

TRIP FORM

TO: Parent/Guardian
FROM: NHS Office of the Assistant Principal

CHECK ONE:

___ Family

___ Other

STUDENT NAME _____ GRADE: 9 10 11 12

Family vacations: it is strongly recommended that families take their vacations during regularly scheduled student breaks. If a student misses school due to a family vacation, the days will be excused (if not over the attendance limit) if: (1) the student is accompanied by a parent/guardian while on vacation, and, (2) form must be returned to the attendance secretary at least three (3) school days in advance, (3) **FAMILY VACATIONS WILL NOT BE APPROVED AND WILL BE CONSIDERED UNEXCUSED ABSENCES DURING FINAL EXAM WEEKS.**

I PLAN TO ACCOMPANY MY SON/DAUGHTER ON A FAMILY TRIP WHICH WILL NECESSITATE THE ABSENCE OF MY CHILD FROM SCHOOL ON THE FOLLOWING DATE(S)

Other (please explain): _____

Date(s) _____

Home Phone _____ Work Phone _____

PARENT SIGNATURE

Date

EACH TEACHER GIVEN PREVIOUS NOTICE OF THIS STUDENT'S ABSENCE SHALL INITIAL IN THE APPROPRIATE SPACE:

PERIOD 1 _____

PERIOD 5 _____

PERIOD 2 _____

PERIOD 7 _____

PERIOD 3 _____

PERIOD 8 _____

PERIOD 4 _____

Attendance Secretary

Date Received

Assistant Principal

APPROVED _____

DENIED _____

DATE _____