

USD #392 REOPENING PLAN

Enrollment: August 6-7, 2020 8am-Noon & 1-4pm		Parents will <u>enroll online</u> , finish by paying fees and finalizing enrollment at designated buildings according to schedule set according to the first initial of last name.	
Education on New Protocol		GS	JH/HS
	<u>Orientation</u>	Classroom Teachers will teach/model new procedures	Mr. Conway will hold 6-8 & 9-12 orientation on the first day
	<u>Communication</u>	*Protocol will be sent out on social medias *Posters for protocol will be in all buildings	
Primary Health Safety		GS	JH/HS
	<u>Masks</u>	*Masks must be worn as advised by USD 392 staff (as outlined below) or unless exempt by medical documentation *Four (4) masks per person will be provided for all staff and students *Students/staff encouraged to label masks *Change out on masks as necessary when the mask is wet, dirty, etc. *Extra paper masks will be available	
	<u>Protective Barriers</u>	*Available at each students desk, office staff desks, counselor, and kitchen	
School Phases			
PHASE ONE	<u>In School with Extensive Protocol for Safety</u>	Title: K-6 *Title teacher and paras can travel to the classrooms. *Students will be from the same grade level in the title room at the same time. *Plastic shields will provide barriers at tables. *Students will bring their own supplies (pencils, crayons, books, etc)	
		PreK-2nd *If a student is required to quarantine, teacher will record all teacher-centered instruction to be shared with parent/student via link either through email, Seesaw, etc to be viewed at their availability. *All materials needed to complete instruction will be sent with students. *Technology will be sent if needed; ipads,	

chromebooks, etc.

3rd-5th

*If a student is required to quarantine, teachers will record and live-stream all teacher-centered instruction to be shared with parent/student via electronic means to be viewed at their availability

*All materials, including chromebooks, needed to complete instruction will be provided to students.

*Families need to make arrangements with teachers for pick up or drop off of materials.

6th-12th

*Staff will begin implementing new technology/procedures/formats to aid in when/if students are quarantined or if school's moves into new phase.

*Google Classroom will be used to communicate information/assignments to students/parents.

*Chromebooks and chargers should be taken home every night.

*If a student goes into quarantine, communication between parent and teacher will be made on the format for each class.

*Paper/pencil, online, and/or virtual projects/assignments/tests may be assigned.

*Any textbooks and/or school supplies distributed by school pickup or mail and families will need to make arrangements with teachers for drop-off of materials.

*Students will be allowed to participate in athletics and/or extracurricular activities, unless quarantined.

If there is concern from parent and documentation from medical official and county health nurse about attending school in house: *Parent(s) need to communicate with administration by **August 12, 2020***

PreK-12th

*Students will take classes using Acellus Online Learning with USD 392's supervision, but not providing individualized instruction from classroom teacher.
*If you choose this option for your child, PreK-6 must stay with the Acellus programs for a **semester**, while 7-12 programs will be **year long**.

			<p>*Parents will be required to document hours to match state requirement guidelines. *Progress and due date timelines must be adhered to for course completion *Athletics and extracurriculars at any level will not be allowed</p>
<p>PHASE TWO If positive cases in the county rise, school administrators will meet with county health personnel and decide when it is appropriate to move to this plan.</p>	<p><u>Hybrid:</u> Students will be divided in A/B groups. On Monday/Tuesday, Group A will be in class, while Group B will learn remotely. Wednesday, everyone will work remotely while the building is cleaned. Then, Thursday/Friday, Group B will be in class, while Group A works remotely. Remote work will have to be documented to match state requirements.</p>	<p>PreK-2: *Teacher will record all teacher-centered instruction to be shared with parent/student via link either through email, Seesaw, etc to be viewed at their availability. *All materials will be sent with students for instruction. *Technology will be provided if needed; iPads, Chromebooks *If the student is on an AB rotation, they will be provided packets, online lessons/videos for initial, enrichment, or remediation.</p>	
		<p>Grades 3-5 *For students completing distance-learning days, teachers will record and live-stream all teacher-centered instruction to be shared with parent/student via electronic means to be viewed at their availability *All materials, including Chromebooks, needed to complete instruction for distance-learning will be sent home with students on their last day of in-class instruction each week.</p>	
		<p>Title *If a student is at home we will offer support on homework/classwork they are missing. *Zoom time will be set up with the household to offer tutoring. Video lessons will not be recorded due to confidentiality *If Title teacher or Title aide is teaching from home, title groups will be met with based on Title teacher/aide discretion to best meet the needs of Title students.</p>	
		<p>6th-12th *Staff will continue to utilize</p>	

		<p>technology/procedures/formats from classroom where possible.</p> <p>*Google Classroom will be used to communicate information/assignments to students/parents.</p> <p>*Chromebooks and chargers should be taken home every night.</p> <p>*Communication between parent and teacher will be made on the format for each class.</p> <p>*Paper/pencil, online, and/or virtual projects/assignments/tests may be assigned.</p> <p>*Any textbooks and/or school supplies distributed by school pickup or mail and families will need to make arrangements with teachers for drop-off of materials.</p> <p>*Following state guidelines, documentation will be made by parent to log hours of on-task learning. This will also be communicated with teacher/school.</p> <p>*Students will be allowed to participate in athletics and/or activities, unless quarantined.</p>
<p>PHASE 3</p>	<p><u>Remote:</u> Determined by state administration, county health nurse, and USD 392 school board & administration</p>	<p>PreK-2</p> <p>*Teacher will record all teacher centered instructions to be shared with parent/student via link either through email, Seesaw, etc to be viewed at their availability.</p> <p>*All materials will be sent with students for remote learning.</p> <p>*Technology will be sent if needed; iPads, Chromebooks</p> <hr/> <p>Grades 3-5</p> <p>*Teachers will record all teacher-centered instruction to be shared with parent/student via electronic means to be viewed at their availability. Zoom meetings may also be scheduled at teacher discretion.</p> <p>All materials, including Chromebooks, needed to complete instruction will be sent home to students. Families need to make arrangements with teacher for pick-up or drop-off of materials if district supply pick up is not arranged.</p> <hr/> <p>Title</p> <p>Small group lessons/tutoring sessions will be scheduled and carried out virtually.</p> <hr/> <p>6th-12th:</p> <p>*Staff will continue to utilize technology/procedures/formats remotely,</p>

where possible.

- *Google Classroom will be used to communicate information/assignments to students/parents.
- *Communication between parent and teacher will be made on the format for each class.
- *Paper/pencil, online, and/or virtual projects/assignments/tests may be assigned.
- *Any textbooks and/or school supplies distributed by school pickup or mail, and families will need to make arrangements with teachers for drop-off of materials.
- *Following state guidelines, documentation will be made by parent to log hours of on-task learning. This will also be communicated with teacher/school.
- *Students will not be allowed to participate in athletics or extracurricular activities.

Cleaning Procedures

- *Will follow guidelines from the Kansas Health Department to help clean classrooms, etc.
- *Sanitation misters will arrive in September
- *Every class will have cleaning supplies to wipe down surfaces periodically; hourly for JH/HS building and at least twice a day for grade school.

At Home Screening for School Entrance & Symptoms Monitored by Staff

<p>*Have you been confirmed positive for COVID-19?</p>	<p>If yes, please keep your child home and alert the school and Osborne County Health Nurse as soon as possible.</p>
<p>*Have you been in close contact with any persons who has been confirmed positive for COVID-19?</p>	<p>If yes, please follow guidelines given by Osborne County Health Department and communicate with school.</p>
<p>*Are you currently experiencing, or recently experienced, any of the following: fever (100.4 or higher), chills, Rigors, muscle or body aches, fatigue, headache, sore throat, lower respiratory illness (cough, shortness of breath or difficulty breathing), new loss of taste or smell, diarrhea?</p>	<p>*If fever is present, please keep your child home and notify the school office. *If yes to any <u>two</u> other symptoms that are also not related to allergies/common cold, please contact the school office before sending your child to school. If a student develops a fever throughout the day, they will not be allowed back at school for a full 24 hours without fever-reducing medicine.</p>

Covid Exposure Protocol

*Students will transfer to remote learning if identified by the Osborne County Health

Department as a close contact of a positive case/exposed/ill.

*If a teacher tests positive or is quarantined, they will have the option to teach remotely with a sub for supervision or they can take a sick day with a full substitute teacher.

*If exposed and asymptomatic, staff and students have the option to teach/learn physically in the classroom or remotely at home.

*Students choosing to learn remotely will not be allowed to participate in athletics or extra curricular activities.

* The Osborne County Health Department will trace exposures and communicate with families. The school will also send an alert to the district.

Return to School Protocol

*If a student was sent home with a fever and/or any two symptoms from above; they must be fever/symptom free for 24 hours without the aid of symptom-reducing medications.

*A staff/student testing positive will be quarantined for 10 days

*Exposed staff/students must monitor symptoms for 14 days.

*Exposed staff/students have the choice to teach/learn in school or remotely, unless otherwise determined by the Osborne County Health Nurse or USD 392 administration.

*Missing schoolwork from absences will follow handbook guidelines

Daily Procedure

<u>Arrival</u>	<u>GS</u>	<u>JH/HS</u>
<u>Bus Students</u>	<ul style="list-style-type: none"> *Parents should screen children before they leave for school (see screening questions above) *Students will be temperature checked when they get on bus. If the temperature is between 99.6-100.3, parental contact will be made. *Parents are encouraged to stay with their children until screening is complete *Masks are required and hand sanitizer will be provided *Seats will be assigned *Buses will be sanitized after every route 	
<u>Entrance</u>	<ul style="list-style-type: none"> *Parents should screen children before they leave for school (see screening questions above) *Students will enter the same door daily, which will be assigned according to the first initial of last name. *Temperature will be checked upon entering the building for students and staff. If temp is 100.4 or greater, students will be asked to return home. *For a temperature of 99.6-100.3, student will go to the school nurse for at least 30 minutes for evaluation while nurse, parents, and teacher determine whether the student will proceed to class. 	

	<ul style="list-style-type: none"> *Parents are encouraged to stay with their children until screening is complete *Students will be allowed to begin entering the building at 7:30 a.m.. They will proceed to their classrooms unless they are breakfast kids, who will proceed to breakfast pick-up. *Wash Hands/use hand sanitizer upon arrival *There will be markers outside of doors to help students maintain social distancing. *If students are late or returning to school after 7:55 a.m., report to the front door and call the appropriate school office to be screened. *Parents/visitors will not be allowed in building except for specific meetings with staff/students. They will be screened upon arrival and masks will be worn at all times. Upon arrival, they will be limited to office area only, unless otherwise specified by administration. 			
	<p><u>Breakfast:</u> *Masks will be worn until at their seat, take it off to eat, then mask back on to exit</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">(GS) Pick up at kitchen, eat in cafeteria, dump tray, and proceed to classrooms.</td> <td style="width: 50%; padding: 5px;">(JH/HS) Pick up from and eat in FACS room.</td> </tr> </table>	(GS) Pick up at kitchen, eat in cafeteria, dump tray, and proceed to classrooms.	(JH/HS) Pick up from and eat in FACS room.
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	<p><u>Hallways</u></p> <ul style="list-style-type: none"> *Masks required in all hallways and social distancing must be maintained as much as possible. *Water fountains will be bottle-fill only *Lockers will be cleaned morning/night 			
<p><u>Classrooms</u></p>	<ul style="list-style-type: none"> *Masks are not required in the classroom if behind partition or socially distanced. *Flexible seating is allowed; may use dividers and must maintain social distancing and sanitize cloth surfaces *Encourage hand washing throughout day *Take turns using high traffic areas such as sink, closet, pencil sharpener, bathrooms *For supplies in the classroom, students will sanitize items before/after using *Band/Music/PE will be outside/auditorium as much as possible. Masks are not required outside. 			
<p><u>Lunch</u></p>	<ul style="list-style-type: none"> *Masks will be worn until at their seat, take it off to eat, then mask back on to exit *Maintain social distancing at tables *New traffic flow will lead students through kitchen / lunch door and out lunch/front door. *Seconds will not be allowed because of flow 			

	of traffic with social distancing *4th-12th are allowed to order an extra entree.
<u>Departure</u>	*Students will exit through door that was assigned at entry. *Parents will wait outside, while maintaining social distancing, until students are dismissed from building *Masks required in hallways