



**BANGOR MIDDLE SCHOOL**  
**STUDENT/PARENT HANDBOOK**  
**2023-2024**

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**DISTRICT WEBSITE**  
[www.bangor.k12.wi.us](http://www.bangor.k12.wi.us)

**DISTRICT EVENTS PAGE**  
<https://www.bangor.k12.wi.us/o/bangor-school-district/events>

***This agenda belongs to:***

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

STUDENT NO. \_\_\_\_\_



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# Bangor School District Calendar 2023-2024

## August 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	REG	REG	10	11	12
13	14	15	16	17	18	19
20	INS	INS	INS	24	25	26
27	28	29	30	31		

## September 2023

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17	18	19	20	21	22	23
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## October 2023

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8	9	10	11	12	13	14
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22	23	24	25	26	27	28
29	30	31				

## November 2023

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12	13	14	15	16	17	18
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## December 2023

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



## January 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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28	29	30	31			

## February 2024

S	M	T	W	T	F	S
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## March 2024

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24	25	26	27	28	29	30
31						

## April 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## May 2024

S	M	T	W	T	F	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8

### AUGUST 2023 (4 Student Days)

8 Registration/Pics - 1:00-7:00  
9 Registration/Pics - 1:00-6:30  
17 New Staff Orientation  
21-23 Staff Inservice  
24 Professional Dev. Day  
28 1st Day of School

### SEPTEMBER 2023 (20 Student Days)

4 Labor Day (No School)

### OCTOBER 2023 (20 Student Days)

12 P/T Conferences (No School)  
K-5 - 11:00-7:00  
6-12 - 12:00-8:00  
13 Professional Dev. Day (No School)  
27 End MS/HS Qtr. 1 (42 days)

### NOVEMBER 2023 (19 Student Days)

17 End Trimester 1 (57 days)  
22-24 Thanksgiving Break (No School)

### DECEMBER 2023 (14 Student Days)

8 Professional Dev. Day (No School)  
22-31 Winter Break (No School)

### JANUARY 2024 (21 Student Days)

1 New Year's Day (No School)  
12 MS/HS End Qtr. 2 (44 days)  
15 Professional Dev. Day (No School)

### FEBRUARY 2024 (20 Student Days)

28 End EL Trimester 2 (61 days)  
29 P/T Conferences (No School)  
K-5 - 11:00-7:00  
6-12 - 12:00-8:00

### MARCH 2024 (19 Student Days)

1 Professional Dev. Day (No School)  
15 End MS/HS Qtr. 3 (42 days)  
29 No School

### APRIL 2024 (18 Student Days)

1 No School  
2-3 Moving/ P.D. Days (No School)  
19 Professional Dev. Day (No School)

### MAY 2024 (16 Student Days)

17 Professional Dev. Day (No School)  
23 Last Day 1/2 day of School  
End Trimester 3 (53 days)  
End MS/HS Qtr. 4 (43 days)  
24 Teacher Work Day (No School)  
26 HS Graduation - 1:30  
27 Memorial Day (No School)  
28 Construction Begins!

### JUNE 2024 (0 Student Days)

(Extending the school day may be considered if additional make up time is needed)

**School District of Bangor**  
**Mission/Vision/Values**

**Mission Statement:**

*Bangor Pride--A Small School Building Big Futures*

**Vision Statement:**

*An innovative, small school creating excellence through personalized learning and relationships for all*

**Values we hold:**

*Student-centered, Safety, Opportunities for all, Small class sizes, Fiscally sustainable, Foster community, Continuous improvement, Professionalism*

**Attendance**

Students should not arrive at school earlier than **7:45 a.m.**

To be productive, all students are required to attend school every hour of every day that school is in session. School attendance is the responsibility of students and parents/guardians. When students are tardy to school, they must report to the office to obtain a tardy slip. After the first tardy without a legitimate written excuse, students will be required to serve a noon detention for each tardy. In addition, repeated unexcused tardiness will be counted toward truancy.

Once arriving at school, students may not leave school property without an approved pass or a written note or phone call from a parent/guardian to the office. Students **MUST** sign in and out in the school office when leaving or returning to the building.

It is the responsibility of the parent or guardian to call the office (486-5200) before 8:30 A.M on the day of an absence relative to the reason for the absence. If a phone call is not received, a parent or guardian note explaining the absence must be provided by the end of the following school day. A signed doctor's excuse should be provided for a

medical or dental appointment or a signed clerk/lawyer/social worker note for a legal appointment. (Students are only excused for the duration of the appointment and travel time). The school will have the final determination as to what is an excused absence per Wisconsin Statute 118.16(2).

Planned absence of more than two days should be pre-approved by the principal. Teacher release forms are available in the office. Absences not pre-approved will be considered unexcused.

Requests for homework can be made by calling the high school office no later than noon that day. If a student is absent, s/he will have two days per day absent to make up missed assignments.

To participate in an athletic or extra-curricular event, students must be in attendance for at least 1/2 the day on the day of competition. A half-day is defined as 4 classes. Students absent due to illness will not be allowed to attend after-school events the day of the absence.

Truancy is defined as being absent for part or all of one or more school days during which the school has not been notified of the legal cause of such absence by the parent/guardian of the absent student. If a student is truant, they will be expected to make up the amount of time that was missed. Schoolwork will be made up during this period. Truancy is a serious offense and is subject to municipal and State Law. Truancy tickets will be issued through municipal court for every eight (8) periods of truancy and a referral for "habitual truancy" (truant for all or part of five (5) or more days in a semester) may be made to the La Crosse County District Attorney. Repeated truancies may result in a delay or suspension of driving privileges.

After more than ten (10) excused absences during a school year (excluding hospitalization, doctor's orders, school-sponsored field trips/activities, legal appointments or

medical/dental appointments), the principal may require a doctor's excuse for further absences. If absences continue without a doctor's excuse, the student will be considered truant in accordance with District Policy and State Law. In addition, after-school detentions are considered an extension of the school day and failing to serve them is considered truancy.

### Alternate Schedules

A two-hour LATE START may be necessary due to bad weather. In that event, the following schedule will be used (no BIG Time):

9:55-11:04	1 <sup>st</sup> /2nd Period
11:06-11:39	<b>HS Lunch</b>
11:09-12:16	MS 3 <sup>rd</sup> Period/4 <sup>th</sup> Period
11:42-12:50	HS 3 <sup>rd</sup> /4 <sup>th</sup> Period
12:19-12:52	<b>MS Lunch</b>
12:55-2:03	5 <sup>th</sup> /6 <sup>th</sup> Period
2:08-3:16	7 <sup>th</sup> /8th Period

### Honor Roll

Each grading period an honor roll will be compiled. Honor roll will be based on the grade point average for that grading period. An "F" grade will disqualify a person from inclusion on any honor roll. The following minimum grade point average will be used for inclusion:

"A"	Honor Roll - 3.5 GPA
"B"	Honor Roll - 2.67 GPA

### Grading Scale/Grade Points

100-98	A+	4.33
97-93	A	4.00
92-90	A-	3.67
89-87	B+	3.33
86-83	B	3.00
82-80	B-	2.67
79-77	C+	2.33
76-73	C	2.00
72-70	C-	1.67

69-67	D+	1.33
66-63	D	1.00
62-60	D-	0.67
0-59	F	0.00

Formative schoolwork and assessments will be weighted at a maximum of 30% of a student's grade while summative classroom assessments will be weighted at least 70%. Students will be allowed to re-test on summative assessments through a specified procedure.

### Homework

Homework can be an effective way for students to learn the material they are responsible for in school. It can also help prepare them to be lifelong learners by helping them develop the skills they need to study independently. As such, teachers may assign homework for any of the following purposes:

- To review and practice the material covered in class.
- To determine whether students understand material presented.
- To prepare for future classes.
- To help students learn how to find and use information.
- To provide a more in-depth exploration of subjects introduced in class.
- To apply existing skills to new situations.
- To integrate many different skills on a single task.

In addition to these specific purposes, homework can also:

- Encourage students to learn during leisure time.
- Improve study habits and skills.
- Promote greater learning independence, including more self-direction and self-discipline, and better time management skills.

Teachers, students and parents are all expected to play a constructive role in the homework process. Students can expect their teachers to indicate the purpose of any

homework assignment and to spell out the steps they need to take to successfully complete the assignment. Not all of the assignments will necessarily be graded, but each will be commented on or collected depending on its purpose. Students can expect an average total of about 60, 70, or 80 minutes of homework per night in 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade respectively. This may, however, vary according to long-term projects, class difficulty and student ability.

It is the responsibility of the student to:

- Clarify any instructions not understood.
- Record homework assignments and due dates.
- Complete homework in proper form on time.
- Arrange a proper study area at home or at school, and manage time to complete homework assignments.
- Establish a regular weekly study schedule that is relatively free from distraction.
- Confer with teachers regarding homework overload.
- Complete and turn in all late homework and re-takes by one week prior to the end of the grading period.

Parents can play a positive role in helping their student with homework by:

- Making sure their student has a quiet, well-lit place to do homework.
- Establishing a regular daily routine for completing homework.
- Being supportive and positive about the importance of school and homework.
- Watching their student for signs of failure or frustration and providing guidance, not answers, if they ask for help.
- Checking their student's grades online

More detailed suggestions for parents can be found online at:  
[www.ed.gov/parents/academic/help/homework/homework.pdf](http://www.ed.gov/parents/academic/help/homework/homework.pdf)

### **Academic Honesty**

All schoolwork must represent the efforts of the individual student. Any form of academic dishonesty is prohibited.

The following list provides examples of academic dishonesty.

- Plagiarize in written, creative or oral work. (Plagiarism is using the ideas of another as one's own without proper acknowledgement of the source.)
- Submit work that is not original.
- Give or receive unauthorized assistance or answers on exams or quizzes.
- Alter grades or other academic records.
- Submit identical work in more than one course without the prior approval of the instructor.
- Provide to school officials or teachers notes, signature, or other documents that are forgeries.
- Allow another person to copy one's own work.
- Complete another person's class work.
- Steal exams, quizzes, or answer keys from a teacher.
- Use calculators, cell phones, or other electronic devices to provide assistance on exams or quizzes without the approval of the instructor.
- Use another student's computer login or password.
- First offense will result in a student conference and parent phone call.
- Students will be able to submit their original work for full credit.
- Second offense will result in the above and a call from administration as well as an after school detention.
- Succeeding offenses will have consequences determined by administration.

### **Assessment**

To help determine their academic progress, students will be assessed in a variety of ways. In addition to classroom assessments, 8<sup>th</sup> grade students will be assessed in science and

social studies in the spring using the WI Forward tests. Spring testing will also include WI Forward testing in English and math for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade. In order to provide more immediate and useful academic screening, students will also be tested Two or three times a year using a shorter computer-based assessment called Measurement of Academic Progress (MAP). This test will allow us to provide targeted academic interventions for struggling students in a timely manner.

### **Academic Interventions**

To provide the highest quality education for all of our students, we have adopted a three-tiered approach to instruction. This process is known as **Response to Intervention (RtI)**. The process establishes practices to identify and provide early academic intervention to struggling students. Each added tier provides additional support beyond the regular curriculum in the targeted areas of Math and Reading. Students determined to need additional instruction/intervention will be monitored frequently to ensure they are making progress toward the grade-level benchmark.

All students will continue to participate in their core curriculum classes (Math, Science, Social Studies, English), even if they need the additional support of interventions. Students who are not progressing at a rate to meet grade-level expectations will be placed in interventions that match their specific needs. These “tier three” interventions will take place during block classes, in a small group, during the class period. This intervention period will replace an elective class and the student’s progress in the intervention will be monitored weekly. Interventions typically last for a minimum of six weeks, but may continue, as needed, to ensure student success in their area of weakness. If a student is shown, through our progress-monitoring data, to have reached the grade-level benchmark, they will be able to return to their elective class. Depending on an

individual student’s need and progress, the RtI team may increase the intervention frequency, time or intensity to the “tier three” level.

The school-wide screening tool for reading and math, MAP, will be administered to all students three times during the school year to determine which students are at/above the grade-level benchmark and which students will need an intervention. Students placed in an intervention will be monitored weekly using a progress-monitoring tool. Data from these tools and a variety of other sources will help us provide our students with the best instruction to fit their needs. Information from these assessments will guide instruction and help monitor student progress.

### **Student Conduct/PBIS**

We will continue to build on and expand a research-based, school-wide systems approach to instructing behaviors called Positive Behavior Interventions and Supports (PBIS). The PBIS process focuses on teaching common behavioral expectations and providing positive supports for behaviors. Supports will include individual and school-wide acknowledgement/recognition for positive behaviors as well as interventions/consequences for inappropriate behaviors. Our general behavioral expectations are as follows:

- **BE RESPECTFUL** - To be respectful toward parents, teachers, other students, and all members of society. To respect the rights and property of other people, including public property, and to protect these from unwanted acts of others.
- **BE RESPONSIBLE** – To accept responsibility for behaviors and actions. To practice good citizenship and behave in such ways as to reflect credit on themselves, their families, churches, schools and community.
- **BE PRODUCTIVE** - To work, study, and learn in accordance with their individual mental and physical capacities.

- **BE SAFE** – To act in a way that protects your physical and psychological safety and the physical and psychological safety of others. To maintain and improve their mental and physical health.

### **Hallway Behavior**

When passing between classes, students are expected to

- Use appropriate language
- Adhere to the “daylight rule”
- Respect others’ personal space
- Walk
- Consumption of food and beverages is limited to the cafetorium.
- Be respectful to others

### **Passes**

Students must be in the classroom during class time unless excused by a teacher with a written pass.

### **Bullying**

Bullying is defined as a person intentionally and repeatedly targeting another person by exercising power or control over another with hostile or malicious intent. Bullying can be physical, verbal, psychological, or electronically transmitted through attacks on the property of another, or a combination of any of these. Examples include, but are not limited to:

- Physical – hitting, kicking, spitting, pushing, pulling, taking and/or damaging personal belongings or extorting money, blocking or impeding student movement.
- Verbal – taunting, malicious teasing, insulting, name calling, making threats.
- Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion or intimidation.
- Cyber bullying – the use of information and communication technologies such

as email, text messages, instant messaging, defamatory personal websites, social media sites, and defamatory online personal polling websites, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to harm others.

All complaints about aggressive behavior that may violate this policy will be investigated. If the investigation finds that aggressive behavior has occurred, it will result in prompt and appropriate disciplinary action up to and including suspension or expulsion. Individuals may also be referred to law enforcement.

### **Harassment Policy**

Harassment means behavior toward a student or group of students based, in whole or in part, on their sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or any other characteristic protected under State, Federal, or local law, which substantially interferes with the student's school or academic performance or creates an intimidating, hostile, or offensive school environment. The school district maintains a firm policy prohibiting all forms of discrimination based upon generic harassment, sexual harassment and sexual violence. All individuals deserve to be treated with respect and dignity. Any form of harassment, which creates an intimidating, hostile, or offensive environment will not be tolerated under any circumstance.

### **Weapons Policy**

It is the policy of the School District of Bangor, Wisconsin, to provide a safe and healthy environment for all persons on its premises or attending any of its activities or functions. To aid in reaching that goal the district shall strictly enforce a policy that no person shall possess, use, or store a weapon on school property, school busses, or at any school-related event.

This prohibition does not apply to:

- Law enforcement officers discharging their official duties.
- Military personnel who are armed in the line of duty, and
- Weapons properly registered and handled during community use of school facilities, i.e.: Hunter safety course instruction or a starter pistol for sporting events.
- Cased, unloaded firearms in a locked vehicle driven or parked in any part of school grounds used as a parking facility, and ammunition for such firearms.

A weapon is defined as any facsimile firearm such as a toy, starter pistol, or other object that can be perceived as an actual firearm. A dangerous weapon is defined in state law as any object that by its design and/or use can cause bodily injury or property damage. This includes but is not limited to guns, including BB/pellet/paintball firing guns, knives, razors, karate sticks, metal knuckles, chains, and similar items.

Any student violating this policy will be subject to penalties outlined in state law and suspended and/or expelled from school. Parents/guardians and law enforcement officials will be notified. Any weapons found will be confiscated. Students with EEN will be included under PL 11.13(4) and (5). Any other person violating this policy shall be referred to law enforcement officials for prosecution.

### **Smoking, Drugs, and Alcohol**

The possession, use, display or sale of tobacco products, tobacco-related devices (including electronic cigarettes and vaping devices), drugs, or alcohol by students, or being under the influence of drugs or alcohol, in the school building, on school property, or while attending off-campus school functions is

prohibited. Individuals may be referred to law enforcement.

### **Interventions/Consequences**

Students who defy authority, fail to cooperate with staff/administrators, misuse or destroy any school equipment/facilities, gamble, steal, vandalize, or engage in other acts deemed disruptive to school activities, the educational process, or the routine operation of the school will be subject to being disciplined.

The administration and staff reserves the right to treat each disciplinary case on its specific merits, but in general, the following guidelines will be used:

- 1<sup>st</sup> and 2<sup>nd</sup> referrals in a week = Noon Detentions.
- 3<sup>rd</sup> and subsequent referrals in a week may result in an After-School Detention.
- 3<sup>rd</sup> and subsequent After-School Detentions in a month = 1 day In-School Suspension.
- After-School Detentions are to be served within the next 5 scheduled detention days unless the referring teacher or administration agrees to other arrangements. Failure to serve within that time results in truancy.
- In-school suspensions or out-of-school suspensions may be assigned for more serious infractions. Schoolwork will be provided during the suspension.
- Students may not possess personal electronic devices while serving detentions or in-school suspensions.
- Any students with past due un-served detentions will not be allowed to attend school events until the time is served.

In addition, any of, or a combination of the following consequences may be used, depending on the seriousness or circumstances of the offense:

- Principal conference
- Parent notification
- Parent conference



- Student sent home to change clothing
- Article(s) kept in principal's office
- Noon Detention assigned
- After-school Detention assigned
- Removal from class
- Referral by individual teacher to Support Team
- In-school suspension
- Out-of-school suspension
- Police notification
- Student and parent will be liable for damages
- Referral to counselor/social worker/psychologist
- Court referral
- Expulsion

### **Student Dress Code**

Responsibility for the personal appearance of students enrolled in the School District of Bangor shall rest with the students and their parents/guardians. Student dress or grooming should not, however:

- Affect the health or safety of individuals on school property.
- Disrupt the learning process within the classroom or school.

Students should wear clothing that is reasonably clean and appropriate for an educational environment. Clothing deemed inappropriate by staff and administration shall be prohibited at school activities.

Guidelines to be followed:

- Pants shall be worn at the waistline. Skirts should be no more than a hand-width above the knee. Shorts/"skorts" should have an inseam measuring at least four (4) inches. Torsos shall be covered; including midribs, chests, back, and from neck to shoulder. All students shall wear clothes that completely cover all undergarments. All students should wear clean footwear while in school and at school activities. Clothing with

attached chains will not be allowed (see weapons policy).

- No person shall wear clothing that contains pictures and/or writing (either directly or implied) referring to sexual references, profanity, violence, illegal drugs, the promotion of alcoholic beverages and/or tobacco products or that is racially, ethnically, or sexually provocative or derogatory in the school building during the school day.
- No student shall be permitted to wear any coats or headgear (cap, hat, hood, etc.) in the school building during the school day unless it is for religious or medical reasons or is part of an approved school activity.
- Backpacks/book bags are to remain in student's locker during the school day.

If there is a disagreement between students and/or parents and the staff regarding the appropriateness of clothing, the principal will use his/her discretion to make the decision.

### **Electronic Devices**

Students will not be permitted to have in their possession or use personal electronic/communication devices during the school day unless pre-approved by a teacher for an educational purpose. All personal electronic devices should be turned off and kept in the student's locker or personal bag during the school day. They are not to be used during classes, study halls, lunch, or during class breaks. The use of any cell phone/electronic recording devices (including iPads) is not allowed in locker rooms at any time per state law. Personal electronic devices include, but are not limited to: cell-phones, handhelds, games, portable radios/CD/MP3 players, etc. If a student is found to be using any personal electronic device during the school day, the device will be confiscated and placed in the school office for return at the end of the day. A second offense will result in a parent/guardian contact. Subsequent offenses will result in an individual behavior plan.

### **iPad Tablet Computers**

Once the yearly iPad Agreement and Student Acceptable Use Policy is signed by parents and student, the student will be given an iPad tablet computer/charger for school use and will be allowed to take it home. The iPads are school district property and their use is subject to school rules (see iPad Handbook). Violations of iPad policy/procedures will result in use restrictions. Students are expected to care for the iPads and any repair costs due to misuse will be the responsibility of the student/parents. A student's internet access, while in school, is filtered by the school's internet content filtering system. It is important to note that student internet access outside of the school building, however, is not filtered and should be carefully monitored by parents/guardians. Students will turn in the iPad and charger at the end of the school year.

### **Public Display of Affection**

School is a place to learn. Walking arm in arm, hand holding, hugging, and/or kissing are not permitted. The "DAYLIGHT RULE" applies--there must be daylight between you and your significant other.

### **Telephones**

Use of school telephones is at the discretion of school staff. Any personal phone calls should be made on your own time. Cell phones are to remain in lockers, turned OFF, during the school day.

### **School Property**

The appropriate use of books, desks, musical instruments, computers, uniforms, classroom equipment, etc. is the responsibility of the student. Any damage done to school property will result in a fine and/or replacement of the item.

### **Valuables**

Students are responsible for their own belongings. Bangor Middle School is not

responsible for lost and/or stolen items. Valuables should be kept at home, in your possession, or **locked** in your locker if they are brought to school. You are responsible to insure the safety of any valuables you choose to bring to school.

### **Student Lockers**

A student locker is provided by the school for the convenience of the student, to be used exclusively for storage of garments, footwear, and school-related materials. Student shall use the locker for no other purpose.

No opened food items should be stored in the lockers at any time. Any beverage container that has been opened once is considered open.

Scotch tape should not be used to adhere items to your locker. Please use masking tape, magnets, or poster putty. Any damage done to your locker will be billed to the student. If lockers are not clean at the end of the year, they will be cleaned and the student will be billed for the time necessary to clean the locker.

Lockers must be closed and locked to insure that unauthorized persons do not enter the locker and items should not be left on top of the lockers. This will also improve the overall appearance of our building.

Lockers remain the property of the school. The locker assigned to the student is not the student's private property or under his/her possession and may be opened and inspected by school authorities at any time.

Any unauthorized item found in the locker may be removed.

### **Bus Rules**

1. Allow younger students to get on first
2. Students will get on or off the bus at their designated stop only.

3. Stay clear of emergency doors and windows (Leave the last seat of the bus empty)
4. Transporting guns, gasoline, animals, or any other objects of a dangerous or objectionable nature is prohibited.
5. Remain seated
6. Students will use appropriate language.
7. Use of tobacco in any form is prohibited.
8. Keep all body parts inside the bus at all times.
9. Keep aisles clear.
10. Gum, food, or beverages are prohibited.
11. Harassment will not be tolerated.
12. Respect your bus driver and other students.
13. Use "inside" voices.
14. Keep hands to yourself.
15. Respect the bus property.  
Students/parents will be responsible for any damage.
16. If a student is going to get off at a different stop, they must be approved through the office. They must provide notes from their parent and the friend's parent.
17. When exiting, seats closest to door/front exit first.
18. If you miss your bus at the end of the day, report to the office for assistance.

### **Bus Conduct Reports**

Bus conduct reports may result in any of the following disciplinary actions:

Detentions, parent contact, loss of bus riding privilege, referral to law enforcement.

### **Internet Use**

Internet use is a privilege. Further guidelines for Internet use are provided in the District Technology Acceptable Use Policy.

### **Instructional Media Center**

Media Center policies:

- Student bar codes will be kept in the media center for checkout purposes.
- Books may be checked out for a three-week period. See the media center personnel for book renewal.
- Students need a pass, from the teacher that assigned the work, to come to the media center or computer lab during the day.
- Food or beverages are prohibited in the media center.
- You are responsible for the books you check out. If any damage or loss occurs to the books checked out in your name, you will pay for the books.
- Books are to be returned or renewed when they are due.
- Media center privileges will be denied if books are not checked out, returned on time, or if inappropriate behavior is a problem.

### **Lunch Accounts**

Each student is responsible for maintaining a positive balance in his/her lunch account. Payments can be made to these accounts at the high school office or online through the school website. Students will be notified when their account approach a zero balance.

### **Lunch**

Bangor students must obey the cafeteria rules during lunch:

1. All food must be eaten in the cafetorium.
2. Clean up your area.
3. Place garbage/recyclables in the proper containers.
4. Return your tray to the window and stack neatly (in the same direction) and place utensils in the supplied pan.
5. Food stays on your tray or in your mouth
6. Carry your tray with two hands

7. Students shall remain in their approved areas during lunch (may not go to locker).

Note: Any student food allergies that would necessitate an alternative menu will require medical documentation.

#### **Lunch Open Gym Rules & Guidelines**

Appropriate behavior is expected while using the gym during lunch. Rules to be followed include:

- No food or drink.
- No loitering - you must be involved in an activity to be in the gym.
- "Daylight rule" applies in the gym.
- Equipment shall be respected and used appropriately.
- Excessive pushing or rough play will not be allowed.

Failure to conduct one's self appropriately will result in removal from the gym and/or noon detentions. Continuous infractions may result in loss of gym privileges.

#### **Closed Campus**

The closed campus policy is to help ensure the safety of, and to provide better accountability of, students. Closed Campus means a student cannot leave campus during noon hour or any time during the school day.

Blanket or general excuses written by parent to either permit students to leave campus, or be a passenger in a car will not be honored.

If an urgent need to leave campus arises, parents must contact the principal's office and send a note stating the specific reason, for a specific day as well as why it is essential that their child leave school grounds. Frivolous requests will be denied. If an emergency arises, efforts will be made to contact parents before a student leaves.

Students who live in the Village of Bangor will be permitted to walk home for lunch provided

they have a signed permission form on file in the office.

#### **Medication Policy**

The school nurse serves the two school buildings from 8:30am – 3:00pm, Monday - Friday. In addition to promoting wellness and safety, the nurse supervises the care of ill and injured students, supervises the distribution of medication, reviews immunization records, and conducts hearing and vision screenings.

Designated, trained school staff will administer medication to students that must be given at exact times during school hours. The school district requests that students who need medication three times a day, for example, take it before school, after school, and at bedtime, when possible.

Parents with students needing to take prescription medication on a daily schedule at school **will need to contact the school nurse prior to the start of the school year** at 608-486-5250.

There must be a completed medication administration form on file before any medication, prescription or over-the-counter, will be administered. This includes cough drops, Tylenol Jr., and Ibuprofen Jr., etc. The medication administration form is available to print from the Bangor School District website ([www.bangor.k12.wi.us](http://www.bangor.k12.wi.us)) on the Health Services tab and in each school's main office. All medications (OTC, and prescriptions, including inhalers & Epi-Pens, over the counter, cough drops,) must be provided in the original container with the child's name, medication name or list of ingredients, instructions for administration, and expiration date clearly visible. A practitioner's signature is required for all prescription medications and for all over-the-counter medicines when a dosage exceeds the manufacturer's therapeutic dose.

All practitioner's offices have the medication administration form. Your child's practitioner can fax the form with their signature to the high/middle school at 608-486-4587.

The nurse's office has some over the counter medications available for children. **If necessary, we may ask you to supply an over the counter medication depending on your child's needs.**

It is the responsibility of the parents to pick up any remaining medication, inhalers, etc. at the end of the school year. The disposal of expired medications, inhalers, Epi-Pens, etc., is the responsibility of the parents.

#### **Visitors**

All persons who are not students in regular attendance or staff of the School District of Bangor shall report to the District Office immediately upon entering school property during the hours of 7:30 a.m. and 4:00 p.m. on any day in which school is in session. Entrance to the school during this time is limited to the District Office entrance. Visitors shall identify themselves and state the purpose for which they are entering school property. They will then be asked to sign in and will be issued a visitor pass.

Final authority concerning access to school property shall reside with the principal, or responsible designee, who shall keep in mind the district's obligation to the safety, welfare, and education of its students.

Persons who fail to report to the District Office, fail to identify themselves, fail to state the purpose for which they desire entry upon the school property, or who enter school property for improper reasons will be asked to leave school property.

#### **School Closings in Inclement Weather**

Canceling school and/or school activities because of bad weather conditions shall be the responsibility of the district administrator.

The following radio stations are designated to broadcast announcements:

WKTY - La Crosse

WIZM - La Crosse

WCOW - Sparta

The following television stations/websites will be designated to broadcast/post announcements:

WXOW - La Crosse ([www.wxow.com](http://www.wxow.com))

WKBT - La Crosse ([www.wkbt.com](http://www.wkbt.com))

#### **Emergency Procedures**

Fire: All persons in the building are to leave the building as rapidly and orderly as possible. Departure instructions are posted in each classroom.

Tornado: All persons should exit the classroom and report to the assigned area.

Hold In Place: Students are to remain in the classroom and not leave for any reason without administrative permission. Teachers will continue regular class activities.

Dangerous Intruder/Active Shooter: Upon becoming aware of a dangerous intruder/shooter, staff and students are to follow the Run, Hide, Fight, protocol and respond according to the location of the threat and the available information. Options may include lockdown/barricade, evacuate or counter. Please refer to the School Safety Page on the district website for more information:

<https://www.bangor.k12.wi.us/o/bangor-school-district/page/school-safety--27>

#### **Fund Raising**

There will be no fund raising activities in school unless the activity is sponsored by a school organization. There should be no solicitation of teachers unless done during

lunch, before or after school, or at other times not during school hours.

### **Dances and Assemblies**

At all parties and dances held at the school, students will be expected to dress in accordance with acceptable standards. No person will be permitted to enter the building that has been drinking alcoholic beverages or is under the influence of illegal drugs. If a student leaves the building during the party or dance, he or she will be denied re-admittance. No middle school students will be allowed to attend high school dances.

### **Student of the Month**

The Student of the Month program at Bangor High School recognizes one student from each class each month for positive contributions and attributes.

### **Sportsmanship**

Spectators and co-curricular participants of Bangor Middle School should represent their school in a positive manner at the various activities or events. Behavior, conduct, and appearance are a reflection of our school and community.

### **Co-Curricular Eligibility**

Eligibility for Co-Curricular participation will be based on the criteria established in the co-curricular code.

We encourage you to participate in after-school activities, but, unless supervised by a staff member, you should BE OUT OF THE BUILDING BY 3:30 P.M.

### **Co-Curricular Activities List**

Drama/Musical (6, 7, 8)  
Yearbook (6, 7, 8)  
Forensics (6, 7, 8)  
Boys Football (7, 8)  
Math Team (7)  
Girls Volleyball (7, 8)  
Student Council (6, 7, 8)  
FFA (6, 7, 8)  
Cross Country (6, 7, 8)  
Odyssey of the Mind (6, 7, 8)  
Music Solos and Ensembles (6, 7, 8)  
Basketball (7, 8)  
Quiz Bowl (7)  
Wrestling (7, 8)  
Battle of the Books (6)  
Track (7, 8)  
Trap Shooting

**Bangor Middle School Faculty**

David Brokopp	Superintendent	486-5202	dbrokopp@bangorsd.net
Rick Muellenberg	Principal	-5201	rmuellenberg@bangorsd.net
Josh Chaplin	School Psychologist	-5255	jchaplin@bangorsd.net
Hannah Schulz	School Counselor	-5217	hschulz@bangorsd.net
Erin Bloomquist	School Nurse	-5250	ebloomquist@bangorsd.net
Melanie Horstman	Administrative Assistant	-5200	melhorstman@bangorsd.net
Rick Bierbrauer	Agricultural Science	-5241	rbierbrauer@bangorsd.net
TBD	Speech Therapist	-5255	@bangorsd.net
Todd Grant	Special Education	-5238	tgrant@bangorsd.net
Michelle Harper	Special Education	-5259	mharper@bangorsd.net
Cheri Horstman	Business Education	-5234	chorstman@bangorsd.net
Sadie Hooker	Family/Consumer Ed.	-5232	shooker@bangorsd.net
Kari Johnson	Mathematics 6, 7, Intervention	-5243	kjohnson@bangorsd.net
Ross Jones	Instrumental Music	-5225	rjones@bangorsd.net
Adam Kratochvill	Technology Education	-5233	adkratochvill@bangorsd.net
Erika Lichtfuss	Social Studies 8	-5262	elichtfuss@bangorsd.net
Cheri Horstman	Interventionist/Tech. Integr.	-5290	chorstman@bangorsd.net
Jordan Laufenberg	Physical Education 8/Adapt.	-5242	jlaufenberg@bangorsd.net
Brooke Lueck	Physical Ed. 6, 7/Health 8	-5252	blueck@bangorsd.net
Morgan Beckman	Science 7	-5293	mbeckman@bangorsd.net
Kelsi Swanson	Spanish	-5254	kswanson@bangorsd.net
Lindsey Peyton	Media Center Dir.	-5230	lpeyton@bangorsd.net
Matt Regan	Science 6, 8	-5226	mregan@bangorsd.net
Emily Schmitz	Resource	-5237	eschmitz@bangorsd.net
Amy Olson	Art	-5236	aolson@bangorsd.net
Dan Rampetsreiter	Social Studies 6, 7	-5227	drampetsreiter@bangorsd.net
Kristen Schaub	Eng. 6, Intervention	-5244	kschaub@bangorsd.net
Brittany Thummel	Vocal Music	-5235	bthummel@bangorsd.net
Aimee Klos	English 7, 8	-5224	<a href="mailto:aklos@bangorsd.net">aklos@bangorsd.net</a>
James Miller	Math 8, Intervention		jamiller@bangorsd.net

### **Username and Passwords**

Username:\_\_\_\_\_

Password:\_\_\_\_\_

Username:\_\_\_\_\_

Password:\_\_\_\_\_

Username:\_\_\_\_\_

Password:\_\_\_\_\_

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