



Today's date \_\_\_\_\_

## Vacation Request Form

*Please fill out this form at least **two weeks** prior to your child or children going on vacation.*

**Student Name(s):** \_\_\_\_\_

**Dates of Vacation:** \_\_\_\_\_

**Please read the following agreement with your child and sign below:**

*Work assigned during the student's absence will be provided to students upon their return. Students will have **one** additional day per vacation day to turn in missed work after they return. Classroom activities (such as labs/lectures) will not be recreated. Students who miss tests will need to arrange a test make-up session based upon the teacher's availability.*

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature