



REED CITY AREA PUBLIC SCHOOLS

Every Student, Every Day...Commit, Succeed, and Lead

Reed City High School

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August 5, 2020

Dear Coyote Families,

Welcome back for the 2020-21 school year! Due to the current state of emergency in Michigan, we are mailing families our registration forms in advance of our registration dates in order to expedite the process and limit the number of people in our building. ***Please complete these forms prior to coming to our registration drop off dates. To limit the number of registrants at one time and to avoid longer wait times, we are asking that on Tuesday, August 11th and Wednesday, August 12th, students adhere to the following registration schedule, based on last names beginning with:***

- ***A-F between 11 am - 1 pm***
- ***G-M between 1-3 pm***
- ***N-S between 3-5 pm***
- ***T-Z between 5-7 pm***

****Please remain in your vehicles until directed by a school staff member to come to the registration tables.***

We are asking that you make every effort to come at the designated dates and times. With that being stated, we understand that you may have multiple children scheduled at different times or you may have a scheduling conflict; in these instances, please come at the time that is most convenient for you. We will be set up outside the high school gymnasium for assisting with the submission of completed forms and for directing students to come inside the gymnasium to have their photo taken for their student IDs. Students will need to wear a mask in order to enter the building.

Included in this mailing are the following:

- Student Registration/Emergency Form — please review and make any corrections on the front side and complete the back side, sign, and return.
- RCAPS Return to School Highlights.
- Consent for Disclosure of Immunization Information to Local & State Health Departments — please review, complete, sign, and return.
- Mode of Instruction Choice Form — please choose learn in-person or learn from home option, sign, and return.
- 2020-21 Household Application for Free & Reduced-Price School Meals — we are asking ***all families*** regardless of qualification to complete this form. Information that is provided on this form is confidential, based on household income, and helps provide RCAPS with additional federal funds to further the educational programming and needs of our students.
- Student Bus Registration Form — **any student requiring transportation for the 2020-21 school year must have this form completed and returned at registration to ensure a route is assigned.**

The following items will be available at registration per request:

- Permission for Medication Form — if your child will be required to take prescription and non-prescription medications on school grounds during the school year, this form must be completed before medication can be administered.
- Request Form for Special Dietary Needs — if your child requires a special diet or an accommodation has been prescribed by a medical professional, this form must be completed.
- Student Parking Passes — passes may be purchased for \$5; tags will be distributed the first week of school.
- Athletic Passes — student, adult, and family passes will be available for purchase.

Student schedules will be available at registration. Only first trimester schedules will be available. With the change in scheduling due to COVID, we will need to schedule second trimester classes as we move into the beginning of October. We will be able to meet with students to schedule when we are together, unlike this past spring. We will do the same for the third trimester in late January/early February.

The 2020-21 Reed City High School Handbook will be available online on our website at <https://www.reedcityschools.org/o/rchs/page/student-handbook--1205>.

In order to help fight the spread of COVID-19, RCHS is taking steps to ensure the safety of our students as we begin the school year.

1. All students and staff are required to wear a mask while in the building with the exception of while eating lunch. Students are expected to have their own masks as they will not be provided by the school. Should a student refuse to wear a mask, a parent will be called to pick up their child. Should this be a repeated situation, the student will need to be enrolled in our learning from home option.
2. In order to limit the contact among students, we are scheduling the first trimester by classroom cohort and mixing of students from various cohorts will be restricted when possible. The high school schedule is complex and student movement outside of the cohort may be unavoidable at times; however, movement will be minimized for the safety of all.

A few additional points regarding cohorts:

- Career center, dual enrollment, and co-op students will be attending their programs and joining a cohort upon their return.
- Cohorts will eat lunch while being socially distanced in a designated area (cafeteria, upper gym, classroom, etc.).

We are looking forward to seeing you next week!

Go Coyotes,

Matt Hudson
Principal

Stefanie Shoemaker
Assistant Principal