

Name: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Parent	Student	Counselor
<ul style="list-style-type: none"> <li><input type="checkbox"/> Attended Meeting</li> <li><input type="checkbox"/> Request your Federal Student Aid ID (FSA ID) to start FAFSA parent process: <a href="https://studentaid.gov/h/apply-for-aid/fafsa">https://studentaid.gov/h/apply-for-aid/fafsa</a></li> <li><input type="checkbox"/> CSS Profile Parent Information section (if required by college)</li> <li><input type="checkbox"/> FAFSA (required) Priority Filling: Oct 1- Mar 2.</li> <li><input type="checkbox"/> Complete the <a href="#">Transcript Release Permission Form</a></li> <li><input type="checkbox"/> NCAA Clearinghouse (if applicable)</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Sign up for additional standardized testing (SAT, ACT, ASVAB)</li> <li><input type="checkbox"/> Completing all Application Materials (Common App/Direct to institution)</li> <li><input type="checkbox"/> Sign FERPA Waiver on Common App</li> <li><input type="checkbox"/> Essay</li> <li><input type="checkbox"/> Updating 'Colleges I'm Applying to' list in Naviance</li> <li><input type="checkbox"/> Check email for notices from colleges</li> <li><input type="checkbox"/> Request your Federal Student Aid ID (FSA ID) to start FAFSA process</li> <li><input type="checkbox"/> CSS Profile (for financial aid if required by college) <a href="https://cssprofile.collegeboard.org">cssprofile.collegeboard.org</a></li> <li><input type="checkbox"/> SRAR (if applicable)- check each school website individually</li> <li><input type="checkbox"/> Be sure to submit applications before the due dates and check for confirmation email, note any special program deadlines</li> <li><input type="checkbox"/> Notify your counselor via email that you've applied</li> <li><input type="checkbox"/> NCAA Clearinghouse (if applicable)</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Review graduation requirements with student (credits, capstone, community service)</li> <li><input type="checkbox"/> Update personal email/ GPA in Naviance</li> <li><input type="checkbox"/> Secondary School Report: this includes- transcript, report card, letters of recommendation</li> <li><input type="checkbox"/> Mid year report (if requested)</li> <li><input type="checkbox"/> Final Report and Final Transcript</li> </ul>
Letter of Recommendation Process	Naviance	How to Send SAT Scores
<ol style="list-style-type: none"> <li>1. Check number of teacher recommendations required by college</li> <li>2. Check if a counselor recommendation is needed.</li> <li>3. Ask teacher in person for a letter of rec</li> <li>4. <a href="#">Request teacher in Naviance</a></li> </ol>	<ul style="list-style-type: none"> <li><input type="checkbox"/> If needed email counselor for password reset</li> <li><input type="checkbox"/> Register for <a href="#">College Visits</a></li> <li><input type="checkbox"/> Updating 'Colleges I'm Applying to' list in Naviance</li> <li><input type="checkbox"/> Request letters of recommendation</li> <li><input type="checkbox"/> Match Naviance/Common App Account</li> <li><input type="checkbox"/> Update decision status when you hear from a school</li> </ul>	<ol style="list-style-type: none"> <li>1. Log in to your account on collegeboard.org -&gt; My SAT</li> <li>2. Click ' Send Available Scores'</li> <li>3. Search for colleges by name, state, or code</li> <li>4. Select your college(s) and place order</li> <li>5. Be sure to send scores at least 2 weeks prior to your application dates</li> </ol>

Scholarships	Schools interested in:	Notes:
<ol style="list-style-type: none"> <li>1. Check Naviance frequently for new opportunities</li> <li>2. Give your counselor at least a 1 week notice to complete materials</li> <li>3. Check other websites like  <a href="http://www.collegeboard.com">www.collegeboard.com</a>  <a href="http://www.goingmerry.com">www.goingmerry.com</a>  <a href="http://www.fastweb.com">www.fastweb.com</a>  <a href="https://myscholly.com/">https://myscholly.com/</a> </li> <li>4. Note- do not ever pay for a scholarship opportunity</li> <li>5. Check your school email regularly for local scholarship opportunities</li> </ol>		

### Required Information for the Common Application

**Date of Entry:** August 2019

**Graduation Date:** Estimated June 2023

**Counselor Title: School Counselor**

Counselor Information (choose the information for your counselor):

Megan Chunis; [chunisme@watertownps.org](mailto:chunisme@watertownps.org); 860-945-4810 X5013

Kristen Bates; [bateskr@watertownps.org](mailto:bateskr@watertownps.org) ; 860-954-4810 x 5016

Meghan Robinson; [robinsonme@watertownps.org](mailto:robinsonme@watertownps.org); 860-945-4810 X5017

Christine Sales; [salesch@watertownps.org](mailto:salesch@watertownps.org); 860-945-4810 X5014

**Education: Grades Section**

**Class Rank Reporting:** leave this blank- None

**Graduating Class Size:** 193

**Cumulative GPA:** unweighted- counselor will provide you with exact GPA