



Martin Grade School Laptop/Tablet Checkout Procedures Bennett County School

District students are provided the opportunity to checkout laptops/tablets that are the property of BCSD so that they may continue using the technology away from school facilities. These laptop/tablets are to be used only for educational purposes. The following procedures will serve as guidelines for use of BCSD laptops/tablets and their checkout by schools to students. All students and parents will be required to sign this form acknowledging that they have read and agree with the school system’s laptop/tablet checkout procedures before a laptop/tablet can be taken to a location other than a school system facility.

- * All use of the school system’s laptops/tablets must be for educational purposes. Students are not to use the computers for personal, commercial, or business use
- * Students who check out a laptop/tablet assume full responsibility for basic care of the device and assume full responsibility for security of the device on and off school premises
- * Students who check out a laptop/tablet assume full responsibility for reporting device problems, breakage or damage immediately. Please contact Janelle Haynes at MGSS - 605-685-6717
- * Students who check out a laptop/tablet assume full responsibility for the replacement cost of the laptop/tablet in the event the student loses possession of the laptop/tablet for any reason or in the event the laptop is destroyed or rendered useless due to damage while in the care of the student, including loss of use due to theft, fire, flood, lightning, or any other cause. Full replacement of Chromebook is \$250.00, with individual costs for screen (\$50.00) and charger (\$50.00).
- * Students will be allowed to check out only 1 device.

I have read the Laptop/Tablet Procedures above and agree to comply with them as stated. I also understand that any violation of these procedures may constitute me or my child not having future access to a laptop/tablet for use away from school facilities.

I accept full responsibility for the replacement cost of the laptop/tablet I have checked out in the event of any loss or damage to this equipment in the amount determined by the BCSD Technology Department.

STUDENT SIGNATURE : _____ DATE: _____

PARENT SIGNATURE : _____ DATE: _____

Home Phone: _____ Work Phone: _____

Home Address (street, city/zip): _____

TECH OFFICE USE ONLY

GRADE: _____

DEVICE Sticker #/Chromebook#: _____

TEACHER: _____

