

**Union County School District #11
Imbler Public Schools
Imbler, Oregon**

**November 19, 2019
High School Room #1
7:00 P.M.**

Preliminary Business

Call to Order

Board Chair Pam Glenn called the Regular November Board Meeting to order at 7:00 p.m. and asked visitors present to introduce themselves. Those present were: Yvonne Roberts and Brooke Stout of Connected Professional Accountants; Nate Bingaman and Mike Campbell.

Consent Agenda

Superintendent L.C. presented a letter from Mr. Haddock and students expressing their appreciation of the Board's support of the weight room improvements. Following a brief discussion regarding a few of the bills paid, Wade Bingaman moved approval of the minutes and bills paid. Dan McDonald seconded the motion, which passed unanimously.

Reports

Audit Report

Yvonne Roberts thanked the Board for contracting with her firm to complete the audit process. She reported that the field work took place the third week of July with some prep work completed ahead of time. She thanked Mrs. Dewey for her organizational efforts which allowed the audit process to go very smooth. Mrs. Roberts presented the audit report for the Board's review and referenced audit letters included with the document. She stated that she feels the organization is doing an excellent job of accounting and that the monthly financial reports are an accurate picture of the District's financial records. Mrs. Roberts reported that there were a few internal control weaknesses that need to be improved. She reviewed the audit document in detail. Board Chair Glenn thanked Mrs. Roberts for the informative report.

IMESD Talking Points

Superintendent L.C. reported that the Oregon Department of Education recently released the "At a Glance" report cards. Overall, our region performed well and the graduation rates and school attendance indicators were strong. However, third grade reading and middle school math were areas in need of improvement. It was reported that IMESD has hired staff to assist districts with the Continuous Improvement Plans (CIP) and Student Success Act (SSA) planning. This will be a key strategy in improving student performance.

Maintenance/Transportation Report

Mike Campbell reported that he has almost completed the process of moving into the new bus barn. He also informed the Board that he has created a pumping schedule for the district septic tanks and grease trap.

Principal/ Activity Report

The Veteran's Appreciation Assembly was held November 12th. It was well attended by Veterans and their families with approximately 40 Veterans in attendance. Mr. Mills commended Mrs. Teeter and Mrs. Mullarkey for spearheading the event and for our staff and students' participation to make this a memorable event.

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Mr. Mills reported that the Freshman on track program is going strong. There are currently 9 students participating with two opting out.

Winter sports have begun. Boy's basketball has 18 athletes and the girl's team has 16. There are also 8 wrestlers out this year. Junior high boys' basketball is already in progress and has 17 participants which includes the 6th grade.

Superintendent Report

Superintendent Lakey-Campbell reported that staff met for professional development and discussed Regional Educator Network (REN), mandatory reporting requirements and safety protocols. Staff also prepared for a teacher swap where a high school teacher will swap places with an elementary teacher for a half a day. This will give staff members an insight into their colleague's day. Superintendent L.C. also provided an update on issues that COSA is working on.

It was reported that the Union County Superintendents met with Aaron Griggs of CHD to discuss the shortage of school counselors in the county. IMESD is looking at ways to help with filling the vacant positions within the schools.

New Business

Superintendent Evaluation

Teressa Dewey provided copies of the superintendent evaluation forms used last year for staff and community. It was determined that the same process will be used again this year. Surveys will go out in the upcoming newsletter and emailed to staff and parents. Surveys will be accepted through January 13, 2020.

School District Report Card

Superintendent L.C. reviewed the report card data. It was noted that, similar to the state, our third grade ELA scores are lower than what we would like. She stated that Yolanda Westerberg will be providing a second training for elementary staff in the area of writing which will hopefully help with the ELA scores.

Enrollment Projections

Teressa Dewey reported that she had been working on projecting future enrollment figures. As she noted, the next few years the district will see falling enrollment due to large classes graduating and small incoming kindergarten classes. During this time frame, there will be some larger classes moving up to the 9-12 level. Due to the structure of the remote school correction, as those classes move out of the lower level (k-8) and into the high school level, the remote school correction will increase. She noted that the figures provided, were based on incoming classes of 20 at the kindergarten level and stable enrollment at all other grade levels.

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Discussion turned to ways to attract and retain students. A survey will be sent to students to determine their interests. It was also suggested to send a similar survey to parents to obtain their input. Mr. Mills provided a copy of the district and state graduation requirements. Discussion turned to graduation requirements and electives offered. Once surveys are completed, a work session will be scheduled to determine the next step.

Action Items

Approve Staff Hiring

Mr. Mills recommended the hiring of J.D. Cant for the Jr. High Girl's Basketball coaching position recently vacated. Wade Bingaman moved to approve the hiring. Dan McDonald seconded the motion, which passed unanimously.

Executive Session

Staff Negotiations

The Board entered into executive session per ORS 192.660(2)(d) to discuss staff negotiations at 8:31 p.m.

Adjournment

The Board entered back into regular session at 8:55 p.m. With no further business to discuss, the meeting was adjourned at 8:55 p.m.

Members Present

Wade Bingaman, Kaiger Braseth, Pam Glenn, Dan McDonald and Ken Patterson.

Others Present

Angie Lakey-Campbell, Superintendent; Mike Mills, Principal/A.D. and Teressa Dewey, Deputy Clerk.

Chairman

Deputy Clerk