

July 31, 2020

Dear Families of ASJUSD Students,

We know that our families and staff have a lot of questions about what the next school year will look like due to COVID-19, and we want to keep you informed with the most up-to-date information.

On July 17, 2020, the State Health Officer ordered the closure of all in-person operations, athletic, and extracurricular activities at schools in counties on the State's monitoring list (including San Benito County). As a result, on July 22, 2020, the ASJUSD Board of Trustees voted to begin the school year on August 13<sup>th</sup> in Distance Learning mode to ensure the safety and health of our students and staff.

Each grading period we will assess the safety of bringing students back to campus; these decisions will be based on the guidance from the San Benito County Department of Public Health. We will continue to survey families and students to make sure we are doing everything we can to address needs and challenges. Updates on school reopening will be provided through School Loop and our website in the distance learning tab. Select "Menu," at the top of the page then "Distance Learning Resources" (<https://www.asjUSD.k12.ca.us/o/anzar-high-school>).

Over the summer teachers and staff have worked hard to enhance our teaching and learning environment. We are confident that the changes implemented for this fall will be beneficial to students and staff.

We have included what you can expect from distance learning as a guardian or student. Please check our website daily for video and/or written updates from Anzar. Principal Crawley will host a Q & A session on Thursday, August 6<sup>th</sup> at 6pm on Zoom which will be recorded and posted on the website if you are unable to attend. Please submit questions ahead of time so we can be prepared to answer as thoroughly as possible

Topic: Anzar High School Q & A Session

Time: Aug 6, 2020 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87809868856?pwd=MF1wOE10Ti9ZcWd1bEN4aU40QU9GUT09>

Meeting ID: 878 0986 8856

Passcode: 839131

One tap mobile

+16699006833,,87809868856# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 878 0986 8856

Another online meeting will be August 19<sup>th</sup> at 6:30pm. All dates and meeting links can be found on the website.

Topic: Anzar's Principal Welcome Meeting

Time: Aug 19, 2020 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81113567927?pwd=ZG9ZN2NkME4yNXpINjdzbVh2R3h2QT09>

Meeting ID: 811 1356 7927

Passcode: 849113

One tap mobile

+16699006833,,81113567927# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 811 1356 7927

Below is a list of upcoming events and necessary information for Anzar families:

**9th Grade MANDATORY Orientation (Link Crew):**

Monday, August 10, 2020

Anzar High School parking lot

5-6pm last names beginning with A-M

6-7PM last names beginning with N-Z

This year's Link Crew, also known as Freshman Orientation, will be different this year.

If your family has indicated in the survey (<https://forms.gle/hTYEv3PmR84CdGXW7>) that your Anzar freshman needs a laptop, they can pick it up in the parking lot that evening. Handbooks and planners, will be available. There will be a station to complete emergency cards and other school documents. One Link Crew leader, from 6 feet away, will introduce themselves to your 9th grader, walk them through the process of signing up for our online gradebook, their Google Classrooms, and a library card. The Google Class Join Code will be listed on the schedule you will receive that evening. Yearbooks may be purchased for \$50 August 10<sup>th</sup> & 11<sup>th</sup> only! This will ensure that your student is as prepared as possible for the start of the year. Guardians, there will be an experienced Anzar parent from the Booster Club available that night to help support your entry to Anzar.

**10-12th Grade MANDATORY Orientation:**

Tuesday, August 11, 2020

Anzar High School parking lot

1-2pm 10th Grade

2-3pm 11th Grade

3-5pm 12th Grade

5-6pm Anyone who wasn't able to attend an earlier time slot

Students will pick up any supplies needed for distance learning including a laptop, if needed, handbooks, planners, library card, emergency card, their schedule, sign up for Google Classroom and School Loop. The room number listed next to the class on the schedule received this evening is the Google Class Join Code. Students may request a schedule change on the 11th. Yearbooks may be purchased for \$50 August 10<sup>th</sup> & 11<sup>th</sup> only! Guardians, there will be an experienced Anzar parent from the Booster Club available that night to help support each other through this process.

**Distance learning schedule & what to expect:**

**August 13<sup>th</sup>- First day of School:**

<b>8am</b>	<b>Advisory Meeting</b>
<b>10am</b>	<b>1<sup>st</sup> period</b>
<b>11am</b>	<b>2<sup>nd</sup> period</b>
<b>1pm</b>	<b>3<sup>rd</sup> period</b>

**August 14<sup>th</sup>**

<b>8am</b>	<b>Advisory Meeting</b>
<b>10am</b>	<b>4<sup>th</sup> period</b>
<b>11am</b>	<b>5<sup>th</sup> period</b>
<b>1pm</b>	<b>6<sup>th</sup> period</b>

**August 17<sup>th</sup>**

<b>7:50 – 8:40</b>	<b>Per. 1</b>
<b>8:45 – 9:35</b>	<b>Per. 2</b>
<b>9:35 – 9:45</b>	<b>Break</b>
<b>9:50 – 10:40</b>	<b>Per. 3</b>
<b>10:45 – 11:35</b>	<b>Per. 4</b>
<b>11:35 – 12:05</b>	<b>Lunch</b>
<b>12:05 – 12:55</b>	<b>Per. 5</b>
<b>1:00 – 1:50 PM</b>	<b>Per. 6</b>
<b>1:55-2:40pm</b>	<b>Advisory</b>

**Schedule after August 17th:**

<b>**Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Teacher Collaboration</b>	<b>Period 1 8am-9:50am</b>	<b>Period 4 8am-9:50am</b>	<b>Period 1 8am-9:50am</b>	<b>Period 4 8am-9:50am</b>
<b>office hours, tutoring, outreach, and/or planning</b>	<b>Period 2 10am- 11:50am</b>	<b>Period 5 10am- 11:50am</b>	<b>Period 2 10am- 11:50am</b>	<b>Period 5 10am- 11:50am</b>

office hours, tutoring, outreach, and/or planning	Period 3 12:45pm-2:35pm	Period 6 12:45pm-2:35pm	Period 3 12:45pm-2:35pm	Period 6 12:45pm-2:35pm
Advisory Check-in/meeting	Advisory 2:40-2:55pm	Staff Meeting 2:40pm-3:30pm	Advisory 2:40-2:55pm	Advisory 2:40-2:55pm

**\*\* Students will be doing independent work on Mondays. This work will be assigned during Thursday/Friday's online session and due the following class. This is also the day we distribute and collect packets.\*\***

**What to expect:**

- Live, synchronous classes. Students are expected to log in to the Google Meet at the time their class begins. California Senate Bill 98 requires schools to take attendance during these live meetings. Any student not present during a meeting will be considered and marked absent. Three unexcused absences/tardies will result in loss of privileges including but not limited to a work permit
- Students will be working roughly the same amount that they would be working if we were in a traditional classroom
- Assignments will be posted during the class period
- Some teachers may provide printed assignments for students to access. Printed assignments are available for pick-up Mondays from 4-6pm in the Anzar parking lot
- Weekly video posted by Principal Crawley with updates and announcements on our website
- Communication through School Loop from teachers/staff if students are not participating or meeting standards
- Work will be submitted online if your home has connectivity
- **Students may switch from a packet to online work but no switching from online work to packets without proof of no internet connectivity and a meeting with Principal Crawley**
- Students who do not have access to the internet will need to make sure that Principal Crawley is aware of your technology situation. Please make sure you have taken the technology survey or contacted Principal Crawley. **Packets will be distributed to students and collected in the parking lot at Anzar on Mondays from 4-6pm. It is your responsibility to arrange for packet pick-up and drop off.**

**Communication:**

We have streamlined our communications with families. This year, we will be communicating through School Loop. Please make sure you have an account, if you do not, please attend the mandatory orientation at Anzar (August 10th for 9<sup>th</sup> graders and August 11<sup>th</sup> for 10-12<sup>th</sup> graders) with your students so that we can help to get you registered for an account.

The Anzar website <https://www.asjUSD.k12.ca.us/o/anzar-high-school> will be updated regularly and we will continue to send text messages for urgent messages, and post on social media. Please follow @Anzarhawks on Facebook and Instagram. Your student's advisor (listed on their schedule) should be your first line of contact for questions. Their contact information is available on our website and on School Loop.

### **Student Expectations:**

Teachers will have individual expectations about meeting times which will be communicated clearly in the first few days of class. Students are expected to:

- Be online each period interacting with their instructor and their peers.
- Turn in assignments by the due dates and put full effort into each assignment and interaction just as they would in the physical classroom.
- Communicated with their teachers and school office staff (tbozarth@asjUSD.k12.ca.us) if students are unable to attend an online class meeting or meet a deadline. Attendance will be taken each class period, including tardies. Multiple unexcused absences/tardies will result in loss of privileges including but not limited to a work permit.

### **Parent/guardian Expectations:**

Guardians must ensure the school has the most current contact information including cell phone numbers and email addresses. Emergency cards must be updated each year. Proactive communication from families via School Loop is important for your student. Communicate with us if these or other issues arise.

- If your child is ill and cannot attend a live class, please email attendance clerk, Thalia Bozarth (tbozarth@asjUSD.k12.ca.us)
- Please have your child email their teachers of the reason they cannot attend class.
- Guardians, we want to empower you to take part in your child's education! Please ask about their live classes, their assignments, and every two weeks, log in to School Loop to check grades.
- We will be putting together parent training to walk you through what to look for in Google Classroom to check progress and assignment completion.

### **Teacher Expectations:**

Teachers will be holding live, online, rigorous classes each period. Teachers are committed to:

- Clarity of assignments posted on Google Classroom
- Clear communication with guardians on school loop
- Grades updated at least every two weeks
- Office hours for students and/or guardians on Mondays

### **Families without internet:**

Please answer the survey questions honestly. Packets are not "easier" and the expectations of students are the same as online courses. This is not the easy way out, so if your family can access the internet, please do so! Students must submit assignments online if they can and will not be allowed to switch back and forth between packets and online work unless internet connectivity becomes an issue. **Packets will be collected and distributed every Monday from 4-6pm in the Anzar parking lot unless another arrangement has been made with Principal Crawley.**

**IT IS THE STUDENT AND GUARDIAN'S RESPONSIBILITY TO MAKE SURE ASSIGNMENTS ARE COMPLETED TO THE BEST OF THEIR ABILITY AND TURNED IN BY THE DEADLINE. LATE POLICIES WILL BE ENFORCED.**

**Grading:**

A traditional grading scale will be used by Anzar teachers. Students will be graded on the quality of their work, not just quantity of their work. Students should put as much or more effort into their work during distance learning as they would if they were in a traditional classroom. Academic honesty and integrity are a priority at Anzar. No credit will be given for assignments that do not uphold our academic integrity standards. Grades will be updated in School Loop at least every two weeks. Specific grading policies per department will be shared at Back to School Night. Students and guardians, please check these grades regularly and communicate with teachers and advisors should you have any questions.

**Back to School Night (MANDATORY FOR Parents and Guardians):**

Back to School Night, is September 2nd, and will be virtual. Each teacher will record a specific message for their class to share with guardians. This will give you an idea of what you and your student can expect from the course and from the teacher's distance learning plans. The link to videos will be posted on the homepage of the website and reminders will be sent home to watch the videos.

**Athletics:**

California Interscholastic Federation (CIF) made the decision to move Fall sports to January 2021. Please see the full press release from CIF on our website. We are working closely with the league and more information will be released when it becomes available.

**Resources available:**

- Cal-SOAP is live and ready to help Anzar students prepare for college/career applications! Advisors will be working with Cal-SOAP to make the application process seamless for seniors and for students who are planning early for college. Contact Jessamyne Saenz and/or Monica Corral on School Loop for more information.
- The Sticks & Stones program through Harmony-at-Home is a school-based counseling program for students who have learned to express their feelings in unhealthy ways. Should you feel that your student may need counseling, please contact your student's advisor who will facilitate the referral process.
- Migrant-Ed continues at Anzar with a new staff member. We welcome Mr. Garcia who will be working to meet the needs of our migrant families.
- We remain committed to meeting the needs of our displaced and foster youth in cooperation with the County Office of Education. Should your student need additional support, please contact Principal Crawley.
- Students with IEPs and 504s will continue to receive accommodations as identified in their specific plans. Students with IEPs and their families will be meeting with Resource Specialist, Susanna Langstaff and students with 504 plans and their families will be meeting with Principal Crawley.

Please continue to check our website regularly for additional information and updates.

Best regards,

Angela Crawley

Principal, Anzar High School

Acrawley@asjUSD.k12.ca.us