


**Minnesota New Country School**  
**Board of Directors Meeting**  
**Friday, September 20, 2019**  
**MNCS, Henderson, MN**

**Approved Minutes**

**A. Written consent to conduct the Emergency Meeting for the purpose of IoWA Designation via email. Once there is a quorum of board members agreeing to conduct said decision process, the agenda will be approved and an online vote will be called for.**

<b>Board Member</b>	<b>Signature to approve this meeting via email</b>	<b>Date</b>	<b>Time</b>
Paul Jaeger (2020)	Paul Jaeger	9/21/19	9:58 am
DeAnna Petersen (2020)	DeAnna Petersen	9/21/19	10:08 am
Jennifer Brunick (2021)	Jennifer L. Brunick	9/20/2019	8:12pm
Nichole Kotasek (2021)		9/20/2019	5:40pm
Melissa Huntington (2022)	Melissa Huntington	9/21/2019	10:00am
Dee Thomas (2022)	via email	9/20/2019	6:57pm
Allison Kim (2022)			
Jane Hibscher (2022)	Jane Hibscher	9/20/19	8:12pm
Jim Wartman Ex-Officio (2020)	Jim Wartman	9/21/19	9:45 AM

**Result: Quorum Consent for email meeting and vote reached at 10:15 am 9/21/2019**

**B. New business requiring immediate decision: Designation of IoWA**

**MDE language defining IoWA requirements and process of designation.**

*Please include the following language in your meeting minutes for designating the IOwA:*

*Designation of an Identified Official with Authority for Education Identity Access Management The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Director recommends the Board authorize add person's name, email, and EDIAM user ID to act as the Identified Official with Authority (IOwA) for add LEA name and organization number.*

- Designation of the (IOwA) Identified Official with Authority for MDE's External User Access Recertification System Motion to designate Anthony Sonnek as MNCS' (IOwA) Identified Official with Authority for MDE's External User Access Recertification System.  
 IOwA Name: Anthony Charles Sonnek  
 email: [asonnek@newcountryschool.com](mailto:asonnek@newcountryschool.com)  
 EDIAM user ID: sonnekanthony  
 LEA Name: Minnesota New Country School: All Schools  
 Organization Number: 4007-07-010

[MNCS Mission: A learning community committed to quality, personalized, project based learning, with demonstrated achievement.]

<b>Board Member</b>	<b>Vote (yes or no)</b>	<b>Date</b>	<b>Time</b>
Paul Jaeger (2020)	Yes	9/21/19	1:00 pm
DeAnna Petersen (2020)	Yes	9/21/19	10:32 am
Jennifer Brunick (2021)	Yes	9/21/19	11:13 am
Nichole Kotasek (2021)	yes	9/21/2019	10:20am
Melissa Huntington (2022)	no vote submitted		
Dee Thomas (2022)	yes	9/21/2019	11:15am
Allison Kim (2022)	Yes	9/21/19	10:45am
Jane Hibscher (2022)	yes	9/21/19	11:33am
Jim Wartman Ex-Officio (2020)	n/a	n/a	n/a

**Result: Motion Carries as of 10:15pm on 9/21/2019**

**C. Next Regular Meetings:** Monday, October 21, 2019 at 5:30pm

**D. Adjourn Meeting upon final voting/ or 12 hours whichever is shorter.**

**Clerk:** S//N. Kotasek

**Date:** 10/21/2019