



**BANGOR HIGH SCHOOL**  
**STUDENT/PARENT HANDBOOK**  
**2023-2024**

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**DISTRICT WEBSITE**  
[www.bangor.k12.wi.us](http://www.bangor.k12.wi.us)

**DISTRICT EVENTS PAGE**  
<https://www.bangor.k12.wi.us/o/bangor-school-district/events>

***This agenda belongs to:***

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

STUDENT NO. \_\_\_\_\_



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# Bangor School District Calendar 2023-2024

## August 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	REG	REG	10	11
12	13	14	15	16	17	18
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## September 2023

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## October 2023

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29	30	31				

## November 2023

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## December 2023

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24	25	26	27	28	29	30
31						



## January 2024

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28	29	30	31			

## February 2024

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## March 2024

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24	25	26	27	28	29	30
31						

## April 2024

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
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28	29	30				

## May 2024

S	M	T	W	T	F	S
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19	20	21	22	23	24	25
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## June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8

## AUGUST 2023 (4 Student Days)

8 Registration/Pics - 1:00-7:00  
9 Registration/Pics - 1:00-6:30  
17 New Staff Orientation  
21-23 Staff Inservice  
24 Professional Dev. Day  
28 1st Day of School

## SEPTEMBER 2023 (20 Student Days)

4 Labor Day (No School)

## OCTOBER 2023 (20 Student Days)

12 P/T Conferences (No School)  
K-5 - 11:00-7:00  
6-12 - 12:00-8:00  
13 Professional Dev. Day (No School)  
27 End MS/HS Qtr. 1 (42 days)

## NOVEMBER 2023 (19 Student Days)

17 End Trimester 1 (57 days)  
22-24 Thanksgiving Break (No School)

## DECEMBER 2023 (14 Student Days)

8 Professional Dev. Day (No School)  
22-31 Winter Break (No School)

## JANUARY 2024 (21 Student Days)

1 New Year's Day (No School)  
12 MS/HS End Qtr. 2 (44 days)  
15 Professional Dev. Day (No School)

## FEBRUARY 2024 (20 Student Days)

28 End EL Trimester 2 (61 days)  
29 P/T Conferences (No School)  
K-5 - 11:00-7:00  
6-12 - 12:00-8:00

## MARCH 2024 (19 Student Days)

1 Professional Dev. Day (No School)  
15 End MS/HS Qtr. 3 (42 days)  
29 No School

## APRIL 2024 (18 Student Days)

1 No School  
2-3 Moving/ P.D. Days (No School)  
19 Professional Dev. Day (No School)

## MAY 2024 (16 Student Days)

17 Professional Dev. Day (No School)  
23 Last Day 1/2 day of School  
End Trimester 3 (53 days)  
End MS/HS Qtr. 4 (43 days)  
24 Teacher Work Day (No School)  
26 HS Graduation - 1:30  
27 Memorial Day (No School)  
28 Construction Begins!

## JUNE 2024 (0 Student Days)

(Extending the school day may be considered if additional make up time is needed)

**School District of Bangor**  
**Mission/Vision/Values**

**Mission Statement:**

*Bangor Pride--A Small School Building Big Futures*

**Vision Statement:**

*An innovative, small school creating excellence through personalized learning and relationships for all*

**Values we hold:**

*Student-centered, Safety, Opportunities for all, Small class sizes, Fiscally sustainable, Foster community, Continuous improvement, Professionalism*

**Attendance**

To be productive, all students are required to attend school every hour of every day that school is in session. School attendance is the responsibility of students and parents or guardians. When students are tardy to school, they must report to the office to obtain a tardy slip. After the first tardy without a legitimate written excuse, students will be required to serve a noon detention for each tardy. In addition, repeated unexcused tardiness will be counted toward truancy.

Once arriving at school, students may not leave school property without an approved pass or a written note or phone call from a parent/guardian to the office. Students MUST sign in and out in the school office when leaving or returning to the building.

It is the responsibility of the parent or guardian to call the office (486-5200) before 8:30 A.M on the day of an absence relative to the reason for the absence. If a phone call is not received, a parent/guardian note explaining the absence must be provided by the end of the following school day. A signed doctor's excuse should be provided for a medical or dental appointment or a signed clerk/lawyer/social worker note for a legal appointment. (Students are only excused for the duration of the appointment and travel time). The school will have the final determination as to what is an excused absence per Wisconsin Statute 118.16(2).

Planned absence of more than two days should be pre-approved by the principal. Teacher release forms are available in the office. Absences not pre-approved will be considered unexcused.

Requests for homework can be made by calling the high school office no later than noon that day. If a student is absent, s/he will have two days per day absent to make up missed assignments.

To participate in an athletic or co-curricular event, students must be in attendance for the full day on the day of competition (see co-curricular code). Students absent due to illness will not be allowed to attend after-school events the day of the absence.

Truancy is defined as being absent for part or all of one or more school days during which the school has not been notified of the legal cause of such absence by the parent/guardian of the absent student. If a student is truant, they will be expected to make up the amount of time that was missed. Schoolwork will be made up during this period. Truancy is a serious offense and is subject to municipal and State Law. Truancy tickets will be issued through municipal court for every eight (8) periods of truancy and a referral for "habitual truancy" (truant for all or part of five (5) or more days in a semester) may be made to the La Crosse County District Attorney. Repeated truantries may result in a delay or suspension of driving privileges.

After more than ten (10) excused absences during a school year (excluding hospitalization, doctor's orders, school-sponsored field trips/activities, legal appointments or medical/dental appointments), the principal may require a doctor's excuse for further absences. If absences continue without a doctor's excuse, the student will be considered truant in accordance with District Policy and State Law. In addition, after-school detentions are considered an extension of the school day and failing to serve them is considered truancy.

### Alternate Schedules

A two-hour LATE START may be necessary due to bad weather. In that event, the following schedule will be used (no BIG Time):

9:55-11:04	1 <sup>st</sup> /2 <sup>nd</sup> Period
11:06-11:39	<b>HS Lunch</b>
11:09-12:16	MS 3 <sup>rd</sup> Period/4 <sup>th</sup> Period
11:42-12:50	HS 3 <sup>rd</sup> /4 <sup>th</sup> Period
12:19-12:52	<b>MS Lunch</b>
12:55-2:03	5 <sup>th</sup> /6 <sup>th</sup> Period
2:08-3:16	7 <sup>th</sup> /8 <sup>th</sup> Period

### Graduation Requirements

Students must complete a total of 24 credits in order to graduate from Bangor High School (po5460). These credits are:

<b>English</b>	4 credits
<b>Science</b>	3 credits
<b>Social Studies</b>	3 credits
<i>(US Government &amp; Economics required in 12<sup>th</sup> grade)</i>	
<b>Mathematics</b>	3 credits
<b>Physical Education</b>	2 credits
<b>Health</b>	.5 credit
<b>Career Communications</b>	.5 credit
<b>Computer Applications</b>	.5 credit
<b>Personal Finance</b>	.5 credit

The remaining credits are given for elective classes taken in the student's area of interest. See Course Handbook for specific required classes. Students will be denied participation in the graduation ceremony if coursework is not fully completed at the time of the ceremony (exceptional circumstances may be considered by the Board or administration). Students may be denied participation in the graduation ceremony if they are not in regular attendance, if fees/fines are not paid, if detention time is not fully served, or due to serious disciplinary issues.

The State of Wisconsin also requires students to pass a school-administered Civics test prior to graduating.

### Early College Credit Program (ECCP)/Start College Now

Students that meet certain criteria may be eligible to take classes at a Wisconsin university or technical college for high school and college credit at state/district expense (po2271, 2271.01). Students should contact the school counselor for information about requirements and application deadlines. Note: Dropped or failed classes will require parents to reimburse the District for its share of the cost.

### Community Service Requirement

All Bangor High School students must complete a *Community Service* requirement in order to graduate from Bangor High School (po5460). This requirement will be satisfied with approved projects that total 60 hours during the student's high school years (hours will be prorated for students that transfer in after first semester of their freshman year). These projects would include, but are not limited to: activities involving assistance to youth or staff in our district, volunteer work for non-profit organizations (recycling centers, nursing homes, hospitals, community or civic organizations, churches), summer youth activities, etc.

Verification forms are available in the High School and on the district website. This form will allow the student to summarize the project and will include actual hours served. The supervisor's name, contact information and signature are also required. The students will also explain the benefit of his/her service to the community, as well as the benefit the students received personally. Completed forms should be turned in to the community service advisor.

#### Community Service Policies

- The service is performed without material or monetary reward.
- The service cannot be performed for a family member.
- Students cannot use court-referred hours to fulfill the requirement.
- Activities related to public office do not count toward the requirement.
- Entertainment or performance activities that are an extension of a class or a co-

curricular requirement cannot be considered for credit.

### **Honors Awards and Class Rank**

Consideration for high school honors awards (3.5 and above) and class rank will be based on the cumulative grade point average. The cumulative GPA used for these considerations will be based on the grade point average earned while completing the education curriculum.

### **Honor Roll**

Each grading period an honor roll will be compiled. Honor roll will be based on the grade point average for that grading period. An "F" grade will disqualify a person from inclusion on any honor roll. The following minimum grade point average will be used for inclusion:

"A"	Honor Roll -	3.5 GPA
"B"	Honor Roll -	2.67 GPA

Students who achieve at least a 3.5 GPA during one or both semesters will be eligible to receive an academic letter.

### **Grading Scale/Grade Points**

100-98	A+	4.33
97-93	A	4.00
92-90	A-	3.67
89-87	B+	3.33
86-83	B	3.00
82-80	B-	2.67
79-77	C+	2.33
76-73	C	2.00
72-70	C-	1.67
69-67	D+	1.33
66-63	D	1.00
62-60	D-	0.67
0-59	F	0.00

Formative schoolwork and assessments will be weighted at a maximum of 30% of a student's grade while summative classroom assessments will be weighted at least 70%. Students will be allowed to re-test on summative assessments through a specified procedure.

### **Homework**

Homework can be an effective way for students to learn the material they are

responsible for in school. It can also help prepare them to be lifelong learners by helping them develop the skills they need to study independently. As such, teachers may assign homework for any of the following purposes:

- To review and practice the material covered in class.
- To determine whether students understand material presented.
- To prepare for future classes.
- To help students learn how to find and use information.
- To provide a more in-depth exploration of subjects introduced in class.
- To apply existing skills to new situations.
- To integrate many different skills on a single task.

In addition to these specific purposes, homework can also:

- Encourage students to learn during leisure time.
- Improve study habits and skills.
- Promote greater learning independence, including more self-direction and self-discipline, and better time management skills.

Teachers, students and parents are all expected to play a constructive role in the homework process. Students can expect their teachers to indicate the purpose of any homework assignment and to spell out the steps they need to take to successfully complete the assignment. Not all of the assignments will necessarily be graded, but each will be commented on or collected depending on its purpose. Assignments will average about 30 minutes per class per night with variations according to long-term projects, class difficulty and student ability.

It is the responsibility of the student to:

- Clarify any instructions not understood.
- Record homework assignments and due dates.
- Complete homework in proper form on time.
- Arrange a proper study area at home or at school, and manage time to complete homework assignments.

- Establish a regular weekly study schedule that is relatively free from distraction.
- Confer with teachers regarding homework overload.
- Complete and turn in all late homework and re-takes by one week prior to the end of the grading period.

### **Academic Honesty**

All schoolwork must represent the efforts of the individual student. Any form of academic dishonesty is prohibited. Teachers are granted the authority, with the advice of the school administration, to use their good judgment in applying consequences for violation of this policy.

The following list provides examples of academic dishonesty:

- Plagiarize in written, creative or oral work. (Plagiarism is using the ideas of another as one's own without proper acknowledgement of the source.)
- Submit work that is not original.
- Give or receive unauthorized assistance or answers on exams or quizzes
- Alter grades or other academic records.
- Submit identical work in more than one course without the prior approval of the instructor. (Students may further develop previous work with prior approval of the instructor.)
- Provide to school officials or teachers notes, signature, or other documents that are forgeries.
- Allow another person to copy one's own work.
- Complete another person's class work.
- Steal exams, quizzes, or answer keys from a teacher.
- Use calculators, cell phones, or other electronic devices to provide assistance on exams or quizzes without the approval of the instructor.
- Use another student's computer login or password.
- First offense will result in a student conference and parent phone call.
- Students will be able to submit their original work for full credit.
- Second offense will result in the above and a call from administration as well as an after school detention.
- Succeeding offenses will have consequences determined by administration.

### **Assessment**

To help determine their academic progress, students will be assessed in a variety of ways (po2623). In addition to classroom assessments, students in 9<sup>th</sup> and 10<sup>th</sup> grade will be assessed in the spring using Pre-ACT Tests and 11<sup>th</sup> graders will take the ACT Plus Writing tests.

### **Academic Interventions**

To provide the highest quality education for all of our students, we have adopted a three-tiered approach to instruction. This process is known as **Response to Intervention (RtI)**. The process establishes practices to identify and provide early academic intervention to struggling students. Each added tier provides additional support beyond the regular curriculum in the targeted areas of Math and Reading. Students determined to need additional instruction/intervention will be monitored frequently to ensure they are making progress toward the grade-level benchmark.

All students will continue to participate in their core curriculum classes (Math, Science, Social Studies, English), even if they need the additional support of interventions. Students who are not progressing at a rate to meet grade-level expectations will be placed in interventions that match their specific needs. These "tier three" interventions will take place daily, in a small group, for one class period. This intervention period will replace an elective class (students will receive elective credit for the intervention), and the student's progress in the intervention will be monitored weekly. Interventions will typically last for a minimum of six weeks, but may continue, as needed, to ensure student success in their area of weakness. If a student is shown, through our progress-monitoring data, to have reached the grade-level benchmark, they will be able to return to their elective class. Depending on an individual student's need and progress, the RtI

team may increase the intervention frequency, time or intensity to the “tier three” level.

The school-wide screening tool for reading and math, MAP, will be administered to all 9<sup>th</sup> grade students three times during the school year to determine which students are at/above the grade-level benchmark and which students will need an intervention. Students placed in an intervention will be monitored weekly using a progress-monitoring tool. Data from these tools and a variety of other sources will help us provide our students with the best instruction to fit their needs. Information from these assessments will guide instruction and help monitor student progress.

### Student Conduct/PBIS

We will continue to build on and expand a research-based, school-wide systems approach to instructing behaviors called Positive Behavior Interventions and Supports (PBIS). The PBIS process focuses on teaching common behavioral expectations and providing positive supports for behaviors. Supports will include individual and school-wide acknowledgement/recognition for positive behaviors as well as interventions and consequences for inappropriate behaviors. Our general behavioral expectations are as follows:

- **BE RESPECTFUL** - To be respectful toward parents, teachers, other students, and all members of society. To respect the rights and property of other people, including public property, and to protect these from unwanted acts of others.
- **BE RESPONSIBLE** - To accept responsibility for behaviors and actions. To practice good citizenship and behave in such ways as to reflect credit on themselves, their families, churches, schools and community.
- **BE PRODUCTIVE** - To work, study, and learn in accordance with their individual mental and physical capacities.
- **BE SAFE** - To act in a way that protects your physical and psychological safety and the physical and psychological safety of others. To maintain and improve their mental and physical health.

### Hallway Behavior

When passing between classes, students are expected to

- Use appropriate language
- Adhere to the “daylight rule”
- Respect others’ personal space
- Walk
- Consumption of food and beverages is limited to the cafetorium with the exception of breakfast which may be eaten in first block study hall.
- Be respectful to others

### Bullying

Bullying is defined as a person intentionally and repeatedly targeting another person by exercising power or control over another with hostile or malicious intent. Bullying can be physical, verbal, psychological, or electronically transmitted through attacks on the property of another, or a combination of any of these.

Examples include, but are not limited to:

- Physical – hitting, kicking, spitting, pushing, pulling, taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, other unwanted physical contact
- Verbal – taunting, malicious teasing, insulting, name calling, making threats.
- Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion or intimidation.
- Cyber bullying – the use of information and communication technologies such as email, text messages, instant messaging, defamatory personal websites, social media sites, and defamatory online personal polling websites, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to harm others.

All complaints about aggressive behavior that may violate this policy will be investigated. If the investigation finds that aggressive behavior has occurred, it will result in prompt and appropriate disciplinary action up to and including suspension or expulsion. Individuals may also be referred to law enforcement.

### **Harassment Policy**

Harassment means behavior toward a student or group of students based, in whole or in part, on their sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or any other characteristic protected under State, Federal, or local law, which substantially interferes with the student's school or academic performance or creates an intimidating, hostile, or offensive school environment. The school district maintains a firm policy prohibiting all forms of discrimination based upon generic harassment, sexual harassment and sexual violence. All individuals deserve to be treated with respect and dignity. Any form of harassment, which creates an intimidating, hostile, or offensive environment will not be tolerated under any circumstance (po5517).

### **Weapons Policy**

It is the policy of the School District of Bangor, Wisconsin, to provide a safe and healthy environment for all persons on its premises or attending any of its activities or functions. To aid in reaching that goal the district shall strictly enforce a policy that no person shall possess, use, or store a weapon on school property, school busses, or at any school-related event (po5772, po7217).

This prohibition does not apply to:

- Law enforcement officers discharging their official duties.
- Military personnel who are armed in the line of duty, and
- Weapons properly registered and handled during community use of school facilities, i.e.: Hunter safety course instruction or a starter pistol for sporting events.

A weapon is defined as any facsimile firearm such as a toy, starter pistol, or other object that can be perceived as an actual firearm. A dangerous weapon is defined in state law as any object that by its design and/or use can cause bodily injury or property damage. This includes but is not limited to guns, including BB/pellet/paintball firing guns, knives, razors,

karate sticks, metal knuckles, chains, and similar items.

Any student violating this policy will be subject to penalties outlined in state law and suspended and/or expelled from school. Parents/guardians and law enforcement officials will be notified. Any weapons found will be confiscated. Students with EEN will be included under PL 11.13(4) and (5). Any other person violating this policy shall be referred to law enforcement officials for prosecution.

### **Smoking, Drugs, and Alcohol**

The possession, use, display or sale of tobacco products, tobacco-related devices (including electronic cigarettes and vaping devices), drugs, or alcohol by students, or being under the influence of drugs or alcohol, in the school building, on school property, or while attending off-campus school functions is prohibited (po7434). Individuals may be referred to law enforcement.

### **Interventions/Consequences**

Students who defy authority, fail to cooperate with staff/administrators, misuse or destroy any school equipment/facilities, gamble, steal, vandalize, or engage in other acts deemed disruptive to school activities, the educational process, or the routine operation of the school will be subject to being disciplined.

The administration and staff reserves the right to treat each disciplinary case on its specific merits, but in general, the following guidelines will be used:

- 1<sup>st</sup> and 2<sup>nd</sup> referrals in a week = Noon Detentions.
- 3<sup>rd</sup> and subsequent referrals in a week may result in After-School Detention.
- 3<sup>rd</sup> and subsequent After-School Detentions in a month = One day In-School Suspension.
- Removal from a classroom, insubordination, or failure to serve a noon detention = After-School Detention.
- After-School Detentions are to be served within the next 5 scheduled detention days unless the referring teacher or administration agrees to other



arrangements. Failure to serve within that time results in truancy.

- In-school suspensions or out-of-school suspensions may be assigned for more serious infractions. Schoolwork will be provided during the suspension.
- Students may not possess personal electronic devices while serving detentions or in-school suspensions.
- Any students with past due un-served detentions will not be allowed to attend school events until the time is served.

In addition, any of, or a combination of the following consequences may be used, depending on the seriousness or circumstances of the offense:

- Principal conference
- Parent notification
- Parent conference
- Student sent home to change clothing
- Article(s) kept in principal's office
- Noon Detention assigned
- After-school Detention assigned
- Removal from class
- Referral by individual teacher to Support Team
- In-school suspension
- Out-of-school suspension
- Police notification
- Student and parent will be liable for damages
- Referral to counselor/social worker/psychologist
- Court referral
- Expulsion

### **Student Dress Code**

Responsibility for the personal appearance of students enrolled in the School District of Bangor shall rest with the students and their parents/guardians. Student dress or grooming should not, however:

- Affect the health or safety of individuals on school property.
- Disrupt the learning process within the classroom or school.

Students should wear clothing that is reasonably clean and appropriate for an

educational environment. Clothing deemed inappropriate by staff and administration shall be prohibited at school activities.

Guidelines to be followed:

- Pants shall be worn at the waistline. Skirts should be no more than a hand-width above the knee. Shorts/"skorts" should have an inseam measuring at least four (4) inches. Torsos shall be covered; including midriffs, chests, back, and from neck to shoulder. All students shall wear clothes that completely cover all undergarments. All students should wear clean footwear while in school and at school activities. Clothing with attached chains will not be allowed (see weapons policy).
- No person shall wear clothing that contains pictures and/or writing (either directly or implied) referring to sexual references, profanity, violence, illegal drugs, the promotion of alcoholic beverages and/or tobacco products or that is racially, ethnically, or sexually provocative or derogatory in the school building during the school day.
- No student shall be permitted to wear any coats or headgear (cap, hat, hood, etc.) in the school building during the school day unless it is for religious or medical reasons or is part of an approved school activity.
- Backpacks/book bags are to remain in student's locker during the school day.

If there is a disagreement between students and/or parents and the staff regarding the appropriateness of clothing, the principal will use his/her discretion to make the decision.

### **Water Bottles**

Water bottles are permitted.

### **Study Hall Procedure**

- Be prepared: Bring all necessary materials and/or reading material
- Two students per table (if tables)
- You must have a pass ahead of time to go elsewhere
- Assignment notebooks must be used for passes
- Be productive
- Clean up after yourselves

- Push chairs in

### **Senior Privilege**

Any senior meeting and abiding by the following criteria are eligible to be excused from one study hall per day:

- The Senior Privilege form has been turned in
- No failing grades
- No ISS or OSS
- Students must remain in designated study hall or leave school property.
- No legal violations while gone from school property during school hours
- Must be used during a pre-selected study hall only (No alternating of study halls if a student has more than one)
- Student must return on time for next class (1 tardy permitted)
- Students returning early should remain in the cafetorium until the bell rings.
- Students must carry pass every day they use senior privilege.

Any expectation(s) violated will result in suspension or loss of privilege for up to the remainder of the semester. Students must reapply each semester.

### **Electronic Devices**

Students are not permitted to use personal electronic/communication devices during class time or in classrooms and study halls unless pre-approved by a teacher for an educational purpose (po5136). All personal electronic devices should be turned off and put in the designated area in each classroom during class/study hall. They may be used during lunch, or during class breaks. (Student use of these devices is a privilege—not a right. Abuse of this privilege may result in it being taken away) The use of any cell phone/electronic recording devices (including iPads) is not allowed in locker rooms at any time per state law. Personal electronic devices include, but are not limited to: cell-phones, handhelds, games, portable radios/CD/MP3 players, smart watches, etc. If a student is found to be using any personal electronic device inappropriately or during class/study hall, the device will be confiscated by the teacher and returned at the end of the period. On the second offense, the

device will be turned into the school office for return at the end of the day. A third offense will result in a parent/guardian contact. Further offenses will result in a parent/guardian meeting and an individual behavior plan. Cell phones will not be allowed at school assemblies unless authorized by the principal.

### **iPad Tablet Computers**

Once the yearly iPad Agreement and Student Acceptable Use Policy is signed by parents and student, the student will be given an iPad tablet computer/charger for school use and will be allowed to take it home. The iPads are school district property and their use is subject to school rules (see iPad Handbook). Violations of iPad policy/procedures will result in use restrictions. Students are expected to care for the iPads and any repair costs due to misuse will be the responsibility of the student/parents. A student's internet access, while in school, is filtered by the school's internet content filtering system. It is important to note that student internet access outside of the school building, however, is not filtered and should be carefully monitored by parents/guardians. Students will turn in the iPad and charger at the end of the school year.

### **Passes**

Students must be in the classroom during class time unless excused by a teacher with a pass.

### **Public Display of Affection**

School is a place to learn. Walking arm in arm, hugging, and/or kissing are not permitted. The "DAYLIGHT RULE" applies--there must be daylight between you and your significant other.

### **School Property**

The appropriate use of books, desks, musical instruments, computers, uniforms, classroom equipment, etc. is the responsibility of the student. Any damage done to school property will result in a fine and/or replacement of the item.

### **Valuables**

Students are responsible for their own belongings. Bangor High School is not responsible for lost and/or stolen items.

Valuables should be kept at home, in the student's possession, or locked in a locker if they are brought to school.

### **Student Lockers**

A student locker is provided by the school for the convenience of the student, to be used exclusively for storage of garments, footwear, and school-related materials. Students shall use the locker for no other purpose.

No opened food items should be stored in the lockers at any time. Any beverage container that has been opened once is considered to be open.

Scotch tape should not be used to adhere items to the locker. Please use masking tape, magnets, or poster putty. Any damage done to a locker will be billed to the student. If lockers are not clean at the end of the year, they will be cleaned and the student will be billed for the time necessary to clean the locker.

Lockers must be closed and locked to ensure that unauthorized persons do not enter the locker and items should not be left on top of the lockers. This will also improve the overall appearance of our building.

Lockers are the property of the school. The locker assigned to the student is not the student's private property or under his/her possession and may be opened and inspected by school authorities at any time (po5771).

Any unauthorized item found in the locker may be removed.

### **Bus Rules**

1. Allow younger students to get on first
2. Students will get on or off the bus at their designated stop only.
3. Stay clear of emergency doors and windows (Leave the last seat of the bus empty)
4. Transporting guns, gasoline, animals, or any other objects of a dangerous or objectionable nature is prohibited.
5. Remain seated
6. Students will use appropriate language.

7. Use of tobacco in any form is prohibited.
8. Keep all body parts inside the bus at all times.
9. Keep aisles clear.
10. Gum, food, or beverages are prohibited.
11. Harassment will not be tolerated.
12. Respect your bus driver and other students.
13. Use "inside" voices.
14. Keep hands to yourself.
15. Respect the bus property.  
Students/Parents will be responsible for any damage.
16. If a student is going to get off at a different stop, they must be approved through the office. They must provide notes from their parent and the friend's parent.
17. When exiting, students closest to door/front exit first.
18. If you miss your bus at the end of the day, report to the office for assistance.

### **Bus Conduct Reports**

Bus conduct reports may result in any of the following disciplinary actions:

Detentions, parent contact, loss of bus riding privilege, referral to law enforcement.

### **Parking Policy**

Common sense and prudent driving must be exercised at all times when operating a motor vehicle to and from school, especially on school grounds and adjacent streets when students are present.

- Parking permit must be obtained from the office and must be visible at all times.
- Use appropriate speed entering and exiting the lot (Safe and responsible driving).
- Park between the lines
- Stay on the blacktop area (Lot and roadway are subject to municipal ticketing).
- Parking spaces in front of school are not for student use.
- During school hours, students are not to be in the parking lot without a pass.

- Students should leave the parking lot using County Road B.
- Student vehicles parked on school property may be subject to search by school administration/law enforcement upon reasonable suspicion of school rule/policy violation (po5771).

Parking permits will be issued through the high school office at no cost to students. Failure to comply with this policy may result in the loss of parking privileges or the issuing of a municipal ticket.

### **Internet Use**

Internet use is a privilege. Further guidelines for Internet use are provided in the District Technology Acceptable Use Policy (po7540.03).

### **Computer Labs**

There are certain policies that apply to the computer labs at Bangor High School:

- There will be NO food, drinks, candy, or gum in any lab at any time.
- Students may use the labs for school related activities, either with a class or individually with a pass from a teacher.
- Priority use of the labs is:
  1. A class which has been reserved by a teacher
  2. Individual students with a pass
- Users must know how to use the computer and program on which they are working and if not, they should ask.
- Programs to be used will be pre-installed on the computers or network system. Students are not to bring in their own.
- Computers are useful and powerful machines, but they are delicate instruments. They will do what they are told to do if told properly. Force will not make a computer work better.
- Use of personal computing devices and access to the District network is subject to the District's Acceptable Use Policy.

There are some specific procedures for each lab. They will be explained to students by the staff responsible:

- IMC Lab -- IMC Director / Aide

- Writing Lab -- English teachers
- Business Ed Lab -- Business Ed teacher

Failure to follow these policies will result in temporary or permanent loss of the privilege of using any or all of the labs.

### **Instructional Media Center**

Media Center policies:

- Student bar codes will be kept in the media center for checkout purposes.
- Books may be checked out for a three-week period. See the media center personnel for book renewal.
- Students need a pass, from the teacher that assigned the work, to come to the media center or computer lab during the day.
- You are responsible for the books you check out. If any damage or loss occurs to the books checked out in your name, you will pay for the books.
- Books are to be returned or renewed when they are due.
- Media center privileges will be denied if books are not checked out, returned on time, or if inappropriate behavior is a problem.

### **Lunch Accounts**

Each student is responsible for maintaining a positive balance in his/her lunch account. Payments can be made to these accounts at the high school office or online through the school website. Students will be notified when their account approaches a zero balance.

### **Lunch**

BHS students must obey the cafeteria rules during lunch:

1. All food must be eaten in the cafetorium.
2. Clean up your area.
3. Place garbage/recyclables in the proper containers.
4. Return your tray to the tray window (stack neatly) and place utensils in the supplied pan.
5. Food stays on your tray or in your mouth
6. Carry your tray with two hands

7. Students shall remain in approved areas during lunch (may not go to locker).

Note: Any student food allergies that would necessitate an alternative menu will require medical documentation.

### High School Lunch Open Gym Rules & Guidelines

Appropriate behavior is expected while using the gym during lunch. Rules to be followed include:

- No food or drink.
- No loitering - you must be involved in an activity to be in the gym.
- "Daylight rule" applies in the gym.
- Equipment shall be respected and used appropriately.
- Excessive pushing or rough play will not be allowed.

Failure to conduct yourself appropriately will result in removal from the gym and/or noon detentions. Continuous infractions may result in loss of gym privileges.

### Closed Campus

The closed campus policy is to help ensure the safety of, and to provide better accountability of, students.

Closed Campus means a student cannot leave campus during lunch or any time during the school day except for senior privileges or with an approved office pass. This, of course, implies that students may not drive or sit in their car at any time during the day.

Blanket or general excuses written by parent to either permit students to leave campus, drive their cars, or be a passenger in a car will not be honored.

If an urgent need to leave campus arises, parents must contact the principal's office and send a note stating the specific reason, for a specific day as well as why it is essential that their child leave school grounds. Frivolous requests will be denied. If an emergency arises, efforts will be made to contact parents before a student leaves.

Students who live in the Village of Bangor will be permitted to go home for lunch provided

they have a signed permission form on file in the office.

### Medication Policy

The school nurse serves the two school buildings from 8:30am - 3:00pm, Monday - Friday. In addition to promoting wellness and safety, the nurse supervises the care of ill and injured students, supervises the distribution of medication, reviews immunization records, and conducts hearing and vision screenings.

Designated, trained school staff will administer medication to students that must be given at exact times during school hours (po5330). The school district requests that students who need medication three times a day, for example, take it before school, after school, and at bedtime, when possible.

Parents with students needing to take prescription medication on a daily schedule at school **will need to contact the school nurse prior to the start of the school year** at 608-486-5250.

There must be a completed medication administration form on file before any medication, prescription or over-the-counter, will be administered. This includes cough drops, Tylenol Jr., and Ibuprofen Jr., etc. The medication administration form is available to print from the Bangor School District website ([www.bangor.k12.wi.us](http://www.bangor.k12.wi.us)) on the Health Services tab and in each school's main office.

All medications (OTC, and prescriptions, including inhalers & Epi-Pens, over the counter, cough drops,) must be provided in the original container with the child's name, medication name or list of ingredients, instructions for administration, and expiration date clearly visible. A practitioner's signature is required for all prescription medications and for all over-the-counter medicines when a dosage exceeds the manufacturer's therapeutic dose.

All practitioner's offices have the medication administration form. Your child's practitioner can fax the form with their signature to the high/middle school at 608-486-4587.

The nurse's office has some over the counter medications available for children. **If necessary, we may ask you to supply an over the counter medication depending on your child's needs.**

It is the responsibility of the parents to pick up any remaining medication, inhalers, etc. at the end of the school year. The disposal of expired medications, inhalers, Epi-Pens, etc., is the responsibility of the parents.

### **Visitors**

All persons who are not students in regular attendance or staff of the School District of Bangor shall report to the District Office immediately upon entering school property during the hours of 7:30 a.m. and 4:00 p.m. on any day in which school is in session. Entrance to the school during this time is limited to the District Office entrance. Visitors shall identify themselves and state the purpose for which they are entering school property. They will then be asked to sign in and will be issued a visitor pass.

Final authority concerning access to school property shall reside with the principal, or responsible designee, who shall keep in mind the district's obligation to the safety, welfare, and education of its students (po9150).

Persons who fail to report to the District Office, fail to identify themselves, fail to state the purpose for which they desire entry upon the school property, or who enter school property for improper reasons will be asked to leave school property.

### **School Closings in Inclement Weather**

Canceling school and/or school activities because of bad weather conditions shall be the responsibility of the district administrator.

The following radio stations are designated to broadcast announcements:

WKTY - La Crosse

WIZM - La Crosse

WCOW - Sparta

The following television stations/websites will be designated to broadcast/post announcements:

WXOW - La Crosse ([www.wxow.com](http://www.wxow.com))

WKBT - La Crosse ([www.wkbt.com](http://www.wkbt.com))

### **Emergency Procedures**

**Fire:** All persons in the building are to leave the building as rapidly and orderly as possible. Departure instructions are posted in each classroom.

**Tornado:** All persons should exit the classroom and report to the assigned area.

**Hold In Place:** Students are to remain in the classroom and not leave for any reason without administrative permission. Teachers will continue regular class activities.

**Dangerous Intruder/Active Shooter:** Upon becoming aware of a dangerous intruder/shooter, staff and students are to follow the Run, Hide, Fight, protocol and respond according to the location of the threat and the available information. Options may include lockdown/barricade, evacuate or counter. Please refer to the School Safety Page on the district website for more information: <https://www.bangor.k12.wi.us/o/bangor-school-district/page/school-safety--27>

### **Work Permits**

Work permits may be obtained in the District Office. The following documents/information must be provided:

- Proof of Age - Birth Certificate or Baptismal Record.
- Letter from the employer stating the type of employment.
- Letter from a parent/guardian consenting to the employment.
- The minor's social security card.
- A \$10 permit fee.

### **Fund Raising**

There will be no fund raising activities in school unless the activity is sponsored by a school organization. There should be no solicitation of teachers unless done during lunch, before or

after school, or at other times not during school hours.

### **Dances and Assemblies**

At all parties and dances held at the school, students will be expected to dress in accordance with acceptable standards. No person who has been drinking alcoholic beverages or is under the influence of illegal drugs will be permitted to enter the building. If a student leaves the building during the party or dance, he or she will be denied re-admittance. Students who are absent from school on the day of the dance will not be allowed to participate. No middle school students will be allowed to attend high school dances. Guests must be 20 years old or younger and may be subject to a background check if an administrator signature is not available. Prior approval is needed as well. Each student can bring one guest.

### **Prom**

The Junior Class prom court shall be made up of students who have attained junior status (12 credits) and are in full time attendance at Bangor High School. Prom is a formal event and those in attendance will be expected to behave and dress appropriately (no jeans, hats, tennis shoes, shorts, t-shirts, etc.). Once a person leaves the prom, they will not be allowed to return.

### **Homecoming**

The homecoming court shall be made up of 10 senior class representatives (5 male and 5 female). The junior, sophomore, and freshman students will each elect one couple to represent their class. All court members must be in full time attendance at Bangor High School.

### **National Honor Society**

Selection to NHS is based on scholarship, service, leadership, and character. Students must meet and maintain the required cumulative grade point average of 3.75. Upon completion of three semesters of high school work, eligible students are evaluated by faculty and the final selection is made by the National Honor Society Faculty Advisory Committee.

### **Student of the Month**

The Student of the Month program at Bangor High School recognizes one student from each class each month for positive contributions to the school.

### **Sportsmanship**

Spectators and co-curricular participants of Bangor High School should represent their school in a positive manner at both home and away activities and events. Behavior, conduct, and appearance are a reflection of our school and community. A student, whose behavior warrants it, will be removed from the event and possibly future events.

### **Co-Curricular Eligibility**

Eligibility for co-curricular participation will be based on the criteria established in the Co-curricular Code. We encourage you to participate in after-school activities, but, unless supervised by a staff member, you should BE OUT OF THE BUILDING BY 3:30 P.M.

### **Co-Curricular Activities List**

Academic Decathlon  
Art Club  
Baseball  
Basketball  
Cheerleading (Fall)  
Cross Country  
Drama  
FCCLA  
FFA  
Football  
Forensics  
Girls Hockey (Co-op)  
Gymnastics (Co-op with West Salem)  
Hockey (Co-op with West Salem)  
Jazz Band  
Jazz Choir  
Math Team  
National Honor Society  
Odyssey of the Mind  
High Quiz Bowl  
Softball  
Student Council  
Track  
Trap Shooting

Volleyball  
Wrestling (Co-op with West Salem)

Yearbook

### Bangor High School Faculty

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