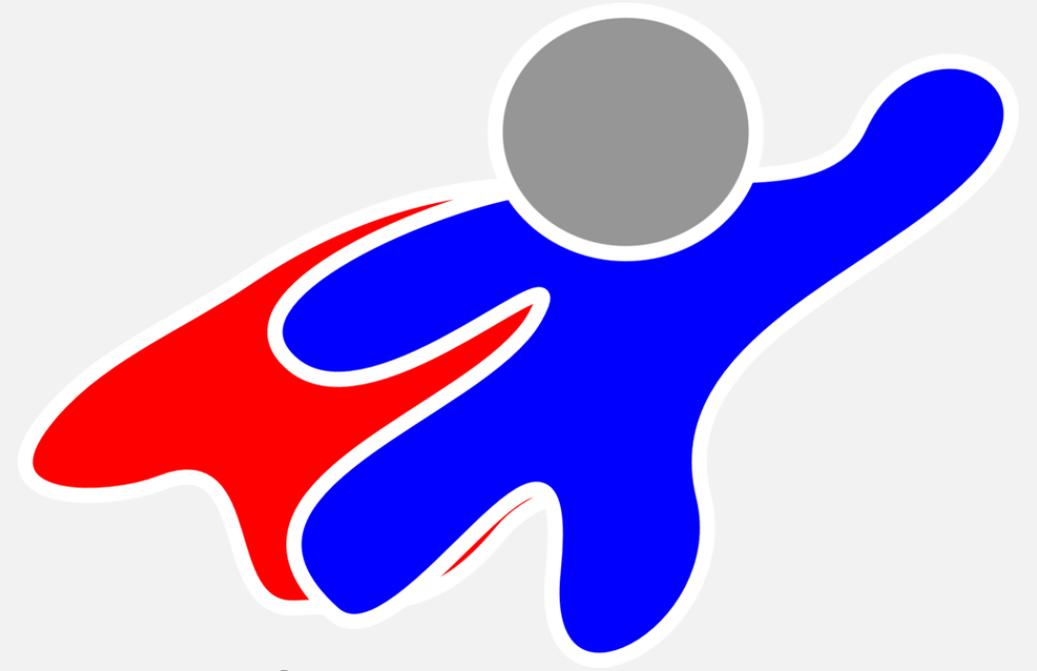


# District 104 Staff



Virtual Town Hall Meeting 8/6/20

**I  
TEACH  
REMOTELY...**



**What is your Superpower?**

## **A LOT CAN HAPPEN IN A WEEK**

Thursday, August 6<sup>th</sup> Trial Run Walk Through at Graves Elementary

Raised more questions about staff and student safety

Increasing numbers of Covid-19 positive cases across the state. Positivity rate on the increase.

Several outbreaks related to high school sports camps. WHY?

BOE receives letters from Union and others regarding the safety of students and staff. Encourages Remote Learning to start the Year.

Monday, August 3<sup>rd</sup> Willow Springs 108 decides to start with Remote Learning.

Monday, August 3<sup>rd</sup> District 104 School Board votes to start school with Remote Learning.

Wednesday, August 5<sup>th</sup> CPS announces it will open with Remote Learning.

# PROPOSED SCHOOL CALENDAR

The following changes to the 2020-21 School Calendar will be presented to the BOE for approval.

- Teacher Institute: Thursday, August 20
- Teacher Institute: Friday, August 21
- Remote Learning Planning Day: Monday, August 24
- Remote Learning Planning Day: Tuesday, August 25
- Remote Learning Planning Day: Wednesday, August 26
- Remote Learning Planning Day: Thursday, August 27
- Remote Learning Planning Day: Friday, August 28
- First Day of Student Attendance = Monday, August 31

## GENERAL REMOTE LEARNING EXPECTATIONS FOR STAFF

- **Work Day:** Generally, the staff work day will be between the hours of 7:45 AM and 3:00 PM.
- Staff will be expected to report to the worksite daily unless they have a medical reason that places them, or a family member, at greater risk of Covid-19, or childcare needs due to their local school districts moving to remote instruction.
- Staff have the option of bringing their children to work, however, they are fully responsible for complying with IDPH guidelines while on school property. (*Face coverings may be removed if you are able to isolate in a room with a door and the door remains closed while the face covering is removed*).
- Daily self-certification for symptoms and temperature checks will be required for all prior to entering district property. Screening stations will be located at the main entrance of each school building.

# REMOTE LEARNING ENVIRONMENT REVIEW

- The school day will be 5 hours in length. Students will participate in teacher led learning for 5 days a week for 2.5 hours (7:50-10:20 or 12:20-2:50). Instruction will be provided by teachers through a virtual classroom setting. Students will be expected to complete 2.5 hours of online learning which may include PE, Art, STEAM, and Music.
- Students will attend both an AM and a PM learning session; one of which will be Teacher Led for the full 2.5 hours.
- Teachers will apply current district grading policies to class assignments.
- Electronic devices will be provided to students.
- Students in grades K-5 will use the Seesaw learning management software (LMS) and students in grades 6-8 will use Schoology learning management software (LMS).
- Students may have multiple teachers delivering instruction daily.
- A take-home lunch/breakfast will be available for daily pick-up.

# “UNKNOWNNS”

At this time the answers to the following items are unknown...

- Evaluations
- ISBE Priority Standards
- State Assessments
- Late Fall and Winter Sports
- After-school programs



## FAQS

**1.How will student attendance be verified?** All students will be required to log-in to the virtual classroom within 10 minutes of the start of the session. Students who are not in attendance by 8:00 or 12:30 should be marked absent and reported to the building secretary.

**2.What is the plan if students do not log onto their virtual lessons?** If students do not log in to their virtual lesson within 10 minutes they will be marked absent and building secretaries will call the household if a parent has not called in to inform us that their child is ill.

**3.What if parents do not give permission for their students to use a virtual learning platform?**  
TBD

**4.What about a student who doesn't have access to the internet at home?** Students who currently do not have internet access at home can request a hotspot device from the district.

**5.Should staff and students be available for all five hours on a Remote Learning Day?** Yes, ISBE is requiring that the student learning day be 5 hours in length. Our reopening plan divides the five-hour day into two 2.5 hour sessions.

**6.Should students expect assignments daily?** Yes, each teacher will determine what assignments and formative assessments will be assigned daily.

**7. Is there a plan in place as to how to handle students not completing their work?** Standard district grading practices will be in effect when we reopen. Teachers will grade work accordingly and communicate with parents when students are not completing assignments.

**8. What if teachers or students need help with their devices?** District technology staff and instructional coaches will be available to help with technology issues and provide teachers and students with assistance with their devices, or with the use of new technology programs.

**9. Will teachers be required to teach from their classrooms at school?** We are not mandating that teachers work from school at this time, but we strongly encourage those who do not have a medical condition putting them at greater risk for Covid-19 to work from the classroom as much as possible.

**10. Can teachers come to the school to work?** Yes, teachers may report to work in person at their assigned work site (provided the work site is deemed safe for entry).

**11. Is there a plan to help get students and parents trained on the new platforms?** We will be sending out videos and we are looking for teachers who wish to hold virtual parent workshops focused on the LMS.

**12. What if students cannot log on during their scheduled virtual lesson time?** They will be marked absent. The building secretary will contact the household to determine the cause. In those cases, where students were unable to log in they will be given an excused absence and the district explore what resources can be provided to assist the household.

**13. What will happen if a teacher needs to take a sick day?** They will need to access the Aesop Program and a sub will be assigned to take over the Virtual Classroom. Teachers would be expected to provide instructions for the substitute regarding what needs to be taught that day. Teachers will need to keep the building principals updated on Virtual Meeting IDs and Passwords.

**14. Will all certified teachers be given a classroom, so the class sizes are smaller?** All teachers will provide 5 hours of direct instruction per day. Classes will be divided into AM and PM sessions so that the class sizes will be smaller.

**15. How are you going to support the social and emotional well-being of the students?** The social emotional well-being of our students and family is our number one priority. Teachers, related staff, support staff and administrator will be working directly with our families to provide the support and counseling needed.

**16. Will we be able to get materials to students to use for their learning?** Yes, the 2020 Fall Reopening Plan calls for the optional use of “Learning Boxes” that would be assembled by teachers and staff and picked up, or delivered, to households.

**17. How will teacher evaluations be handled this year?** We will follow the ISBE guidance regarding teacher evaluations.

**18. How will special education work in the Remote Learning setting?** Students will receive Direct Instruction from LBS Teachers. The Summer ESY Program was quite successful with the direct instruction approach.

**19. How will students who have co-taught minutes in their IEP be instructed?** Students will receive Direct Instruction from LBS Teachers.

**20. Will administration and secretaries be in our buildings every day during the regular school day?** Yes, there will be administrative and clerical coverage daily at each building and the district office.

**21. Is it possible to set up days in the beginning allowing caregivers to come in with the children to show them how to log in to iPads and Chromebooks; and where to go to access virtual lessons?** Yes, During the first five Remote Learning Days teachers are encouraged to schedule one-on-one one “in-person” meetings with new students as needed.

**22. Will virtual lesson schedules be sent home to the parents before school starts?** Virtual Classroom Schedules have been published in the reopening document. All virtual lessons will begin at 7:50 and 12:20 and ends at 10:20 and 2:50 respectively. Teachers will need to communicate their specific subject schedules to students and parents once developed.

**23. Obviously if we are alone teaching in our classroom, we don't need a mask on. However, once we leave classroom, we should put our masks on regardless if we see anyone in the hallways?** Cloth face coverings are required anytime you are on school property. If you can isolate yourself in a classroom you may remove your cloth face covering for the purpose of instruction, however, any time you are in a public space, or in the presence of another employee, you must wear a cloth face-covering.

**24.If we entering building for remote each day, will we be filling something out regarding our health?** Yes, everyone who wished to enter the school building will need to complete the Covid -19 Health Screening Checklist. In addition, everyone will have their temperature checked prior to entry in the building. All staff must enter through the designated entrance to have their temperatures taken.

**25.Last, why is softball and other sports still taking place?** Currently the IESA is allowing certain “low-risk” sports to hold practice. We are following the IESA guidance. The IESA is following the IHSA and the IDPH “back to play” guidelines. All of our practices are being held outdoors. Coaches and students are screened for Covid-19 symptoms required to get temperature checks daily. If our region moves back to Stage 3 or if the state of IL mandates remote learning, it is expected that athletics would be canceled.

