

Milan Middle and Intermediate School Re-Entry Plan

Introduction

Millan Middle and Intermediate Schools are committed to providing the safest environment for our students to grow and learn. All of the necessary precautions as well as the State recommendations from our governor's office and School State Superintendent have been incorporated into this re-entry plan. Our primary goals are to provide a safe learning environment while providing our students with the best possible education.

Our Governor issued Executive Order 20-37 on July 24, 2020, outlining his requirements for Indiana citizens to wear face coverings when inside a business, public building, or other indoor places open to the public; an outdoor public space when it is not possible to maintain six feet of social distancing from another person; or when using public transportation or in a taxi, private car service, or ride-sharing vehicle. Face coverings include face masks that cover the mouth and nose and are secured in a manner where the mask is close to the face and face shields which are clear plastic and covers the nose and the mouth.

The Executive Order includes requirements for school corporations as follows:

(1) All students in Grades 3 through 12, all teachers, all staff members, all vendors, all contractors, all volunteers, and all visitors must be required to wear face coverings while physically present in school buildings and facilities and on school grounds. This directive continues until it is rescinded or modified by the Governor. Exemptions to this requirement are listed below. Some of the relevant exemptions include persons with certain medical conditions, are deaf, and the person who is less than 2 years old.

(2) All students, all teachers, all staff members, all vendors, all contractors, all volunteers, and all visitors are required to wear face coverings while on a school bus or other school-sponsored mode of transportation. Exemptions for this requirement are those listed below.

The exemptions to the above requirements for public schools are as follows:

1. Food Consumption: while eating and drinking
2. Faculty/Staff Areas: Faculty and staff while working together in a room, office, or place where social distancing of 6 feet or more from each other may be maintained. This does not apply to when staff is preparing food or meals.
3. Children Between the Ages of 2 and 8: Face coverings are not required UNLESS on a school bus or other school-sponsored transportation. Otherwise, strongly encouraged for students in this age group to wear a face covering.

4. Classroom Settings: When classrooms are arranged for students to be six feet or more apart at all times. When the teacher can be six feet or more away from students, the teacher does not have to wear a face covering, when students cannot be arranged six feet apart.

5. Recess: When social distancing of six feet or more can be maintained, face coverings are not required.

6. Extracurricular Activities/Co-Curricular Activities: Students, teachers, instructors, directors, coaches, trainers, volunteers, and any other personnel when engaged in strenuous physical activity or can maintain social distancing of six feet or more.

Transportation

Bus service will still be offered for all MS/IS living in our district. Face coverings are required while students are riding the bus. Busses will be cleaned after each drop off to ensure the safety of our students as they return home. The MS/IS student drop-off area will not be open until 7:45 am each morning. Students who arrive before 7:45 am will have to remain outside the school until 7:45 and will not have staff supervision until they enter the school building.

Attendance

Your students' attendance is crucial to their educational success and is still required by the State. However, it is important for anyone with COVID symptoms to stay home until you are fever free for 72 hours, without any fever reducer, and be screened for COVID. Anyone with a COVID positive test should quarantine for 10 days and be fever free for 72 hours before returning to school. For students living in a home with a positive COVID test, they also need to quarantine for 14 days. It is critical that any positive or suspected cases of COVID are reported to your child's school. We want to make sure that we use common sense when addressing this upcoming school year and the challenges of the Pandemic. With that being said, we will be looking at our attendance and attendance incentives differently this year. We are suspending "Outstanding and Perfect Attendance Awards" until further notice. If a child is sick, we want them to stay home. We are preparing for many different attendance scenarios and will make adjustments as the situation dictates.

Teaching and Learning in Traditional Classrooms

- Our Classrooms have been set up to allow for as much social distancing as possible.
- All Desks will face the front of the classroom and students will be separated from one another.
- The wearing of masks is required if a person is less than 6 feet away from others for more than 15 minutes for both teachers and students.
- Passing periods will be adjusted so only one grade level will be in the hallway at a time.
- Dedicated hallways and stairways to create better flow and social distancing.

- Students will not be allowed to congregate between classes, they must go straight to class.
- The lunch room has been strategically set up to allow students to spread out.
- A “Grab and Go” breakfast program has been developed for our students.
- During lunch, students will wash their hands and use hand sanitizer before they enter the cafeteria. Once they enter the cafeteria they will report directly to their assigned seat and wait to be dismissed for lunch and when finished, dismissed to leave.
- Students will be required to keep 6 ft. between them and others while moving in lines through the hallways.
- Students will be required to wash their hands after recess.
- Students will use hand sanitizer before and after each class session.
- Students will help teachers sanitize desks upon teacher request and at the end of each day.
- Open House and 5th grade Orientation will be held virtually.
- The use of lockers will be discouraged, all items will need to be with their student unless they have items for PE, Band, or lunch. Students will need to get teacher permission to go to their locker.
- Students will be encouraged to bring a properly filled water bottle for the day. The use of the water fountains is strictly prohibited. Students can purchase bottled water at breakfast and lunch for the day if they choose.

Support for Students with Special Needs

Student progress will be monitored and students will be provided with the support and resources to address individualized needs and goals.

Special Education Services will be delivered through:

- Inclusion, consultation, and resource settings
- OT/PT/Speech has a dedicated room in the building for providing services

Online Education

Milan Community Schools realizes that education may look different for the 2020-2021 school year providing multiple learning opportunities for our students. While we realize that face to face learning is our top priority, an online curriculum has been developed for those not wanting to physically return to school this year. Any family that chooses the online option will need to follow the specific guidelines from our Online Learning Agreement.

Online Learning Requirements:

- Do you have a strong internet connection? You must have good internet or be able to go someplace to get it daily.
- eLearning will be more rigorous than last spring.
- You must meet with the building principal or designee to get registered.
- Your student must keep up with their work by completing assignments daily and returning all work by the designated due dates.
- Your student must Log onto Google Classroom at the start of each class period.
- Communicate daily with the teacher via email, Google Meet, or phone.
- Weekly grade checks will be performed.
- Every four weeks your student must meet in person with their teacher.
- All attendance will be kept and documented by the teacher for school records.
- Failure of a student to follow these online learning requirements could result in a new arrangement being considered, an attendance referral to Ripley County Court services may be issued or grade retention could be considered.

Family Roles and Responsibilities:

- Help your children manage their online learning by encouraging them to attend all classes and finish all assignments.
- Create a comfortable, distraction-free place for your children to work and attend online classes.
- Do not join your children's online classes or be visible on your children's screens during classes.
- Encourage your children to incorporate physical activity and healthy breaks from classes during the day, while practicing responsible social distancing.

Student Expectations:

- All students and parents should be familiar with Google Classroom, Google Suite and know how they can communicate with teachers and staff.
- Give your best effort and best online class behavior.
- You are expected to attend your classes unless your parent or guardian notifies your teacher via email or Class Dojo that you are sick.
- Stay in contact with your teachers by checking your email and google classroom daily.
- Be dressed appropriately if you are meeting with your teacher or class via google meets.
- Reduce all outside distractions while meeting via google meets.

Recess and Restrooms protocol

- Designated restroom breaks will be given to students in grades 5-6 throughout the day.
- Grades 7-8, the use of the restroom will be at the discretion of the teacher.
- Bathrooms will be monitored by the teachers daily and only a proper number of students will be allowed in the restroom at one time.
- It is required that students wear masks during this time as well because students may be closer than 6 feet.

Dismissal

- Students will go directly to their locker or homeroom to collect their things and report immediately to their bus or the car rider location. The wearing of masks is required for students when they are closer than 6 feet apart and for longer than 15 minutes.
- Students will not be allowed to congregate in the hallways of the gym during dismissal.

Athletics:

Online Students can participate in sports or extracurricular activities as long as they are in attendance five/six periods of the day online.