

## Medication Guidelines 2023-2024

### Bangor School District

The school nurse serves the two Bangor school buildings Monday through Friday. In addition to promoting wellness and safety, the nurse supervises the care of ill and injured students, supervises the distribution of medication, reviews immunization records, and conducts hearing and vision screenings.

Designated, trained school staff will administer student medication that must be given at exact times during school hours. The school district requests that, when possible, medications be administered at home.

There **must be** a completed “School Medication and Procedure Authorization Form” on file before any prescription or over-the-counter medication will be administered. This can be printed from the Bangor School District website [www.bangor.k12.wi.us](http://www.bangor.k12.wi.us) under the Health Services tab. Copies are also available in each school’s main office and most pediatrician offices.

- All prescription medications require **both physician and parent signatures.**
- Parents can provide permission for non-prescription medications listed on the “School Medication and Procedure Authorization Form.”
  - Any over-the counter medications exceeding the manufacturer’s therapeutic dosing guidelines will require physician signature.
  - If necessary, we may ask you to supply over-the counter medication, depending on your child’s needs.

All medications (prescriptions, over-the-counter medications, inhalers, Epi-Pens, cough drops, etc.) should be provided in the following manner:

- Original container with child’s full name and date of birth
- Medication name
- Instructions for administration (dose/time/reason)
- Expiration date clearly visible

Medications belonging to Elementary School children should be dropped off in the school office by a parent/guardian or designated adult. Pills will be counted upon check in/check out and a signature will be obtained at that time.

The Bangor School District Nurse can be contacted at **608-486-5250** (High/Middle School), **608-486-5208** (Elementary School), or [ebloomquist@bangorsd.net](mailto:ebloomquist@bangorsd.net). Your child’s physician can fax completed forms to the Elementary School at **608-486-4045** or the High/Middle School at **608-486-4587**.

It is the responsibility of the parents to pick up any remaining medication and/or health supplies at the end of the school year. The disposal of expired products is the responsibility of the parents.