

School \_\_\_\_\_

Year \_\_\_\_\_

(Please initial the appropriate boxes, or put "NA")

Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug

Funds 461 & 865 - Reviewed Activity accounts in TEAMS

Errors are being researched and/or corrected

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Fund 899 - Reviewed Foundation grant & Courtesy accounts

in TEAMS. Errors are being researched and/or corrected

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Sponsors and/or Foundation Grantees have been given account reports

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Budget deficits have been corrected

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Stale POs have been researched; results to AP Supervisor

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**YEAR END ONLY** - Sponsors signed August reports to  
verify agreement with final year-end balances