

My name is Mr. Fergen and I am the superintendent for the Newell School District. I am excited to serve the teachers, students, parents/guardian(s), and patrons of the school. We have been working hard as a school district to create a back to school plan that brings students and teachers in the building while implementing safety precautions for everyone. The Newell Back-to-School Plan can be found in this envelope. Please read the plan and talk to your child about the expectations that will be in place this year to promote a safe learning environment. Also, parents/guardian(s) will need to pay attention to the school website in case we have changes to the back-to-school plan.

Open house for the students and parent/guardian(s) will be on Tuesday, August 18th. We will be doing open house differently due to the Covid-19 pandemic. We are going to stagger by the **students' first letter of their last names**. If your last name starts with the letter A through J, you can come in from 5:00 to 5:35 pm. If your last name starts with the letter K through Q, you can come in from 5:40 to 6:15 pm. If your last name starts with the letter R through Z, you can come in from 6:20 to 6:55.

To best serve our students and teachers, I would appreciate it if you could fill the survey below indicating if your student(s) will participate in school for the 2020-2021 school year. Please return the survey to the school by **Monday, August 10th, 2020**. We believe that the school environment is the most conducive for our students to learn content and gain skills that will help them be successful in life. If you choose to have your child(ren) receive remote education at home for the 2020-2021 school year, you will need to set up an appointment with the school to make sure your student(s) and parents/guardian(s) understand our learning management system this year which will be Google Classroom. The preschool teacher will determine what platform or method of remote learning delivery to use to best fit the learning needs of our youngest learners. Lastly, there will be expectations for the students, parents/guardian(s) and teachers to ensure that the students are receiving the best education in a remote fashion.

Please return this portion of the letter to the school by **Monday August 10th, 2020**.

Students Names: _____

Parent(s)/guardian(s) names: _____

Directions: Put an X in the space below.

_____ My student(s) will be attending school in person this fall.

_____ My student(s) will be attending school remotely this fall. I will call the school before August 10th to set up an appointment. Students that choose this option must do remote learning for a minimum of an academic quarter.

_____ My student(s) will be doing homeschooling or attending a different district.

Remote learning Expectations

Remote learning is a team effort between students, parents/guardian(s), and teachers. Remote learning can occur either by parents/guardian(s) choice or Phase II or Phase III in Newell's Back-to-School Plan. Below are expectations we have for students, parents/guardian(s), and teachers to ensure that remote learning is an educational experience for the students.

Student Expectations for Remote Learning

- Students will log into Google Classroom for grades Kindergarten through twelfth grade during days in which school is in session. Teachers will livestream or pre-record instruction for the students and will provide assignments using the Google Classroom platform. Students will view livestream/pre-recorded instruction.
- Students will complete daily tasks/assignments on time which will be located on Google Classroom. Completed tasks/assignments will be used to track attendance.
- Students will complete summative assessments (tests and quizzes) on campus at an approved location and time.
- Students will communicate with teachers if they have a question regarding content and material. Teachers will respond to the student within 24 hours during the schoolwork week.
- If you miss your livestreamed instruction, you will need to contact your teacher to receive recorded instructions.

Parent(s)/guardian(s) expectations for Remote Learning

- Parents/guardian(s) will set up a virtual or in-person meeting by **August 10th** with administration and teachers to go through expectations and procedures.
- Parents/guardian(s) will contact school administrative offices if their child(ren) is sick and cannot attend school.
- Parents/guardian(s) will make sure that their child is logging into Google Classroom daily and are completing assessments in the timeline designated by the teacher.
- Parents/guardian(s) will contact school if they are having internet issues or computer/iPad issues.
- Parents/guardian(s) will provide internet to their child at their own cost if they choose remote learning.
- Parents/guardian(s) will email teachers on a weekly basis to check on student progress.

Teacher Expectations for Remote Learning

- Teachers will provide instruction to the students in Google Classroom.
- Teachers will provide tasks/assignments to the students in Google Classroom to check for student understanding of content.
- Teachers will answer students' questions within 24 hours during the schoolwork week.