



**GRAYSON COUNTY MIDDLE SCHOOL
STUDENT HANDBOOK
2020-2021**

726 JOHN HILL TAYLOR DR
LEITCHFIELD, KENTUCKY 42754

Gary Parker, Principal
LeaAnn Frank, Assistant Principal
David Morgan, Assistant Principal
Tracie Johnston, Curriculum Coordinator
Nancy Sims/Sahale Christian, Counselors
Dana Carman, Nurse
Karen Kingrey/Melanie Manion, Secretaries
Rick Whobrey, Youth Service Center Director

IMPORTANT PHONE NUMBERS:

School Office	270-259-4175
Lunchroom	270-259-6161
Youth Service Center	270-259-9681
Grayson County Board of Education	270-259-4011
Grayson County Crisis Intervention	270-259-HELP (270-259-4357)

E-MAIL: firstname.lastname@grayson.kyschools.us
<http://www.graysoncountyschools.com>

GUIDELINES TO SUCCESS

Give your best everyday

Consider and respect others

Make a positive difference

Strive for excellence

GRAYSON COUNTY MIDDLE SCHOOL



VISION:

To build successful, productive citizens who have a meaningful impact on their community.

MISSION:

Empower students to reach their full potential by achieving academic excellence and embracing our core values.

LEITCHFIELD FAMILY RESOURCE AND YOUTH SERVICES CENTER

The *primary goal* of the FRYSC is to enhance student ability to succeed in school through the removal of non-cognitive barriers to learning. These Centers are designed to promote the flow of resources and support to families in ways that strengthen their functioning and enhance the growth and development of each member. The Center provides services based on local need, and community input. In schools where Centers are located, teachers report improved student performance in schoolwork, homework and peer relationships. Parents report greater satisfaction and involvement with the schools.

The Leitchfield FRYSC has offices at GCMS and at Wilkey Elementary School. Services are available to all children and their families who reside in the community or neighborhood served by these school districts. Office hours are Monday through Friday from 8:00 a.m.-4:00 p.m., phone 270-259-9681.

FRYSCs are strengthened by community partnerships in their ability to provide vital programs, services and referrals to students and their families. These partnerships are critical in efforts on behalf of students to promote:

- Early learning and successful transition to school;
- Academic achievement and well-being; and
- Graduation and transition into adult life.

Each center offers a unique blend of programs and services to serve the special needs of their student and family client populations. The goal of the FRYSCs is to meet the needs of all children and their families served by the centers as a means to enhance student academic success.

- Families in training;
- Family literacy services; and,
- Health services and referrals.

Youth Services Centers serve students in middle and high school and coordinate:

- Referrals to health and social services;
- Career exploration and development;
- Summer and part-time job development (high school only);
- Substance abuse education and counseling; and
- Family crisis and mental health counseling.

Grayson County Middle School would like to thank the Leitchfield FRYSC for their support to our school.

2020-2021 CALENDAR *Dates are subject to change due to instructional days dismissed.*

July	August	September	October
20 & 22 – GCMS Back to School Night/6th Grade	24/25 - First Day for Students A/B Schedule	7-Labor Day Holiday 11- ALL students Report in Person	2-9 Fall Break
November	December	January	February
3 – Election Day/No School 9 - Picture Day 25-27 Thanksgiving Holiday	21- 31 - Christmas Break/ No School 25-Christmas Holiday	1 New Year’s Holiday/No School 18 No School/MLK Day	
March	April	May	June
	5-9 Spring Break	21- Last day for students 24- Closing Day/Staff Only	

2020-2021 GCMS Schedule/Delay Schedules

REGULAR DAILY SCHEDULE	
7:00-7:40	Students Arrive at GCMS
7:45	Virtual Announcements
7:48	Students who transition to 1st period are dismissed
7:53-8:47	1st Period Class
8:49-9:42	2nd Period Class
9:44-10:37	3rd Period Class
10:40-12:03	4th Period and Lunch (6 th Grade)
10:40-11:33	4th Period Class (7 th & 8 th Grades)
12:06-12:59	5th Period Class (6 th Grade)
11:36-12:59	5th Period and Lunch (7 th & 8 th Grades)
1:02-1:55	6th Period Class
1:58-2:40	7th Period FOCUS (RTI/Electives)
2:37-2:40	Clean/Announcements
2:40	Staggered Dismissal **
	<ul style="list-style-type: none"> 1) Math classes - Early Car riders 2:40-2:50 2) - ELA classes 3) - Science classes 4) - Social Studies classes 5) - Clarkson riders - Math/ELA 6) - Clarkson riders - Science/Social Studies 7) Group 2- Middle Car riders 2:51-3:00 8) - Group 3 - Late Car riders 3:01-3:15 and later <p>The remaining students will be dismissed by bus number From 3:00 to 3:15, teachers on duty may need to supervise 2 classrooms At 3:15, any remaining students will report to the bus canopy with social distancing</p>

*Students are not to be left at school prior to 7:00 a.m. or left on campus after 3:15 p.m. unless involved in an extra-curricular activity, after school detention or waiting for their bus. If school is delayed by two hours or more, breakfast is not served that day.

Teams 2, 4, and 7 should change 2 minutes before the designated time. Teams 3, 6, and 9 should change on the listed times. Teams 1, 5, and 8 should change 2 minutes after the listed times. Related arts classes (and those classes GOING to related arts) will dismiss **at** the scheduled times. Students should walk on the right side of the hallways. Students should not cross the bus canopy area changing classes during the school day.

At 2:40, all students will be dismissed from their 7th period classes. Teachers should stand in the hallway until the students have cleared. Students who ride buses to Caneyville, GCHS/Lawler, or Bus 1305 should go immediately to the bus canopy at the rear of the school to board the buses. Students who walk home should leave school grounds immediately. Students who are picked up by parents should go straight to the parent pick-up area in front of the cafeteria. Students who ride other buses should go straight to the gym and sit in the bleachers until dismissed by a principal or other staff member. Students participating in after school activities such as academic team, music performance groups, sports teams, Cougar Zone and club meetings should go straight to their assigned room or practice area.

COVID PANDEMIC - Students will be reporting to their team area starting at 7. The students will eat breakfast, grab and go, in their homeroom classroom. The staggered class dismissal will still be the same. At the end of the school day we will use a staggered dismissal as follows: Staggered release - 1st round busses, walkers, & Early car riders from the following classes in this order Math, ELA, Science, Social Studies; Clarkson riders - Math/ELA and then Science/Social Studies; Middle Car riders; LATE car riders; late busses will be announced when they arrive.

ABSENCES-School attendance is essential for students to take full advantage of the educational opportunities offered by the schools in our District. Attendance is a student-parent/guardian responsibility. The intent of this policy is to provide a structure whereby students can gain maximum benefit from the instructional program. All students are expected to attend school every day the school is in session.

When a student must be absent from school, it is the responsibility of the parent/guardian to inform the school of the reason for absence. If possible, parents/guardians should call the school on the day the student is absent by 8:30 a.m. A parent and/or doctor's note should be sent to school with the student upon returning from being absent. The written excuse shall include the full name of the student, date(s), reason and full signature of the parent and/or doctor. This excuse is to be presented to your first period teacher during homeroom time.

If, due to an illness or an injury, it is believed by school personnel that a student will be absent from school for a week or more, efforts are to be made to place that student on homebound instruction. Homebound applications, to be completed by parent and the attending medical authority, will be provided by the school or Director of Pupil Personnel.

Absences will be excused for the following reasons: Doctor's excuse, death in family, family emergencies, school sponsored trips, military deployment of parent/guardian (one day for deployment and return), other justified reasons as determined by the Principal. Absences will be recorded as: Full Day, Half Day and Tardy according to the District Wide Attendance Policy.

Students with three unexcused absences or tardies will be considered truant and will be issued their first notice. Students reaching six unexcused absences or tardies will be considered

habitually truant and will be reported to the Director of Pupil Personnel at the Board of Education for possible legal action. We will work with ALL students to comply with the compulsory attendance laws set forth by the KY legislature and the KY Department of Education.

After receiving truancy notification, parents/guardians will have three school days to resolve any unexcused tardy or absence. Any issues past this grace period will only be adjusted at the administration’s discretion.

After six absences for illness, accompanied by parental notes, any subsequent absences for illnesses must have a doctor’s statement to be excused. At this point, a letter will be sent to parents informing them of this information.

Excused absences will allow the student to make up assignments and/or assessments. Work must be made up within the grading period. Each team has established penalties for late work due to absences. It is the responsibility of the parent to call the school ahead of time for assignments. Teachers will need at least one free planning period to prepare student work.

Each student is expected to be at each class on time. **When a student comes to school late, the parent/legal guardian must accompany the student into the building and sign the exit/entry log. COVID-19: During the pandemic, the parent/guardian will inform the office from the front entry door, and will not accompany the student into the building.** Please do not just drop them off. The exit/entry log must also be signed by the parent/legal guardian when picking a student up during the school day.

ACADEMIC AND ATTENDANCE REQUIREMENTS FOR PARTICIPATION IN SPORT ACTIVITIES AT GCMS

The following sports programs are offered to Grayson County Middle School students:

Boys	Girls	Co-Ed
Baseball Basketball Football	Basketball Softball Volleyball	Archery Bass Fishing Cross County Cheerleading Dance Golf Soccer Tennis Track and Field

Membership requirements for students who participate in all sports programs:

- The supervisor of each program (coach/sponsor), the athletic director, or the principal is responsible for monitoring student grades every week once the program has begun its practice sessions.
- Students must not be failing more than one class to be eligible to participate.
- Students with an “F” at grade check time will be flagged. Coach/sponsor will talk with the student. Students with two “F’s” will be ineligible to practice and/or play in games.
- Grade checks will be weekly. Teachers will have grades posted by each Friday morning (or the last day of the school week). After Friday grade checks, if students are failing two or more classes, their ineligible period would begin on Monday through the following Sunday.

- Students who are absent any part of the day may not participate in practice or a game on the same day unless the student has permission of the principal.
- If a student is currently in detention, he/she can practice but is ineligible to participate in a game.
- If a student is assigned to detention, he/she must fulfill the requirement before attending practice or participating in a game.

ANTI-BULLYING-Grayson County Middle School believes that all students have a right to a safe and healthy school environment. The school and community have an obligation to promote mutual respect, tolerance, and acceptance. Bullying is an issue that GCMS takes seriously and will make an active effort to eliminate this behavior.

What is Bullying? KRS Definition of Bullying: Amend KRS 158.148

1. (1) (a) As used in this section, "bullying" means any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated: 1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event; or 2. That disrupts the education process. (b) This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process.

Types of Bullying

- **Relational Bullying** is sometimes referred to as "social" or "psychological" bullying. This takes the form of disrupting another student's peer relationships through gossiping, whispering, and spreading rumors. It also includes turning your back on them, giving them the silent treatment, leaving them out. In contrast, to face to face bullying, social bullying is often indirect; students communicate negative representations of the target to third parties, often through cyber bullying such as instant messaging, chat rooms, postings on web pages or blogs.
- **Verbal Bullying** such as threatening, taunting, intimidating, insulting, sarcasm, teasing, ridiculing, making faces, rolling eyes and other gestures.
- **Physical Bullying** both to the person (such as hitting, pushing, shoving, kicking, pinching, holding down) and to their possessions (through extorting money, stealing or causing their possessions damage).
- **Sexual Bullying** which includes unwanted sexual attention and comments, gender-demeaning remarks and jokes, using sexually offensive names, circulating pornography, touching the private parts of another student's body, molestation, assault, and rape. Sexual bullying is often referred to as sexual harassment.
- **Cyber Bullying** is the use of electronic information and communication devices to willfully and repeatedly harm whether a person or persons through the medium of electronic text, photos, or videos.

Reporting Procedures Any student who believes they have been bullied by another student or who sees another student being victimized should report this to their teacher or the office.

- Tell a teacher or other adult at school/Complete a Bully Reporting Form located in the office or obtain from any GCMS teacher
- Witness statements located in the office or obtained from any GCMS teacher may be completed by other students

- A counselor or administrator will review and investigate the report from the student and or reporting adult to verify illegal acts. Student reports that are found to have been intentionally filed under false pretenses or in retaliation will be subject to disciplinary action.

ARRIVAL PROCEDURES AT GCMS COVID - 19 PANDEMIC - *Due to the screening process that we will complete prior to letting students come into the building we have changed our morning arrival procedures. If you are dropping off your student at the school, you will need to pull in the front of the building where a staff member will ask your child screening questions and take their temperature prior to them exiting your vehicle. Once your child has been cleared to come into the building they will then be expected to follow social distancing guidelines inside and outside of the building. If your child does not meet the screening criteria, you will not be allowed to drop your child off at the school.*

A similar screening process will take place for the bus riders. Prior to entering the school building the students will have their temperature taken and asked the same screening questions. Once they have been cleared to come into the building they will be expected to follow social distancing guidelines. If your child does not meet the screening criteria, they will be sent to our triage room where the nurse will contact you to come pick up your child.

ARTICLES PROHIBITED IN SCHOOL-In promoting a safe and orderly environment at GCMS, it is important to understand that certain items must not be brought to school. These items include but are not limited to the following: skateboards, roller blades/skates, hee-lies, or other wheeled items, laser pointers, yoyos, toy guns, water guns, glass containers, soft drinks or other drink containers, liquid paper/white out, gang related articles, two way radios, pets, pocket knives, any items that could be used as weapons (chains, pins, studded items such as dog collars, rings which pierce the tongue, lips, eye brow, nose, or navel, etc.; only earrings are acceptable). Infractions may be subject to disciplinary action. We appreciate parents monitoring what items students bring to school.

ASBESTOS-GCMS is inspected by the State of Kentucky and the Environmental Protection Agency (EPA) for friable and non-friable asbestos containing materials. A copy of this report is available in the principal's office.

CELL PHONES-Student cell phones and other **personal electronic devices** such as iPods or gaming devices **must be turned off and completely put away during class and all transitional times.** Smart watches may not be used for communication purposes. If a student chooses to leave a phone in his/her locker, we recommend the use of a lock on the locker--GCMS will not be responsible for the loss of any electronic equipment. ***COVID-19 PANDEMIC: During the pandemic, students will keep their phones in their backpacks, which will be placed under or beside desks/chairs. When transitions are necessary, students will carry their backpacks with them. If a student does not have or forgets the backpack, they will carry their needed materials with them to the next class, and will store their phone under the desk/chair.*** If the individual teacher allows this, phones may be stored in "caddies" in the classroom. The use of cell phones to video/record students and/or staff is strictly prohibited, with violations resulting in consequences according to the GCMS Discipline Code. Any student cell phone or electronic device (or smart watch used for communication) in sight or turned on will be confiscated by the teacher or staff member and turned in to the office for the parent or guardian to pick up and take home. Parents may pick up confiscated devices the next school day following confiscation. Parents should take these devices home upon pickup. On a second offense, the phone would be confiscated for three (3) days. On the third offense, the student will receive an office referral. Any further offenses will result in more significant disciplinary

action and may result in the student losing the privilege of bringing a cell phone to school. If parents pick up the phone early, students will also be subject to disciplinary action for that offense or any further offenses and may result in the student losing phone privileges. This policy applies from the start of morning announcements each morning until the beginning of afternoon announcements.

As a reward, students are sometimes allowed to use phones and/or electronics in the cafeteria and/or classroom. Teachers should allow a bit of extra time for students to access their devices at these times. After the designated reward time, the normal policy will apply. Also, teachers may allow students to access their devices for messages during afternoon announcements.

DISCIPLINE-One of the most important lessons education should teach is discipline. It is this training that develops self-control, character, orderliness, and efficiency. With an understanding of the purposes of discipline in a school, you may not only do your part in making your school an effective place of learning, but develop the habit of self-restraint which will make you a better person.

The PBIS will be used to improve discipline, and consistent school-wide rules and expectations will be taught to students.

<u>School-Wide Guidelines</u>	<u>School-Wide Rules</u>	<u>Majors-Referred to Office</u>	<u>Minors-Handled by Teacher</u>
<p>Give your best everyday Consider and respect others Make a positive difference Strive for excellence</p>	<ul style="list-style-type: none"> ● Cell phones off and out of view from arrival until last bell ● Walk on the right side of the hall quietly to and from lunch, library, computer lab, etc. ● Respect other classrooms ● Keep your hands and feet to yourself ● No one standing in the gym or front lobby in the morning-enter and sit in designated areas ● COVID - Students will report directly to their designated classroom 	<ul style="list-style-type: none"> ● Bullying/harassment ● Defiance ● Disrupting Class ● Disruptive Behavior (Non Classroom) ● Drugs-Alcohol ● Fighting ● Hitting/Pushing/Scuffling ● Instigating Trouble ● Multiple Minors ● Nudity ● Pantsing ● Profanity Towards Others ● Public Display of Affection ● Sexual/Racial Comments ● Skipping Class ● Stealing ● Threats ● Tobacco-Nicotine-Vapor/E-cigs ● Vandalism 	<ul style="list-style-type: none"> ● Blurting Out ● Cheating ● Disrespect on a Limited Basis ● Gum/Candy ● Hanging Out in the Restroom ● Horseplay ● Inappropriate Comments ● IPODS ● Lack of Materials ● Minor Profanity ● Phone/Nurse/Bathroom/Office ● Sleeping ● Talking Too Much ● Tardiness

	<i>locations in the morning</i>	<ul style="list-style-type: none"> ● Video Recording Misbehavior ● Weapons ● Look Alikes 	
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Problem behaviors including possession and/or use of dangerous instruments, weapons, drugs, alcohol, tobacco; defiance, fighting, inappropriate sexual behavior, profanity, vulgarity, bullying, threats/intimidation, skipping class/school, disrupting class, horseplay, leaving campus, vandalism, gambling, cheating, inappropriate displays of affection, pushing/scuffling, theft, or any behavior that takes away from our positive educational climate may result in one or more of the disciplinary actions listed below.

DISCIPLINARY ACTION TO BE TAKEN

If at some point, a child's behavior does not improve, the following penalties may result:

1. In-school detention
2. Lunch detention/after school detention /or before school detention
3. Parent/Guardian required to sit with student in class
4. Suspension
5. Enrollment in Alternative School (AEC)
6. Referral to Court Designated Worker or possible citation from law enforcement
7. Students serving time in In-School Detention or AEC are not eligible to attend after school activities including ballgames and are not eligible to participate in any extra-curricular activities on those days. Students in fights will not be allowed to attend ballgames or extra-curriculars (unless performing) for the remainder of that school year.
8. Bus Misbehavior-Bus referrals may result in bus suspension. At the discretion of the administration, students may be subject to in-school discipline codes. Continued bus misbehavior can lead to complete loss of bus riding privileges.
9. Inappropriate Student Behavior at GCMS ballgames and other events-could result in loss of privilege to attend future games and events and be subject to disciplinary action. Students should not arrive more than 30 minutes before the event. Students cannot leave and re-enter the event.

Students asked to leave an after school event (academic meets, games etc.) will not be allowed to attend the same event for the rest of the school year. Students who are disciplined for fighting on school property or school sanctioned events will not be able to attend any extracurricular events the remainder of the school year unless performing and under the direct supervision of coach or sponsor.

There are certainly other acts of misbehavior or violation of school regulations that are not included in this list. In such instances disciplinary action will be at the discretion of the administration.

DRESS CODE-All students are expected to dress and groom themselves neatly and arrive in clothes that are suitable for school activities. No extreme form of personal appearance will be allowed to interfere with the education process. School authorities may limit or prohibit any extreme type of student dress; personal appearance or apparel, which, in the judgment of school officials, is deemed to create a disruption of school discipline and learning or compromise school safety. Jewelry is allowed to be worn in ear piercings. Any other piercings may only have a clear spacer that does not

protrude above the skin. The spacers can preserve the piercing, but not enlarge the piercing. Hair should be worn so that face and eyes are visible. Students who violate the dress code will be subject to disciplinary action. Clear or mesh backpacks are recommended. Non acceptable dress/appearance include:

1. Any clothing that displays a bare stomach or back.
2. Spaghetti straps, cutout sleeves, tank tops, muscle shirts, or fishnet/revealing clothing, suggestive clothing, tops that expose cleavage, sunglasses, gloves, wild-eye contacts.
3. If holes are present above the knee, gym shorts or leggings should be worn underneath. Underwear should never be visible.
4. Skirts, shorts and dresses that expose skin between the knee and waist.
5. No biker shorts, trench coats, or pajamas. Pants must be worn at the waistline.
6. Clothing that has drug, alcohol, or tobacco advertising or symbols.
7. Clothing with any type of profanity or sexual remarks, scenes/slogans that are suggestive, including but not limited to racial statements and pictures of weapons.
8. Any article of clothing that suggests discrimination in any form, including Confederate images.
9. Wallet or dog chains, dog collars, any jewelry deemed by the administration that could be used as a weapon i.e. safety pins, studded or spiked bracelets, fishhooks, necklaces, shoes with wheels etc
10. Hats may only be worn with a hat pass sticker (No Fishhooks).
11. Clothing, apparel, jewelry, etc. that would promote any activity, gang or group that is not approved by the administration.
12. Extra-curricular uniforms must be approved by the principal.
13. Hair accessories are permissible, including hairbands/headbands as a needed accessory. No bandanas or "Do Rags" should be worn.
14. Body art work (tattoos) if present should be covered.
15. If a student has piercings besides ear piercings, clear spacers are allowed. Metal or colored plastic rings, studs, etc. are not allowed for such piercings.
- 16. COVID 19 PANDEMIC: Masks must be worn during all transition times and any time students are closer together than 6 feet. Masks secure around the ear or tie in the back. Masks must cover the mouth & nose. Gaiters and bandanas will not be allowed. All mask designs must abide by the previously mentioned dress code.**
- 17. The final decision as to the appropriateness of attire will be the discretion of the administration.**

DRUGS, ALCOHOL, TOBACCO PRODUCTS and VAPING/ELECTRONIC CIGARETTE PRODUCTS Any GCMS student found to be in possession of, under the influence of, selling, or giving to another pupil any controlled substance, including alcohol, look-alikes (any item or substance similar to controlled substances in appearance and which is represented by the possessor as being a controlled substance), drug paraphernalia and inhalants (those items which are described as administering paraphernalia by the KRS), tobacco products, or vaping/electronic cigarette products, while said student is under the jurisdiction of the school authorities, shall be subject to disciplinary action set forth by the policy of the Grayson County Board of Education and Kentucky Department of Education.

Students are not permitted to smoke or have in their possession at any time cigarettes, e-cigarettes, vapor, vapor liquids, snuff, chewing tobacco, or any other tobacco products, including lighters or

matches in the school building, on the school grounds or busses, or within the area surrounding the school grounds. This regulation applies to all school sponsored activities as well as the regular school day. Violation of this rule constitutes a serious offense, and is subject to policy set forth by the Grayson County Middle School and the Grayson County Board of Education.

GRADING POLICY-The policy stated below will also be incorporated in existing policies – Instructional Practices Policy and School Homework Policy.

Grayson County Middle School will strongly emphasize that all students will master the KY Common Core Standards as defined by the Kentucky Department of Education.

Students are held accountable while providing them with limited opportunities to recover from short-term failure, in order to avoid long-term student failure. The grading policy recognizes that not all students learn at the same pace and emphasizes mastery of knowledge and skills. The purpose of grades is to provide information about a student’s learning and mastery of standards providing students and parents with a clear understanding between student learning and student behavior. Within this framework, student accountability needs to be promoted as well as student learning.

Summative assessments (tests, projects, papers, performances, reports, labs, etc.) will be 75% of a student’s total grade. Minor assessments (quizzes, practice reflections, in-class performances, homework, etc.) will be 25% of a student’s total grade. All summative assessments should be chunked by learning target for more focused student remediation. Teachers may grade Study Skills classes with an alternate method.

Students scoring below a C on any learning target of a summative assessment will have the opportunity to retake the assessment of that target or standard either in class, before school or during Cougar Zone after sufficient remediation. Additionally, teachers will determine the procedures for remediation and if a student has qualified for a retake assessment. This student-initiated process should be completed within approximately a week of the original assessment date. Any student scoring C or above, may also choose to retake an assessment following the same process above on a voluntary basis. The teacher should record the higher of the two scores.

To better prepare our 8th graders for HS grading policies, during the 2nd semester of a student’s 8th grade year, students will not be allowed to retake summative assessments unless approved by the teacher and under special circumstances.

Retakes of assessments may take an alternate format from the original assessment format.

Grades are defined as follows:

<u>Grades</u>	<u>4.0 Scale</u>	<u>Percentage</u>	<u>Definition</u>

A+	4.0	99-100	Designates the status of a student who consistently demonstrates accurate and complete knowledge of content and skills specified in the KY Common Core Standards, and applies that knowledge to solve problems in a variety of settings and situations.
A	3.8-3.9	95-98	
A-	3.6-3.7	90-94	
B+	3.5	87-89	Designates the status of a student who demonstrates knowledge of content and skills specified in the KY Common Core Standards with some improvement needed in accuracy and/or consistency in performance, applying that knowledge to solve problems in a variety of settings and situations.
B	3.4-3.3	82-86	
B-	3.2-3.3	80-81	
C+	3.1	77-79	Designates the status of a student who demonstrates knowledge of basic content and skills specified in the KY Common Core Standards, but requires additional practice and instructional experiences to acquire skills necessary to solve problems
C	2.9-3.0	73-76	
C-	2.8	70-72	
D+	2.7	67-69	Designates the status of a student who needs significant practice and instructional experiences to acquire the knowledge of basic content skills specified in the KY Common Core Standards necessary to solve problems. As a final mark, it is not necessarily sufficient to meet the prerequisite requirements for the next level in a sequence of courses.
D	2.5-2.6	63-66	
D-	2.4	60-62	
F	0 -2.3	59 and below	Designates the status of a student who has not demonstrated the basic knowledge of content and/or skills specified in the KY Common Core Standards and requires additional practice and instructional experiences in order to succeed.

FLOWERS-Flowers, balloons etc. are to be sent to the student's home rather than to school.

INTERNET USE PROCEDURES-The user is expected to abide by the following network rules of etiquette:

1. Be polite. Do not write or send abusive messages.
2. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
3. Transmission of obscene materials is prohibited. Sending or receiving offensive messages or pictures from any source will result in immediate suspension of privileges.
4. Do not reveal the personal address or phone number of yourself or any other students. Use the school's information. Do not allow others to use your account name or password.
5. Do not communicate any credit card number, bank account number, or any other financial information.
6. School provided email is not guaranteed to be private. People who operate the system do have access to all mail. Inappropriate messages can result in suspension of privileges.
8. Do not use the network in such a way that would disrupt the use of the network by others. Do not create or share computer viruses.
9. Inform your teacher/network system administrator right away if you come across any information that makes you feel uncomfortable.
10. Vandalism-any malicious attempt to harm or destroy data of another user-will also result in immediate suspension of privileges. Do not use others' passwords, or trespass in others' folders, work, or files. Any questionable action will result in the cancellation of user privileges.
11. If you break these rules, you will lose your school sponsored network account.

Violation of any of the above mentioned rules and responsibilities will result in a loss of access and may result in other disciplinary or legal actions.

The use of Instant Messaging is only allowed through Grayson County Schools sponsored chat applications.

LIBRARY MEDIA CENTER - Students can search our database of library materials at <http://destiny.grayson.kyschools.us>. When they log in with their username and password, students may also access their personal information, place holds, view what is checked out and view what has previously been checked out.

Students will visit the LMC every 2-3 weeks with their ELA teacher and may also come with other content teachers. Students may also visit the library on their own with permission from any classroom teacher. 6th grade students will have a Library Media class that will meet one 9 weeks during Related Arts time.

If a student has an overdue item, he/she will not be able to check out anything else until the items are returned. If a student loses or damages library materials, they must purchase a replacement copy before another item may be checked out.

The Kentucky Virtual Library www.kyvl.org username: grayson#k12 and the password is sleeping#21

MEDICATION-All medications (over-the counter or prescription) must be brought to school in the original bottle or package. All medication must be brought to school by the parent/guardian and given directly to the nurse's office. For daily medication, we recommend bringing a 30-day supply at a time. No medication of any type (over-the-counter or prescription) will be given without **WRITTEN** permission by the parent/guardian, forms are available in the nurse's office. The first dose of a new medication will not be given at school. Over-the-counter medication will not be given more than 3 consecutive days without a doctor's statement. Passes will be required for admittance to the nurse's

office. Field trips-only enough medication for the trip in a separate labeled bottle from the pharmacy will be accepted. Exceptions are inhalers, epi-pens, glucagons, diastat or other emergency medications.

MASTERY LEARNING- Students who fail to complete assignments in a timely manner will face consequences.

Teachers expect all students to do all assignments:

1. Student must complete assignments on time. If a student still does not have the assignment complete, they will be required to make up the work during lunch at Catch-Up-Café.

OPERATION PREPARATION/INDIVIDUAL LEARNING PLANS-GCMS students will be taking part in Operation Preparation during 8th grade. This is a joint effort of the Kentucky Department of Education and the Department of Workforce Development to insure that our students are ready for the college and/or career of their choice. GCMS students will be completing computer based Individual Learning Plans (ILPs) that foster career interest development during grades 6-12.

PROCEDURES FOR CHECKING OUT OF SCHOOL-Students are not permitted to leave the school grounds except for illness or other emergency. Parents must sign students out in the office.

COVID-19 - Parents will show identification outside rather than coming in the building. If students are going home because of illness, they must go through the nurse's office. Failure to follow the proper procedure will be considered an unexcused absence. If someone other than the parent is picking up a student, records in the office must indicate they have permission by the parent or legal guardian.

SEXTING-Sexting refers to an act of sending sexually explicit materials through electronic devices. The word is derived from the combination of two terms; sex and texting. *Sexting is a punishable offense in the U.S. A teenager texting sexually explicit photograph of themselves, or of their friends or parents, can be charged with distribution of child pornography and those who receive the images can be charged with possession of child pornography.*

If a sexting violation occurs, GCMS administration and the school's Resource Officer will conduct an investigation. We will include other parties on a need to basis.

The administration can search student's electronic devices when reasonable suspicion arises that a law has been violated or any other suspected school policy violation that is directly related to the use of contents of the electronic devices.

A violation of this sexting policy can result in legal charges, in school suspension or enrollment in the AEC. There will be increased punishment for any student that uses photographs or videos to bully, blackmail or extort other students. GCMS administrators will handle incidents of sexting on a case by case basis and punishments will vary based on the seriousness of the situation.

Legal Considerations-Criminal charges may also be sought in addition to GCMS issued punishment. Several Kentucky laws may be applicable in these situations.

-Possession of images or other obscene matter

KRS 531.335 Possession of matter portraying a sexual performance by a minor

-This offense is a Class D felony, punishable by 1-5 years prison

-Sending images or other obscene matter

KRS 531.340 Distribution of matter portraying a sexual performance by a minor

-This offense is a Class D felony, a second or subsequent offense will be upgraded to a Class C felony, punishable by 5-10 year's prison

KRS 531.030 Distribution of obscene matter to minors

-Should the subject matter contain images of a person over the age of 18, and is sent to a person under the age of 18, this law would apply. This offense is a Class A misdemeanor, punishable by up to one year of incarceration.

Penalties may vary in juvenile cases. In some cases the juvenile offender may be tried as an adult. It is important to note that even if the image is of you, you can be charged as an offender in these cases. Inclusion into the Kentucky State Police Sex Offender Registry could be a potential consequence, therefore requiring the offender to report residence and other personal information which could be published online for public access. This stipulation could prohibit various employment opportunities and restrict daily conduct for many years up to life. Should you receive these images unwilling; the occurrence should be reported to school officials, parents, and/or law enforcement immediately.

SOCIAL MEDIA GUIDELINES-

1. Students are responsible for their own behavior when communicating with social media and will be held accountable for the content of the communications that he/she states/posts on all social media outlets.
2. Students are responsible for making sure the contents of their social media usage complies with GCMS discipline code found in this handbook.
3. Students may not disrupt the educational process, school activities or after school activities or the rights of others with the use of social media.
4. Improper use of social media includes, but is not limited to the following: engaging in cyber bullying, harassment or disrespectful conduct toward others-staff or students, use of language that is not acceptable in the classroom, posting of pictures or videos of student-staff without their written consent.
5. Punishments include, but are not limited to the following: in-school detention, AEC, legal charges, banned from school activities during and after school, not allowed to possess a cell phone while at school.
6. Violations of these guidelines can also occur outside of the normal school hours if the educational process is interrupted at GCMS.

TARDINESS-Prompt arrival at school and at each class during the day is expected of all students. **School begins at 7:50 a.m. and ends at 2:40 p.m.** Students should not arrive at school prior to 7:00 a.m. ***COVID-19 - We will NOT be able to allow students into the building prior to 7:00 a.m., due to screening procedures.*** Students not riding a late bus or staying for tutoring, mentoring, after school detention, or extra-curricular activities should leave immediately after school is dismissed.

Students are not to leave campus to go to any off campus locations in the mornings or in the afternoons. All exterior doors are locked. Parents and visitors must enter through the main doors and report to the front office.

TEACHER QUALIFICATION-Parents may request information regarding the teacher qualifications of their child's teacher(s). Notice will be given if a teacher of a core academic subject will be absent for four or more consecutive weeks.

TELEPHONES-The office telephone is for school business and may be used by students only in cases of emergency. In emergencies, students may also use the phone in their team. Students will not be permitted to order food deliveries by use of the phones. **Messages from parents/guardians will be taken for students until 1:30.** Students placing 911 hang-up prank calls will be disciplined accordingly.

VISITORS-All visitors, including parents and guardians, will be asked to show picture identification when visiting or checking out a student from school. We will also be asking any visitors to wait at our front door during student class changes. You will still be able to communicate with the front desk via the speaker, and will be allowed entry as soon as the student transition time is over.

COVID-19 - During the pandemic, we will not be allowing visitors into the building, with the exception of mental/physical health personnel.

WEAPONS POLICY-Employees of the District shall promptly make a report to the local police department, sheriff, or Kentucky State Police, if they know or have reasonable cause to believe that conduct has occurred which constitutes the carrying, possession, or use of a deadly weapon on the school premises or within one thousand (1,000) feet of school premises, on a school bus, or at a school sponsored or sanctioned event. Examples of deadly weapons are defined as: any weapon from which a shot, readily capable of producing death or serious physical injury, may be discharged, any knife according to KRS 500.080, billy, nightstick or club, nunchaku karate sticks, shuriken or death star, artificial knuckles made from metal, plastic, or other similar hard material.

In the enforcement of this policy, principals may authorize, if they have reasonable suspicion, searches in compliance with applicable Board policies.

The penalty for students bringing a firearm or destructive device to school or onto the school campus/property under jurisdiction of the District shall be recommended for expulsion for a minimum of twelve months. However, the Board may modify such expulsions on a case by case basis. Any student who brings to school a firearm or weapon, as defined by federal law, shall be referred to the criminal justice or juvenile delinquency system.

An exception may be made for students participating in an authorized curricular or extracurricular activity or team involving the use of firearms and to those persons listed in KRS 527.

Grayson County School Food Service

For the 2020-21 school year, all students can receive one **nutritious breakfast and lunch at no cost** to the student each day. Students participating in the virtual option are also eligible for meals; information on how to sign-up for pick-up will be available on www.graysoncountyschools.com.

Students will still need to submit completed **2020-21 Household Income Forms (HIF)** in place of the Family Meal Application for Free or Reduced Meals. The information obtained from these forms will help determine funding for other programs that impact education, technology, family resource centers, title

I, preschool, as well as other state and federal grants. Please encourage your children to get a nutritious meal breakfast and lunch each day to ensure that we can continue this program in future school years.

A la carte prices for students and adults:

- | | | |
|--------------------------|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ● Lunch entrée | \$1.50 | ☐ Students must have money for extras or a la carte purchases at time of purchase. |
| ● Potato-based vegetable | \$0.75 | |
| ● Non-potato vegetable | \$0.50 | |
| ● Fruit/Juice | \$0.50 | |
| ● Milk | \$0.50 | ☐ Parents may create an account on www.mypaymentsplus.com to monitor their child's meal account and/or load money in their account for extras or a la carte items. |
| ● Chips | \$0.75 | |
| ● Bottled water/juice | \$1.00 | |
| ● Breakfast entrée | \$1.00 | |
| ● Breakfast meat only | \$0.50 | |
| ● Bun/Biscuit only | \$0.50 | |
| ● Adult Breakfast | \$2.50* | |
| ● Adult Lunch | \$4.00* | ☐ Teachers/Staff may charge up to \$15. Accounts must be paid to a \$0 balance by end of school year. |
| ● Adult Salad Plate | \$4.00* | |

*Food Service does not receive any federal reimbursement for adult meals. Adult meal prices are determined by using the following formula: free federal reimbursement rate including certification + severe need (breakfast) or safety net (lunch) + commodity factor. Adults may purchase items a la carte if they do not wish to purchase a complete meal.

If your child has **special dietary needs** (allergies, disability, etc.) and will need meal accommodations, please have your child's doctor complete the [Accommodations for Children with Special Dietary Needs Form](#). You may contact Kristy Hodges, Food Service Director, at Kristy.hodges@grayson.kyschools.us or 270-259-4011 for questions or concerns.

During the Covid-19 Pandemic:

- ☐ *Students will wash their hands before and after meal service.*
- ☐ *Students will be given disposable utensils with meals.*
- ☐ *Students will practice social distancing with masks off while eating meals.*
- ☐ *Cashiers will accept payments at the register; however, they will not give change. Any additional money will be applied to the customer's account for future purchases. Thank you for understanding.*
- ☐ *School Food Service will follow recommendations by CDC, Kentucky Department of Education, and/or Grayson County Health Department.*

For the protection of our students, we will not be allowing any drinks before or after school or during lunch other than regular bottles of water, and for lunch only, we will allow sports drinks. Please do not bring soft drinks, tea, or water additives. During normal class time, students may only have water for medical reasons or at the teacher's discretion.

GCMS respectfully requests that parents/guardians do not bring outside food/restaurant items to students during the school day.

GCMS Parent Portal

Dear Parent/Guardian:

Now that your child is a student at GCMS, you are able to view grades, assignments, and attendance on the computer through the Parent Portal. This is a valuable tool that lets you keep up with your child's progress, and allows you to communicate easily with teachers. To access this portal, you will need to use an activation key on the **FIRST** login. After that you will be prompted to create your own username/password.

Please email Melanie.manion@grayson.kyschools.us for the key. Simply type "need activation key", your name, and your child's name. If you have any questions, please feel free to call the school at 270-259-4175.

Directions:

- *Go to <http://www.graysoncountyschools.com>
- *Choose "Families/Students" tab
- *Choose "IC portal"
- *Choose "IC Parent/Student portal" down the left side
- *Read the user agreement as you scroll to the bottom
- *Under "To Access the Parent Portal" click on the IC link
- *Click on the "help" button and choose "If you have been assigned an activation key"
- *Enter the activation key you were given—it is case sensitive
- *You will create your own username/password for regular use
- *If using a smartphone---download the Infinite Campus Parent Portal App

Mobile ID is KDZFPQ

Student's Name

Team Number

GRAYSON COUNTY MIDDLE SCHOOL

I have read, understand, and discussed with my child, the Grayson County Middle School student handbook WITH SPECIAL EMPHASIS ON RULES AND EXPECTATIONS.

The student handbook can be found on the GCMS web site

<http://www.graysoncountyschools.com/gcms.aspx>

If you need a hard copy of the handbook, the GCMS office will be glad to provide a copy upon request.

I agree to fulfill my responsibility as the parent/guardian.

Date

Parent/Guardian Signature

Date

Student Signature

Return to your team teacher.