

L. Reports:

General Updates/Upcoming Events:

- Archery Team fundraiser in July was a success even with the low Roll In turn out.

Site Based Management Teams:

Personnel Team: Lead – Jim Wartman

- Hired:
 - Hannah Miner – Secondary School Social Worker

Q-Comp: Lead – Paul Jaeger

- Nothing new to report.

Building Team: Lead – Anthony Sonnek

Elementary

- Wasp issue seems to be resolved by Plunkett's
- Evidence of bats was cleaned up outside of building, but no evidence of bats inside building
- Handicapped parking space and directional arrows were painted on parking lot
- Three dehumidifiers were bought and set up to deal with dampness issue in Elementary basement and first floor. The hvac units were cleaned. We are working with Schwikert's to formulate a plan to avoid this issue in future summers.
- A dishwasher, handwashing sink, large toaster, and sink w/hot water heater for the art room were purchased and are being installed.

High School

- The kitchen is being updated purchases including: a triple sink, new counter/shelves, and handwashing sink
- Working on plans for media center breakout rooms (estimated cost - \$18,600)
- CCI fund is at \$32,089 right now- will do kitchens first
- Need evac routes put up in all rooms

Transportation Team: Lead – Anthony Sonnek

- Nothing new to report.

Data Team: Lead – Nick Ryan

- Nothing new to report.

Career and Tech Ed Team: Lead – Jake Zeiher

- A lot of time spent over the summer cleaning up old computers, prepping new computers, and upgrading some networking equipment prior to the coming school year.

[MNCS Mission: A learning community committed to quality, personalized, project based learning, with demonstrated achievement.]

- Open Meeting Law

N. Next Meetings: Monday, September 16, 2019 at 5:30pm

O. Adjourn Meeting:

Motion to adjourn meeting at: 6:25pm

M\ Jaeger S\ Hibscher A\ None Motion Carries

Clerk: S//N. Kotasek

Date: 9/16/2019