



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

East Lycoming School District's Phased School Reopening Health and Safety Plan

The East Lycoming School District's Phased School Reopening Health and Safety Plan, as outlined by the Commonwealth of Pennsylvania and completed by our school district, represents our current thoughts and intended action to reopen our schools in August 2020.

It is our hope to operate as normal as possible at the start of the school year, which will be August 26, 2020. However, we recognize that this may or may not be possible. This plan is a starting point. We have every intention of revising it as we learn more and receive additional guidance and recommendations.

The East Lycoming School District will continue to work collaboratively with other school districts and their superintendents, the PA Department of Education, the PA Department of Health and other local agencies as well as our educational community to ensure the safety of our faculty, staff and students. This collaboration will continue to be utilized to help the plan evolve to meet the health and safety needs of our students, faculty and staff.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the

Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: **East Lycoming School District**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).

Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).

Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).

Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 26, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

| Individual(s) | Stakeholder Group Represented | Pandemic Team Roles and Responsibilities (Options Above) |
|----------------|--|---|
| Michael Pawlik | Superintendent | Pandemic Coordinator |
| Cori A. Cotner | Director of Curriculum and Instruction | Co-Coordinator |
| Tom Coburn | Principal, HHS | |
| Rick Reichner | Principal, Jr. High | |

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| Sherry Cowburn | Principal, Elementary | |
| Jill Warg | Principal, Elementary | |
| Heather Burke | Business Manager | |
| Valerie Ochs | Assistant Business Manager | |
| Carolyn Easton | JSHS Nurse | |
| Paula Green | Elementary Nurse | |
| Mike Bieber | Elementary Teacher | |
| Steve Budman | JSHS Teacher | |
| Beth Ritter | Office Staff | |
| Tim George | Maintenance Supervisor | |
| Kari Snyder | Food Service Director | |
| Jo Shurer | Faculty | |
| Dave Dimoff | Faculty/Association President | |
| Colleen Converse | Parent | |
| Michele Burgett | SUpport Staff/Association President | |
| Brian Duke | Athletic Trainer | |
| Ken Tallman | Athletics | |
| April Paulhamus | Special Education | |

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?

Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: The District has already obtained the necessary disinfection supplies and cleaning supplies that will be needed. All supplies and disinfectants are approved by OSHA and/or CDC requirements. The buildings have already been sanitized once this summer and will be treated again prior to the start of school. Mr. George will ensure that multiple cleaning and sanitization occur daily. The district will be using a combination of aerosol foggers, electrostatic sprayers as well as traditional commercial cleaning products to sanitize all areas of the buildings. Throughout the day, common areas and “touch points” such as door handles will be cleaned periodically. Touchless water bottle filling stations as well as touchless paper towel dispensers will be installed in all district buildings. Mr. George will also assume the responsibility of increasing air exchange from outside air to inside air to maximize ventilation. Maintenance staff, teaching staff, and support staff will be trained on appropriate and safe disinfectant procedures. Procedures will align with CDC recommendations. Additional maintenance staff will be provided during the day to assist in providing cleaning.

| Requirements | Action Steps under Yellow Phase | Action Steps under Green Phase | Lead Individual and Position | Materials, Resources, and or Supports Needed | PD Required (Y/N) |
|--|--|--|---|--|-------------------|
| * Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., | Increased use of PPE required (masks, gloves, face-shields.) Classroom seating configurations will be altered to provide the maximum social distancing with as close to 6 feet of separation as | Increased use of PPE required (masks, gloves, face-shields.) Classroom seating configurations will be altered to provide the maximum social distancing with as close to 6 feet of separation as | Tim George, Director of Maintenance and Grounds | PPE CDC Website COVID-19 Daily Cleaning Charts | Yes |

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| <p>restrooms, drinking fountains, hallways, and transportation)</p> | <p>possible between students.</p> <p>The district will follow the CDC's Guidance for Cleaning and Disinfecting Schools.</p> <p>CDC Guidance for Cleaning and Disinfecting Schools</p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Communal drinking fountains will be disabled. Bottle-filling stations will be available in each building.</p> <p>Implement and supervise the Daily and Weekly COVID-19 Cleaning activities as specified on the Daily and Weekly COVID-19 Job Cards.</p> <p>Increase ventilation rates from occupied hours only to 24/7 operation.</p> <p>Increase Outside Air from 20% to 30%.</p> <p>Additional outside air will be circulated if possible.</p> <p>Air exchange currently occurs once per hour and will increase in the winter as feasible.</p> | <p>possible between students.</p> <p>The district will follow the CDC's Guidance for Cleaning and Disinfecting Schools.</p> <p>CDC Guidance for Cleaning and Disinfecting Schools</p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Communal drinking fountains will be disabled. Bottle-filling stations will be available in each building.</p> <p>Implement and supervise the Daily and Weekly COVID-19 Cleaning activities as specified on the Daily and Weekly COVID-19 Job Cards.</p> <p>Increase ventilation rates from occupied hours only to 24/7 operation.</p> <p>Increase Outside Air from 20% to 30%.</p> <p>Additional outside air will be circulated if possible.</p> <p>Air exchange currently occurs once per hour and will increase in the winter as feasible.</p> | | | |
| <p>Other cleaning, sanitizing,</p> | <p>Daily use of Protexus Electrostatic spray disinfectant.</p> | <p>Daily use of Protexus Electrostatic spray disinfectant/Aerosol</p> | <p>Tim George, Director of Maintenance and</p> | <p>Disinfectant</p> | |

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| disinfecting, and ventilation practices | Classrooms and common areas will be ventilated with additional circulation of outside air when possible, using windows, doors, and/or fans to the extent possible. | disinfectant. Classrooms and common areas will be ventilated with additional circulation of outside air when possible, using windows, doors, and/or fans to the extent possible. | Grounds | PUR Tabs | |
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Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Classroom seating configurations will be altered to provide the maximum social distancing with as close to 6 feet of separation as possible between students. All non essential furniture/equipment will be removed to maximize the level of social distancing achieved. When appropriate, teachers will be allowed to use outside areas, or larger areas in the school to conduct class.

At the elementary level, students will remain in their classrooms in a static setting for the day except for lunch and recess. Specials, such as art and music will occur in the classroom negating the need for students to travel through the building. All student desks will be turned to face forward. Groups or pods of desks will not be permitted.

At the high school, hallways will be operated as “one-way” where possible. Also, to the extent feasible, larger classes such as physical education, band and chorus will be conducted outside, weather permitting.

Alternate locations will be used to add additional seating capacity to lunch periods. At the high school, part of the gymnasium will be used. At the elementary, additional lunch periods have been added, as well as additional space identified to add capacity for social distanced seating during lunches. Parents will be encouraged to add money to student lunch accounts through the online portal. Cash will be discouraged and will need to be placed in an envelope and dropped into a box at the cafeteria register.

Hand sanitizer will be provided in all classrooms. All students will be encouraged to frequently wash their hands and use hand sanitizer. Elementary students will be directed to wash their hands before and after lunch by their classroom teacher.

Parents will be surveyed to determine an accurate count of student bus riders. Routes will be adjusted to avoid inequities in bus numbers. Students will be assigned seats with family members sitting together.

Age appropriate signs, from the CDC, will be printed and displayed prominently in all buildings to encourage proper hygiene and remind students of the safety precautions they can take to avoid contracting COVID.

The sharing of instructional materials is not encouraged. The district will provide adequate supplies. Shared instructional materials will be cleaned and disinfected between uses.

Finally, all non-essential visitors will not be allowed into any district building. The district will also not rent its facilities to any new groups.

| Requirements | Action Steps under Yellow Phase | Action Steps under Green Phase | Lead Individual and Position | Materials, Resources, and or Supports Needed | PD Required (Y/N) |
|--|--|--|------------------------------|--|-------------------|
| * Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum | District K-6 and 7-12 Buildings will operate at normal capacity. When appropriate and feasible, considerations for maintaining 6 feet of social distancing throughout instructional and non-instructional settings can be used. | District K-6 and 7-12 Buildings will operate at normal capacity. When appropriate and feasible, considerations for maintaining 6 feet of social distancing throughout instructional and non-instructional settings can be used. | Principals | Floor tape Desks Plexiglass Dividers Schedules Planning Flowcharts Hand sanitizer | N |

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| <p>extent feasible</p> | <p>K-6 Specialists may deliver instruction in classrooms. Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Scheduling and/or location changes will occur for any areas that exceed 25 occupants.</p> <p>Restrict interactions between groups of students.</p> <p>Limit the number of individuals in a classroom or other space.</p> <p>Restrict gatherings, events, and extracurricular activities to those that can maintain social distancing (including, but not limited to, assemblies, field trips...)</p> <p>Hold classes in gyms, auditoriums, other large spaces or outdoors when possible.</p> <p>Turn desks facing the same direction or have students sit on the same side of the table, spaced apart. Math tables will be switched out for individual desks. Lab tables will have plexiglass dividers. Kindergarten tables will have plexiglass dividers.</p> <p>Plexiglass shields for main offices and for cafeteria cashiers.</p> | <p>K-6 Specialists will deliver instruction in classrooms. Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Scheduling and/or location changes will occur for any areas that exceed 250 occupants.</p> <p>Restrict interactions between groups of students.</p> <p>Limit the number of individuals in a classroom or other space.</p> <p>Restrict gatherings, events, and extracurricular activities to those that can maintain social distancing (including, but not limited to, assemblies, field trips...)</p> <p>Hold classes in gyms, auditoriums, other large spaces or outdoors when possible.</p> <p>Turn desks facing the same direction or have students sit on the same side of the table, spaced apart. Math tables will be switched out for individual desks. Lab tables will have plexiglass dividers. Kindergarten tables will have plexiglass dividers.</p> <p>Plexiglass shields for main offices and for cafeteria cashiers.</p> | | | |
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| | <p>Plexiglass shields for speech class and for testing.</p> <p>Hand sanitizer will be provided at stations throughout common areas. Hand sanitizer will be available in every classroom.</p> | <p>Plexiglass shields for speech class and for testing.</p> <p>Hand sanitizer will be provided at stations throughout common areas. Hand sanitizer will be available in every classroom.</p> | | | |
| <p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p> | <p>Parents/guardians will deposit funds using the online payment portal or drop-boxes at each building. Deposit boxes and/or envelopes will be provided for students who do bring money to the line.</p> <p>Students will use touchless payment for their lunches - scan cards (if available, currently in BETA testing.)</p> <p>Meal condiments will be limited and provided to students on serving trays or in boxes or bags of prepared lunches.</p> <p>Students will not be permitted to serve themselves. They will indicate to cafeteria staff their choice. Students will not touch serving trays and/or boxes/bags until the end of the line.</p> <p>JSHS - Grab-n-Go breakfast cart will be in the back of the cafeteria and students will eat in the cafeteria.</p> <p>Elementary breakfast schedule</p> | <p>Parents/guardians will deposit funds using the online payment portal or drop-boxes at each building. Parents/Guardians will deposit funds using the online payment portal or drop-boxes at each building. Elementary students will utilize deposit boxes and/or provided envelopes for those who do bring money to the line. High School students will pay cashiers at the time of purchase.</p> <p>Students will use touchless payment for their lunches - scan cards (if available, currently in BETA testing.)</p> <p>Meal condiments will be limited and provided to students on serving trays or in boxes or bags of prepared lunches.</p> <p>Students will not be permitted to serve themselves. They will indicate to cafeteria staff their choice. Students will not touch serving trays and/or boxes/bags until the end of the line.</p> <p>Student dining areas will be expanded with additional options</p> | <p>Principals</p> <p>Kari Snyder, Nutrition Inc.</p> | <p>Touchless scanners</p> <p>Deposit boxes</p> | <p>Y</p> |

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| | <p>and location will be created to ensure social distancing.</p> <p>JSHS - Will utilize additional spaces to increase social distance between students. Seats to be utilized will be marked and social distance marks will be placed in lunch lines. Directional markings will be utilized for one-way lunch traffic flow to limit face-to-face contact. Students will use bar-code cards to scan their lunch numbers instead of inputting it on a keypad.</p> <p>Elementary -</p> <p>Cafeteria and Ashkar Gym Lobby (Mobile Lunch Station) will be utilized for food pick up.</p> <p>Students will be seated in the cafeteria for lunches/ breakfast by grade level(s) and socially distanced as able based on space. Some students may eat in their classrooms if the schedule does not permit seating in the cafeteria.</p> <p>PreK students will eat breakfast and lunch in their classrooms.</p> <p>Cafeteria procedures and traffic protocols will be established.</p> | <p>for social distancing.</p> <p>JSHS - Grab-n-Go breakfast cart will be in the back of the cafeteria and students will eat in the cafeteria.</p> <p>Elementary breakfast schedule and location will be created to ensure social distancing.</p> <p>Student dining areas and cafeteria serving areas will be thoroughly cleaned between lunch periods.</p> <p>JSHS - Will utilize additional spaces to increase social distance between students. Seats to be utilized will be marked and social distance marks will be placed in lunch lines. Directional markings will be utilized for one-way lunch traffic flow to limit face-to-face contact. Students will use bar-code cards to scan their lunch numbers instead of inputting it on a keypad.</p> <p>Elementary -</p> <p>Lunch schedules will be designed to hold one or two grade levels at a time in the cafeteria (depending on # of students). At Ashkar, some grade levels will get their lunch from a lunch station set up in the gym lobby.</p> | | | |
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| | <p>PreK students will eat in their classrooms.</p> <p>Handwashing will occur before and after lunch. Cafeterias will have 6 feet markings and traffic flow signs.</p> <p>Procedures for cleaning and sanitizing the cafeteria and/or classrooms will be established.</p> | <p>PreK students will eat breakfast and lunch in their classrooms.</p> <p>Cafeteria procedures and traffic protocols will be established.</p> <p>Handwashing will occur before and after lunch. Cafeterias will have 6 feet markings and traffic flow signs.</p> <p>Procedures for cleaning and sanitizing the cafeteria and/or classrooms will be established.</p> | | | |
| <p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p> | <p>All staff will be trained on healthy hygiene practices so they can teach these to students.</p> <p>JSHS - Hand washing encouraged throughout the day. Hand sanitizer will be available as students enter/exit individual classrooms and common building areas.</p> <p>Elementary - Develop hand-washing schedules for all students and staff throughout the instructional day. Handwashing time will be built into the master schedule for classrooms without sinks.</p> <p>Students will be taught safe handwashing procedures, especially after going to the bathroom, before eating, after blowing your nose, coughing,</p> | <p>All staff will be trained on healthy hygiene practices so they can teach these to students.</p> <p>JSHS - Hand washing encouraged throughout the day. Hand sanitizer will be available as students enter/exit individual classrooms and common building areas.</p> <p>Elementary - Develop hand-washing schedules for all students and staff throughout the instructional day. Handwashing time will be built into the master schedule for classrooms without sinks.</p> <p>Students will be taught safe handwashing procedures, especially after going to the bathroom, before eating, after blowing your nose, coughing,</p> | <p>Nurses Classroom Teachers</p> | <p>Hand sanitizer Hand washing stations Soap Paper Towels Tissues</p> <p>Youtube video Google slide deck</p> | <p>Yes</p> |

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| | <p>sneezing, by their classroom teacher.</p> <p>CDC Handwashing</p> <p>Ensure adequate supplies (soap, paper towels, hand sanitizer)</p> <p>Paper towel dispensers have been replaced with touchless systems.</p> | <p>sneezing, by their classroom teacher.</p> <p>CDC Handwashing</p> <p>Ensure adequate supplies (soap, paper towels, hand sanitizer)</p> <p>Paper towel dispensers have been replaced with touchless systems.</p> | | | |
| <p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> | <p>Post CDC Germs are Everywhere and Wash Your Hands posters in all district cafeterias and restrooms and in high traffic areas.</p> <p>How to Stop the Spread</p> <p>Germs are Everywhere</p> | <p>Post CDC Germs are Everywhere and Wash Your Hands posters in all district cafeterias and restrooms and in high traffic areas.</p> <p>How to Stop the Spread</p> <p>Germs are Everywhere</p> | <p>District Office Principals</p> | <p>Printed signs</p> | <p>N</p> |
| <p>* Identifying and restricting non-essential visitors and volunteers</p> | <p>Restrict non-essential visitors, volunteers, and activities that involve other groups.</p> <p>No outside individuals renting facilities.</p> <p>Do not schedule large group activities including but not limited to assemblies, concerts, theater, meetings.</p> <p>Parents will not be allowed to escort students into the buildings.</p> <p>Drop-boxes/areas will be provided for parents to drop off materials or items for their children.</p> | <p>Restrict non-essential visitors, volunteers, and activities that involve other groups.</p> <p>No outside individuals renting facilities.</p> <p>Do not schedule large group activities including but not limited to assemblies, concerts, theater, meetings.</p> <p>Parents will not be allowed to escort students into the buildings.</p> <p>Drop-boxes/areas will be provided for parents to drop off materials or items for their children.</p> | <p>April Paulhamus, Director of Special Education</p> <p>Tim George, Director of Maintenance and Grounds</p> <p>District Office Principals</p> | <p>Comprehensive List of allowable visitors - therapists, counseling services, outside service agencies, maintenance vendors, etc.</p> | <p>Yes - Office staff</p> |
| <p>* Handling sporting activities for recess and physical</p> | <p>Select and provide safe opportunities for exercise and sporting events for students:</p> | <p>Select and provide safe opportunities for exercise and sporting events for students:</p> | <p>Steve Budman Brian Duke Ken Tallman</p> | <p>Physical Education and Recess Equipment</p> | <p>Yes</p> |

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| <p>education classes consistent with the CDC Considerations for Youth Sports</p> | <ul style="list-style-type: none"> • Physical proximity of players • Amount of touching of shared equipment • Ability to engage in social distancing while not engaged in active play • Engagement of players at higher risk • Size of team. <p>Train teachers, coaches, officials, and staff on all safety protocols.</p> <p>CDC Considerations for Youth Sports</p> <p>Conduct physical education classes outside whenever possible. Create learning opportunities that encourage individual fitness activities - (i.e, yoga, etc.)</p> <p>Recess (K-6 only) Limit to one group of students, following social distancing guidelines, no use of playground structures.</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses. Organize classroom sets of recess materials.</p> <p>Restrict team sports and group</p> | <ul style="list-style-type: none"> • Physical proximity of players • Amount of touching of shared equipment • Ability to engage in social distancing while not engaged in active play • Engagement of players at higher risk • Size of team. <p>Train teachers, coaches, officials, and staff on all safety protocols.</p> <p>CDC Considerations for Youth Sports</p> <p>Conduct physical education classes outside whenever possible. Create learning opportunities that encourage individual fitness activities - (i.e, yoga, etc.)</p> <p>Recess (K-6 only) Limit to one group of students, following social distancing guidelines, using playground structures.</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses. Organize classroom sets of recess materials.</p> <p>Restrict team sports and group</p> | | | |
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| | <p>games.</p> <p>Students will wash their hands following recess or physical education class.</p> | <p>games.</p> <p>Students will wash their hands following recess or physical education class.</p> | | | |
| <p>Music Activities and Classes</p> | <p>In class instruction in music, band, and chorus will not include the playing of instruments or singing.</p> <p>Individual lessons will be conducted via recorded Zoom/Google Meet sessions for students to have guidance during at-home practice.</p> | <p>In class instruction in music, band, and chorus will not include the playing of instruments or singing.</p> <p>Individual lessons will be conducted via recorded Zoom/Google Meet sessions for students to have guidance during at-home practice.</p> | <p>Brian Barckley Alex Dwyer Brian Scott</p> | | <p>Y</p> |
| <p>Limiting the sharing of materials among students</p> | <p>Clean and disinfect shared items between uses.</p> <p>Student belongings will be separated as much as possible.</p> <p>Ensure adequate supplies to minimize the sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect between use.</p> <ul style="list-style-type: none"> ● Textbooks that are shared. ● Technology ● Art Supplies ● PE Equipment ● Music Equipment <p>Avoid using other employees' phones, desks, offices, or other work tools and equipment when possible. Clean and disinfect them before and after use.</p> | <p>Clean and disinfect shared items between uses.</p> <p>Student belongings will be separated as much as possible.</p> <p>Ensure adequate supplies to minimize the sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect between use.</p> <ul style="list-style-type: none"> ● Textbooks that are shared. ● Technology ● Art Supplies ● PE Equipment ● Music Equipment <p>Avoid using other employees' phones, desks, offices, or other work tools and equipment when possible. Clean and disinfect them before and after use.</p> | <p>Principals Adam Creasy Jo Shurer</p> | <p>iPads - K-2 Lab Chromebooks</p> <p>Calculators</p> | |

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| <p>Staggering the use of communal spaces and hallways</p> | <p>Create one-way traffic patterns where possible - hallways, common areas.</p> <p>Separate students within common areas - arrival, dismissal, lunch.</p> <p>Pursue virtual group events, gatherings, or meetings and promote social distancing of at least 6 feet between people.</p> <p>Limit or eliminate such events that cannot be held virtually or where social distancing cannot be maintained.</p> | <p>Create one-way traffic patterns where possible - hallways, common areas.</p> <p>Separate students within common areas - arrival, dismissal, lunch.</p> <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held.</p> | <p>Principals</p> | | |
| <p>Adjusting transportation schedules and practices to create social distance between students</p> | <p>Routes will be analyzed to pay particular attention to ridership.</p> <p>Students will be encouraged to wear masks on district-provided transportation and to sit apart from other students.</p> <p>Extracurricular and educational field trips will be restricted and/or cancelled.</p> <p>Roof hatches and windows will be open whenever possible to allow for the best ventilation.</p> <p>School buses and school vehicles will be disinfected following each trip.</p> | <p>Routes will be analyzed to pay particular attention to ridership.</p> <p>Students will be encouraged to wear masks on district-provided transportation and to sit apart from other students.</p> <p>Extracurricular and educational field trips will be limited.</p> <p>Roof hatches and windows will be open whenever possible to allow for the best ventilation.</p> <p>School buses and school vehicles will be disinfected following each trip.</p> | <p>Heather Burke Bus Contractors</p> <p>Principals</p> | | |
| <p>Limiting the number of individuals in classrooms and other learning spaces, and</p> | <p>To the extent feasible, students should be socially distanced six feet apart pursuant to the CDC and PDE guidelines. If six feet is</p> | <p>To the extent feasible, students should be socially distanced six feet apart pursuant to the CDC and PDE guidelines. If six feet is</p> | <p>Principals</p> | | |

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| <p>interactions between groups of students</p> | <p>not achievable in the classroom setting students should be spaced to the maximum extent possible.</p> <p>When possible, classes of more than 25 students will be split and/or moved to larger instructional areas.</p> <p>Identify small groups and keep them together (cohorting).</p> <p>K-6 Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day for young children, as much as possible for older children).</p> <p>Limit mixing between groups, if possible.</p> <p>Restrict interactions between groups of students.</p> | <p>not achievable in the classroom setting students should be spaced to the maximum extent possible.</p> <p>Identify small groups and keep them together (cohorting).</p> <p>K-6 Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day for young children, as much as possible for older children).</p> <p>Limit mixing between groups, if possible.</p> <p>Restrict interactions between groups of students.</p> | | | |
| <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> | <p>Coordinate with the YMCA Latchkey program.</p> | <p>Coordinate with the YMCA Latchkey program.</p> | <p>Sherry Cowburn</p> | | |
| <p>Other social distancing and safety practices</p> | <p>Installing sneeze-guards in main offices and cafeteria.</p> | <p>Installing sneeze-guards in main offices and cafeteria.</p> | <p>Tim George, Director of Maintenance and Grounds</p> | | |

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Parents will be advised to perform daily self-monitoring for COVID-19 symptoms prior to coming to school. Parents will be provided information on appropriate ways to screen their children. Staff members will also be required to perform a daily self evaluation. Both students and staff will be encouraged to remain home if they are feeling sick. Attendance policies will be “flexible” to allow stakeholders to remain home when ill.

Isolation areas will be created to quarantine students showing potential COVID symptoms until the student can be picked up from school. All students and staff demonstrating symptoms will be examined by the school nurse. The school nurse and building level administrator will be responsible for making the decision to quarantine.

If a positive case of COVID is reported, the PA Department of Health will be immediately notified and all guidance will be followed. Staff and students that are exposed to a confirmed case will be notified directly while maintaining the confidentiality of all involved.

Students or staff will need to be released by a doctor to return to school if they are diagnosed with COVID-19 and documentation will need to be provided prior to their return.

Changes to local health and safety plan will be posted to the district website.

| Requirements | Action Steps under Yellow Phase | Action Steps under Green Phase | Lead Individual and Position | Materials, Resources, and or Supports Needed | PD Required (Y/N) |
|--|--|--|---|--|-------------------|
| * Monitoring students and staff for symptoms and history of exposure | <p>Symptom screening will be done by all parents/guardians at home each morning.</p> <p>No children with symptoms will be sent to school on a bus or transported by parent/guardian.</p> <p>Families will be urged to inform the district of positive contact.</p> <p>All district staff will perform a symptom screen on themselves</p> | <p>Symptom screening will be done by all parents/guardians at home each morning.</p> <p>No children with symptoms will be sent to school on a bus or transported by parent/guardian.</p> <p>Families will be urged to inform the district of positive contact.</p> <p>All district staff will perform a symptom screen on themselves</p> | Carolyn Easton Paula Green Brian Duke | Parent notices | Y |

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| | <p>prior to leaving for work and will stay home if symptoms exist.</p> <p>Staff will be required to inform the district of a positive contact.</p> <p>Digital “no touch” thermometers will be purchased for all homeroom teachers.</p> <p>Students and staff will be made aware of the signs and symptoms of COVID-19.</p> <p>Students and staff will go to the nurse immediately if feeling symptomatic.</p> <p>The district will share resources with the school community to help families understand when to keep children home.</p> <p>AAP When to Keep Your Child Home</p> | <p>prior to leaving for work and will stay home if symptoms exist.</p> <p>Staff will be required to inform the district of a positive contact.</p> <p>Digital “no touch” thermometers will be purchased for all homeroom teachers.</p> <p>Students and staff will be made aware of the signs and symptoms of COVID-19.</p> <p>Students and staff will go to the nurse immediately if feeling symptomatic.</p> <p>The district will share resources with the school community to help families understand when to keep children home.</p> <p>AAP When to Keep Your Child Home</p> | | | |
| <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> | <p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms or who has come in contact with someone who has tested positive.</p> <p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> | <p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or ara to separate anyone who has COVID-19 symptoms or who has come in contact with someone who has tested positive.</p> <p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> | <p>Nurses w/ Principals</p> | <p>Protocol flowchart</p> | <p>Y</p> |

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| | <p><u>What Healthcare Personnel Should Know...</u></p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting. Notify staff and families of confirmed cases while maintaining confidentiality.</p> <p>Work with administrators and faculty and staff on a plan for quarantining anyone who has come in contact with someone who has confirmed or possibly has COVID-19, as well, as isolation protocols for individuals who have tested positive.</p> | <p><u>What Healthcare Personnel Should Know...</u></p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting. Notify staff and families of confirmed cases while maintaining confidentiality.</p> <p>Work with administrators and faculty and staff on a plan for quarantining anyone who has come in contact with someone who has confirmed or possibly has COVID-19, as well, as isolation protocols for individuals who have tested positive.</p> | | | |
| <p>* Returning isolated or quarantined staff, students, or visitors to school</p> | <p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <ul style="list-style-type: none"> ● 10 days from the onset of symptoms. ● Resolution of fever without the use of fever reducing medications for the previous 72 hours. ● Improvements of respiratory symptoms (e.g, cough, shortness of breath) <p>OR</p> | <p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <ul style="list-style-type: none"> ● 10 days from the onset of symptoms. ● Resolution of fever without the use of fever reducing medications for the previous 24 hours. ● Improvements of respiratory symptoms (e.g, cough, shortness of breath) <p>OR</p> | Nurses w/ Principals | Protocol flowchart | |

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| | <ul style="list-style-type: none"> Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens). | <ul style="list-style-type: none"> Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens). | | | |
| Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols | <p>The Health and Safety Plan will be posted on the East Lycoming School District website.</p> <p>A pop-up on the district website will direct visitors directly to COVID-19 information.</p> <p>Provide regular update information on ELSD website and in parent communication.</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed.</p> | <p>The Health and Safety Plan will be posted on the East Lycoming School District website.</p> <p>A pop-up on the district website will direct visitors directly to COVID-19 information.</p> <p>Provide regular update information on ELSD website and in parent communication.</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed.</p> | Mike Pawlik, Superintendent | | |
| Other monitoring and screening practices | | | | | |

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?

- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions: All students and staff will be required to wear face coverings. the district has purchased masks for students and face shields for teachers.

As per the order of Governor Wolf, all staff and students are required to wear a mask, unless there is a medical condition that will not allow the wearing of a mask. The district will provide face shields for all staff members and cloth washable masks for any student that is in need of a mask. Facemasks can be removed when eating and spaced at six foot intervals, at a student work area when six feet of social distance is maintained and outside when six feet of distance can be maintained. No visitor will be allowed to enter a building without a mask. Signs will be placed at entrances informing visitors of the policy. Students with a medical concern can attend through the district cyber school or “blended” program. The District will be adding additional maintenance staff to assist with the cleaning of buildings during the day.

| Requirements | Action Steps under Yellow Phase | Action Steps under Green Phase | Lead Individual and Position | Materials, Resources, and or Supports Needed | PD Required (Y/N) |
|---|---|---|--|--|-------------------|
| * Protecting students and staff at higher risk for severe illness | <p>Cancel all non-essential travel.</p> <p>Require the daily self-monitoring of students and staff prior to coming to school.</p> <p>Encourage staff to stay home if they are sick.</p> <p>Encourage parents to keep sick children home.</p> <p>Allow for Blended experience for students with high risk.</p> | <p>Limit or cancel all non-essential travel.</p> <p>The district will follow the guidelines set forth in the (FFRCA) Families First Coronavirus Response Act</p> <p>Discourage the use of perfect attendance awards and incentives.</p> <p>Require the daily self-monitoring of students and staff prior to coming to school.</p> | <p>Carolyn Easton Paula Green Michael Pawlik</p> | | N |

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| | <p>Have employees with a concern of high risk contact the Superintendent's Office to discuss options</p> <p>The district will follow the guidelines set forth in the (FFRCA) Families First Coronavirus Response Act</p> <p>Discourage the use of perfect attendance awards and incentives.</p> | <p>Encourage staff to stay home if they are sick.</p> <p>Encourage parents to keep sick children home.</p> <p>Allow for Blended experience for students with high risk.</p> <p>Have employees with a concern of high risk contact the Superintendent's Office to discuss options</p> | | | |
| * Use of face coverings (masks or face shields) by all staff | Face coverings are required as per the order from Governor Tom Wolf. Face shields will be provided for staff and masks for students. | Face coverings are required as per the order from Governor Tom Wolf. Face shields will be provided for staff. | Principals | Face shields Masks | Y |
| * Use of face coverings (masks or face shields) by older students (as appropriate) | Face coverings are required as per the order from Governor Tom Wolf. Cloth face coverings will be provided for students. | Face coverings are required as per the order from Governor Tom Wolf. Cloth face coverings will be provided for students. | Nurses | Masks | Y |
| Unique safety protocols for students with complex needs or other vulnerable individuals | | | Nurses April Paulhamus | | |
| Strategic deployment of staff | | | | | |

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

| Topic | Audience | Lead Person and Position | Session Format | Materials, Resources, and or Supports Needed | Start Date | Completion Date |
|-------------------------------|-----------------------------|--------------------------|-----------------------------------|---|------------|-----------------|
| CDC Cleaning and Disinfecting | Maintenance Custodial Staff | Tim George | Training | Cleaning supplies | August 1 | On-going |
| Social Distancing | Teachers Support Staff | Principals | Discussions | Floor Tape, Plexiglass Dividers, Face Coverings | August 1 | On-going |
| Instructional Protocols | Teachers Support Staff | Principals Cori Cotner | Professional Learning | TBD | July 27 | On-going |
| Cafeteria Serving Protocols | Cafeteria Staff | Kari Snyder | Training | Scanners | August 1 | August 21 |
| Appropriate Hand Washing | Students | Classroom teachers | In Class discussion/Demonstration | None | August 22 | On-going |
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Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

| Topic | Audience | Lead Person and Position | Mode of Communications | Start Date | Completion Date |
|-------|----------|--------------------------|------------------------|------------|-----------------|
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Health and Safety Plan Summary: **East Lycoming School District**

Anticipated Launch Date: (INSERT DATE)

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

| Requirement(s) | Strategies, Policies and Procedures |
|--|--|
| <p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p> | <p>The District has obtained the necessary disinfection supplies and cleaning supplies that will be needed. All supplies and disinfectants are approved by OSHA and/or CDC requirements. The buildings have been sanitized once this summer and will be treated again prior to the start of school. Mr. George will ensure that multiple cleaning and sanitization occur daily.</p> <p>The district will be using a combination of aerosol foggers, electrostatic sprayers as well as traditional commercial cleaning products to sanitize all areas of the buildings.</p> <p>Throughout the day, common areas and “touch points” such as door handles will be cleaned periodically. Touchless water bottle filling stations as well as touchless paper towel dispensers will be installed in all district buildings.</p> <p>Mr. George will also assume the responsibility of increasing air exchange from outside air to inside air to maximize ventilation. Maintenance staff, teaching staff, and support staff will be trained on appropriate and safe disinfectant procedures.</p> <p>Procedures will align with CDC recommendations.</p> <p>Additional maintenance staff will be provided during the day to assist in providing cleaning.</p> |

Social Distancing and Other Safety Protocols

| Requirement(s) | Strategies, Policies and Procedures |
|--|--|
| <ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes | <p>Classroom seating configurations will be altered to provide the maximum social distancing with as close to 6 feet of separation as possible between students. All non-essential furniture/equipment will be removed to maximize the level of social distancing achieved.</p> <p>When appropriate, teachers will be allowed to use outside areas, or larger areas in the school to conduct class.</p> <p>At the elementary level, students will remain in their classrooms in a static setting for the day except for lunch and recess. Specials, such as art and music will occur in the classroom negating the need for students to travel through the building. All student desks will be turned to face forward. Groups or pods of desks will not be permitted.</p> |
| Limiting the sharing of materials among students | <p>At the high school, hallways will be operated as “one-way” where possible. Also, to the extent feasible, larger classes such as physical education, band and chorus will be conducted outside, weather permitting.</p> |
| Staggering the use of communal spaces and hallways | <p>Alternate locations will be used to add additional seating capacity to lunch periods. At the high school, part of the gymnasium will be used. At the elementary, additional lunch periods have been added, as well as additional space identified to add capacity for social distanced seating during lunches. Parents will be encouraged to add money to student lunch accounts through the online portal. Cash will be discouraged and will need to be placed in an envelope and dropped into a box at the cafeteria register.</p> |
| Adjusting transportation schedules and practices to create social distance between students | |
| Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students | |
| Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars | |
| Other social distancing and safety practices | |

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| | <p>Hand sanitizer will be provided in all classrooms. All students will be encouraged to frequently wash their hands and use hand sanitizer. Elementary students will be directed to wash their hands before and after lunch by their classroom teacher.</p> <p>Parents will be surveyed to determine an accurate count of student bus riders. Routes will be adjusted to avoid inequities in bus numbers. Students will be assigned seats with family members sitting together.</p> <p>Age appropriate signs, from the CDC, will be printed and displayed prominently in all buildings to encourage proper hygiene and remind students of the safety precautions they can take to avoid contracting COVID.</p> <p>The sharing of instructional materials is not encouraged. The district will provide adequate supplies. Shared instructional materials will be cleaned and disinfected between uses.</p> <p>Finally, all non-essential visitors will not be allowed into any district building. The district will also not rent its facilities to any new groups.</p> |
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Monitoring Student and Staff Health

| Requirement(s) | Strategies, Policies and Procedures |
|---|--|
| <ul style="list-style-type: none"> * Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure * Returning isolated or quarantined staff, students, or visitors to school | <p>Parents will be advised to perform daily self-monitoring for COVID-19 symptoms prior to coming to school. Parents will be provided information on appropriate ways to screen their children.</p> <p>Staff members will also be required to perform a daily self evaluation. Both students and staff will be encouraged to remain home if they are feeling sick. Attendance policies will be “flexible” to allow stakeholders to remain home when ill.</p> |

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| <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p> | <p>Isolation areas will be created to quarantine students showing potential COVID symptoms until the student can be picked up from school. All students and staff demonstrating symptoms will be examined by the school nurse. The school nurse and building level administrator will be responsible for making the decision to quarantine.</p> <p>If a positive case of COVID is reported, the PA Department of Health will be immediately notified and all guidance will be followed. Staff and students that are exposed to a confirmed case will be notified directly while maintaining the confidentiality of all involved.</p> <p>Students or staff will need to be released by a doctor to return to school if they are diagnosed with COVID-19 and documentation will need to be provided prior to their return.</p> <p>Changes to local health and safety plan will be posted to the district website.</p> |
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Other Considerations for Students and Staff

| Requirement(s) | Strategies, Policies and Procedures |
|---|--|
| <ul style="list-style-type: none"> * Protecting students and staff at higher risk for severe illness * Use of face coverings (masks or face shields) by all staff * Use of face coverings (masks or face shields) by older students (as appropriate) <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p> | <p>As per the order of Governor Wolf, all staff and students are required to wear a mask, unless there is a medical condition that will not allow the wearing of a mask. The district will provide face shields for all staff members and cloth washable masks for any student that is in need of a mask. Facemasks can be removed when eating or spaced at six foot intervals, at a student work area when six feet of social distance is maintained and outside when six feet of distance can be maintained. No visitor will be allowed to enter a building without a mask. Signs will be placed at entrances informing visitors of the policy. Students with a medical concern can attend through the district cyber school or “blended” program. The District will be adding additional maintenance staff to assist with the cleaning of buildings during</p> |

the day.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **(INSERT NAME OF LEA)** reviewed and approved the Phased School Reopening Health and Safety Plan on **(INSERT DATE: MONTH, DAY, YEAR)**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **(INSERT DATE: MONTH, DAY, YEAR)**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.