
SOUTH PRAIRIE
SCHOOL DISTRICT

Royals

HEALTH & SAFETY
SMART RESTART PLAN

South Prairie School Board Approved
August 4th, 2020

Assumptions & Assurances

South Prairie School believes:

- Every student should have the opportunity to engage in learning, regardless of the spread of COVID-19 in our community.
- Schools have a vital role in providing safe environments for students, focusing on both social-emotional and physical health.
- By working together with educators, staff, health care professionals, parents, students, and community members we can solve most challenges.
- Our district will make decisions based on the most current guidance from local, state, and national health care officials.
- Our School Board will ensure our plan meets the needs of our students, educators, staff and community.

Our Planning Team

South Prairie School's Return to Learning Plan was crafted and reviewed by a team consisting of the following

- Educators
- Parents
- 1st District Health
- Superintendent
- Students
- School Principals

Input was gathered by surveying both parents and staff.

South Prairie's COVID-19 Coordinator:

Wayne Stanley, Superintendent will assume the role of COVID-19 District Coordinator. If the coordinator is unable to be reached the secondary contacts will be Delwyn Groninger, Elementary Principal and Darwin Routledge High School Principal.

- The COVID-19 District Coordinator will make themselves available to the NDDoh 24 hours a day, 7 days a week to respond to phone calls from public health. This position will assist public health in identifying and notifying close contacts in the school setting. The COVID-19 District Coordinator will report cases of COVID-19 to health officials and the State Superintendent's office.

South Prairie's COVID-19 Team:

Delwyn Groninger, Darwin Routledge, Nancy Peterson, Jennifer Cooper, and Sheila Gerding are members of the South Prairie COVID-19 Team.

- Team members will collaborate with the coordinator. The Team will work with families and staff in reporting exposures, managing positive cases, social emotional learning, etc.

Community Risk Level Phases

The following phases will be used to define the community risk level associated with COVID-19. These phases align with the color-coded guidance in the ND Smart Restart Plan. Each level is reported to schools by the NDDoH after rigorous testing and assessment of cases in the community. [ND Smart Restart Plan](#)

Yellow

Heightened exposure risk.
Transmission is controlled.

Orange/Red

Significant transmission
and high risk of exposure.



Blue/Green

New normal. Maintain
standard precautions

RISK LEVEL

Risk/Activity	Critical	High	Moderate	Low	New Normal
School	Fully Online	Online- Students needing additional supports in the building with precautions	Online; cohorts or groups may be allowed, in-person and online instruction	Mostly in person; high health risk, family choice, or quarantine individuals learning online	School as normal with additional safety routines
Activities	No Activities	Limited - Practices and small group workouts/Mtg	Targeted competitions/ Meetings	Practices and competitions with extra precautions	Activities as normal with additional safety routines
Food Service	Additional precautions	Limit Contact - Serve delivered meals	In school lunch Socially Distant lunch breaks	Normal lunch routine.	Lunch as normal
Cleaning	Minimal: building empty	Clean x2 where people are using the building	Routine cleaning with extra disinfection of high touch/use areas	Routine cleaning with extra disinfection of high touch/use areas	Normal cleaning routine with additional disinfection procedures

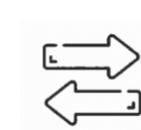
Instructional Models

The instructional models used by the district will be guided, in part, by the risk level of COVID-19 in the community as defined within the phases above. This is a guide as instructional models could be altered based on other factors, such as occupancy levels, age of children, and abilities to move certain classes online.



Traditional Learning

All instruction is delivered in-person with some building and group modifications. Teachers and students maintain a normal daily schedule. Safety precautions are implemented to enhance staff and student safety.



Blended Learning

Students report to school on a modified schedule. Multiple hybrid models of instructional delivery may be appropriate to meet the educational needs through a variety of delivery models.



Distance Learning (All on Microsoft Teams)

All instruction is provided off-campus through the use of distance learning resources or suited to the unique needs of the student.

Instructional Plan 1: All K-12 levels will implement traditional daily instruction on campus. (pre COVID-19)

Instructional Plan 2: Due to the environment, varied student and family needs, and enrollments, a blended learning model will be put into place. Students may either receive instruction online through Microsoft Teams or on campus.

- Middle School and High School: Students will follow a block schedule. Periods 1,3,5, and 7 one week, and 2,4,6, and 8 the following week. After that, the weeks will continue to alternate.

Instructional Plan 3: Due to the environment, varied student and family needs, and enrollments, Students will alternate weeks of in-school and online instruction. The first week, students with their last name beginning with letters A-L will receive instruction in-school and M-Z will receive instruction online. The next week it will switch to M-Z in-school and A-L online.

- Middle School and High School: Students will follow a block schedule put into place in Plan 2 with the rotation being two weeks at a time instead of one. This allows students to have a more equal balance between classes that they have in person and online.

Instructional Plan 4: All K-12 levels will implement distance learning through Microsoft Teams. There may be opportunities for limited populations to be serviced on-site.

Health and Safety Guidance

The district strives to provide a healthy and safe environment for all who occupy our schools. The following guidelines are intended to provide a framework for the district's response to COVID-19.

Resources

ND Department of Public Instruction - <https://www.nd.gov/dpi/parentscommunity/nddpi-updates-and-guidance-covid-19>

ND Department of Health - <https://www.health.nd.gov/diseases-conditions/coronavirus>

Center for Disease Control and Prevention - <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

Best Intentions

Despite taking every reasonable precaution, there is not guarantee that our school's will be without risk as it relates to COVID-19. The virus will be present on our buses, in our classrooms, and at our activities. In certain situations, social distancing is not possible in a school setting. Our actions, as outlined in this plan, will not prevent any student or staff member from being in contact with the virus.

Protect Yourself and Others

Wash your hands often



- Wash with soap and water for at least 20 seconds especially after blowing your nose, coughing, or sneezing.
- If soap and water are not available, use hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Students are encouraged to wash their hands often throughout the day.

Avoid close contact



- Keep social distance from others especially important for people who are at a higher risk of getting sick.
- Alternate or modified schedules, adjustments to use of common areas, use of outdoor spaces and other actions that increase physical separation may be considered.
- The sharing of instructional materials should be limited as much as possible.
- Physical separation on busing, one student per seat, will be recommended but cannot be guaranteed.
- Visitors will only be allowed to come to the entry way of the school throughout the normal school day.

Cover coughs and sneezes



- Always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Throw tissues away and wash hands or use hand sanitizer to prevent spread.

Clean and disinfect



- School staff should clean and disinfect frequently touched surfaces daily.
- Shared materials (not recommended) should be cleaned.
- Classrooms will be cleaned nightly by custodial staff.

Cover your mouth and nose with a cloth face cover when around others.



- The wearing of masks will be applied in phases based on the phases within the [ND Smart Restart Guidance](#).
- Students are required to bring their own face mask as they will not be supplied by the South Prairie School District.
- Educators need to teach students how to properly wear a face covering so they are prepared to use them on school buses or other situations in close proximity with others.
 - Resources from NDDPI and MPS will be provided to teachers.
- Face masks will be required in high-traffic areas when proper social distancing is hard to maintain. This applies to students when they are in the hallway before school, after school, and when walking to other classrooms between class periods.
 - This policy applies during the Green and Yellow stage. In the Red stage, it may be required if determined to be necessary in consultation with local health officials.
- Face coverings will be required on the school busses at all times.



South Prairie COVID-19 PPE (Personal Protection Equipment) Guidance

STAFF	PPE
All staff (other than what is outlined)	Encouraged to wear cloth face coverings Required to wear face coverings on school transportation (bus)
All Students	Encouraged to wear cloth face coverings. Required to wear face coverings if using school transportation (bus.) Required to wear face coverings in the hallway (social distancing is difficult to maintain) before school, after school, and between class periods
Public facing staff (i.e. receptionists/clerical) unless plexiglass partition is in place	Required face shield or cloth face mask
Staff caring for / instructing a student in a small space – small group – for more than 15 minutes (i.e. Nurse, SPED, EL, educator)	Building administrators in consultation with district nurse and educator will determine if face coverings or face shield are required. This may be influenced by instructional and learning needs of the student and health considerations of all occupants in the room
All staff	Required to wear a cloth face covering
All Students	Encouraged to wear cloth face coverings Required to wear face coverings if using school transportation (bus) Required to wear face coverings in the hallway (social distancing is difficult to maintain) before school, after school, and between class periods
All staff and students in school bus	Required to wear a face covering

Monitor your health daily



- Be alert for symptoms. Watch for a fever, cough, or shortness of breath.
- Parents are asked to screen their children each day before sending them to school. Use the screening guidance provided (see appendix).
- Staff and students who are sick should stay home.
- Temperatures of symptomatic students or staff may be taken at the school office.
 - Symptomatic students will be isolated, and their guardians contacted.

Health & Safety Protocols

Student & Staff Health

Monitoring the health of students and staff will be an important component of a safe and healthy educational environment. SOUTH PRAIRIE School will take the following measures to ensure all students and staff are healthy while they are at school.

Identifying Students & Staff at Higher Risk

- Back to School and enrollment processes will include questions asking families to identify if their child is at-risk, based on a health professionals' diagnosis. This information will be provided to the building principal (COVID-19 Coordinator) who will contact the family and discuss instructional model options.
- The Human Resources Office will inquire of all employees if they are at-risk, based on a health professionals' diagnosis. The HR office will work in partnership with the building principal/director and the employee to coordinate adjustments to the work schedule or workplace.
- When the NDDoH or 1st District Health inform the district of a student or staff member that is COVID-19 positive, that information will be passed on to HR and the building principal / director as allowable within district policy and law.

Isolation & Quarantine

- Definitions (see appendix for more information).
 - Isolation – For people who are already sick from the virus. A prevention strategy used to separate people who are sick with the virus from healthy people.
 - Quarantine – For people who are not sick but have been exposed to the virus. A prevention strategy used to monitor people who were exposed for a period of time.
- South Prairie School will follow isolation and quarantine guidelines and directives as set by NDDOH and 1st District Health unit.
 - Details on these guidelines found at:
<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>

If a student or staff members becomes sick at school (or school event)

- Student
 - Direct / escort the child to the office.
 - The child shall be provided a facial covering and isolated in the building sick room.
 - Parent / guardian will be contacted to pick up their child.
- Staff

- Inform your supervisor immediately and wear a face mask / shield until they can be replaced if supervising students at that time.
- Leave the school building/grounds and consult with a health care professional.

Return to School

- When a student or staff member has been isolated or quarantined as directed by NDDoH or 1st District Health they will be allowed to return to school after being cleared by the NDDoH.

Facility Accommodations & Protocols

-Water bottle filling fountains will be open, but fountains will be closed off. It is recommended that students bring their own water bottles.

-Parents and school visitors will be asked to stay in the entryway lobbies.

Transportation

"Normal" transportation will not be possible when trying to abide by the guidelines set forth. The school district understands that students will not be able to follow distancing guidelines if all route buses have their normal amount of riders. We ask that parents are diligent about checking temperatures and going through the checklist within this document prior to sending students to school on the bus. It is strongly recommended that when possible, parents bring their children into school and pick them up to avoid bus overcrowding, help us to keep their social distance and get them with their own cohort group.

- Routes may change throughout the year.
- Parents picking up/dropping off students should remain in their vehicles.
- Routes may be suspended during the year if our levels and/or protocols change.
- Masks required when riding.
- Assigned seats.
- Family members will sit together.

Operational Guidance

Level I	
Priorities:	<ul style="list-style-type: none"> ● Ensure students and staff who are symptomatic stay at home. ● Implement reasonable accommodations to reduce school-wide and community spread.
Districtwide Practices:	<ul style="list-style-type: none"> ● Social distancing where possible and reasonable. <ul style="list-style-type: none"> ○ Distancing on a school bus will be unachievable, we encourage parents to consider alternate transportation for their child. ● Buildings routinely cleaned and disinfected according to CDC guidelines. Special focus on high touch/traffic areas. ● Handwashing integrated throughout the day.

	<ul style="list-style-type: none"> • Hand sanitizer available throughout each building. • Support and train parents on use of technology tools and online curricular resources. • Students in grades 6-12 will follow a block schedule.
Schools:	<ul style="list-style-type: none"> • Protective measures will be implemented in office spaces. • Some school events, assemblies and gatherings may be changed or cancelled. • Access to campus may be limited, with new protocols. • Parents are only allowed in the entry ways of the school.
Classrooms:	<ul style="list-style-type: none"> • Students issued “technology” and trained on how to access online learning resources including Office 365 & Teams. • Limited use of shared materials and supplies. • Desks arranged to allow for cohort groups and social distancing where possible and reasonable. • Staff and students working in close proximity will be advised to wear a face covering.
Common Areas:	<ul style="list-style-type: none"> • Students when moving around the building will move in Cohort groups and reasonably try to limit exposure to other groups. • Schedules may be altered to reduce cohorts passing in common areas. • Lunch times and location may be altered to reduce the number of students in the cafeteria at any one time.
Extracurricular& Activities:	<ul style="list-style-type: none"> • Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities.
Communications:	<ul style="list-style-type: none"> • Share information about how to stop the spread of COVID-19.

Level II	
Priorities:	<ul style="list-style-type: none"> • Ensure students and staff who are symptomatic stay at home. • Maximize social distancing cohort where possible. • Support the same blended learning model as before, but classes will alternate every two weeks.
Districtwide Practices:	<ul style="list-style-type: none"> • Based on identified COVID cases of students and staff targeted closures may be implemented (class, grade, department, etc). While other classes remain open and meeting students in person. • Social distancing where possible and reasonable. <ul style="list-style-type: none"> ◦ Distancing on a school bus will be unachievable, we encourage parents to consider alternate transportation for their child. • Buildings routinely cleaned and disinfected according to CDC guidelines. Special focus on high touch/traffic areas. • Handwashing integrated throughout the day. • Hand sanitizer available throughout each building. • Support and train parents on use of technology tools and online curricular resources. • Implement technology support line.

	<ul style="list-style-type: none"> • Students will alternate weeks of in-school and online instruction. The first week, students with their last name beginning with letters A-M will receive instruction in-school and N-Z will receive instruction online. The next week it will switch to N-Z in-school and A-M online.
Schools:	<ul style="list-style-type: none"> • Protective measures will be maintained in office spaces. • Some school events, assemblies and gatherings may be changed or cancelled. • Access to campus may be additionally limited, with new protocols.
Classrooms:	<ul style="list-style-type: none"> • Students may be attending school on a hybrid schedule. • Students will be expected to engage in learning opportunities online using district LMS system on days they are not in school. • Teachers are expected to make direct student/family contact at least five times per week. • Limited use of shared materials and supplies when students are in school. • Desks arranged to allow for cohort groups and social distancing where possible and reasonable. • Staff and students working in close proximity will be advised to wear a face covering.
Common Areas:	<ul style="list-style-type: none"> • Address how your students might move around the meeting – cohort groups? Limiting exposure? • Address your lunch times and locations and how they may be altered to reduce the number of students in the cafeteria at any one time
Extracurricular & Activities:	<ul style="list-style-type: none"> • Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities.
Communications:	<ul style="list-style-type: none"> • Share information about how to stop the spread of COVID-19. • Share technology support resources for parents.
<h2>Level III</h2>	
Priorities:	<ul style="list-style-type: none"> • Reduce the risk of community spread by closing schools.
Districtwide Practices:	<ul style="list-style-type: none"> • Online instruction will be used district wide in all courses at all grade levels. • Instruction will focus on essential learning targets. • Attendance and academic progress will be expected. • Grading policies will not be suspended. • Local food distribution may be implemented by food service program. • All instruction will take place online.
Schools:	<ul style="list-style-type: none"> • Closed to the general public except by special arrangement with the district office. • Small group meetings or instruction may be allowed, particularly for special needs students or academic interventions.
Classrooms:	<ul style="list-style-type: none"> • Students will engage in learning at the home. • Students will be expected to engage in learning opportunities online through Office 365 & Teams

	<ul style="list-style-type: none">• Teachers are expected to make direct student/family contact at least one time per week.
Extracurricular& Activities:	<ul style="list-style-type: none">• Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities.• Athletic and other extra/co-curricular activities likely suspended.
Communications:	<ul style="list-style-type: none">• Clear communication about academic expectations and grading shared with students and families.• Share technology support resources for parents.



BEFORE SCHOOL!



Parents are asked to review this daily health checklist by answering these questions before sending their child to school.
(Parents do not need to send the questionnaire to school)

Has your child had close contact with a confirmed case of COVID-19 in the past 14 days?
Yes____ No____

Does your child have a new or worsening shortness of breath?
Yes____ No____

Does your child have new or worsening cough?
Yes____ No____

Does your child have a fever of 100.4 or greater?
Yes____ No____

Does your child have chills?
Yes____ No____

Does your child have a sore throat?
Yes____ No____

Does your child have a new loss of taste or smell?
Yes____ No____



If YES to any of the questions **STOP!**

Do not send your child to school. Contact your healthcare provider. Contact your child's school to inform them of your child's absence.



If you are able to answer NO to all questions, GO to school.

Guidance for Grade Level & School Building Level Closure

This is intended as guidance for COVID-19 Coordinators and school leaders on when to close classrooms, grades, and buildings.

- Close contact as defined as being within 6 ft. of another individual for 15 min or greater.
- If a school is closed for any length of time, the district will determine which mode of instruction will resume.
- NDDoH may close a school or district at their discretion.



SITUATION: There are COVID-19 cases in North Dakota, but not in your community:

The North Dakota Department of Health (NDDoH) does not recommend school closures if cases are not occurring in your community. Schools should follow CDC guidance regarding preparing for COVID-19. The guidance includes monitoring absenteeism, keeping sick children out, ensuring handwashing, environmental cleaning, communicating with parents, etc. Districts should consult with their local public health unit to determine if cases are occurring in their community.

SITUATION: There are COVID-19 cases in your community, but there are no cases in your school:

The NDDoH does not recommend school closures if the ongoing spread is not identified in your school. Schools should follow CDC guidance regarding preparing for COVID-19. The guidance includes monitoring absenteeism, keeping sick children out, ensuring handwashing, environmental cleaning, communicating with parents, etc.

SITUATION: There is one case of COVID-19 in your school:

If there is a COVID-19 case in your school, the NDDoH will notify the facility. If a school is made aware of a COVID-19 case before being contacted by the NDDoH, please report the case to the NDDoH at 1-800-472-2180 or 701-328-2378.

The confirmed case of COVID-19 must be excluded (isolation period) from school for ten days after onset of symptoms (if no symptoms, then exclusion is ten days after collection date of test) **and** be fever free for 24 hours (without the use of fever reducing medications)

and have improvement of symptoms, whichever is longer. The NDDoH will provide guidance to the school and the case or case's parents/guardians.

Close contacts to a confirmed case of COVID-19 will be quarantined (must stay home) for 14 days from their last exposure to a case. A close contact is defined as someone who is within six feet of a confirmed case for 15 minutes or greater. It may also be someone who is directly coughed on or exposed to a case's secretions. Close contacts will be identified by the NDDoH during the investigation. In a school setting, close contacts to a case are often friends, teammates, classmates sitting next to, in front of, or behind the case, and potentially children in the same room as a case. This may mean that certain classrooms in a school have to be closed for 14 calendar days. If a case occurs in staff or children who are in multiple classrooms, then this may mean a higher number of close contacts have to be excluded from school for 14 calendar days.

SITUATION: There are two or more cases of COVID-19 in your school within 14 calendar days:

Specific classrooms or grades may have to close if additional cases occur in a school. Public health (NDDoH or local public health) will provide guidance as to when a school should close. Schools may also make this determination based on the availability of staffing or level of absenteeism.

SITUATION: There is/are a close contact(s) in your school:

Children or staff who are identified as close contacts to a confirmed case of COVID-19 must be excluded from the school (quarantine) until 14 calendar days after their last known exposure to the case. Close contacts will be identified by the NDDoH and informed to stay home. Even if a close contact tests negative during their 14-day quarantine period, the contact must complete the 14-day quarantine period. It can take up to 14 days to develop COVID-19.

If a parent or other household member tests positive, the child must stay out of school for the case's isolation period (10 calendar days from onset) plus the child's quarantine period (14 calendar days). Public health authorities will advise the parent as to how long the child will need to be removed from school.

If a parent is a contact to someone confirmed to be positive for COVID-19 (case), then the child may still attend school if the child did not have direct contact to a case.

SITUATION: Ill employees or children in your school:

In addition to general infectious disease exclusion criteria, schools should exclude ill employees or children who meet the following criteria:

Fever of 100.4° F **OR** two or more symptoms of fatigue, headache, muscle/body aches, chills, cough, shortness of breath, sore throat, congestion/runny nose, nausea, vomiting, diarrhea, abdominal pain **OR** loss of taste and/or smell.

Employees and children need to be excluded until either (1) tested negative for COVID-19 **OR** (2) diagnosed by a health care provider with another illness that does not require exclusion **OR** (3) for 10 days from onset **AND** fever-free for 24 hours (without the use of fever-reducing medications) **AND** symptoms are improving, whichever is longer.