

# Westran R-1 Public Schools

228 Huntsville Avenue  
Huntsville, Missouri 65259  
660-277-4429

## LEGAL NOTIFICATION REGARDING ASBESTOS

Dear Parents, Staff and Students:

This informational letter comes to you at the direction of the United States Environmental Protection Agency ("EPA").

The Agency requires all schools to inspect their buildings and facilities and to identify, sample, and analyze all friable and non-friable building materials that may contain asbestos. Friable materials are defined as those that can be easily crumbed by hand. The Asbestos in Schools Rule and the Asbestos Hazard Emergency Response Act regulation further require that all parents, teachers and employees of schools where asbestos is found to be are notified. This requirement is part of an inspection and management plan that is on file at our school.

A certified asbestos inspector has conducted an inspection of our entire school facility. And friable asbestos containing material that has been found to be damaged has been repaired or removed in accordance with the Rules and Regulations of the United States Environmental Protection Agency. The non-friable asbestos containing material will be maintained as it is and be re-inspected visually every six months for any physical damage until it eventually is removed.

Repair or removal is done by contractors experienced and certified in this type of work. After repair or removal, an extensive survey is completed to insure that all the school areas are safe and free of asbestos fibers.



Mike Nagel, Superintendent



*"Home of the Hornets!"*

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Dear Parent or Guardian:

Our district is required to inform you of certain information that you, according to The No Child Left Behind act of 2001 (Public Law 107-110), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.
- What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that parents may request, districts must provide to each individual parent-

- Information on the achievement level of the parent's child in each of the state academic assessments as required under this part: and
- Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

Sincerely,



Mr. Mike Nagel  
Superintendent of Schools



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## Standard Complaint Resolution Procedure For No Child Left Behind Programs

This complaint resolution procedure applies to all programs administered by the Missouri Department of Elementary and Secondary Education under the No Child Left Behind Act (NCLB).

A complaint is a formal allegation that a specific federal or state law or regulation has been violated, misapplied, or misinterpreted by school district personnel or by Department of Education personnel.

Any parent or guardian, surrogate parent, teacher, administrator, school board member, or other person directly involved with an activity, program, or project operated under the general supervision of the Department may file a complaint. Such a complaint must be in writing and signed; it will provide specific details of the situation and indicate the law or regulation that is allegedly being violated, misapplied, or misinterpreted.

The written, signed complaint must be filed and the resolution pursued in accordance with local district policy: *The complaint should be addressed to the Superintendent of Schools. Any employee of the district or member of the Board of Education who becomes apprised of a possible violation must report the matter to the Superintendent of Schools. In the event the Superintendent is the subject of a report that would otherwise be made to the Superintendent, reports should instead be directed to: Board President, Westran R-1 Public Schools, 228 Huntsville Ave., Huntsville, MO 65259-1013; Phone 660-277-4429; Fax 660-277-4420, who will assume the coordinator's duties for the purpose of that complaint.* If the issue cannot be resolved at the local level, the complainant may file a complaint with the Missouri Department of Education. If there is not evidence that the parties have attempted in good faith to resolve the complaint at the local level, the Department may require the parties to do so and may provide technical assistance to facilitate such resolution.

Any persons directly affected by the actions of the Department may file a similarly written complaint if they believe state or federal laws or regulations have been violated, misapplied, or misinterpreted by the Department itself.

Any one wishing more information about this procedure or how complaints are resolved may contact local district or Department personnel.

Sincerely,



Mike Nagel  
Superintendent of Schools



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