



**Buena Vista Independent School District
2021-22 Residency Verification & Checklist**

All students in the Buena Vista Independent School District must provide TWO residency verifications (proof of where you live) in order to register. Proof of where you live must be provided at registration or your child will not be able to register (one from each category-see below). Proof must show Parent/Guardian/Caregiver name & address. If you want to keep original document(s), you must provide us with a copy to keep. Parent/Guardian/Caregiver must show a picture identification at registration (driver's license, passport).

Student Name: _____ Student ID: _____

Student living with (check one) Parents(s) Legal Guardian/Foster Parent (need court papers)
 Caregiver (need documentation) Other
 Shared Housing (homeowner/renter must complete Affidavit of Residency Form)

Parent/Guardian Name(s) (Please Print) 1. _____ 2. _____

Names of Students living in the home: _____

I AFFIRM THAT THE STUDENT RESIDES AT THE BELOW STREET ADDRESS:

Street Address _____

City _____ Zip Code _____ Home Phone# _____ Cell Phone# _____

Signature of Person Establishing Residency _____ Date _____

WARNING: INCORRECT INFORMATION WILL RESULT IN YOUR STUDENT BEING DISENROLLED IMMEDIATELY

For School Use Only

Check off one proof of residency in each category below. Proof must be current (dated within last 60 days). **Each Proof must show Parent/Guardian name & address unless shared housing (complete Affidavit of Residency Form).**

IF YOU ARE IN A TRANSITIONAL LIVING CIRCUMSTANCE, PLEASE ASK THE SCHOOL FOR ASSISTANCE

- CATEGORY ONE:** **Mortgage Statement or Payment Receipt**-with address of residency & dated within 60 days.
 Rental Agreement or Payment Receipt-with address of residency & dated within 60 days.
 Property Tax Statement or Receipt-with address of residency & dated within 60 days.
 Escrow Papers-with address of residency & dated within 60 days.

- CATEGORY TWO:** **Current Utility Bill**-(Water, Cable) with address of residency & dated within 60 days.
 Correspondence From A Government Agency-with address of residency & dated within 60 days.
 Voter Registration-with address of residency & dated within 60 days.
 Current Pay Stub w/Address-with address of residency & dated within 60 days.
 Affidavit of Residency-needed if shared housing-Parent/Guardian not listed on proof of residency.
 Other-Needs administration approval.

Verifying School Official _____

Date _____



**Buena Vista Independent School District
21-22 Affidavit of Residence**

Current Proof of Where you Live

★ (Must be completed in addition to Residency Verification Form If Parent(s)/Caregiver **AND** Student are Living with Another Family)

I, _____, certify that _____ and his/her child/children:
Name of Home Owner/Renter Name of Parent(s)/Guardian(s)/Caregiver(s)
(name of person that appears on utility bills)

Name of Student Name of Student

Name of Student Name of Student

Name of Student Name of Student

are living at this address _____ as stated on the utility bills,
which are in my name.

I certify that all the information on this form is true & correct. Falsification of any information or document required for enrollment in the Buena Vista Independent School District may result in denial of attendance. I also understand that home visitation is part of a periodic process when residency is established by an Affidavit of Residency.

Parent's/Guardian's Signature Home Owner's/Renter's Signature

The residency of the student must be verified by **one of the following current (with 60 days) items from each category.**

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(Must have name & address of owner/renter & must be current)

CATEGORY ONE: Property Tax payment receipt/statement, mortgage statement/payment receipt
 Rental Property contract, lease, or payment receipts.

AND

CATEGORY TWO: Utility Service contract, statement or payment receipts (current water, or cable)
 Pay stubs (with address)
 Voter registration
 Correspondence from a government agency
 Other

Signature of District representative verifying documents Date

*Note: If owner/renter does not sign in person at registration document must be notarized & attached to the sheet